



KIET Group of Institutions, Delhi-NCR, Ghaziabad

(An ISO – 9001: 2015 Certified & 'A+' Grade accredited Institution by NAAC)



Summary – IQAC Meetings

S.N	Year	IQAC Meeting Date	Mode (Offline/ Virtual)
1	2023	26-Apr-2023	Offline
2		25-Mar-2023	Offline
3		24-Jan-2023	Offline
4	2022	28-Dec-2022	Offline
5		10-Nov-2022	Offline
6		17-Oct-2022	Offline
7		23-Aug-2022	Offline
8		03-Aug-2022	Offline
9		29-July-2022	Offline
10		29-June-2022	Offline
11		28-May-2022	Offline
12		30-Apr-2022	Offline
13		22-Mar-2022	Offline
14		18-Feb-2022	Offline
15		18-Jan-2022	Virtual
16	2021	23-Dec-2021	Offline
17		25-Nov-2021	Offline
18		29-Oct-2021	Offline
19		29-Sep-2021	Offline
20		29-July-2021	Offline
21		04-June-2021	Virtual
22		22-May-2021	Virtual
23		05-May-2021	Virtual
24		18-Mar-2021	Offline
25		27-Feb-2021	Offline
26		15-Jan-2021	Virtual
27	2020	21-Nov-2020	Offline
28		31-Oct-2020	Virtual
29		26-Sep-2020	Virtual
30		26-Aug-2020	Virtual
31		22-Aug-2020	Virtual
32		28-Jul-2020	Virtual
33		21-Jul-2020	Virtual
34		23-Jun-2020	Virtual
35		07-May-2020	Virtual
36		11-Apr-2020	Virtual
37		17-Mar-2020	Offline
38	2019	17-Dec-2019	Offline
39		18-Oct-2019	Offline
40		16-Sep-2019	Offline
41		19-Jul-2019	Offline
42		17-May-2019	Offline
43	2018	11-Feb-2019	Offline
44		13-Oct-2018	Offline
45		01-Apr-2018	Offline
46		22-Mar-2018	Offline
47	2017	27-Jan-2018	Offline
48		16-Oct-2017	Offline
49	2017	06-Jun-2017	Offline
50		03-Sep-2016	Offline

51	2016	15-Feb-2016	Offline
52		28-Jan-2016	Offline



Dean (Academics)



KIET Group of Institutions, Delhi-NCR, Ghaziabad
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IQAC

Minutes of Meetings

2023



KIET Group of Institutions, Delhi-NCR, Ghaziabad

Internal Quality Assurance Cell (IQAC)

((An ISO – 9001: 2015 Certified & NAAC 'A+' - Cycle 2))

well recorded minutes



Minutes of IQAC Meeting held on 26th April 2023 at 03:00 PM onwards.

Chair: Dean Academics & IQAC Coordinator

Participants (Present): Dr. Shailendra Tiwari, Dr. Satish Kumar, Dr. Vibhav Sachan, Dr. Arun K Tripathi, Dr. Vineet Sharma, Dr. Binkey Srivastava, Dr. Komal Mehrotra, Dr. Ritu Gupta, Dr. Rupesh Chalisgaonkar, Dr. Atul Kant Piyooosh, Mr. R N Panda, Dr. Ashu Mittal, Dr. Sapna Juneja, Dr. Ajay Singh Verma, Mr. Saurav Kumar, Mr. Ambrish Gangal, Dr. Manish Bhardwaj, Dr. Sonia Gouri, Dr. Yaduvir Singh, Dr. Nitin Saxena, Dr. Sanjiv Sharma, Dr. Ranchay Bhateja

Participants (Not Present):

Dr. Arvind Sharma(EN), Dr. Ajay Agarwal, Dr. Ruchita Gautam, Mr. Arvind Sharma (CRPC), Mr. Anup Srivastava, Ms. Reeta Singhal, Mr. Rishi Malhotra, Mr. K P Singh

Quality Agenda:

1. Ensuring the Quality of Question Papers and Assessments - Role of Moderation Committee
2. Review of current Academic Audit Format
3. Allocating the responsibilities of Subject Coordinators - Defining COs, Mapping of CO-POs, Target setting, Question paper setting in advance, Quality Assignments, and quizzes etc.

S.N	Agenda	Point of Discussion/Decision Taken
1.	Opening Remarks	<ul style="list-style-type: none">• Dean A warmly welcomed all the members and stated it is the prime responsibility of IQAC to initiate, plan and supervise various activities that are necessary to increase the quality of the education imparted in an institution or college. The role of IQAC is maintaining quality standards in teaching, learning, and evaluation becomes crucial, and the present research is therefore undertaken on a smaller scale to determine the exact status and functioning of IQAC and its outcome.• He briefed the agenda points in the forum and appreciated all IQAC team members for active participation in all activities.
2.	Ensuring the Quality of Question Papers and Assessments - Role of Moderation Committee	<ul style="list-style-type: none">• Dean A informed that it has come to notice that the quality of internal and external question papers is not up to the mark. He emphasized that the faculty members must be sure that the questions should not be repeated, and more logical and conceptual questions must be there in the question paper. He further added that the students must be encouraged to read the textbooks instead of depending on quantum. This can be done only when the faculty members enhance the quality of questions.• In reference to moderation, Dean A communicated that Moderation of question papers is a quality assurance process that ensures appropriate standards. It is very important for all the departmental moderation committee to be very vigilant while moderating the questions paper, the committee should check that the repetition of questions should not occur in addition the language of the questions must be appropriate as per the standards. Dean A asked all the HODs to form a proper internal and external departmental moderation committee if not yet formed and take regular insights of the quality of the question



