

Date: - 25th June, 2025

IQAC Academic Audit Visit - 2 Schedule (Even Semester 2024-25)

The Academic Audit (Visit-2) of Even Semester 2024-25 for both Autonomous and Affiliated batches was scheduled from 09th June 2025 to 14th June 2025 (**Schedule attached herewith**).

From even semester session 2024-25 the external academic audit is started and conducted for two departments, Electronics & Communication Engineering (ECE) and Controller of Examination (CoE) as per random selection done by the external academic auditor Dr Ashwani Kumar Professor NIT Kurukshetra.

The academic audit internal/external reports of all the departments received and compiled (attached herewith).

Now we can send these reports to the departments for compliance (put for your kind approval please)

Dr Yaduvir Singh
IQAC Coordinator



Dr Adesh Kumar Pandey
Director Academics

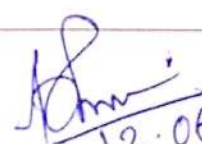
Internal Quality Assurance Cell (IQAC)

Schedule of Academic Audit Visit-2 (Even Sem 2024-25)

S.No.	Department	Auditor Team	Date
1	IT	Dr. Ekata Gupta (AS)	09.06.2025
		Dr. Ashu Mittal (KSOP)	
2	EEE & ELCE	Dr. Ritu Gupta (AS)	09.06.2025
		Dr. Mani Tyagi (MBA)	
3	CS	Dr. Vikas Goel (IT)	10.06.2025
		Dr. Ashu Mittal (KSOP)	
4	MBA	Ms. Nidhi Singh CSE(AI&ML)	10.06.2025
		Dr. Ankur Garg (CSIT)	
5	ME	Dr. Swati Sharma (CSE)	11.06.2025
		Dr. Sapna Juneja CSE(AI)	
6	KSOP	Dr. Abhishek Goel (CS)	11.06.2025
		Dr. Manish Bharadwaj (CSIT)	
7	MCA	Dr. Pravesh Singh (ECE)	12.06.2025
		Dr. Ekata Gupta (AS)	
8	CSIT	Dr. Ajay Singh Verma (ME)	12.06.2025
		Dr. Ranchey Bhateja (MBA)	
9	CSE(AI)	Dr Masood Rizvi (EEE)	13.06.2025
		Dr. Ruchita Gautam (ECE)	
10	CSE(AI ML)	Mr. R N Panda (MCA)	13.06.2025
		Dr. Ranchey Bhateja (MBA)	
11	ECE	Ms. Nidhi Singh CSE(AI&ML)	14.06.2025
		Dr. Ankur Garg (CSIT)	
12	CSE	Dr. Sandeep Chhabra (ME)	14.06.2025
		Dr. Mani Tyagi (MBA)	

[Signature]
Dr. Adesh Kumar Pandey
Director (Academics)

Internal Quality Assurance Cell

Department of Electronics & Communication Engineering		
End Semester Academic Audit Report (External)		
Name of the Department	Electronics & Communication Engineering	
Academic Programs in the Department	UG	BTECH
	PG	NA
Student Strength Program-wise	UG	
	PG	NA
Name of the Department members present:	Dr. Ruchita Gautam, Dr Shipra Srivastava, Dr Abhishek Sharma, Ms. Shraddha Sood, Mr. Sachin Tyagi, Dr. Parvin Kumar Kaushik, Dr. Balram Tamrakar	
Remarks: - The Electronics & Communication Engineering department has established a well-structured academic and administrative ecosystem. The department remains focused on integrating applied learning through functional Centres of Excellence and industry collaborations. Its commitment to documentation, student mentoring, and continuous academic refinement is noteworthy. The department is steadily aligning with outcome-based education principles and shows a clear intent toward holistic student development. The direction is positive and deserves appreciation.		
Name, designation and affiliation of the External/Internal Expert	Prof. (Dr.) Ashwani Kumar Professor, Electrical Engineering, School of Renewable Energy and Efficiency, NIT Kurukshetra	
Signature of the External/Internal Expert	 12.06.2025	

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Academic:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
A1	Course file (As per the given format on Moodle-Annexure1)	Maintained and uploaded on LMS Moodle	Most faculty members have uploaded course files in the prescribed format.	Well-maintained, to be continued
A2	Lesson Plan on ERP (Proposed/ Actual)	Uploaded	Lesson plan formats are updated and available with both proposed plans dates	Well Maintained
A3	Identified of Gradual Learners on the basis of previous year result i. Doubt Clearing Class-Time Table, Notices, etc. ii. Mentoring of gradual learner students. iii. If student is not responding as stated above then action taken by department	(i) Available (ii) Ongoing (iii) Action taken is available	All related details are available, and reference documents like Gradual learner students' timetable are also available. The details for the current ongoing even semester 2024-25 are also on track.	Maintained and monitored regularly.
A4	Action Taken by Department to reduce detainee cases (Evidence of CT/MSE1)	Available	Valid documents are available for conducted CTs & MSEs	Documentation is already maintained. Keep such efforts continue.
A5	Evidence of Action taken by department to reduce absentees from internal examination	Available	Mentoring, and counseling sessions were conducted before exams.	Student engagement is improving through timely communication and mentoring efforts.
A6	Evidence Mid Semester Result Analysis & Action Taken	Maintained	Subject-wise analysis done and support classes arranged.	A good practice—may continue with result sharing for better student engagement.
A7	i. Analysis of End Semester Result of corresponding previous semester	Completed	Analysis has been completed to identify low-performing students.	Effective use of result analytics—may consider faculty-wise performance review for deeper insight.

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	ii. Action planned to overcome the deficiencies by department	Implemented	Remedial sessions and additional support classes initiated	A well-structured intervention may continue with regular monitoring and documentation of outcomes.
A8	i. Curriculum Feedback Survey, Graduate Exit Survey (Faculty, Student, Alumni, and Employer) & other surveys (if any)	Conducted	Feedback collected from all major stakeholders through structured formats.	A very good initiative, continue with improved participation from alumni and industry representatives.
	ii. Analysis and Action Taken/ Planned on the basis of the above feedback	Documented	Relevant feedback is analyzed and reported for curriculum improvement.	Feedback utilization is well-documented—may align future improvements with BoS deliberations and accreditation needs.
A9	Students' Feedback (Mid Sem, End Sem)	Collected	Feedback obtained through ERP; responses analyzed and shared with faculty after the academic session.	Good practice, continue with timely analysis and encourage reflective teaching improvements.
A10	CAPA based on Student Feedback and feedback analysis	Available	Faculty have taken corrective measures based on feedback; improvements noted.	Encouraging to see feedback and driven actions
A11	Student Achievements in Curricular and Co-curricular Activities	Documented	Students have received awards in technical competitions, project showcases, and cultural events.	Admirable achievement due to the combined departmental efforts
A12	Evidence of all projects presentation/ Evaluation Records with project File	Maintained	Project files, evaluation rubrics, and presentation records are available and well-organized.	Well-documented process—may consider adding brief outcome summaries and external evaluator comments for future strengthening.
A13	Practical File & Continuous Evaluation of Lab Work	Maintained	Lab files are regularly checked; continuous	A consistent evaluation

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			assessment records are in place. Sample mechanism that may be files have been checked and found ok. enhanced by integrating external reviews.
A14	Evidence of Student Internships as per mentioned scheme	Available	Internship records are maintained as per A well-aligned initiative. It guidelines; students placed in relevant may further benefit from domains. post-internship presentations and experience-sharing sessions.
A15	Evidence of Students Placement with offer letters.	Available	Placement records and offer letters are Strong placement record, it well-documented and categorized. may be considered to track post-placement performance
A16	Details of students qualifying in state/national/international level examinations out of the graduated students (GATE/GPAT examinations etc.)	Recorded	List with supporting documents A consistent effort is in progress, Industry Readiness Skill Classes are also being conducted for the students
A17	Number of certificate/ value added courses and online courses of MOOCs, SWAYAM/ NPTEL and other recognized platforms where the students of the department have enrolled and successfully completed.	Documented	Students have enrolled in NPTEL, Coursera, and other value-added courses; already integrated in completion certificates are available. academic schemes
A18	Evidence of Early Joining (Early Joining Filled Formats & NPTEL MOOCs Certificates completion status).	Available	Early joining data and MOOCs certificate records are properly maintained. Continue encouraging early participation with light guidance and follow-up.
A19	Evidence of students' skill development activities (Hobby club activities, Industrial Trainings, Boot Camps, CoE activities, Guest lectures, Industrial Visits etc.)	Documented	Various Centers of Excellence, such as Very Good initiatives. Skill Advanced VLSI, Space Technologies, Robotics, and Biomedical Instrumentation, mapping can be proposed to track learning outcomes are actively functional. These are more effectively for the complemented by IRS classes, industry students. interactions, and regular boot camps for hands-on exposure.
A20	Updation of the Department Web Page on the KIET website	Updated till date	Basic information is already available Recommend periodic reviews only.

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A21	Evidence of Subject Allotment to faculty members and Syllabus Coverage report during the semester.	Maintained	Subject allotment is documented properly, A well-maintained process and syllabus coverage is being tracked regularly
A22	Evidence of Alumni Interaction	Documented	Alumni sessions have been conducted A valuable practice. covering career guidance, industry exposure, and higher education
A23	Evidence of Committee formation as per Horizontal Leadership	Available	Committees have been formed with A progressive step. faculty, aligning with horizontal leadership principles.

OBE:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
OB1	Uploading of POs, PSOs & APOs on the NBA module of ERP	Completed	All Program Outcomes (POs), Program Specific Outcomes (PSOs), and APOs have been uploaded and are accessible on updates the ERP.	Well executed—may continue ensuring timely
OB2	Course Outcome (COs) Formation & CO-PO mapping and approval from BoS of the Department and uploading on ERP, Moodle, and website.	Completed	COs are well-defined, CO-PO mapping is systematically done and approved by BoS; all documents are uploaded across ERP, Moodle, and the department website.	Well-structured implementation

OB3	Evidence of the benchmark (percent marks) finalization from the Department BoS (Director academics Approval is required if any deviation from the last three year's average)	Documented	Benchmarking of percent marks has been finalized through BoS, aligned with historical data and academic standards.	A sound academic measure—may continue with annual review to ensure benchmarks remain relevant and data-driven.
OB4	Uploading the benchmark (percent marks) and target for COs level attainment on the NBA module of ERP	Completed	Benchmarks and CO attainment targets have been appropriately set and uploaded on the NBA ERP module.	A well-aligned initiative—recommended to periodically correlate attainment data with teaching strategies for continuous enhancement.
OB5	Random checking of CO-PO Attainment	Conducted	Records indicate that random checks for CO-PO attainment are being carried out and documented appropriately.	Good quality assurance steps that may continue with the involvement of external academic peers for added

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OB6	Progress of revision of vision, mission & PEOs in alignment with the institute's Statement	Ongoing	The department has initiated steps to align its vision, mission, and PEOs with the revised institutional statements.	objectivity. The department is working in a positive direction, which may continue with inclusive feedback and timely finalization.
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Research:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
R1	Evidence of Faculty Development Program, Skill Development Programs, Conferences, workshops and seminars organized & attended	Well-documented	Faculty members are actively participating in and organizing FDPs, workshops, and skill enhancement programs.	Continue encouraging diverse participation.
R2	MoUs signed by Department with Proof of Activities i.e., Reports/Certificates signed by both stakeholder	Available	MoUs have been signed with reputed organizations such as Entuple for CADENCE in Advanced VLSI, SAC-ISRO for Space Applications, and MBS India Pvt. Ltd. for Biomedical Instrumentation, among others. Proof of joint activities and outcomes is documented.	A strategically aligned effort
R3	Evidence of documents related to Research Projects (funding letter, progress, Utilization Certificate (if completed) etc.)	Maintained	Records of funded research projects are well-documented, including sanction letters, progress reports, and utilization certificates.	Encouraging progress has been observed.
R4	Evidence of Patent, Copyright, etc.	Documented	The department has documented filings and granted patents/copyrights, reflecting an active research and innovation culture.	A commendable initiative
R5	Evidence of Publications SCI, ESCI, Book Chapter, conference papers citations, h-index	Documented	Faculty members have published in reputed SCI/ESCI journals and conferences, with records of citations and h-index maintained.	A positive research trend is observed.
R6	Evidence of consultancy	Available	The department has initiated consultancy activities with documented evidence of scope,	Good Initiatives have been taken.

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			deliverables, and outcomes.	
R7	Evidence of PhD Guidance	Documented	Faculty members of the department areA strong academic actively involved in guiding PhDengagement is observed. scholars, with records of registration, progress, and publications maintained.	

