



KIET GROUP OF INSTITUTIONS , GHAZIABAD

13 KM STONE, GHAZIABAD-MEERUT ROAD, GHAZIABAD - 201 206 (U.P.)
(An ISO - 9001 : 2008 Certified Institution)

DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING

Ph.D. Course Work Schedule for Odd Sem 2017-18

S No	Description	Duration
1.	For New Admission 1. Submission of Admission Form For course work to the Registrar Office 2. Registrar Office should forward admitted student list to PG Section of Department	Reporting date : Announced by office of registrar
2.	For Existing Students 1. Submit duly Filled REGISTRATION FORM FOR PH.D. COURSE WORK and copy of fee receipt to respective departmental coordinator	Before Commencement of Classes
3.	Commencement of Class for course Work at Department	As per Academic Calendar
4.	Short Attendance notice	
5.	Internal examinations	
6.	List of Detained Students	
7.	Submission of examination form (i) Verification of candidate by department (ii) Submission of duly verified form to registrar office	
8.	Submission of detail course work mark sheet to Registrar Office through Department 1. The relevant document proof should be kept with Respective Department	
9.	Examination schedule of university examination	As per University Schedule
10.	Final Result by University	

Note:

1. Ph D candidate must submit duly filled Candidate Detail Form and Course Registration form in the department. These forms are available with the Coordinator.
2. As per norm of the University/Institute, candidates registered for regular courses must fulfill minimum requirement of attendance (75%), assignments and tests for sessionals as prescribed for a particular course. Failing which candidate will be detained.
3. There is a separate notice board for PG/Pre PHD course work in the department and link in KIET website. It is the responsibility of the student to check announcements/ notices/ updated information etc. in the notice board and website.