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		<p>paper from the members of the committee.</p> <ul style="list-style-type: none"> It was also suggested by Dean A to all the HODs that it will be more systematic if faculty members prepare their lesson plan, assignments, CO-PO mapping, course file, and all the question papers at the very start of the semester and submit it to the respective HODs. He added that in this way the pressure of the faculty members will be less, and they will be able to focus on their lectures.
3.	<p>Allocating the responsibilities of Subject Coordinators - Defining COs, Mapping of CO-POs, Target setting, Question paper setting in advance, Quality Assignments and quizzes etc.</p>	<ul style="list-style-type: none"> The responsibilities of subject coordinators in the department were discussed by Dean A. It was started by him that the formation of Cos, Co-PO Mapping as per the rules lies in the responsibility area of subject-coordinators. In addition to the above point, Associate Dean (OBE) along with Assistant Dean (OBE) shall visit all the departments from 8th May'2023. The duration and schedule will be shared soon. During this visit, the Brainstorming sessions for discussion on the structure/formation of COs and CO-PO Mapping. Two departments will be covered per day. The department IQAC/OBE coordinators will present their department content as specified: - <ol style="list-style-type: none"> COs of Theory and lab courses. CO-PO mapping of theory and lab courses. Indirect surveys for PO attainment. Target setting and overall PO attainment. Gap analysis and action COs and CO-PO mapping will be corrected in the scheduled brainstorming session itself for all the courses (Theory/Lab). The department will submit the file for approval to Dean (A) office having the signature of IQAC/OBE coordinator, respective department HoDs, Assoc. Dean (OBE) and Asst. Dean (OBE). Participants in the visit will be IQAC coordinators, OBE coordinators, and Subject coordinators. In reference to the above, Dean A informed us that CO, CO-PO Mapping will not be changed in the departments until there will be any further changes in the syllabus.
4.	<p>Review of current Academic Audit Format</p>	<ul style="list-style-type: none"> Dr. Sangeeta Arora represented the revised academic audit format among the members, a brainstorming session was held in which different suggestions were received from the present members which were appreciated by Dean A. In reference to agenda Point No 3, the mentioned points will not be again audited once finalized by the Associate Dean (OBE) and Assistant Dean (OBE). Dr. Sangeeta was asked to incorporate the given suggestions in the format. Dean A asked to Dr. Sangeeta and Dr. Atul Kant Piyoosh to conduct a training session for auditors. It was further added by Dean A that the summary of the departmental academic audit report will be prepared by the respective auditors visiting the departments. At the same time that report must be shared and discussed with departmental IQAC auditors and HOD before the final submission of a report to Dean A Office.



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3.	Closing Remarks	<p>Dean (A) closed the meeting with the following points: -</p> <ul style="list-style-type: none">• He motivates IQAC members to spread awareness in their respective departments among students and employees.• Further he also added that IQAC will also work towards establishment and proper functioning.
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[Signature]
03/05/2023

Dr. Anil Ahlawat
Dean Academics & IQAC Coordinator

Distribution:

- Director, Joint Director
- All Concerned

Perused
[Signature]
03 May 23,



KIET Group of Institutions, Delhi-NCR, Ghaziabad

Internal Quality Assurance Cell (IQAC)

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Minutes of IQAC Meeting held on 25th March' 2023 at 11:00 AM onwards

Chair: Dean Academics & IQAC Coordinator

Attendees: Dr. Satish Kumar, Dr. Ajay Shrivastava, Dr. Abhinav Juneja, Mr. Arun Agarwal, Dr. Ajay Agarwal, Dr. Arvind Sharma, Dr. Rupesh Chalisgaonkar, Dr. Binkey Srivastava, Dr. Ashu Mittal, Dr. Sapna Juneja, Ms. Reeta Singhal, Dr. Pravesh, Mr. R. N. Panda,

Absentees: Dr. Sonia Gauri, Dr. Ritu Gupta, Dr. Ajay Singh Verma, Mr. Anup Srivastava, Dr. Honorary Captain K. P. Singh, Ms. Preksha Agarwal (IT)