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Implementation of Institutional Policies:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
IP1	Random check for Academic Policy & Amendments issued by Dean A time to time	Practiced	The department adheres to academic policies and incorporates amendments as per notifications from the Dean Academics. Evidence of compliance is maintained.	Good adherence
IP2	Random check for OBE Policy	Practiced	The department has implemented OBE policies effectively, and random checks indicate consistent compliance with defined procedures.	Positive implementation
IP3	Document Discard Policy	Available	A structured document discard policy is defined and followed by the department to manage obsolete academic and administrative records.	A well-established practice
IP4	Budget Utilization	Available & Properly Tracked	The department maintains clear records of allocated and utilized budgets, with evidence of effective fund deployment across academic and infrastructural needs.	Efficient financial management
IP5	Student Discipline Policy	Implemented	A clearly defined student discipline policy is in place, with adherence ensured through regular monitoring and faculty involvement.	A structured framework—may continue fostering awareness through orientations and involving student mentors for peer-level reinforcement.
IP6	Placement Policy	Well-defined and Functional	The department follows a structured placement policy, supporting students through training, guidance, and	A student-centric approach

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			coordination with the placement cell.	
IP7	Inclusion of New Header Format	Implemented	A standardized header format provided at Institute level has been adopted in official departmental documents, enhancing uniformity and professionalism.	Good practice is observed

Summary of Academic Audit Report:

The ECE department has shown commendable progress across academic, research, and administrative domains. Course files, CO-PO mappings, student support, and feedback systems are well-documented and actively practiced. Collaborations through MoUs, Centers of Excellence, and industry-driven initiatives have enriched student learning and exposure. Research publications, consultancy, FDPs, and placement support reflect a forward-looking, quality-oriented approach. Continued focus on documentation, periodic review, and aligning practices with institutional goals will ensure sustained improvement.

Best Practices (if any):

One of the best practices of the ECE department is the integration of Centers of Excellence (CoEs) with academic and skill development activities. CoEs such as Advanced VLSI Design, Space Technologies, Robotics, and Biomedical Instrumentation are not only equipped with industry-standard tools but are also closely linked to curriculum delivery, student projects, internships, and faculty training. These centers enable students to engage in hands-on learning, interdisciplinary projects, and innovations aligned with current industry needs. The department also conducts IRS (Industry Readiness Sessions) and Boot Camps to bridge the gap between academics and employability. This practice significantly enhances the quality of student outcomes and research initiatives.

Name & Signature of Internal/External Experts





12.06.2025

Prof. (Dr.) Ashwani Kumar

Professor, Electrical Engineering, School of Renewable Energy and Efficiency,
NIT Kurukshetra

Internal Quality Assurance Cell

Name of the Department Information Technology		
End Semester Academic Audit Report (Internal External)		
Name of the Department	Information Technology	
Academic Programs in the Department	UG	B.Tech
	PG	Nil
Student Strength Program wise	UG	218(I)+227(II)+217(III)+208(IV)= 870
	PG	Nil
Name of the Department members present:	Dr. Vikas Goel, Dr Mukul Agarwal, Dr. Veepin Kumar, Mr. Sagar Uniyal, Mr Umang Rastogi, Dr. Sanjeev. Mr. Vikas	
Remarks:- <ul style="list-style-type: none"> Files were properly maintained All persons available in Audit were cooperative and interactive 		
Name, designation and affiliation of the External /Internal Expert	Internal Experts Dr. Ekata (ASH), Professor in Mathematics, Applied Science and Humanities , KIET Dr. Ashu Mittal (KSOP)	
Signature of the External /Internal Expert	 	

Internal Quality Assurance Cell

Academic:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
A1	Course file (As per the given format on Moodle-Annexure1)	Separate file attached		
A2	Lesson Plan on ERP (Proposed/ Actual)	available		
A3	Identified of Gradual Learners on the basis of previous year result i. Doubt Clearing Class-Time Table, Notices, etc. ii. Mentoring of gradual learner students. iii. If student is not responding as stated above then action taken by department	Available	E mail was sent to all faculty, coordinators ert gradual learner list, time table. Students were called and counselled by Dean.	
A4	Action Taken by Department to reduce detainee cases (Evidence of CT/MSE1)		MOM held on 27 th May 2025 , letters to parents were sent;	
A5	Evidence of Action taken by department to reduce absentees from internal examination	available	Low attendance data was available in the department, appropriate action taken report and evidences were available.	
A6	Evidence Mid Semester Result Analysis & Action Taken	Available		
A7	i. Analysis of End Semester Result of corresponding previous semester ii. Action planned to overcome the deficiencies by department	Available	Low attendance and action file was available. Notes , mentoring, class discussion, extra focus on poor performing students.	
A8	i. Curriculum Feedback Survey, Graduate Exit Survey (Faculty, Student, Alumni, and Employer) & other surveys (if any) ii. Analysis and Action Taken/ Planned on the basis of the above feedback	Available	Industry based training , hands on training in the area of DSA, DBMS, guest lecture on advance technology were held.	
A9	Students Feedback (Mid Sem, End Sem)	Available		
A10	CAPA based on Student Feedback and feedback analysis		NO CAPA	

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A11	Student Achievements in Curricular and Co-curricular Activities		Students participated in technical events. Total participation 103; at college level 81; national level 17; international level 05; AKTU sports , solo singing; Hackathon, bharat shiksha expo, NSCC , code rush, Bharat siksha expo; ideate 2.0; Harcoverse; workshop; Foodoscope fork , ideastorm, nasa space hack challenge, Rebel foods, etc.	
A12	Evidence of all projects presentation/ Evaluation Records with project File		Proper guidelines via e mail were sent; presentations were held 3 times. Proper evaluation records were available.	
A13	Practical File & Continuous Evaluation of Lab Work	available	Done online	
A14	Evidence of Student Internships as per mentioned scheme		All students doing internship	
A15	Evidence of Students Placement with offer letters.			
A16	Detail of students qualifying in state/national/international level examinations out of the graduated students (GATE/GPAT examinations etc.)		Data is available. 9 students qualified GATE.	
A17	Number of certificate/ value added courses and online courses of MOOCs, SWAYAM/ NPTEL and other recognized platforms where the students of the department have enrolled and successfully completed.		49 students have done NPTEL , Further data collection is going on.	

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A18	Evidence of Early Joining (Early Joining Filled Formats & NPTEL MOOCs Certificates completion status).		79 students have registered for NPTEL. Certification collection is in progress.	
A19	Evidence of students skill development activities (Hobby club activities, Industrial Trainings, Boot Camps, CoE activities, Guest lectures, Industrial Visits etc.)	Available	2 boot camp; 1 fdp; 3 workshops, 02 peer learning activities, industrial training 2 were organized.	
A20	Updation of the Department Web Page on KIET website	OK		
A21	Evidence of Subject Allotment to faculty members and Syllabus Coverage report during the semester.		Proper file /documents were available	
A22	Evidence of Alumni Interaction		Document is available	
A23	Evidence of Committee formation as per Horizontal Leadership	Available	Proper file is maintained	

OBE:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
OB1	Uploading of POs, PSOs & APOs on the NBA module of ERP	Uploaded Files maintained properly	On both: old ERP for II,III,IV year and on Cybervidya for I year	
OB2	Course Outcome (COs) Formation & CO-PO mapping and approval from BoS of the Department and uploading on ERP, Moodle, and website.	2024-25 uploaded on NBA module of ERP + website		

OB3	Evidence of the benchmark (percent marks) finalization from Department BoS (Director academics Approval is required if any deviation from the last three year's average)	Files maintained properly		
OB4	Uploading the benchmark (percent marks) and target for COs level attainment on the NBA module of ERP	done		
OB5	Random checking of CO-PO Attainment	Available	<ul style="list-style-type: none"> 2024-25 odd sem on old ERP (II yr onwards). 	

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			2024-25 even sem is not available. It will available after AKTU examination • For 1 yr, complete report will display after posting the ESE marks on Cybervidya.	
OB6	Progress of revision of vision, mission & PEOs in alignment with the institute's Statement	Available Files maintained properly		

Research:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
R1	Evidence of Faculty Development Program, Skill Development Programs, Conferences, workshops and seminars organized & attended	Available		
R2	MoUs signed by Department with Proof of Activities i.e., Reports/ Certificates signed by both stakeholder		With ICT Academy; talks and training sessions were organized	
R3	Evidence of documents related to Research Projects (funding letter, progress, Utilization Certificate (if completed) etc.)		4 faculty have submitted research proposal for grant.	
R4	Evidence of Patent, Copyright, etc.		11 patents published	
R5	Evidence of Publications SCI, ESCI, Book Chapter, conference papers citations, h-index		SCI 03; ESCI NIL; Scopus 10, Book chapter 05; conference paper 16, citations and h index data was available.	
R6	Evidence of consultancy		Evidence is available.	
R7	Evidence of PhD Guidance		Data is available, Proper file is maintained. 8 faculty guiding Phd candidates.	

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Implementation of Institutional Policies:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
IP1	Random check for Academic Policy & Amendments issued by Dean A time to time	available	Done	
IP2	Random check for OBE Policy	available	Done	
IP3	Document Discard Policy	available		
IP4	Budget Utilization		File is available	
IP5	Student Discipline Policy	available		
IP6	Placement Policy	available		
IP7	Inclusion of New Header Format	yes		

Summary of Academic Audit Report:

- Files were properly maintained
- All persons available in Audit were cooperative and interactive
- Many Faculty members using old format of lesson plan
- DSTL faculty members using another format of lesson plan
- On Website : Research head should be updated regularly



Best Practices (if any):

- I yr mentoring record available on google sheet

Name & Signature of Internal/External Experts Dr. Ekata



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Name of the Department ELCE		
End Semester Academic Audit Report (Internal/External)		
Name of the Department	ELCE	
Academic Programs in the Department	UG	01(B.Tech.)
	PG	NA
Student Strength Programwise	UG	70
	PG	NA
Name of the Department members present:	Dr. Brijesh Singh, Dr. Ameer Faizal, Dr. Sanjeev Kumar	
Remarks:-		
Name, designation and affiliation of the External/Internal Expert	Dr. Ritu Gupta, Professor (ASH), Dr. Mani Tyagi, Professor (MBA)	
Signature of the External/Internal Expert	 	

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Academic:

S.No.	Key Indicator	Status	Observation/Cause	Suggestions
A1	Coursefile(AsperthegivenformatonMoodle- Annexure1)	Annexure 1		--
A2	Lesson Plan on ERP(Proposed/ Actual)	Ok	Ok	--
A3	Identified of Gradual Learners on the basis of previous yearresult i. DoubtClearingClass-TimeTable,Notices, etc. ii. Mentoringofgraduallearner students. iii. If student is not responding as stated above thenactiontaken by department	Ok	Mentoring by respective faculty mentors and the every fortnightly meeting with Dean (meeting records maintained)	--
A4	ActionTakenbyDepartment to reducedetaineeecases(Evidence of CT/MSE1)	Ok	Letter to parents, Meeting with mentors, Follow up by mentors	--
A5	EvidenceofActiontakenbydepartmenttoreduceabsentees frominternalexamination	Ok	Provisional detainees list preparation, identification and counselling through mentors.	--
A6	EvidenceMidSemesterResultAnalysis&ActionTaken	Ok		--
A7	i. AnalysisofEndSemesterResultofcorrespondingprevious semester ii. Actionplannedtoovercomethedeficienciesbydepartment	NA		--
A8	i. CurriculumFeedbackSurvey,GraduateExitSurvey(Faculty, Student, Alumni, and Employer) & other surveys (if any) ii. AnalysisandActionTaken/Plannedonthebasisoftheabove feedback	NA	Not Visible on Cyber Vidya	--
A9	StudentsFeedback(MidSem,EndSem)	NA	Not available	--
A10	CAPAbasedonStudentFeedbackandfeedbackanalysis	NA	NA	--
A11	Student Achievements in Curricular and Co-curricular Activities	Ok	Ok	To segregate the institutional and inter

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				institute participation of the students
A12	Evidence of all projects presentation/Evaluation Records with project File	NA	Mini project on Reverse Engineering (initiative by department)	--
A13	Practical File & Continuous Evaluation of Lab Work	Ok	NA	--
A14	Evidence of Student Internships as per mentioned scheme	NA	NA	--
A15	Evidence of Students Placement with offer letters.	NA	NA	--
A16	Detail of students qualifying in state/national/international level examinations out of the graduated students (GATE/GPAT examinations etc.)	NA	NA	--
A17	Number of certificate/ value added courses and online courses of MOOCs, SWAYAM/ NPTEL and other recognized platforms where the students of the department have enrolled and successfully completed.	Ok	NA	--
A18	Evidence of Early Joining (Early Joining Filled Formats & NPTEL MOOCs Certificates completion status).	NA	NA	--
A19	Evidence of student skill development activities (Hobby club activities, Industrial Trainings, Boot Camps, CoE activities, Guest lectures, Industrial Visits etc.)	NA	NA	--
A20	Updation of the Department Web Page on KIET website	Not found	New department. Website under progress	--
A21	Evidence of Subject Allotment to faculty members and Syllabus Coverage report during the semester.	Ok	NA	--
A22	Evidence of Alumni Interaction	NA		--
A23	Evidence of Committee formation as per Horizontal Leadership	Not found	Faculty not fixed in the department (under progress)	--

OBE:

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S.No.	Key Indicator	Status	Observation/Cause	Suggestions
OB1	Uploading of POs, PSOs & APOs on the NBA module of ERP	NA	NA	--
OB2	Course Outcome (COs) Formation & CO-PO mapping and approval from BoS of the Department and uploading on ERP, Moodle, and website.	Ok	NA	--
OB3	Evidence of the benchmark (percent marks) finalization from Department BoS (Director academics Approval is required if any deviation from the last three year's average)	Ok	Not available	--
OB4	Uploading the benchmark (percent marks) and target for COs level attainment on the NBA module of ERP	Ok	Centrally done on cyber Vidya	--
OB5	Random checking of CO-PO Attainment	Ok	Discrepancy in the attainment level	--
OB6	Progress of revision of vision, mission & PEOs in alignment with the institute's Statement	Ok	NA	--

Research:

S.No.	Key Indicator	Status	Observation/Cause	Suggestions
R1	Evidence of Faculty Development Program, Skill Development Programs, Conferences, workshops and seminars organized & attended	Not found	Planned for upcoming semester	--
R2	MoU signed by Department with Proof of Activities i.e., Reports/ Certificates signed by both stakeholder	Ok	TPDL Centre for Power and Energy systems	--
R3	Evidence of documents related to Research Projects (funding letter, progress, Utilization Certificate (if completed) etc.)	Not found	Faculty not fixed in the department. They are changing frequently	--
R4	Evidence of Patent, Copyright, etc.	Not found	Faculty not fixed in the department. They are changing frequently	--

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R5	Evidence of Publications SCI, ESCI, Book Chapter, conference papers citations, h-index	Not found	Faculty not fixed in the department. They are changing frequently	--
R6	Evidence of consultancy	Not found	Faculty not fixed in the department. They are changing frequently	--
R7	Evidence of PhD Guidance	Ok	3 guided PhD in progress	--

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Implementation of Institutional Policies:

S.No.	Key Indicator	Status	Observation/Cause	Suggestions
IP1	Random check for Academic Policy & Amendments issued by Dean At a time to time	Not found	Separate file for the same is in progress	Single file containing all relevant policy documents may be kept in the office
IP2	Random check for OBE Policy	Not found	Separate file for the same is in progress	
IP3	Document Discard Policy	NA	NA	
IP4	Budget Utilization	NA	NA	
IP5	Student Discipline Policy	Not found	Separate file for the same is in progress	
IP6	Placement Policy	NA	NA	--
IP7	Inclusion of New Header Format	Ok	NA	--

Summary of Academic Audit Report:

The department is established recently. Appointment of Faculty members in the department is also in process. Many record files are new for them. They are still in the process to prepare them.

Best Practices (if any):

Name & Signature of Internal/External Experts





Dr Ritu Gupta



Dr Mani Tyagi

Internal Quality Assurance Cell

Name of the Department			EEE
End Semester Academic Audit Report (Internal/External)			
Name of the Department	EEE		
Academic Programs in the Department	UG	01 (B.Tech.)	
	PG	Nil	
Student Strength Programwise	UG	353 (74+87+93+99)	
	PG	Nil	
Name of the Department members present:	Dr. Yaduvir Singh, Dr. Masood Rizvi, Mr. Lalit Mohan (office executive)		
Remarks:-			
Name, designation and affiliation of the External/Internal Expert	Dr. Ritu Gupta, Professor (ASH), Dr. Mani Tyagi, Professor (MBA)		
Signature of the External/Internal Expert	 		

Internal Quality Assurance Cell

Academic:

S.No.	Key Indicator	Status	Observation/Cause	Suggestions
A1	Coursefile(AsperthegivenformatonMoodle-Annexure1)	Annexure 1	-	-
A2	LessonPlanonERP(Proposed/Actual)	Ok	NA	NA
A3	Identified of Gradual Learners on the basis of previous yearresult i. DoubtClearingClass-TimeTable,Notices, etc. ii. Mentoringofgraduallearner students. iii. If student is not responding as stated above thenactiontaken by department	Available in the department Separate files on doubt learning, mentoring and action taken prepared by the department	NA	NA
A4	ActionTakenbyDepartment to reducedetaineeecases(Evidence of CT/MSE1)	Ok	Mentoring and Correspondence to the parents	--
A5	EvidenceofActiontakenbydepartmenttoreduceabsentees frominternalexamination	Ok	Counselling	--
A6	EvidenceMidSemesterResultAnalysis&ActionTaken	Ok		--
A7	i. AnalysisofEndSemesterResultofcorrespondingprevious semester ii. Actionplannedtoovercomethedeficienciesbydepartment	Ok	Form 1 and Form 2 on Moodle available and document maintained	--
A8	i. CurriculumFeedbackSurvey,GraduateExitSurvey(Faculty, Student, Alumni, and Employer) & other surveys (if any) ii. AnalysisandActionTaken/Plannedonthebasisoftheabove feedback	Ok	Data available on ERP (for 2, 3&4 th years) for first year data is available on cyber vidya but could not be accessed by department.	--
A9	StudentsFeedback(MidSem,EndSem)	Ok	NA	--
A10	CAPAbasedonStudentFeedbackandfeedbackanalysis	NA	NA	--
A11	Student Achievements in Curricular and Co-curricular Activities	File Available	Outside KIET participation : 14 events Intra Institute participation: 34 events	--

Internal Quality Assurance Cell

A12	Evidence of all projects presentation/Evaluation Records with project File	Ok	NA	--
A13	Practical File & Continuous Evaluation of Lab Work	Ok	File available. Date of experiment conducted was missing in few. Signature of faculty also missing.	--
A14	Evidence of Student Internships as per mentioned scheme	NA	Under process for 2024-25	
A15	Evidence of Students Placement with offer letters.	Ok	Ok	Package of students along with average and median should be included in the summary sheet
A16	Detail of students qualifying in state/national/international level examinations out of the graduated students GATE/GPAT examinations etc.)	Ok	2 students qualified GATE	--
A17	Number of certificate/ value added courses and online courses of MOOCs, SWAYAM/ NPTEL and other recognized platforms where the students of the department have enrolled and successfully completed.	Ok	Students have filled form and paid fees but final examination not given. Around 10 students have completed the course on NPTEL	--
A18	Evidence of Early Joining (Early Joining Filled Forms & NPTEL MOOCs Certificates completion status).	Ok	NA	--
A19	Evidence of students skill development activities (Hobby club activities, Industrial Trainings, Boot Camps, CoE activities, Guest lectures, Industrial Visits etc.)	Ok	III year training on PES, EV DLS: 12 lectures conducted	--
A20	Updation of the Department Web Page on KIET website	Ok	Details till 2024-25 odd is updated on website. For even it is under process	--
A21	Evidence of Subject Allotment to faculty members and Syllabus Coverage report during the semester.	Ok	NA	--

Internal Quality Assurance Cell

A22	Evidence of Alumni Interaction	Ok	2 Alumni interaction was done. Index page to be updated	--
A23	Evidence of Committee formation as per Horizontal Leadership	Not available	-	--

OBE:

S.No.	Key Indicator	Status	Observation/Cause	Suggestions
OB1	Uploading of POs, PSOs & APOs on the NBA module of ERP	Ok	NA	--
OB2	Course Outcome (COs) Formation & CO-PO mapping and approval from BoS of the Department and uploading on ERP, Moodle, and website.	Ok	NA	--
OB3	Evidence of the benchmark (percent marks) finalization from Department BoS (Director academics Approval is required if any deviation from the last three year's average)	Ok	NA	--
OB4	Uploading the benchmark (percent marks) and target for COs level attainment on the NBA module of ERP	Ok	NA	--
OB5	Random checking of CO-PO Attainment	Ok	NA	--
OB6	Progress of revision of vision, mission & PEOs in alignment with the institute's Statement	Ok	NA	--

Research:

S.No.	Key Indicator	Status	Observation/Cause	Suggestions
R1	Evidence of Faculty Development Program, Skill Development Programs, Conferences, workshops and seminars organized & attended	Ok	3 FDP Attended 24 Research papers published	NA
R2	MoU assigned by Department with Proof of Activities i.e., Reports/ Certificates signed by both stakeholder	Ok	Fintech and Block chain in March 2025 Softcon India Pvt Ltd in July 2024 2 Additional active MoU	--

Internal Quality Assurance Cell

R3	Evidence of documents related to Research Projects (funding letter, progress, Utilization Certificate (if completed) etc.)	Ok	2 Research projects funded	--
R4	Evidence of Patent, Copyright, etc.	Ok	6 patent and design grant	--
R5	Evidence of Publications SCI, ESCI, Book Chapter, conference papers citations, h-index		4 Book chapters published	--
R6	Evidence of consultancy		2 Consultancy ongoing	--
R7	Evidence of PhD Guidance		2 in progress	--

Internal Quality Assurance Cell

Implementation of Institutional Policies:

S.No.	Key Indicator	Status	Observation/Cause	Suggestions
IP1	Random check for Academic Policy & Amendments issued by Dean at a time to time	NA	NA	A separate file including all the policies should be made.
IP2	Random check for OBE Policy	NA	NA	--
IP3	Document Discard Policy	NA	NA	--
IP4	Budget Utilization	NA	NA	--
IP5	Student Discipline Policy	NA	NA	--
IP6	Placement Policy	NA	NA	--
IP7	Inclusion of New Header Format	Ok	New header was used in summary of the files	--

Summary of Academic Audit Report:

Best Practices (if any): 20 student research papers and 6 patent and design grants as an outcome of project was appreciated

Name & Signature of Internal/External Experts





Dr. Ritu Gupta



Dr. Mani Tyagi

Internal Quality Assurance Cell

Name of the Department CS		
End Semester Academic Audit Report (Internal/External)		
Name of the Department	Computer Science	
Academic Programs in the Department	UG	
	PG	
Student Strength Program wise	UG	1180
	PG	
Name of the Department members present:	Dr Abhishek Goyal, Dr raj kumar, Dr Akash goel	
Remarks:-		
Name, designation and affiliation of the External/Internal Expert	Prof Dr.Ashu Mittal(KSOP), Prof Dr Vikas Goel	
Signature of the External/Internal Expert	 	
	Prof. Dr Ashu Mittal,	Dr. Vikas Goel

Internal Quality Assurance Cell

Academic:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
A1	Course file (As per the given format on Moodle- Annexure1)	Available	Given Moodle audit/assessment sheet enclosed.	
A2	Lesson Plan on ERP (Proposed/ Actual)	Available		
A3	Identified of Gradual Learners on the basis of previous year result i. Doubt Clearing Class-Time Table, Notices, etc. ii. Mentoring of gradual learner students. iii. If student is not responding as stated above then action taken by department	Available	Every subject has identified gradual learner list in all years; Time to time doubt classes and remedial classes conducted; call to parents for students who were having less attendance (Less than 75%)	
A4	Action Taken by Department to reduce detainee cases (Evidence of CT/MSE1)	Available	Letters to parents; call to parents,	
A5	Evidence of Action taken by department to reduce absentees from internal examination	available	Details available with action taken	
A6	Evidence Mid Semester Result Analysis & Action Taken	Available	Details available with action taken	
A7	i. Analysis of End Semester Result of corresponding previous semester ii. Action planned to overcome the deficiencies by department	Available	Self assessment form is available; Strong analysis with presentation and its compliance is available	
A8	i. Curriculum Feedback Survey, Graduate Exit Survey (Faculty, Student, Alumni, and Employer) & other surveys (if any) ii. Analysis and Action Taken/ Planned on the basis of the above feedback	Available	All feedback available in soft copy; 10 alumni; 21 employer; 30 faculty; student were available	
A9	Students Feedback (Mid Sem, End Sem)	available	Form and feedback analysis was	

Internal Quality Assurance Cell

			available	
A10	CAPA based on Student Feedback and feedback analysis	No CAPA		
A11	Student Achievements in Curricular and Co-curricular Activities		1 st year Students participated in 27 activities, 2 nd year in 12, 3 rd year in 10 and 4 th year in 15 activities. Outside activities such as data analytics and visualization simulations, Kharagpur data hackathon, Codeseva hackathon, Code with DCG, Mega hackathon, Algo utsav 25 NIT Rourkela, HP Power lab, Chaupal X, UX design hackathon,, MIT ADTU, Pune.	
A12	Evidence of all projects presentation/ Evaluation Records with project File	available	Proper files have been maintained containing project allotment and guide selection procedure, Evaluation matrix and evaluation records were available. Final year project presentation was held on 7 th , 8 th and 9 th of May 2025.	
A13	Practical File & Continuous Evaluation of Lab Work	Available	Done online	
A14	Evidence of Student Internships as per mentioned scheme	Available	Record ia available	
A15	Evidence of Students Placement with offer letters.	Available	166 students were placed and shall be joining, highest package 45.6 ;akhs , avg package 6.54. Currently majority of students are doing internship.	
A16	Detail of students qualifying in state/national/international level examinations out of the graduated students GATE/GPAT examinations etc.)	Available	16 students appeared in GATE 2025 exam.	

