

# IEEE Foundation Grant Application

*IEEE Foundation*

## *Report Fields*

### **Project Title\***

What is the title of your project?

*Character Limit: 50*

### **Area of Interest\***

Select the ONE area of interest that best applies to your project.

#### **Choices**

Engineering Education & Workforce Development

History of Technology

Applying Technology for Humanitarian Causes

### **Project Start Date\***

*Character Limit: 10*

### **Project End Date\***

*Character Limit: 10*

### **Name the organization requesting the grant.\***

NOTE: If this grant is awarded by the IEEE Foundation, the grant will be paid to the organization named here.

*Character Limit: 300*

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### **Organization Type\***

Select the one answer from the list below that describes your organization.

#### **Choices**

IEEE Organizational Unit (Section; Region; Society; Student Branch; etc).

U.S. organization qualified for tax exemption under U.S. Internal Revenue Code Section 501(c)(3).

Organization outside USA that is recognized as a charitable organization in the country of origin.

## *Project Details*

### **Project Summary\***

Describe your project, including why the project is needed, what will be achieved, who will benefit, and what are the benefits. Conclude with a statement of what impact your project will have in your area of interest.

*Character Limit: 2000*

### **Provide detailed demographic information about the beneficiaries of the project.\***

Include information about the number of people that will benefit, and the geographic areas to be impacted. As applicable, provide educational level, gender, age group, etc.

*Character Limit: 800*

### **Describe how your project relates to the areas of interest of IEEE.\***

The areas of interest of IEEE are: Engineering; Computer Sciences and Information Technology; Biological and Medical Sciences; Mathematics; Physical Sciences; Technical communications,

education, management, law and policy.

*Character Limit: 400*

### **Project Timeline and Milestones\***

State the sequence of steps, with projected dates, that you plan to carry out to complete your project. Show dates in the format MMMM-YYYY (e.g. October 2012)

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*Character Limit: 1500*

### **Project Evaluation\***

Describe how you will measure that the project has been successful.

*Character Limit: 800*

### **Ongoing Activity\***

If your project will result in an ongoing activity after the project is completed, explain how the ongoing activity will be supported. (Note: The IEEE Foundation does not normally provide ongoing financial support.)

*Character Limit: 800*

## *Other Project Information*

### **Is this a new project?\***

#### **Choices**

Yes

No

### **Are you requesting funding from other organizations?\***

(Support by others is a positive indicator of the value of the project, but not required.)

#### **Choices**

Yes

No

### **Funding from other organizations.\***

If you answered "Yes" to the previous question, list the other organizations, the amount requested from each, and indicate whether the funding is confirmed, received, or pending. If you answered "No", please type "None".

*Character Limit: 800*

### **Project Partners\***

Are you partnering with any other group or organization on this project?

#### **Choices**

Yes

No

### **Project Partners\***

If you answered "Yes" the previous question, enter the name(s). If you answered "No", please type "None".

*Character Limit: 400*

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## *Project Budget*

### **Project Budget\***

Download the [Project Budget form](#) complete and upload.

*File Size Limit: 3 MB*

## Budget Justification\*

Explain the need for the items listed as "Expenses" in your Project Budget.

Character Limit: 1500

## Project Team

**Identify the person responsible for managing the project finances** (including grant payments

and financial reports). Note: If the project is being submitted on behalf of an IEEE Organizational Unit, this person should be the financial officer of that unit.

**Title\***

### Choices

Select One

Mr

Mrs

Ms

Dr

Prof

**First Name\***

Character Limit: 50

**Last Name\***

Character Limit: 50

**E-mail Address\***

Character Limit: 50

**Telephone Number\***

Character Limit: 50

**Mailing Address\***

Character Limit: 1000

**If your project involves other individuals, please list (up to) the four main members of the**

**team (most significant first).**

**Identify the Project Leader for this project.**

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**Title\***

### Choices

Select One

Mr

Mrs

Ms

Dr

Prof

**First Name\***

Character Limit: 50

**Last Name\***

Character Limit: 50

**Is the Project Leader a member of IEEE?\***

### Choices

Yes

No

**Provide a professional biography of the Project Leader.\***

*Character Limit: 800*

**Identify the Second Team Member.**

**Title**

**Choices**

Select One

Mr

Mrs

Ms

Dr

Prof

**First Name**

*Character Limit: 50*

**Last Name**

*Character Limit: 50*

**Is the Second Team Member a member of IEEE?**

**Choices**

Yes

No

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**Provide a professional biography for the Second Team Member.**

*Character Limit: 800*

**Identify the Third Team Member.**

**Title**

**Choices**

Select One

Mr

Mrs

Ms

Dr

Prof

**First Name**

*Character Limit: 50*

**Last Name**

*Character Limit: 50*

**Is the Third Team Member a member of IEEE?**

**Choices**

Yes

No

**Provide a professional biography for the Third Team Member.**

*Character Limit: 800*

**Identify the Fourth Team Member.**

**Title**

**Choices**

Select One

Mr

Mrs  
Ms  
Miss  
Dr  
Prof

### **First Name**

*Character Limit: 50*

### **Last Name**

*Character Limit: 50*

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## **Is the Fourth Team Member a member of IEEE?**

### **Choices**

Yes  
No

## **Provide a professional biography for the Fourth Team Member.**

*Character Limit: 800*

### *Declaration, Certification and Authorization*

By submitting this Grant Application to the IEEE Foundation, I,

1. Certify that I have read and understood:

- (i) [the guidelines for funding](#)
- (ii) [payment terms](#)
- (iii) [reporting requirements](#)

2. Certify that I have answered ALL required questions, and that all information I have provided is correct to the best of my knowledge. I understand that IEEE Foundation funding may be cancelled if this is not the case.

3. Agree that if I am awarded a grant, I will submit project reports, including financial information, as required.

### **First Name\***

*Character Limit: 50*

### **Last Name\***

*Character Limit: 50*

### **Declaration\***

### **Choices**

I Agree  
I DO NOT Agree