S.N	Agenda	Point of Discussion/Decision Taken
1.	Opening Remarks	<ul style="list-style-type: none"> Dean A warmly welcomed all the members and stated as the name reflects IQAC - Internal Quality Assurance Cell is a significant administrative body that is responsible for all quality matters. It is the prime responsibility of IQAC to initiate, plan and supervise various activities that are necessary to increase the quality of the education imparted in an institution. He appreciated all IQAC team members for active participation in all activities. Further he invited Mr. Arun Agrawal, Head F & A to discuss the agenda related to accounts.
2.	Suggestion for revision in the delegation of financial power and initiation of financial power to functional heads	<ul style="list-style-type: none"> Mr. Arun Agrawal, Head F&A took the reference of the office order released on 25th Aug'2017. He informed house that in the last conversation, suggestions were taken by all HODs. The suggestions by all HODs are submitted to HOD -ME (Dr. Ashish Karnwal) Dean SW suggested some financial power regarding student participation activities outside institute to Dean SW in advance Because students are not able to pay sometimes. In this regard, Head F&A was asked to check for Dean A and Dean SW office budgets. Head F&A add will also check with a budget to be allocated to functional heads. Head F&A also guided the house, which regime may be chosen for tax.
3.	About KRC	<ul style="list-style-type: none"> Dr. Abhinav Juneja started with highlights of the Knowledge Resource Centre (KRC). He discussed that nowadays, students are getting knowledge from internet resources i.e., videos, etc. Most of the videos are uploaded by influencers having no conceptual depth. There must be some motivation for students to use KRC resources for conceptual knowledge. Dean SW suggested that during the time of searching for books, the most popular book suggestions must be shown. It is also suggested by house during the meeting that for the reference section, book (up to 10) purchase power may be given to Dean Academics to reduce the time of purchasing books.
4.	Organization of Book exhibition	<ul style="list-style-type: none"> Ms. Reeta told that KRC is planning for organize a Book Exhibition on <u>International Book Day</u>. For this exhibition, Dean (A) suggested that a request for a book title may be asked through Google Forms. The initiative has been taken to provide a complimentary copy to faculty members. Dean SW also suggested that the latest book should be displayed in the exhibition. Dean (A) suggested publishers should bring Application Oriented books too. It is also suggested that the requisitions forms will be available for ordering new books during the exhibition.

Head F & A

Include in financial

powers of Dean A

& Antenna Purchase Library

PRIORITY

10/4



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5.	Assignment based on Textbook	<ul style="list-style-type: none"> Students must be encouraged by the faculty members to read the books. The department may also guide students in issuing library resources i.e., book banks and textbooks. Students may be motivated through assignments and open-book tests to increase the usage of textbooks.
6.	Discard old edition books from the library & Book-Bank	<ul style="list-style-type: none"> Regarding this, It is planned that a new section of old books will be created i.e. Archives or Old Book Section. In this section, 2-3 copies of books will be kept. A list of old books will also be shared for suggestions. Dean A added that all books for the competitive exam must be arranged exam-wise. Summary for Motivational books may be shared with students and faculty members for awareness purpose.
7.	Awareness Session for faculty members & students to use e-resources of AKTU Nalanda e-consortium.	<ul style="list-style-type: none"> The awareness session for the usage of AKTU Nalanda e-Consortium was conducted by KRC. It is also suggested that a session for the usage of the Public Access Catalogue (OPAC) may be planned for the reservation of books. It is also suggested that free subscriptions to e-newspaper & magazines may be taken.
3.	Closing Remarks	<p>Dean (A) closed the meeting with the following points: -</p> <ul style="list-style-type: none"> He motivates IQAC members for spreading awareness in their respective departments among employees. He appreciated Head F&A for suggestions for revision in a delegation of financial power to functional heads. He also appreciates Dr. Abhinav Juneja and Ms. Reeta Singhal for the new initiatives of KRC.

[Signature]
Dr. Anil Ahlawat
Dean Academics & IQAC Coordinator

Distribution:

- Director, Joint Director
- All Concerned

Excellent points
Let's implement all

[Signature]
10/4/

Joint Director — must have a look,



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Minutes of IQAC Meeting held on 24th Jan 2023 at 03:00 PM onwards

Chair: Dean Academics & IQAC Coordinator

Attendees: Dr. Abhinav Juneja, , Mr. Arun Agarwal, Dr. Vineet Sharma, Dr. Ajay Shrivastava, Dr. Neeraj Gupta, Dr. Adesh Pandey, Dr. Arun Kumar Tripathi, Dr. Sanjeev Sharma, Dr. Ritu Gupta, Dr. Arvind Sharma, Dr. Rupesh Chalisgaonkar, Dr. Binkey Srivastava, Dr. Ashu Mittal, Dr. Sapna Juneja, Dr. Sonia Gouri, Dr. Ruchita Gautam, Dr. Roma Ghai, Dr. Sanjay Sharma, Mr. Saurav Kumar, Mr. Rishi Malhotra

Absentees : Dr. Atul Kant Piyoosh, Dr. Ajay Agarwal, Mr. R N Panda, Dr. Vibhav K Sachan, Dr. Ajay Singh Verma, Mr. Anup Srivastava, Dr. Satish Kumar, Honorary Captain K. P. Singh, Ms. Preksha Agarwal (IT)

Quality Agenda:

- Tax Planning and Financial Management

S.N	Agenda	Point of Discussion/Decision Taken
1.	Opening Remarks	<ul style="list-style-type: none"> • Dean A warmly welcomed all the members and stated as the name reflects IQAC - Internal Quality Assurance Cell is a structure that would help educational institutions to improve the work processes and achieve learning outcomes & objectives. However, IQAC is not just a committee. It is a “participative” and “facilitative” unit that would closely work with the faculty members & staff members to plan out the best possible strategies for the betterment of the system of the institutions. IQAC shall work towards to spread the information of various dimension to all stakeholders. • He appreciated the all IQAC team members for active participation in all activities. He also discussed that Tax planning is an essential part of financial planning. Efficient tax planning enables us to reduce our tax liability to the minimum. • Further he invited Mr. Arun Agrawal, Head F & A for awareness about Tax Planning with all IQAC members.
2.	Tax & Tax Types	<ul style="list-style-type: none"> • Head F & A discussed that Tax is for revenue generation done by government for meeting the expenses of government like defence, provision of education, health-care, infrastructure facilities like roads, dams etc. • Tax is a charge levied by a government on a product, income or activity. If tax is levied directly on the income or wealth of a person, then it is a direct tax e.g. income-tax, wealth tax. In general, a direct tax is one imposed upon an individual person (Juristic or Natural) or property (i.e. real and personal property, livestock, crops, wages, etc.). Direct tax is a type of tax where the incidence and impact of taxation fall on the same entity. • He also told that Indirect tax is the tax levied on the consumption of goods and services.
3.	Income Tax and Finance Act	<ul style="list-style-type: none"> • Head F & A told that the levy of income-tax in India is governed by the Income-tax Act, 1961. We shall briefly refer to this as the Act. This Act came into force on 1st April, 1962. The Act contains 298 sections and XIV schedules. These undergo change every year with additions and deletions brought about by the Finance Act passed by Parliament. • Every year, the Finance Minister of the Government of India



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		<p>presents the Budget to the Parliament. The Budget have i.e. Part A and Part B.</p> <ul style="list-style-type: none"> • Part A of the budget speech contains the proposed policies of the Government in fiscal areas. • Part B of the budget speech contains the detailed tax proposals. In order to implement the above proposals, the Finance Bill is introduced in the Parliament. Once the Finance Bill is approved by the Parliament and gets the assent of the President, it becomes the Finance Act.
4.	LEVY OF INCOME-TAX And Income	<ul style="list-style-type: none"> • Income-tax is a tax levied on the total income of the previous year of every person. A person includes <ul style="list-style-type: none"> ❖ An individual, ❖ Hindu Undivided Family (HUF), ❖ Association of Persons (AOP), ❖ Body of Individuals (BOI), ❖ A firm, ❖ A company etc. • Income is taxable either on due basis or receipt basis. For computing income under the heads 'Profits and gains of business or profession' and 'Income from other sources' the method of accounting regularly employed by the assessee should be considered, which can be either cash system or mercantile system. • Income earned in a previous year is chargeable to tax in the assessment year.
	Rates of tax on the total income	<ul style="list-style-type: none"> • Further Head F & A told about income slabs i.e. No tax payable for income upto Rs. 2.5 lakhs. If income is between Rs. 2.5 lakhs and Rs. 5.0 lakhs then 5% of the Rs. 2.5 lakhs. If income is between Rs. 5.0 lakhs and Rs. 10.0 lakhs then Rs. 12500 and 20% of the income exceeding Rs. 5.0 lakhs. If income is above Rs. 10.0 lakhs then Rs. 1,12,500 and 30% of the income exceeding Rs. 10.0 lakhs.
	Tax Exemption from HRA	<ul style="list-style-type: none"> • Head F & A also discussed that actual HRA received by the employer. Where 50% or 40% of the basic salary depending upon metro or a non-metro location respectively. • If anyone missed to provide a copy of rent receipt to employer, it can be claimed at the time of proof submission. Still if person forgot at the time of filling return then revised return can be filed. The PAN card of landlord is required, if the rent paid is more than Rs. 1.0 lakh.
	Income Tax Deduction Sections	<ul style="list-style-type: none"> • Head F & A told that an individual or HUF can claim a deduction of Rs.25, 000 under <u>Section 80D</u> on insurance for self, spouse and dependent children. An additional deduction for insurance of parents is available up to Rs 25,000, if they are less than 60 years of age. If the parents are aged above 60, the deduction amount is Rs 50,000. • In case, both taxpayer and parent(s) are 60 years or above, the maximum deduction available under this section is up to Rs.1 lakh. • Section 80DD deduction is available to a resident individual or a HUF and is available for deduction for rehabilitation of handicapped relative. If disability is 40% or more but less than 80% – fixed deduction of Rs 75,000. In case of severe disability