Internal Quality Assurance Cell

A17	Number of certificate/ value added courses and online courses of MOOCs, SWAYAM/ NPTEL and other recognized platforms where the students of the department have enrolled and successfully completed.	Available	302 certificates in 3 rd sem; 215 certificates in 5 th Sem, 219 in 7 th sem were available from various platforms such as NPTEL, Infosys, linkedin, etc	
A18	Evidence of Early Joining (Early Joining Filled Formats & NPTEL MOOCs Certificates completion status).		52 (odd sem) and 22 (Even sem) NPTEL courses were available. Student did courses like Introduction to internet of things, innovation in marketing , design and analysis of algo, cloud computing, entrepreneurship , etc	
A19	Evidence of students skill development activities (Hobby club activities, Industrial Trainings, Boot Camps, CoE activities, Guest lectures, Industrial Visits etc.)	Available	Student attended 32 nd convergence India Expo, Bharat mandopam, pragati (1 st year) ;	
A20	Updation of the Department Web Page on KIET website		Updated vision and mission, CO-Pos;	
A21	Evidence of Subject Allotment to faculty members and Syllabus Coverage report during the semester.		Data is available in the department	
A22	Evidence of Alumni Interaction		Available	
A23	Evidence of Committee formation as per Horizontal Leadership		Record is available	

OBE:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
OB1	Uploading of POs, PSOs & APOs on the NBA module of ERP	Available		1 st year cyber vidya has technical issue

Internal Quality Assurance Cell

OB2	Course Outcome (COs) Formation & CO-PO mapping available and approval from BoS of the Department and uploading on ERP, Moodle, and website.			
OB3	Evidence of the benchmark (percent marks) finalization from Department BoS (Director academics Approval is required if any deviation from the last three year's average)	available	Average of highest past 3 years in 3 rd year; in 1 st year 60% is fixed. External and internal remains same.	
OB4	Uploading the benchmark (percent marks) and target for COs level attainment on the NBA module of ERP		done	
OB5	Random checking of CO-PO Attainment		Attainment available	
OB6	Progress of revision of vision, mission & PEOs in alignment with the institute's Statement	available	Revised on Jan 2025	

Research:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
R1	Evidence of Faculty Development Program, Skill Development Programs, Conferences, workshops and seminars organized & attended	available		
R2	MoUs signed by Department with Proof of Activities i.e., Reports/ Certificates signed by both stakeholder		03 Mous were signed	
R3	Evidence of documents related to Research Projects (funding letter, progress, Utilization Certificate (if completed) etc.)		06 project submitted, DRDO, AR & DB, ERRB, ICMR.	
R4	Evidence of Patent, Copyright, etc.	Available	Patents 54; copyright NIL	

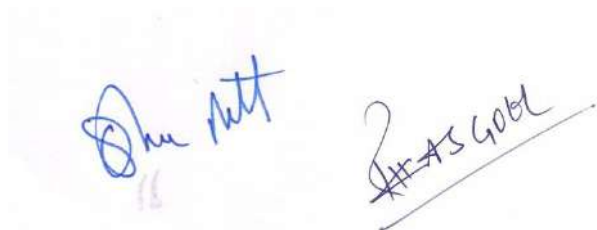
Internal Quality Assurance Cell

R5	Evidence of Publications SCI, ESCI, Book Chapter, conference papers citations, h-index	Available	Journal article 07; conference paper 05; book chapter 01, citations and h index data was available	
R6	Evidence of consultancy	Available	03 consultancy received in session 2023-2024 were still in progress/continued.	
R7	Evidence of PhD Guidance	Available	01	

Implementation of Institutional Policies:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
IP1	Random check for Academic Policy & Amendments issued by Dean A time to time	Available		
IP2	Random check for OBE Policy	Available		
IP3	Document Discard Policy	Available		
IP4	Budget Utilization	Available	Proper file is available	
IP5	Student Discipline Policy	Available		
IP6	Placement Policy	Available		
IP7	Inclusion of New Header Format	Available		



Name & Signature of Internal/External Experts



Prof. Dr Ashu Mittal,

Dr. Vikas Goel

Internal Quality Assurance Cell

Name of the Department MBA		
End Semester Academic Audit Report (Internal)		
Name of the Department	MBA	
Academic Programs in the Department	UG	NA
	PG	PG in MBA
Student Strength Program wise	UG	NA
	PG	1 st Year- 249 2 nd Year- 243
Name of the Department members present:	Dr. Mani Tyagi (DOC Head Associate) Dr. Ranchey Bhateja (Addl. HOD) Dr. Tanushree (IQAC coordinator)	
Remarks:- Overall audit is fine with all required files for IQAC		
Name, designation and affiliation of the Internal Expert	Ms. Nidhi Singh, Dr. Ankur Garg	
Signature of the Internal Expert	 	

Internal Quality Assurance Cell

Academic:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
A1	Course file (As per the given format on Moodle-Annexure1)	Available	- CO-PO format is not correct in maximum moodle account. - Faculty signature missing - 2023-24 Academic calendar is used	
A2	Lesson Plan on ERP (Proposed/ Actual)	Available	Lecture Held Dates not mentioned or incomplete in most of the cases.	
A3	Identified of Gradual Learners on the basis of previous year result i. Doubt Clearing Class-Time Table, Notices, etc. ii. Mentoring of gradual learner students. iii. If student is not responding as stated above then action taken by department	Available	In Most of the subjects there are No Gradual Learners.	Absentee and Detained should also be considered as Gradual Learner as per APHB.
A4	Action Taken by Department to reduce detainee cases (Evidence of CT/MSE1)	Available	Attendance sheet and Action taken Available.	
A5	Evidence of Action taken by department to reduce absentees from internal examination	Available	Mentoring record Available	
A6	Evidence Mid Semester Result Analysis & Action Taken	Available	Result Analysis Available.	
A7	i. Analysis of End Semester Result of corresponding previous semester ii. Action planned to overcome the deficiencies by department	Available	Remedial Classes conducted	
A8	i. Curriculum Feedback Survey, Graduate Exit Survey (Faculty, Student, Alumni, and Employer) & other surveys (if any) ii. Analysis and Action Taken/ Planned on the basis of the above feedback	4 th sem records available in progress, 2 nd sem : No progress	Cyber Vidya Issue	Nil

Internal Quality Assurance Cell

A9	Students Feedback (Mid Sem, End Sem)	Available for 4 th sem	1 st sem not conducted	Kindly conduct
A10	CAPA based on Student Feedback and feedback analysis	NA	-	-
A11	Student Achievements in Curricular and Co-curricular Activities	Available with Proofs	-	-
A12	Evidence of all projects presentation/ Evaluation Records with project File	Available for 1 st sem, 4 th sem incomplete	4 th File is not organized properly. In progress	4 th Marks must be bifurcated in required rubrics.
A13	Practical File & Continuous Evaluation of Lab Work	No Lab work in Even sem	-	-
A14	Evidence of Student Internships as per mentioned scheme	Available with proofs for 201 students	Summary missing	Suggested for attaching summary with company name and stipend (if applicable)
A15	Evidence of Students Placement with offer letters.	Available- 85% placement till date	-	-
A16	Detail of students qualifying in state/national/international level examinations out of the graduated students GATE/GPAT examinations etc.)	Nil	-	-
A17	Number of certificate/ value added courses and online courses of MOOCs, SWAYAM/ NPTEL and other recognized platforms where the students of the department have enrolled and successfully completed.	4 th sem – 14 MOOCS 2 nd sem- Nil	Summary missing	Summary need to be added on top
A18	Evidence of Early Joining (Early Joining Filled Formats & NPTEL MOOCs Certificates completion status).	Available with proofs	-	-
A19	Evidence of students skill development activities (Hobby club activities, Industrial Trainings, Boot Camps, CoE activities, Guest lectures, Industrial Visits etc.)	Available with proofs	Industrial visit-5 Guest lec-2 Fest-1 with 6-7 activities in house, approx. 2 activities conducted in each club	
A20	Updation of the Department Web Page on KIET website			

Internal Quality Assurance Cell

A21	Evidence of Subject Allotment to faculty members and Syllabus Coverage report during the semester.	File available in order	-	-
A22	Evidence of Alumni Interaction	Available 2 Alumni interaction conducted	-	-
A23	Evidence of Committee formation as per Horizontal Leadership	Available	-	-

OBE:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
OB1	Uploading of POs, PSOs & APOs on the NBA module of ERP	Available		
OB2	Course Outcome (COs) Formation & CO-PO mapping and approval from BoS of the Department and uploading on ERP, Moodle, and website.	2024-25 Even Sem COs and CO-PO mapping not available on Website.		
OB3	Evidence of the benchmark (percent marks) finalization from Department BoS (Director academics Approval is required if any deviation from the last three year's average)	Benchmark for 1 st Year not available.	Not aware about 1 st Year Autonomous Benchmark.	Approval from BoS must be available.
OB4	Uploading the benchmark (percent marks) and target for COs level attainment on the NBA module of ERP	Not uploaded on Cyber Vidhya	2 nd Year benchmark on KIET ERP are available.	
OB5	Random checking of CO-PO Attainment	Available (KIET ERP)		
OB6	Progress of revision of vision, mission & PEOs in alignment with the institute's Statement	Approval Exists.	But Not updated on KIET ERP.	Must be available on KIET.

Research:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
R1	Evidence of Faculty Development Program, Skill Development Programs, Conferences, workshops and seminars organized & attended			

Internal Quality Assurance Cell

R2	MoUs signed by Department with Proof of Activities i.e., Reports/ Certificates signed by both stakeholder	MDP-01 FDP attend -02 (Odd) 01 (Even) Int. Conf. – 01 (24-04-2024)	Dean Signature Missing	
R3	Evidence of documents related to Research Projects (funding letter, progress, Utilization Certificate (if completed) etc.)	03 MoUs 02 Nos – 2024 (AAI, Ticker) 01 Nos – 2025 (NISM)		
R4	Evidence of Patent, Copyright, etc.	NIL		
R5	Evidence of Publications SCI, ESCI, Book Chapter, conference papers citations, h-index	Patent Available	Not in Sequence order.	
R6	Evidence of consultancy	Research Paper – 05 Conference – 12 Book chapter - 13		
R7	Evidence of PhD Guidance	Available		

Internal Quality Assurance Cell

Implementation of Institutional Policies:

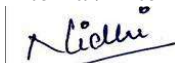
S. No.	Key Indicator	Status	Observation/Cause	Suggestions
IP1	Random check for Academic Policy & Amendments issued by Dean A time to time	Available	Implemented as per policy.	
IP2	Random check for OBE Policy	Available	Vision Mission not updated on Website.	
IP3	Document Discard Policy	Available		
IP4	Budget Utilization	2024-25 Utilization in process. 2025-26 Projected		
IP5	Student Discipline Policy	Available.		
IP6	Placement Policy	Available		
IP7	Inclusion of New Header Format	Included	As per format defined by IQAC.	

Summary of Academic Audit Report: At most of the documents the signature of Dean-MBA is missing.

Best Practices (if any): Internship Record was good and Maintained in the record.

Name & Signature of Internal/External Experts:



Ms. Nidhi Singh



Dr. Ankur Garg



Internal Quality Assurance Cell

Name of the Department ME		
End Semester Academic Audit Report (Internal)		
Name of the Department	ME	
Academic Programs in the Department	UG	UG
	PG	NA
Student Strength Program wise	UG	I – 68, II – 33, III – 45, IV - 80
	PG	NA
Name of the Department members present:	Dr. Ajay Singh Verma, Dr. Sandeep Chabra	
Remarks:-		
Name, designation and affiliation of the External/Internal Expert	Dr. Swati Sharma & Mr. Rabi Narayan Panda	
Signature of the External/Internal Expert	 	

Internal Quality Assurance Cell

Academic:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
A1	Course file (As per the given format on Moodle-Annexure1)	Found in Moodle		
A2	Lesson Plan on ERP (Proposed/ Actual)	Lesson Plan uploaded in ERP		
A3	Identified of Gradual Learners on the basis of previous year result i. Doubt Clearing Class-Time Table, Notices, etc. ii. Mentoring of gradual learner students. iii. If student is not responding as stated above then action taken by department	i) Doubt clearing classes, Time table, Notices found. ii) Mentoring records found. iii) Talked to Parents by mentors and reason found out.		
A4	Action Taken by Department to reduce detainee cases (Evidence of CT/MSE1)	Parents informed Fortnightly attendance shown on notice board.		
A5	Evidence of Action taken by department to reduce absentees from internal examination	Letters sent to parents. Parents informed by mentors regarding absentee in exam.		
A6	Evidence Mid Semester Result Analysis & Action Taken	Proof of Mid-Sem result analysis record found. Action taken to be included.		
A7	i. Analysis of End Semester Result of corresponding previous semester ii. Action planned to overcome the deficiencies by department	i) As end semester result is not there so comparison with previous semester not found. ii) Sub wise Result		

Internal Quality Assurance Cell

		analysis of previous semester found. iii) Students counselled by mentors.		
A8	i. Curriculum Feedback Survey, Graduate Exit Survey (Faculty, Student, Alumni, and Employer) & other surveys (if any) ii. Analysis and Action Taken/ Planned on the basis of the above feedback	i) Curriculum Feedback Survey by student found in online mode. Analysis yet to be done. ii) Curriculum Feedback Survey by faculty is under process. iii) Graduate Exit Survey found. iv) Employer Survey not found. v) Alumni survey is found.		
A9	Students Feedback (Mid Sem, End Sem)	Students Feedback Mid-Sem found. End Sem Feedback not found.		
A10	CAPA based on Student Feedback and feedback analysis	NA		
A11	Student Achievements in Curricular and Co-curricular Activities	Sports – 1 student Cultural Activity – 29 students Technical – 55 students participated In the event Baja – 20 students participated. In the event SUPRA – 19 students participated.		

Internal Quality Assurance Cell

		In the event ESVC – 2 students participated.		
A12	Evidence of all projects presentation/ Evaluation Records with project File	Proof of Project Allocation / Evaluation record found.		
A13	Practical File & Continuous Evaluation of Lab Work	Found		
A14	Evidence of Student Internships as per mentioned scheme	Found		
A15	Evidence of Students Placement with offer letters.	Found		
A16	Detail of students qualifying in state/national/international level examinations out of the graduated students (GATE/GPAT examinations etc.)	25 students appeared in GATE, no one cleared.		
A17	Number of certificate/ value added courses and online courses of MOOCs, SWAYAM/ NPTEL and other recognized platforms where the students of the department have enrolled and successfully completed.	13 students get NPTEL MOOCs certificate.		
A18	Evidence of Early Joining (Early Joining Filled Formats & NPTEL MOOCs Certificates completion status).	Evidence found. 13 students cleared NPTEL MOOCs.		
A19	Evidence of students skill development activities (Hobby club activities, Industrial Trainings, Boot Camps, CoE activities, Guest lectures, Industrial Visits etc.)	Guest talk – 6 Nos Industrial Visit – 3 Nos Skill Development – i) 1 week training on “Autodesk Inventor” ii) 1 week training on “Piping Stress Analysis & Hexagon Ceasar – II”		

Internal Quality Assurance Cell

A20	Updation of the Department Web Page on KIET website	Updation Done		
A21	Evidence of Subject Allotment to faculty members and Syllabus Coverage report during the semester.	Proof of Subject Allotment and Syllabus Coverage report found.		
A22	Evidence of Alumni Interaction	5 Alumni interaction proof found.		
A23	Evidence of Committee formation as per Horizontal Leadership	Available		

OBE:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
OB1	Uploading of POs, PSOs & APOs on the NBA module of ERP	Available		
OB2	Course Outcome (COs) Formation & CO-PO mapping and approval from BoS of the Department and uploading on ERP, Moodle, and website.	Done		
OB3	Evidence of the benchmark (percent marks) finalization from Department BoS (Director academics Approval is required if any deviation from the last three year's average)	Targets were high. So the dept is in process of updating the targets.		
OB4	Uploading the benchmark (percent marks) and target for COs level attainment on the NBA module of ERP	File Available		
OB5	Random checking of CO-PO Attainment	Done		
OB6	Progress of revision of vision, mission & PEOs in alignment with the institute's Statement	File Available		

Research:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
R1	Evidence of Faculty Development Program, Skill Development Programs, Conferences, workshops and seminars organized & attended	FDP:2 Organized		

Internal Quality Assurance Cell

R2	MoUs signed by Department with Proof of Activities i.e., Reports/ Certificates signed by both stakeholder	File Available MOU with CDAR	Training for students organized 22-26 Feb 2025	
R3	Evidence of documents related to Research Projects (funding letter, progress, Utilization Certificate (if completed) etc.)	File Available	Research Funding i) VRPS – AKTU amount Rs. 4,15,000/- ii) ASHRAE – Rs. 4,20,000/-	
R4	Evidence of Patent, Copyright, etc.	File Available	Patent: 13 Copyright: NIL	
R5	Evidence of Publications SCI, ESCI, Book Chapter, conference papers citations, h-index	File Available	SCIE: 7 ESCI: 1 Book chapter: 2 Conf paper: 2 Scopus Journal – 3	
R6	Evidence of consultancy	File Available	Consultancy from Nav Bharat Engg. Works – Rs. 100000/-	
R7	Evidence of PhD Guidance	File Available	3 scholars are registered.	

Internal Quality Assurance Cell

Implementation of Institutional Policies:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
IP1	Random check for Academic Policy & Amendments issued by Dean A time to time	Implemented		
IP2	Random check for OBE Policy	File Available		
IP3	Document Discard Policy	File Available		
IP4	Budget Utilization	File Available		
IP5	Student Discipline Policy	File Available		
IP6	Placement Policy	File Available		
IP7	Inclusion of New Header Format	Available		

Summary of Academic Audit Report:

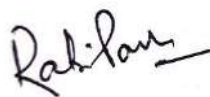
Files are well prepared. Suggested to provide proper headings to documents.

Best Practices (if any):

Good number of student related activities found.

Name & Signature of Internal Experts

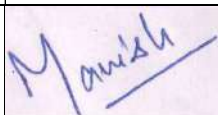
Rabi Narayan Panda



Dr. Swati Sharma



Internal Quality Assurance Cell

Name of the Department: KSOP		
End Semester Academic Audit Report (Internal/External)		
Name of the Department	KSOP	
Academic Programs in the Department	UG	YES
	PG	YES
Student Strength Program wise	UG	389
	PG	81
Name of the Department members present:	DR. ASHU MITTAL, DR. SURYA PRAKASH, DR. RICHA GOEL	
<p>Remarks:- In maximum cases Data is available but required the proper documentation and alignment so that that data give a meaningful information.</p> <p>Maximum documents are not having Dean and coordinator Signature for the authentication of the document.</p>		
Name, designation and affiliation of the External/Internal Expert	Dr. Manish Bhardwaj, Associate Professor, CSIT	
Signature of the External/Internal Expert		

Internal Quality Assurance Cell

Academic:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
A1	Course file (As per the given format on Moodle-Annexure1)	In Moodle report		
A2	Lesson Plan on ERP (Proposed/ Actual)	In Moodle report		
A3	Identified of Gradual Learners on the basis of previous year result i. Doubt Clearing Class-Time Table, Notices, etc. ii. Mentoring of gradual learner students. iii. If student is not responding as stated above then action taken by department	Data Available	First year mentoring is available in hard copy. Mentoring done on ERP. Time table, gradual learner list are available. No separate Notice for gradual learner classes. Action taken in terms of Interaction by KSOP Principal with students. MOM Available.	Proper Notice of the Gradual Learner Classes should be available.
A4	Action Taken by Department to reduce detainee cases (Evidence of CT/MSE1)	Data Available	Letter to Parent and online mentoring Available, Principal sir interaction minutes of meeting are not available.	Certain cases of detainee need the proper mentoring.
A5	Evidence of Action taken by department to reduce absentees from internal examination	Data Available	Letter to Parent and online mentoring Available, Principal sir interaction minutes of meeting are not available.	Certain cases of Absentees need the proper mentoring.
A6	Evidence Mid Semester Result Analysis & Action Taken	Mid Sem result analysis available	Action taken for gradual learner is letter to parents and mentoring but MOM is missing in Documentation	Remedial Classes would be held for respective gradual learners.

Internal Quality Assurance Cell

A7	i. Analysis of End Semester Result of corresponding previous semester ii. Action planned to overcome the deficiencies by department	End Sem result analysis available	Action taken for gradual learner (according to the result) is letter to parents and mentoring but MOM is missing in Documentation	Remedial Classes would be held for respective gradual learners.
A8	i. Curriculum Feedback Survey, Graduate Exit Survey (Faculty, Student, Alumni, and Employer) & other surveys (if any) ii. Analysis and Action Taken/ Planned on the basis of the above feedback	Data Available	Curriculum feedback survey and graduate exit survey is available. Analysis of survey and action taken for respective analysis is missing (3 rd and 4 th year)	Proper analysis and action taken required.
A9	Students Feedback (Mid Sem, End Sem)	Mid Sem analysis feedback is available	Mid Sem feedback document is available. Dean Sign missing	Document should be signed by Dean Sir.
A10	CAPA based on Student Feedback and feedback analysis	NO CAPA case		
A11	Student Achievements in Curricular and Co-curricular Activities	Data available till DEC 2024	Data is maintained only up to DEC 2024. Even Sem data is missing	Even Sem data would be maintained
A12	Evidence of all projects presentation/ Evaluation Records with project File	Data Available		Documentation need to be properly maintained.
A13	Practical File & Continuous Evaluation of Lab Work	Data Available	Hard copies maintained	
A14	Evidence of Student Internships as per mentioned scheme	Data Available		
A15	Evidence of Students Placement with offer letters.	Data Available		Documents of offer letter and permanent letter should be maintained in hard copy
A16	Detail of students qualifying in state/national/international level examinations out of the graduated students (GATE/GPAT examinations etc.)	GPAT exam is held few days back	No result is declared	Maintained the proper documentation of registered GPAT students with hall tickets.

Internal Quality Assurance Cell

A17	Number of certificate/ value added courses and online courses of MOOCs, SWAYAM/ NPTEL and other recognized platforms where the students of the department have enrolled and successfully completed.	Data Available		
A18	Evidence of Early Joining (Early Joining Filled Formats & NPTEL MOOCs Certificates completion status).	Data Available		
A19	Evidence of students skill development activities (Hobby club activities, Industrial Trainings, Boot Camps, CoE activities, Guest lectures, Industrial Visits etc.)	Data Available	Industry visit at Hamdard, guest lecture 2 held, Industrial training and hobby club activities held.	All the activities need the proper report with attendance sheet.
A20	Updation of the Department Web Page on KIET website	Publication data is not matched with record. Achievements is not updated	Publication data is not matched with record. Achievements is not updated	Need the updation.
A21	Evidence of Subject Allotment to faculty members and Syllabus Coverage report during the semester.	Subject allotment data available	Syllabus coverage report is missing	Syllabus coverage needs to be taken
A22	Evidence of Alumni Interaction	1 alumni interaction was held		Need more interaction of students and alumni
A23	Evidence of Committee formation as per Horizontal Leadership	Data Available		

OBE:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
OB1	Uploading of POs, PSOs & APOs on the NBA module of ERP	Data Available		
OB2	Course Outcome (COs) Formation & CO-PO mapping and approval from BoS of the Department and uploading on ERP, Moodle, and website.	Data Available	BoS documents are available.	
OB3	Evidence of the benchmark (percent marks) finalization from Department BoS (Director academics Approval is required if any deviation from the last three year's average)	Data Available	No change	

Internal Quality Assurance Cell

OB4	Uploading the benchmark (percent marks) and target for COs level attainment on the NBA module of ERP	Data Available	For some subject's benchmarks are not matched or available	Benchmark should be update at ERP.
OB5	Random checking of CO-PO Attainment	Data Available	CO-PO attainment maintained.	
OB6	Progress of revision of vision, mission & PEOs in alignment with the institute's Statement	Data Available	Documents are available for revision.	

Research:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
R1	Evidence of Faculty Development Program, Skill Development Programs, Conferences, workshops and seminars organized & attended	Data available	FDP attended data is available , attended -30 upto DEC 2024, workshop-4 conducted, no conference	Data need to be maintained
R2	MoUs signed by Department with Proof of Activities i.e., Reports/ Certificates signed by both stakeholder	Mou done 2024-6, 2025-2	Activities are conducted in 2 MoUs but reports are not available	Proper report need to be maintain.
R3	Evidence of documents related to Research Projects (funding letter, progress, Utilization Certificate (if completed) etc.)	Funding-nil,		
R4	Evidence of Patent, Copyright, etc.	Patent filled-20, published -14, grant-01, registered -2		Proper documentation required
R5	Evidence of Publications SCI, ESCI, Book Chapter, conference papers citations, h-index	Book-4 Book chapter-16 SCIE-22, SCOPUS-36, ESCI-12, others-4		Proper documentation required (front page)
R6	Evidence of consultancy	Data available		
R7	Evidence of PhD Guidance	Data available		

Internal Quality Assurance Cell

Implementation of Institutional Policies:

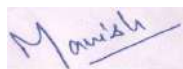
S. No.	Key Indicator	Status	Observation/Cause	Suggestions
IP1	Random check for Academic Policy & Amendments issued by Dean A time to time	Data Available		
IP2	Random check for OBE Policy	Data Available		
IP3	Document Discard Policy	Data Available		
IP4	Budget Utilization	Data Available	Proper documentation of expenditure is required.	Budget documents need the updation and need properly documented with sign.
IP5	Student Discipline Policy	Data Available		
IP6	Placement Policy	Data Available		
IP7	Inclusion of New Header Format	Data Available		

Summary of Academic Audit Report: In maximum cases Data is available but required the proper documentation and alignment so that that data give a meaningful information. Maximum documents are not having Dean and coordinator Signature for the authentication of the document.