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		<p>(disability is 80% or more) – fixed deduction of Rs 1, 25, 000.</p> <ul style="list-style-type: none"> • In Section 80DDB is for claiming medical expenditure on self or dependent relative. The specific diseases are covered under section 80DDB. A deduction of Rs. 40000/- is available to a resident individual or a HUF. • It is available with respect to any expense incurred towards treatment of specified medical diseases or ailments for himself or any of his dependents. For an HUF, such a deduction is available with respect to medical expenses incurred towards these prescribed ailments for any of the HUF members. • In case the individual on behalf of whom such expenses are incurred is a senior citizen, the individual or HUF taxpayer can claim a deduction up to Rs 1 lakh. • <u>80E Deduction</u> is available for a maximum of 8 years (beginning the year in which the interest starts getting repaid) or till the entire interest is repaid, whichever is earlier. There is no restriction on the amount that can be claimed. • Section 80 C covers, Investment in PPF, Employee's share of PF contribution NSCs, Life Insurance Premium payment, Children's Tuition Fee, Principal Repayment of home loan, Investment in Sukanya Samridhi Account ULIPS, ELSS, Sum paid to purchase deferred annuity, Five year deposit scheme with bank Registration charges and stamp duty for a home etc. • Section 80TTB is a provision whereby a taxpayer who is a resident senior citizen, aged 60 years and above at any time during a Financial Year (FY), can claim a specified amount as a deduction from his gross total income for that FY. This Section is applicable w.e.f. 1st April 2018. • A deduction of Rs 50,000 or a specified income, whichever is lower, is allowed from the gross total income. Specified income is any of the following income in aggregate: Interest on bank deposits (savings or fixed). Interest on deposits held in a co-operative society engaged in the business of banking, including a co-operative land mortgage bank or a co-operative land development bank. Interest on post office deposits. • 80CCD is for additional deduction of Rs 50000/- is allowed for amount deposited to NPS account and contributions to Atal Pension Yojana are also eligible for deduction.
3.	Closing Remarks	<p>Dean (A) closed the meeting with the following points: -</p> <ul style="list-style-type: none"> • He motivates IQAC members for spreading awareness in their respective departments among employees. • He appreciated Head F & A for sharing the knowledge on Tax Planning. • Further he also added that we all must do Tax Planning & Financial Management with the help of financial advisor.

Dr. Anil Ahlawat
Dean Academics & IQAC Coordinator

Distribution:

- Director, Joint Director
- All Concerned



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IQAC

Minutes of Meetings

2022

Minutes of IQAC Meeting held on 23rd Aug' 2022 at 03:15 PM onwards

Chair: Dean Academics (IQAC Coordinator)

Participants: IQAC Members, IQAC Auditors & IQAC Co-Coordinator

S.N	Agenda	Point of Discussion/Decision Taken	Action by
1.	Opening Remarks	<ul style="list-style-type: none"> Dean A warmly welcomed all the members and stated as, the name reflects IQAC - Internal Quality Assurance Cell is a structure that would help educational institutions to improve the work processes and achieve learning outcomes & objectives. Dean A asked the IQAC members to come up with innovative suggestions to be implemented in various departments. Dean A informed that OBE and IQAC is clubbed to reduce the workload/paper load of faculty members, he added that there will be two visits in a semester, first visit will be in the beginning in which the auditors will check the planning in the departments for the upcoming semester and second visit will be organized at the end of the semester in which the implementation of the planning will be overview by the team members. 	
2.	Review of Academic Audit Process	<ul style="list-style-type: none"> Dean A emphasized on documentation checking during the academic audit visit. Remarks to be specified and detailed, both positive and negative observations along with suggestions to be submitted by the auditors. In- House Members suggested that <u>an outside expert team should also visit to the departments.</u> Dean A suggested the members to visit the departments for two days and use their second half day in writing the reports. Auditors to be more vigilant and should submit realistic & genuine reports. 	
3.	Evaluation of formats for Academic Audit	<ul style="list-style-type: none"> Dr. Sangeeta Arora (IQAC Co-Coordinator) represented the Course file structure & format for Academic Audit on which a brain - storming session was held among the in-house members. It was suggested by Dean A that the faculty members in the department should <u>write the previous gaps and the planning to fill those gaps in next semester should also be added in their course file.</u> 	

4.	Process of Academic Audit	<ul style="list-style-type: none"> Dean A stated that the Academic audit is a best practice to be continued for better results. The main aim of conducting academic audit is to assess the academic performance of both individual faculty and the whole department. This practice develops accountability of the individual members with regards to their academic performance. By conducting academic audit, the strength and weakness of the department can be assessed. Dean A informed that a schedule will be prepared at the end of IQAC Coordinator & IQAC Co-Coordinator which will be circulated among all the members. All the concerned members will ensure their presence at the time of visit. The members of academic audit team should interact with some of the faculty members with regards to subject matter, methodology of setting CO-PO targets which should be realistic, PO Gaps, Action taken on gaps in current semester and actions suggested to be taken in next semester. In addition to Auditors shall go through all their records and credentials. 	
5.	Closing Remarks	<p>Dean (A) closed the meeting with the following points: -</p> <p>A. Dean (A) appreciated all stakeholders for sharing their views</p> <p>B. Dean A stated that it's a team work and IQAC is responsible for overall development of the institute.</p>	

Prof. (Dr.) Anil Ahlawat
IQAC Coordinator

Distribution:

- Director, Joint Director
- All Concerned

Received

*External audit be also
organised at the earliest.*

27/9,

Minutes of IQAC Meeting held on 17th October 2022 at 12:30 PM onwards

Chair: Dean Academics

Participants: IQAC Members

S.N	Agenda	Point of Discussion/Decision Taken	Action by
1.	Opening Remarks	<ul style="list-style-type: none"> Dean A warmly welcomed all the members and stated as the name reflects IQAC - Internal Quality Assurance Cell is a structure that would help educational institutions to improve the work processes and achieve learning outcomes & objectives. However, IQAC is not just a committee. It is a "participative" and "facilitative" unit that would closely work with the faculty members & staff members to plan out the best possible strategies for the betterment of the system of the institutions. IQAC shall work towards to spread the information of various dimension to all stakeholders. He appreciated the all IQAC team members for active participation in all activities. Further he also told the importance of schemes launched through TBI. In continuation, He invited Mr. Saurav Kumar, GM TBI to share the information about TBI. 	
2.	Journey of TBI-KIET	<ul style="list-style-type: none"> TBI-KIET is a registered body under Society Registration Act 1860 as Krishna Path Incubation Society-TBI in 2007. TBI-KIET was jointly promoted by NSTEDB, Department of Science & Technology, Govt. of India and KIET Group of Institutions, Ghaziabad and Recognized and supported by MSME, Govt. of India as Host Institution (Business Incubator) since 2009 and in September 2021 Krishna Path Incubation Society received its 80G & 12A Certificate and CSR registration with Ministry of Corporate Affairs 	
3.	Achievements of TBI-KIET	<ul style="list-style-type: none"> TBI have 17 Commercialized products with local and international appeal in Agritech, ICT, Solar Technology, waste management & Electric Mobility. In TBI, 136+ startups (90 Graduated, 36 existing, 10 new) are founded by first generation entrepreneurs. Out of 136, 70+ startups are founded by students at technical institutes of nearby areas. The 17 startups crossed 1 crore turnover. Some Startups also raised 12.81 Cr funds from other investors. The Product of 7 startups/ innovators are acquired by market players TBI also received various National and International Awards. 	

KIET TBI Activities

- Various training programs are organized through TBI Entrepreneurship Awareness Camps (EAC), Faculty Development Programs (FDP), Entrepreneurship Development Programs (EDP), Technical Entrepreneurship Development Programs (TEDP) and ,Women Entrepreneurship Development Programs (WEDP)
- TBI KIET also supports Pre-incubation activities i.e. Idea Generation, Problem Solving Events like Hackathons, Proof of concept building and prototype development.
- Successful Pre-incubation activities will move to next level for incubator setup. These incubators continuously mentored for successful setups for organization.
- TBI also raise fund for its sustenance i.e. through Enterprise development by providing loan on 6% without collateral and proofs and 1% equity partner in 10 startups.
- Schemes hosted by TBI KIET are:
 - ✓ **MSME GRANT SCHEME**- Grant up to Rs. 6.5 lakhs (18 startups graduated through this scheme and 13 Incubation)
 - ✓ **NIDHI-EIR**- Fellowship upto Rs. 30,000/- PM, From idea to PoC by DST (02 startup graduated through this scheme)
 - ✓ **NIDHI-PRAYAS** – 10 Lakhs Grant, From PoC/Idea to Prototype/MVP by DST (01 startup graduated through this scheme)
 - ✓ **SEED SUPPORT** – Soft loan upto Rs. 20 lakhs by DST
 - ✓ **TIDE 2.0 EIR SCHEME** - Fellowship up to Rs. 4 lakhs From idea to PoC by MeITY
 - ✓ **TIDE 2.0 GRANT SCHEME**- Grant up to Rs. 7 lakhs by MeITY
 - ✓ **Under DST Govt. of India -NIMAT Scheme: DST-National Implementing & Monitoring Agency For Training**
 - ✓ **Under DST Govt. of India - Entrepreneurship Training Programmes**
 - ✓ **Under CSR activities of Mahindra Group : TBI-KIET is implementing agency for skill development programs for region nearby Jaipur, Rajasthan**
 - ✓ **YASH (Sponsored by DST, Govt. of India)**

		✓ Year of Awareness on Science & Health (YASH) Program (Awareness for Covid in Schools & Panchayat	
	Facilities at TBI	<ul style="list-style-type: none"> • Dedicated building to accommodate 100+ Incubatee. • Individual Incubatee Support : Office Space, PCs & Software • FABLAB Utilization : On Sharing Basis • Technical Support : High End Technology Equipment Such as 3D Printer Scanner, Laser Tech, CNC Wood Routing, EV Testing Bench, Plasma cutter & others • Connect with Investors • Legal and Marketing Support • IPR Facility 	
3.	Closing Remarks	<p>Dean (A) closed the meeting with the following points: -</p> <p>A. Dean (A) appreciated GM, TBI for sharing their views</p> <p>B. He also suggested to the IQAC team that faculty members must communicate information shared by GM TBI. This is the responsibility of the IQAC team to aware of new faculty members of the department.</p>	

Dr. Anil Ahlawat
IQAC Coordinator

Distribution:

- Director, Joint Director
- All Concerned

Reviewed, Good
[Signature]
01-11-22

Minutes of IQAC Meeting held on 10th Nov' 2022 at 12:15 PM onwards

Chair: Dean Academics (IQAC Coordinator)

Participants: IQAC Members, IQAC Auditors & IQAC Co-Coordinator

S.N	Agenda	Point of Discussion/Decision Taken	Action by
1.	Opening Remarks	<ul style="list-style-type: none"> Dean A warmly welcomed all the members and appreciate each member for his/her dedicatedly contribution towards the enhancement of the entire system. Dean A asked the IQAC members to come up with innovative suggestions to be implemented in various departments. 	
2.	Usage of Book Bank Facility	<ul style="list-style-type: none"> Dr. Sanjay Kumar Sharma (Librarian) presented the data of books bank usage. It is found that approx 10 percent students of final year are using the book bank facility. It was suggested by Dean A to send the communication mails to the students on frequent basis. Also the HODs should be kept in loop to ensure the usage of their departments. It was stated by Dean A that the presented data may be in percentage with exact figure (No of books to be issued: total number of books issued). 	
3.	To increase the footfall in KRC/	<ul style="list-style-type: none"> It was suggested by IQAC members that library entry of the students may be through scanner by scanning the students Library card. A data of footfall may be generated department- wise and to be shared with HODs on regular basis. During the library lecture, a faculty may be assigned and then the attendance will be marked for that lecture. In the library lecture students should do their assignments with the help of library books. One subject shall be covered in a week. Detainees should be asked to do the assignments with the library books and assignments should be prepared in such a way that students are forced to read books. Library tour may be planned for first year students during the college tour. The session of awareness about library shall be scheduled during the induction/orientation of first year students. HOD CSIT suggested that the faculty members should give the reference of text book in their lectures. 	

4.	Requirement of e-learning resources (Specially Pre-final Year and Final Year)	<ul style="list-style-type: none"> • Dean A took the suggestions from in-house members for issuing the soft copies to the Pre-final Year and Final Year students. • Members suggested that the students of final year are more focused towards their trainings and placements in such case e-books may be the best option for them. • For pre-final year, a survey can be done to find out the exact choice of hard copy books or e-books. 	
5.	Closing Remarks	<p>Dean (A) closed the meeting with the following points: -</p> <ul style="list-style-type: none"> A. Dean (A) appreciated suggested to keep the record of the communication with the students as well as departments. B. Dean A asked the librarian to be more attentive in terms of communication and maintain records. C. Dean A stated that it's a team work and IQAC is responsible for overall development of the institute. 	

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- Director, Joint Director 14/11
- All Concerned

Prof. (Dr.) Anil Ahlawat
IQAC Coordinator

12/11/2022



KIET Group of Institutions, Delhi-NCR, Ghaziabad

Internal Quality Assurance Cell (IQAC)

((An ISO – 9001: 2015 Certified & NAAC 'A+' - Cycle 2))



Minutes of IQAC Meeting held on 28th Dec 2022 at 03:00 PM onwards

Chair: Dean Academics & IQAC Coordinator

Participants (Present): Dr. Ritu Gupta, Dr. Arvind Sharma, Dr. Rupesh Chalisgaonkar, Dr. Atul Kant Piyoosh, Dr. Binkey Srivastava, Dr. Ajay Agarwal, Mr. R N Panda, Dr. Ashu Mittal, Dr. Sapna Juneja, Dr. Ruchita Gautam, Dr. Satish Kumar, Dr. Ajay Singh Verma, Dr. Sanjay Sharma, Mr. Saurav Kumar

Participants (Not Present): Dr. Vibhav K Sachan, Mr. Anup Srivastava, Mr. Arun Agarwal, Mr. Rishi Malhotra, Honorary Captain K. P. Singh, Ms. Preksha Agarwal (IT)

Quality Agenda:

- Role and Responsibilities of ICC
- KIET Policy for prevention of Sexual Harassment of Women in the Institute
- Awareness on POSH Act

S.N	Agenda	Point of Discussion/Decision Taken
1.	Opening Remarks	<ul style="list-style-type: none"> • Dean A warmly welcomed all the members and stated as the name reflects IQAC - Internal Quality Assurance Cell is a structure that would help educational institutions to improve the work processes and achieve learning outcomes & objectives. However, IQAC is not just a committee. It is a "participative" and "facilitative" unit that would closely work with the faculty members & staff members to plan out the best possible strategies for the betterment of the system of the institutions. IQAC shall work towards to spread the information of various dimension to all stakeholders. • He appreciated the all IQAC team members for active participation in all activities. He also discussed the importance of ICC cell in the technical institutions. He also done discussion on awareness of ICC among students and employees. • Further he invited Dr. Ritu Gupta, Chairperson ICC for awareness about ICC with all IQAC members.
2.	Establishment of ICC, Roles and Responsibilities	<ul style="list-style-type: none"> • She shared that KIET Group of Institutions is committed to create its campus free from discrimination, harassment, retaliation or sexual assault at all levels. • In lieu of above, ICC was composed in the institute as per notification of AICTE 2016. • She also shared that ICC is dealing with complaints received from women employees and students. It is also ensured that complainant and witnesses are not victimized or discriminated because of their complaint.
3.	Awareness of ICC	<ul style="list-style-type: none"> • ICC also spread awareness among stakeholders by sending the mail and banners in the department. • ICC also conducts awareness session with new joiners during their induction organized by HR. • ICC sensitize in Induction Program of B.Tech., B.Pharm, MBA and MCA. • ICC also conducts quiz and workshops for awareness on regular basis. • Recently ICC also organize various activities by all departments under the "Discrimination Against Women Pakhwada from 25 November to 10 December, 2022"