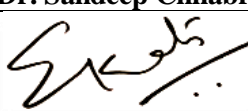
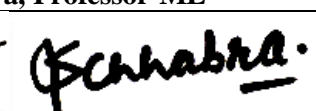
Data Best Practices (if any):

Dr. Manish Bhardwaj

Name & Signature of Internal/External Experts



Internal Quality Assurance Cell

Name of the Department: Department of Computer Applications		
End Semester Academic Audit Report (Internal/External)		
Name of the Department	Department of Computer Applications	
Academic Programs in the Department	UG	Nil
	PG	MCA
Student Strength Program wise	UG	Nil
	PG	200 + 250 = 450
Name of the Department members present:	Prof R.N Panda, Dr Ankit Verma, Ms Neelam Rawat, Mr. Arpit Dogra, Ms Shalika	
Remarks:- <ul style="list-style-type: none"> Files were properly maintained All persons available in Audit were cooperative and interactive 		
Name, designation and affiliation of the External/Internal Expert	Internal Experts: Dr. Ekata, Professor in Mathematics, Applied Science and Humanities Department Dr. Sandeep Chhabra, Professor-ME	
Signature of the External/ Internal Expert	 	

Internal Quality Assurance Cell

Academic:

S.No.	Key Indicator	Status	Observation/Cause	Suggestions
A1	Course file (AsperthegivenformatonMoodle-Annexure1)	Separate file attached		
A2	Lesson Plan on ERP (Proposed/Actual)			
A3	Identified of Gradual Learners on the basis of previous year result i. Doubt Clearing Class-Time Table, Notices, etc. ii. Mentoring of gradual learner students. iii. If student is not responding as stated above the action taken by department	i. Doubt Clearing Class held ii. Mentoring of gradual learner students done	i. Remedial class held for detainee in CT/MSE-2, Remedial classes held for 2 nd sem students on 12/4 (sat) ii. Mentoring record checked	
A4	Action Taken by Department to reduce detainee cases (Evidence of CT/MSE1)	Action was taken by Department to reduce detainee cases	Fortnightly display of attendance record, mail to students, Mentors chasing their mentee students	
A5	Evidence of Action taken by department to reduce absentees From internal examination	No such evidence	Counseling through mentors	
A6	Evidence Mid Semester Result Analysis & Action Taken	Not done		
A7	i. Analysis of End Semester Result of corresponding previous semester ii. Action planned to overcome the deficiencies by department	Analysis of End Semester Result done	One-to-one interaction with teachers, Counseling of teachers having low results	
A8	i. Curriculum Feedback Survey, Graduate Exit Survey (Faculty, Student, Alumni, and Employer) & other surveys (if any) ii. Analysis and Action Taken/Planned on the basis of the above feedback	Alumni survey forms available. No record of employer survey.	Only 7 alumni survey forms, No graduate exit survey.	Alumni survey can be collected from alumni coming in Convocation & Alumni meet. Employer survey can be collected from employer coming frequently for placement.

Internal Quality Assurance Cell

A9	Students Feedback(Mid Sem, End Sem)	Done	For 2 nd sem: 10 th March For 4 th sem: 9 th March	
A10	CAPA based on Student Feedback and feedback analysis	No CAPA required		
A11	Student Achievements in Curricular and Co-curricular Activities	Participation/achievement record produced	Total 56 students participated in Curricular Activities	Complete record of Tech fest, Epoque, Sport fest etc must be maintained.
A12	Evidence of all projects presentation/Evaluation Records with Project File	Done	3 Project presentations held in Feb, Mar and April.	
A13	Practical File & Continuous Evaluation of Lab Work	Done	Evaluation of LabWork on software	
A14	Evidence of Student Internships as per mentioned scheme	Ok	100% students got internship offer (6/8 weeks)	
A15	Evidence of Students Placement with offer letters.		159 out of 200 students placed. Total offers-182 Companies- 57 Max CTC- 16 LPA	
A16	Detail of students qualifying in state/national/international level examinations out of the graduated students GATE/GPAT examinations etc.)	NA		
A17	Number of certificate/ value added courses and online courses of MOOCs, SWAYAM/ NPTEL and other recognized platforms where the students of the department have enrolled and successfully completed.	Yes	Total 138 MOOOCs certificate produced.	
A18	Evidence of Early Joining(Early Joining Filled Formats & NPTEL MOOCs Certificates completion status).	Yes	110 students joined early. Total 138 MOOOCs certificate produced. Documentation produced.	

Internal Quality Assurance Cell

A19	Evidence of students skill development activities (Hobby club activities, Industrial Trainings, Boot Camps, CoE activities, Guest lectures, Industrial Visits etc.)	Yes	One expert talk on IPR organized. 15 days training on DSA for 1 st year students (14/2-1/3). One week soft skill training. No visit.	Guest lectures and industrial visits must be carried out.
A20	Updation of the Department Web Page on KIET website	Done		
A21	Evidence of Subject Allotment to faculty members and Syllabus Coverage report during the semester.	Done		
A22	Evidence of Alumni Interaction	Alumni Interaction held	Total 4 Alumni Interactions held	
A23	Evidence of Committee formation as per Horizontal Leadership	Done	Documents produced	

OBE:

S.No.	Key Indicator	Status	Observation/Cause	Suggestions
OB1	Uploading of POs, PSOs & APOs on the NBA module of ERP	Uploaded Files maintained properly	On both: old ERP for II, year and on Cybervidya for I year	
OB2	Course Outcome (COs) Formation & CO-POmappingand approval from BoS of the Department and uploading on ERP, Moodle, and website.	2024-25 uploaded on NBA module of ERP ; not updated on website		

Internal Quality Assurance Cell

OB3	Evidence of the benchmark (percent marks) finalization from Department BoS (Director academics Approval is required if any deviation from the last three year's average)	Files maintained properly for Affiliated (II year) Files maintained for Autonomous (I year) also done	I year Benchmark pages were not signed	
OB4	Uploading the benchmark(percent marks) and target for COs level attainment on the NBA module of ERP			
OB5	Random checking of CO-PO Attainment	Available	<ul style="list-style-type: none"> • 2024-25 odd sem on old ERP (II yr). • 2024-25 even sem is not available. It will be available after AKTU examination • For I yr, complete report will display after posting the ESE marks on Cybervidya. 	
OB6	Progress of revision of vision, mission & PEOs in alignment with the institute's Statement	Not Applicable		

Research:

S.No.	Key Indicator	Status	Observation/Cause	Suggestions
R1	Evidence of Faculty Development Program, Skill Development Programs, Conferences, workshops and seminars organized & attended	29 FDPs attended. No conference organized. 2 FDPs organized (One in collaboration with IIT Kanpur, another with NITTTR)	All document verified.	
R2	MoUs signed by Department with Proof of Activities i.e., Reports/ Certificates signed by both stakeholder	One MoU with EICT-IIT Kanpur One MoU renewed in May'25 with EC Council Academia Partner	All document verified.	
R3	Evidence of documents related to Research Projects (funding letter, progress, Utilization Certificate (if completed) etc.)	One grant of Rs. 2,03,490/- from AICTE to conduct FDP on UHV.	All document verified.	
R4	Evidence of Patent, Copyright, etc.	13 patents in 2024-25	All document verified.	

Internal Quality Assurance Cell

R5	Evidence of Publications SCI,ESCI, Book Chapter, conference papers citations, h-index	Total 7 Journal publications 21 conference publications 5 book chapters	All document verified. Citation/H Index data produced.	
R6	Evidence of consultancy	None		
R7	Evidence of PhD Guidance	2 PhD guidance as Co-supervisor	All document verified.	

Implementation of Institutional Policies:

S.No.	Key Indicator	Status	Observation/Cause	Suggestions
IP1	Random check for Academic Policy & Amendments issued by DeanA time to time	Policy implemented	Satisfactory	
IP2	Random check for OBE Policy	Policy implemented	Satisfactory	
IP3	Document Discard Policy	Policy implemented	Last documents were discarded on 5/6/2025	
IP4	Budget Utilization	Policy implemented	Approx. 47% budget utilized	
IP5	Student Discipline Policy	Policy implemented	One case handed at department level	
IP6	Placement Policy	Policy implemented	Satisfactory	
IP7	Inclusion of New Header Format	Policy implemented in partial		Complete adoption of this policy is suggested

Summary of Academic Audit Report:

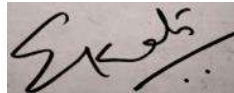
- Files were properly maintained
- All persons available in Audit were cooperative and interactive
- Many Faculty members using old format of lesson plan
- On Website: OBE page is not updated, Research head should be updated regularly.**

Best Practices (if any):

- 1 yr mentoring record available in hard copy properly
- Mock interview for 1st year students were arranged through Senior Alumni. Students' feedback taken after mock interview. Students felt happy and satisfied.

Internal Quality Assurance Cell


Name & Signature of Internal/~~External~~ Experts Dr. Ekata



Name & Signature of Internal/~~External~~ Experts Dr. Sandeep Chhabra



Internal Quality Assurance Cell

Name of the Department		
End Semester Academic Audit Report (Internal/External)		
Name of the Department	CSIT	
Academic Programs in the Department	UG	UG
	PG	NA
Student Strength Program wise	UG	219 +1 1st year 211 2nd year 208 3rd year 208 4th year
	PG	NA
Name of the Department members present:	Dr. Ankur Garg, Dr. Manish Bhardwaj, Ms. Shivangi Tyagi	
Remarks:-		
Name, designation and affiliation of the External/Internal Expert	Dr. Ajay Singh Verma (Addl HoD-ME)& Dr Ranchey Bhateja(Addl HoD-ME)	
Signature of the External/Internal Expert		

Internal Quality Assurance Cell

Academic:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
A1	Course file (As per the given format on Moodle-Annexure1)	NA		
A2	Lesson Plan on ERP (Proposed/ Actual)	NA		
A3	Identified of Gradual Learners on the basis of previous year result i. Doubt Clearing Class-Time Table, Notices, etc. ii. Mentoring of gradual learner students. iii. If student is not responding as stated above then action taken by department	Document available	Letters sent to parents & counselling by mentors	
A4	Action Taken by Department to reduce detainee cases (Evidence of CT/MSE1)	Document available	Letters sent to parents & counselling by mentors	
A5	Evidence of Action taken by department to reduce absentees from internal examination	Document available	counselling by mentors	
A6	Evidence Mid Semester Result Analysis & Action Taken	Analysis was not available	However classes for gradual learners were taken by concerned subjects teachers	
A7	i. Analysis of End Semester Result of corresponding previous semester ii. Action planned to overcome the deficiencies by department	Document available	Remedial Classes were conducted	
A8	i. Curriculum Feedback Survey, Graduate Exit Survey (Faculty, Student, Alumni, and Employer) & other surveys (if any) ii. Analysis and Action Taken/ Planned on the basis of the above feedback	Document available	1. No of feedbacks was very less. 2. Employer surveys for current semester were not available 3. Analysis and action taken were missing	
A9	Students Feedback (Mid Sem, End Sem)	Document available		
A10	CAPA based on Student Feedback and feedback analysis	NA	Feedback analysis not done	

Internal Quality Assurance Cell

A11	Student Achievements in Curricular and Co-curricular Activities	Document available	List and documents were not matching	
A12	Evidence of all projects presentation/ Evaluation Records with project File	Document available	1. Evaluation marks missing for 2 nd year 2. List to be updated for 4 th year	
A13	Practical File & Continuous Evaluation of Lab Work	Document available		
A14	Evidence of Student Internships as per mentioned scheme	Document available	Need to be updated	
A15	Evidence of Students Placement with offer letters.	Document available	Need to be updated	
A16	Detail of students qualifying in state/national/international level examinations out of the graduated students (GATE/GPAT examinations etc.)	Document available for GATE		
A17	Number of certificate/ value added courses and online courses of MOOCs, SWAYAM/ NPTEL and other recognized platforms where the students of the department have enrolled and successfully completed.	Document available	Less involvement of students	
A18	Evidence of Early Joining (Early Joining Filled Formats & NPTEL MOOCs Certificates completion status).	Document available		
A19	Evidence of students skill development activities (Hobby club activities, Industrial Trainings, Boot Camps, CoE activities, Guest lectures, Industrial Visits etc.)	Document available	1. Hobby club details available only for 2 nd year 2. Industrial visit conducted only for 3 rd year. 3. Three guest lectures conducted	
A20	Updation of the Department Web Page on KIET website	Updation required		
A21	Evidence of Subject Allotment to faculty members and Syllabus Coverage report during the semester.	Document available		

Internal Quality Assurance Cell

A22	Evidence of Alumni Interaction	Document available	Need to be increased	
A23	Evidence of Committee formation as per Horizontal Leadership	Document available	Updation required	

OBE:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
OB1	Uploading of POs, PSOs & APOs on the NBA module of ERP	Uploaded		
OB2	Course Outcome (COs) Formation & CO-PO mapping and Approval from BoS of the Department and uploading on ERP, Moodle, and website.	COPO formation done, mapping done	Approval from BOS NA. Attendance sheet & Mom of departmental BOS NA. External attainment of few subjects NA on ERP.	
OB3	Evidence of the benchmark (percent marks) finalization from Department BoS (Director academics Approval is required if any deviation from the last three year's average)	Document available	Director Academic approval NA.	
OB4	Uploading the benchmark (percent marks) and target for COs level attainment on the NBA module of ERP	Document available		
OB5	Random checking of CO-PO Attainment	Document available		
OB6	Progress of revision of vision, mission & PEOs in alignment with the institute's Statement	Not Available	Progress of revision process documents not available in file.	

Research:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
R1	Evidence of Faculty Development Program, Skill Development Programs, Conferences, workshops and seminars organized & attended	FDP: not organized SDP: Document available Workshop: Document available Seminar: not conducted	Summary sheet, geo tag pictures, attendance sheet of participants, feedback not available.	

Internal Quality Assurance Cell

R2	MoUs signed by Department with Proof of Activities i.e., Reports/ Certificates signed by both stakeholder	Document available	Activities conducted: 2 1 MOU is under renewal process	
R3	Evidence of documents related to Research Projects (funding letter, progress, Utilization Certificate (if completed) etc.)	Applied: 1	No project is allocated.	
R4	Evidence of Patent, Copyright, etc.	Document available	Published: 10 Granted: 1	
R5	Evidence of Publications SCI, ESCI, Book Chapter, conference papers citations, h-index	Document available	SCI: 4 ESCI: 1 Conf paper:6 Book chapter:2 Books:2	
R6	Evidence of consultancy	NIL		
R7	Evidence of PhD Guidance	Document available		

Internal Quality Assurance Cell

Implementation of Institutional Policies:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
IP1	Random check for Academic Policy & Amendments issued by Dean A time to time	Document available		
IP2	Random check for OBE Policy	Document available		
IP3	Document Discard Policy	Document available		
IP4	Budget Utilization	Document available		
IP5	Student Discipline Policy	Document available		
IP6	Placement Policy	Document available		
IP7	Inclusion of New Header Format		Not found in few documents	

Summary of Academic Audit Report:

Best Practices (if any):


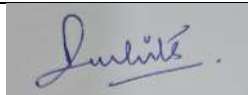


Name & Signature of Internal/External Experts

Dr. Ajay Singh Verma (Addl HoD-ME)&

Dr Ranchey Bhateja(Addl HoD-ME)

Internal Quality Assurance Cell

Department of CSE(AI)		
End Semester Academic Audit Report		
Name of the Department	CSE(AI)	
Academic Programs in the Department	UG	BTECH
	PG	NA
Student Strength Program-wise	UG	180
	PG	NA
Name of the Department members present:	Dr Sapna Juneja	
Remarks: -		
Name, designation and affiliation of the External/Internal Expert	Dr. Masood Rizvi, Associate Prof., EEE Dr Ruchita Gautam, Prof., ECE	
Signature of the External/Internal Expert	 	

Internal Quality Assurance Cell

Academic:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
A1	Course file (As per the given format on Moodle-Annexure1)	In the course file, either the course is not found or the course faculty is not added.		
A2	Lesson Plan on ERP (Proposed/ Actual)	Most of the lesson plans are not updated and/or do not comply with OBE (Outcome-Based Education) guidelines		
A3	Identified of Gradual Learners on the basis of previous year result i. Doubt Clearing Class-Time Table, Notices, etc. ii. Mentoring of gradual learner students. iii. If student is not responding as stated above then action taken by department	(i) Available		
		(ii) Available		
		(iii) Available		
A4	Action Taken by Department to reduce detainee cases (Evidence of CT/MSE1)	Available	Calls made to students/Parents	
A5	Evidence of Action taken by department to reduce absentees from internal examination	Available	Calls made to students/Parents	
A6	Evidence Mid Semester Result Analysis & Action Taken	Available	Maintained	

Internal Quality Assurance Cell

A7	i. Analysis of End Semester Result of corresponding previous semester	Available	Maintained	
	ii. Action planned to overcome the deficiencies by department	Available	Form1 & Form 2 available in hard copies	Also, upload forms 1 & 2 to Moodle.
A8	i. Curriculum Feedback Survey, Graduate Exit Survey (Faculty, Student, Alumni, and Employer) & other surveys (if any)	Available	Maintained Alumni & Employer Survey: NA	
	ii. Analysis and Action Taken/ Planned on the basis of the above feedback		ATR may be prepared based on the Curriculum feedback & Graduate Exit Survey, as the Alumni & Employer Survey will be available after passing out of the first batch	
A9	Students' Feedback (Mid Sem, End Sem)	Available	Maintained	
A10	CAPA based on Student Feedback and feedback analysis	Available	Maintained	
A11	Student Achievements in Curricular and Co-curricular Activities	Available	Calls made to students/Parents	
A12	Evidence of all projects presentation/ Evaluation Records with project File	Available	Calls made to students/Parents	

Internal Quality Assurance Cell

A13	Practical File & Continuous Evaluation of Lab Work		All lab work is available on Moodle	
A14	Evidence of Student Internships as per mentioned scheme	Available	Maintained	
A15	Evidence of Students Placement with offer letters.	Available	Maintained	
A16	Details of students qualifying in state/national/international level examinations out of the graduated students (GATE/GPAT examinations etc.)	Gate Qualified :01		
A17	Number of certificate/ value added courses and online courses of MOOCs, SWAYAM/ NPTEL and other recognized platforms where the students of the department have enrolled and successfully completed.	1. NPTEL courses: 17 2. MOOC Certification: Palo Alto:281 Students (2 nd , 3 rd and 4 th year) 3.MoU:.NIVDI A 4. Guest Lecture: 02	Maintained	
A18	Evidence of Early Joining (Early Joining Filled Formats & NPTEL MOOCs Certificates completion status).	Available	Maintained	
A19	Evidence of students' skill development activities (Hobby club activities, Industrial Trainings, Boot Camps, CoE activities, Guest lectures, Industrial Visits etc.)	1. Workshop:02 2. SDFS:02	Maintained	
A20	Updation of the Department Web Page on the KIET website	Academic activities tab to be updated	-	-
A21	Evidence of Subject Allotment to faculty members and Syllabus Coverage report during the semester.	Maintained	Subject allotment is documented properly, - and syllabus coverage is being tracked regularly	
A22	Evidence of Alumni Interaction	NA		

Internal Quality Assurance Cell

A23	Evidence of Committee formation as per Horizontal Leadership	Available	Committees have been formed with- faculty, aligning with horizontal leadership
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OBE:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
OB1	Uploading of POs, PSOs & APOs on the NBA module of ERP	Working on- changed POs		To complete the work as per NBA guidelines for the revised POs
OB2	Course Outcome (COs) Formation & CO-PO mapping and approval from BoS of the Department and uploading on ERP, Moodle, and website.	Work under- progress for Co-PO mapping due to changed POs		To complete the work as per NBA guidelines for the revised POs

Internal Quality Assurance Cell

OB3	Evidence of the benchmark (percent marks) finalization from the Department BoS (Director academics Approval is required if any deviation from the last three year's average)	BoS members- signature is pending	-	Signature of department BoS members to be taken
OB4	Uploading the benchmark (percent marks) and target for COs level attainment on the NBA module of ERP	Available	-	-
OB5	Random checking of CO-PO Attainment	Work in progress	-	To complete the work as per NBA guidelines for the revised POs
OB6	Progress of revision of vision, mission & PEOs in alignment with the institute's Statement	Available and- implemented	-	-

Research:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
R1	Evidence of Faculty Development Program, Skill Development Programs, Conferences, workshops and seminars organized & attended	Available	02 FDP organized	Summary of Faculty Development Program, Skill Development Programs, Conferences, workshops and seminars organized & attended to be placed
R2	MoUs signed by Department with Proof of Activities i.e., Reports/ Certificates signed by both stakeholder	Activities under old-MoU available	-	Summary of activities of be placed
R3	Evidence of documents related to Research Projects (funding letter, progress, Utilization Certificate (if completed) etc.)	Not applicable	-	-
R4	Evidence of Patent, Copyright, etc.	Documented	Proofs available	-
R5	Evidence of Publications SCI, ESCI, Book Chapter, conference papers citations, h-index	Documented	Faculty members have published in-reputed SCI/ESCI journals and conferences, with records of citations and h-index maintained.	-
R6	Evidence of consultancy	Nil	-	-

Internal Quality Assurance Cell

R7	Evidence of PhD Guidance	01 Ph.D Guidance	Document Available	-
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Implementation of Institutional Policies:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
IP1	Random check for Academic Policy & Amendments issued by Dean A time to time	Practiced	The department adheres to academic policies and incorporates amendments as per notifications from the Dean Academics. Evidence of compliance is maintained.	Good adherence
IP2	Random check for OBE Policy	Practiced	The department has implemented OBE policies effectively, and random checks indicate consistent compliance with defined procedures.	Positive implementation
IP3	Document Discard Policy	Not Applicable	-	-
IP4	Budget Utilization	Available	The department maintains clear records of allocated and utilized budgets.	
IP5	Student Discipline Policy	No disciplinary case	No disciplinary case	
IP6	Placement Policy	Well-defined and Functional	The department follows a structured placement policy, supporting students through training, guidance, and coordination with the placement cell.	A student-centric approach
IP7	Inclusion of New Header Format	Need to be included	Found in few documents	Advised to follow in all documents

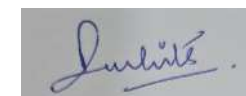
Summary of Academic Audit Report:

Best Practices (if any):

Name & Signature of Internal/External Experts





Dr Masood Rizvi, Associate Prof., EN



Dr Ruchita Gautam, Prof., ECE

Internal Quality Assurance Cell

Name of the Department CSE (AIML)		
End Semester Academic Audit Report (Internal)		
Name of the Department	CSE (AIML)	
Academic Programs in the Department	UG	UG
	PG	NA
Student Strength Program wise	UG	I – 220, II – 228, III – 146, IV- 69
	PG	NA
Name of the Department members present:	Ms. Nidhi Singh	
Remarks:-		
Name, designation and affiliation of the External/Internal Expert	Dr. Ranchey Bhatija & Mr. Rabi Narayan Panda	
Signature of the External/Internal Expert	 	

Internal Quality Assurance Cell

Academic:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
A1	Course file (As per the given format on Moodle-Annexure1)	Found in Moodle		
A2	Lesson Plan on ERP (Proposed/ Actual)	Lesson Plan uploaded in ERP		
A3	Identified of Gradual Learners on the basis of previous year result i. Doubt Clearing Class-Time Table, Notices, etc. ii. Mentoring of gradual learner students. iii. If student is not responding as stated above then action taken by department	i) Doubt clearing classes, Time table, Notices found. ii) Mentoring records found. iii) Talked to Parents by mentors and reason found out.		
A4	Action Taken by Department to reduce detainee cases (Evidence of CT/MSE1)	Parents informed Fortnightly attendance shown on notice board.		
A5	Evidence of Action taken by department to reduce absentees from internal examination	Letters sent to parents. Parents informed by mentors regarding absentee in exam.		
A6	Evidence Mid Semester Result Analysis & Action Taken	Proof of Mid-Sem result analysis record and action taken found.		
A7	i. Analysis of End Semester Result of corresponding previous semester ii. Action planned to overcome the deficiencies by department	i) As end semester result is not there so comparison with previous semester not found. ii) Sub wise Result analysis of previous		

Internal Quality Assurance Cell

		semester found. iii) Students counselled by mentors.		
A8	i. Curriculum Feedback Survey, Graduate Exit Survey (Faculty, Student, Alumni, and Employer) & other surveys (if any) ii. Analysis and Action Taken/ Planned on the basis of the above feedback	i) Curriculum Feedback Survey by student found in online mode. Analysis yet to be done. ii) Curriculum Feedback Survey by faculty is under process. iii) Graduate Exit Survey not found. iv) Employer Survey not found. v) As there is no Alumni, so no survey is found.		
A9	Students Feedback (Mid Sem, End Sem)	Students Feedback Mid-Sem found. End Sem Feedback not found.		
A10	CAPA based on Student Feedback and feedback analysis	NA		
A11	Student Achievements in Curricular and Co-curricular Activities	Proof of participation in various events found.		
A12	Evidence of all projects presentation/ Evaluation Records with project File	Proof of Project Allocation/ Evaluation record found.		
A13	Practical File & Continuous Evaluation of Lab Work	Found		
A14	Evidence of Student Internships as per mentioned scheme	Found		
A15	Evidence of Students Placement with offer letters.	Found		Suggested to arrange the

Internal Quality Assurance Cell

				documents in proper order.
A16	Detail of students qualifying in state/national/international level examinations out of the graduated students GATE/GPAT examinations etc.)	3 rd Year – 9 students GATE qualified. 4 th Year – 3 students GATE qualified.		
A17	Number of certificate/ value added courses and online courses of MOOCs, SWAYAM/ NPTEL and other recognized platforms where the students of the department have enrolled and successfully completed.	1 st Year – 203 students cleared MOOC on “Introduction to AI”. 2 nd Year – 20 MOOC certificates from LinkedIn 3 rd Year – 43 MOOC certification from LinkedIn.		
A18	Evidence of Early Joining (Early Joining Filled Formats & NPTEL MOOCs Certificates completion status).	Evidence found. 36 students cleared NPTEL MOOCs.	For some students NOC form is not as per placement office.	It is suggested to generate two separate files to keep placement and Noc records.
A19	Evidence of students skill development activities (Hobby club activities, Industrial Trainings, Boot Camps, CoE activities, Guest lectures, Industrial Visits etc.)	1 Industrial visit to IETF, New Delhi. Guest lecture on “Digital Forensics” Spring Boot on CURD Operation. Skill Development – Students use ImNeo platform for DBMS. Students use ImNeo platform for DSA.		
A20	Updation of the Department Web Page on KIET website	Updation Done		
A21	Evidence of Subject Allotment to faculty members and Syllabus Coverage report during the semester.	Proof of Subject Allotment and Syllabus Coverage report found.		
A22	Evidence of Alumni Interaction	As no Alumni is there so		

Internal Quality Assurance Cell

		evidence of Alumni Interaction is not found.		
A23	Evidence of Committee formation as per Horizontal Leadership	Available		

OBE:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
OB1	Uploading of POs, PSOs & APOs on the NBA module of ERP	Available		
OB2	Course Outcome (COs) Formation & CO-PO mapping and approval from BoS of the Department and uploading on ERP, Moodle, and website.			
OB3	Evidence of the benchmark (percent marks) finalization from Department BoS (Director academics Approval is required if any deviation from the last three year's average)	File Available		
OB4	Uploading the benchmark (percent marks) and target for COs level attainment on the NBA module of ERP	File Available		
OB5	Random checking of CO-PO Attainment	Done		
OB6	Progress of revision of vision, mission & PEOs in alignment with the institute's Statement	File Available		

Research:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
R1	Evidence of Faculty Development Program, Skill Development Programs, Conferences, workshops and seminars organized & attended	FDP:2 Organized SDP: NIL Conf: 8 Attended Workshop: NIL Seminar: NIL		
R2	MoUs signed by Department with Proof of Activities i.e., Reports/ Certificates signed by both stakeholder	File Available	NVIDA-MOU in 2024, activity was conducted from 10-14 feb 2025 on	

Internal Quality Assurance Cell

			Generative AI, sample certificate available	
R3	Evidence of documents related to Research Projects (funding letter, progress, Utilization Certificate (if completed) etc.)	File Available	Applied on Ai enabled object detection classification based on IR sensor data, sanctioned	
R4	Evidence of Patent, Copyright, etc.	File Available	Patent:9 Copyright: NIL	
R5	Evidence of Publications SCI, ESCI, Book Chapter, conference papers citations, h-index	File Available	SCI: 3 ESCI: 2 Book chapter: 1 Conf paper: 11	
R6	Evidence of consultancy	NIL		
R7	Evidence of PhD Guidance	File Available	4 scholars are registered.	

Internal Quality Assurance Cell

Implementation of Institutional Policies:

S. No.	Key Indicator	Status	Observation/Cause	Suggestions
IP1	Random check for Academic Policy & Amendments issued by Dean A time to time	File Not Available		
IP2	Random check for OBE Policy	File Available		
IP3	Document Discard Policy	File Available	No discard as time of 3 years not completed	
IP4	Budget Utilization	File Available		
IP5	Student Discipline Policy	File Available		
IP6	Placement Policy	File Available		
IP7	Inclusion of New Header Format	Available		

Summary of Academic Audit Report:

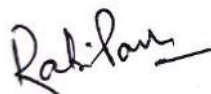
Files are well prepared.

Best Practices (if any):

- i) Effective mentoring found.
- ii) Students doing MOOC courses.

Name & Signature of Internal Experts



Rabi Narayan Panda



Dr. Ranchy Bhatija



Internal Quality Assurance Cell

Name of the Department CSE		
End Semester Academic Audit Report (Internal/External)		
Name of the Department	CSE	
Academic Programs in the Department	UG	01
	PG	01
Student Strength Program wise	UG	I- 362 II- 319 III- 220 IV- 215
	PG	I- 18 II- 12
Name of the Department members present:	Dr. Swati Sharma, Ms. Himanshi Chaudhary, Ms. Bharti, Dr. Neha Yadav	
Remarks:-		
Name, designation and affiliation of the External/Internal Expert	Dr. Sandeep Chhabra, Professor (ME), Dr. Mani Tyagi, Professor (MBA)	
Signature of the External/Internal Expert	 	

Internal Quality Assurance Cell

Academic:

S.No.	Key Indicator	Status	Observation/Cause	Suggestions
A1	Course file (AsperthegivenformatonMoodle- Annexure1)	Annexure 1 checked on Moodle	--	--
A2	Lesson Plan on ERP (Proposed/Actual)	Moodle	--	--
A3	Identified of Gradual Learners on the basis of previous year result i. Doubt Clearing Class-Time Table, Notices, etc. ii. Mentoring of gradual learner students. iii. If student is not responding as stated above the action taken by department	Available	Mentoring record of first year available in AS department	A photocopy of the mentoring record may be kept by the department
A4	Action Taken by Department to reduce detainee cases (Evidence of CT/MSE1)	Available	Fortnightly attendance monitoring and letter to parents	--
A5	Evidence of Action taken by department to reduce absentees From internal examination	Not Available	NA	--
A6	Evidence Mid Semester Result Analysis & Action Taken	Available	II/ III/ IV year result analysis available. For first year file is available in AS department. Soft copy of the result analysis data maintained by the department.	--
A7	i. Analysis of End Semester Result of corresponding previous semester ii. Action planned to overcome the deficiencies by department	Available	Analysis Available, Action taken meeting is proposed in the coming week.	--
A8	i. Curriculum Feedback Survey, Graduate Exit Survey (Faculty, Student, Alumni, and Employer) & other surveys (if any) ii. Analysis and Action Taken/Planned on the basis of the above	Available	Curriculum feedback data of II/ III/ IV year is available. Graduate Exit Survey details questionnaire available but online data could not be	--

Internal Quality Assurance Cell

	feedback		fetches due to technical error. Although downloaded file was available.	
A9	Students Feedback (Mid Sem, End Sem)	Available	NA	--
A10	CAPA based on Student Feedback and feedback analysis	NA	NA	--
A11	Student Achievements in Curricular and Co-curricular Activities	Available	Odd semester good participation of students as compared with even semester.	--
A12	Evidence of all projects presentation/Evaluation Records with Project File	Available	File was available but the data was also maintained in soft.	--
A13	Practical File & Continuous Evaluation of Lab Work	Available on Moodle	--	--
A14	Evidence of Student Internships as per mentioned scheme	Available	Evaluation was done in Odd semester	--
A15	Evidence of Students Placement with offer letters.	Available	160/215 students placed. Average package was INR 5.96. Highest package was INR 24.23	--
A16	Detail of students qualifying in state/national/international level examinations out of the graduated students (GATE/GPAT examinations etc.)	Available	5 students have qualified GATE examination	--
A17	Number of certificate/ value added courses and online courses of MOOCs, SWAYAM/ NPTEL and other recognized platforms where the students of the department Have enrolled and successfully completed.	Available	CISCO MOOC certification (ongoing) 86 students have completed and submitted certificates NPTEL 31 student certificates available Other MMOC including Udemy, Google etc 57 certificates available	--

Internal Quality Assurance Cell

A18	Evidence of Early Joining (Early Joining Filled Formats & NPTEL MOOCs Certificates completion status).	Available	NA	--
A19	Evidence of students skill development activities (Hobby club Activities, Industrial Trainings, Boot Camps, CoE activities, Guest lectures, Industrial Visits etc.)	Available	DSDL Club file available (it includes Boot camp)	--
A20	Updation of the Department Web Page on KIET website	Ok	Faculty list uploaded till 2022-23	--
A21	Evidence of Subject Allotment to faculty members and Syllabus Coverage report during the semester.	Available	Syllabus coverage available in soft copy	--
A22	Evidence of Alumni Interaction	Available	2 Alumni interactions	--
A23	Evidence of Committee for mation as per Horizontal Leadership	Available	NA	--

OBE:

S.No.	Key Indicator	Status	Observation/Cause	Suggestions
OB1	Uploading of POs, PSOs & APOs on the NBA module of ERP	Ok	NA	--
OB2	Course Outcome (COs) Formation & CO-PO mapping and approval from BoS of the Department and uploading on ERP, Moodle, and website.	Ok	NA	--
OB3	Evidence of the benchmark (percent marks) finalization from Department BoS (Director academics Approval is required if any deviation from the last three year's average)	Ok	Approval of benchmark from departmental BOS First year data available on cyber vidya II/III/IV both odd and even semester data available on KIET ERP	--
OB4	Uploading the benchmark (percent marks) and target for COs Level attainment on the NBA module of ERP	Ok	NA	--
OB5	Random checking of CO-PO Attainment	Ok	NA	--
OB6	Progress of revision of vision, mission & PEOs in alignment with the institute's Statement	Ok	No revision of vision mission and PEOs in 2024-	--

Internal Quality Assurance Cell

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Research:

S.No.	Key Indicator	Status	Observation/Cause	Suggestions
R1	Evidence of Faculty Development Program, Skill Development Programs, Conferences, workshops and seminars organized & attended	Available	Atal FDP organized in February 2025	--
R2	MoUs signed by Department with Proof of Activities i.e., Reports/ Certificates signed by both stakeholder	Available	No active MoU Previous MoU were updated in the file	--
R3	Evidence of documents related to Research Projects (funding letter, progress, Utilization Certificate (if completed) etc.)	NA	No research funding Atal FDP funding of 2.5 lacs	--
R4	Evidence of Patent, Copyright, etc.	Available	7 Patente	--
R5	Evidence of Publications SCI, ESCI, Book Chapter, conference papers citations, h-index	Available	38 Publications in 2024-25 14 Journals, 20 Conference, 4 Book Chapters, 5 SCI/eSCI SCIE publications	--
R6	Evidence of consultancy	NA	No consultancy	--
R7	Evidence of PhD Guidance	Available	3 candidates are enrolled under faculty members	--

Internal Quality Assurance Cell

Implementation of Institutional Policies:

S.No.	Key Indicator	Status	Observation/Cause	Suggestions
IP1	Random check for Academic Policy & Amendments issued By Dean A time to time	Ok	--	--
IP2	Random check for OBE Policy	Ok	--	--
IP3	Document Discard Policy	NA	No documents discarded as department has faced NBA inspection recently	--
IP4	Budget Utilization	Ok	NA	--
IP5	Student Discipline Policy	Ok	NA	--
IP6	Placement Policy	Ok	NA	--
IP7	Inclusion of New Header Format	NA	Will be implemented from session 2025-26	--

Summary of Academic Audit Report:

Best Practices (if any): NAAC all data templates are available and updated in the sheet

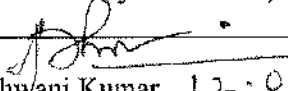
Name & Signature of Internal/External Experts



Dr. Sandeep Chhabra




Dr. Mani Tyagi

Controller of Examination – KIET	
End Semester Audit Report (Internal/External)	
Name of the Department	COE Office
Name of the Department members present:	Dr. Sumita Chaudhary, Dr. Daksh Bhatia, Dr. Sheetal Mital, Dr. Jyoti Shrivastava, Dr. Ajeet Pratap Singh, Dr. Pramod Kumar, Mr. Vipin Saxena
Remarks:- The office has delivered an impressive presentation, showcasing a well-structured system with clearly defined rules and manuals that are effectively implemented. The management of question papers reflects secrecy, quality, and transparency, ensuring a secure process. The moderation of question papers is meticulously handled, contributing to the reliability of the examination system. A seamless and reliable approach to conducting exams has been observed. Answer sheet evaluation is entirely digital, with a robust moderation system in place. Timely publication of results is consistently maintained, demonstrating strong adherence to set timelines.	
Name, designation and affiliation of the External/Internal Expert	 Prof. (Dr.) Ashwani Kumar 12.06.2025 NIT, Kurukshetra

S. No.	Area of Assessment	Status	Observation/Cause	Suggestions
1	Formation, Approval & roles of various committees associated with COE office	Well-structured and documented	The efforts are appreciated	The approvals should be done on yearly basis by the BOG.
2	Policies & Manual	Policies available for different functions like Conduction manual, UFM policy, Moderation policy, Lapses Policy etc.	Policy of UFM is well documented. However, policy for wrongful defamation of the faculty may also be formulated.	In case of alleged discrepancy at the part of faculty member, the case should be seen with transparency and student should also be punished if allegation found wrong.
3	Question paper procurement, management, handling and secrecy	Question papers are handled with the digital software (Codetantra) in secured way	2-4 sets are taken for different examination(s) from both internal and external faculty members; Moderation of all sets are being conducted by a team of moderators in a secured area. The set is selected by COE on randomized basis without knowing the source of the paper	Good efforts. Keep practising to increase the moral values among the stakeholders.

4	Process of Conducting Examination (MSE & ESE)	The process of conduction of examination is well structured and documented	Physical documentation is available wherever there is hand exchange of the copies & records are maintained for the same.	Few Exams can be decentralized for management of manpower and time.
5	Process of Digital Evaluation and transparency	All the evaluation possesses are digitalized and good transparency is maintained	All records of the evaluation are in digital form and easily available for copy showing which proves the transparency of the system	However, there should be a proper tendering for the disposal of the used answer scripts.
6	Result processing, TR verification & Declaration	The grade cards are monitored by AKTU (Affiliating University)	The results are being prepared by software. The TRs are properly verified for any mistakes. The results are declared with in 15 days of the examination.	The certificates and marks sheets should be maintained in Digi locker for global access to the student.
7	Honorarium for various activities related to examination	Well structured policy is there	Available	OK
8	Other Suggestions	As per NEP policy the candidate may be allowed to forgo some credits to earn B. Tech. Degree. (Eg: Total credit required 160 Minimum credits earned may be 155)		


 Signature of Internal Member
 Dr. Sumita Chaudhary
 COE


 Signature of External Member
 Prof. (Dr.) Ashwani Kumar
 NIT, Kurukshetra