KIET Group of Institutions, Delhi-NCR, Ghaziabad

Internal Quality Assurance Cell (IQAC)

((An ISO – 9001: 2015 Certified & NAAC 'A+' - Cycle 2))



4.	Procedure of Complaint and Enquiry	<ul style="list-style-type: none">Aggrieved women may make a complaint, in writing, within a period of 3 months from the date of incident. In case of need, assistance may be provided by ICC for writing the complaint.The complaint should include the details of the incident along with the date and time of the incident/incidents.The complaint should have list of respondent(s), witness/witnesses and proofs if available.The ICC shall call the respondent and complainant for hearings.The complainant also needs to attend the hearings whenever called (prior information is sent through relevant mode) failing which the case will be closed after three consecutive absent in the hearings.
	Authorized Document Discussion	<ul style="list-style-type: none">She shared the notification of MHRD released on 10th June 2016 for AICTE (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016. She also shared that ICC was established in the institute according to the regulations stated by MHRD.She also shared an Act to provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith or incidental thereto published by Ministry of Law and Justice.She also discussed the POSH act of KIET.
3.	Closing Remarks	<p>Dean (A) closed the meeting with the following points: -</p> <ul style="list-style-type: none">He motivates IQAC members for spreading awareness in their respective departments among students and employees.Further he also added that IQAC will also work towards establishment and proper functioning of Grievance Redressal Cell

Dr. Anil Ahlawat
Dean Academics & IQAC Coordinator

Distribution:

- Director, Joint Director
- All Concerned

Scanned by 10/20

Minutes of IQAC Meeting held on 03 Aug' 2022 at 03:00 PM onwards

Chair: Dean Academics

Participants: IQAC Members

S.N	Agenda	Point of Discussion/Decision Taken	Action by
1.	Opening Remarks	<ul style="list-style-type: none"> Dean A warmly welcomed all the members and stated as the name reflects IQAC - Internal Quality Assurance Cell is a structure that would help educational institutions to improve the work processes and achieve learning outcomes & objectives. Dean A asked the IQAC members to come up with innovative suggestions to be implemented in various departments. 	
2.	Revision of No dues Form (Head HR)	<ul style="list-style-type: none"> Head HR asked for the suggestions for the HR Policies. <ul style="list-style-type: none"> In house members suggested giving the clarity about existing policies like term insurance etc. In view of above point the HR head gave few insights as premium of term insurance will be based on age. The 10 Lakhs group term insurance will be given to the employees having salary less than 50K and the employees having higher salary will get the insurance of 20 Lakhs. House suggested that if anyone having less salary can also opt the option for the 20 Lakhs. HR-Head represented the existing No dues form and share the added points as teaching learning, Research Project (CO,POs),research faculty Laptop Handover and other administrative and institute level responsibilities handover. 	HR Head to do the needful wherever required.
3.	Student guidelines as per AKTU Rules (Registrar)	<ul style="list-style-type: none"> Registrar explained the enrollment process to be followed by students at the time of admission in which he added that the documents should uploaded vigilantly. He clarified that if any student is willing for branch change then student can apply and branch will be changed on the merit basis. It was informed by Registrar that <u>10 marks grace will be provide upto 3 subjects per year to each individual student.</u> 	

4.	Faculty Involvement in Various Responsibilities of Institute (Registrar)	<p>Registrar shared some information to be shared to the students by the faculty members as follows:</p> <ul style="list-style-type: none"> • Students can be provided their provisional degree in soft copy in case of any requirement. • Original degree will be handover to the respective student or their first relation (Family Members). • Students can be aware by the faculty members about the transcript by telling them the difference between college and university transcript. As university transcript will be issued by the AKTU ERP rather college will be issued by the Registrar of college on the request of the student. • In any document(mark sheet, degree etc) of any student is somehow lost as their mark , in such case student has to do the FIR, the info of lost document to be published in newspaper finally it will be applied through AKTU ERP. 	
5.	Student Scholarships-KIET Group of Institutions (Registrar)	<ul style="list-style-type: none"> • It was informed by Registrar that the students will be provided (Rs 500/- + 200/-per percent marks) scholarship, if they are scoring more than 85% marks. • If students percentage is increased from past year than the two students with highest jump will be awarded as i.e 5K (first highest), 3K (Second Highest). • It was added that the first branch topper will get 12 K and second will get 6K of scholarship. • In case of two students will have same marks in than both will get full scholarship. • It was stated by registrar that institute facilitate the university rank holders and medalists every year. 	

3.	Closing Remarks	<p>Dean (A) closed the meeting with the following points: -</p> <p>A. Dean (A) appreciated all stakeholders for sharing their views</p> <p>B. He also suggested to the IQAC team that faculty members must communicate their performance from time to time. This is the responsibility of the IQAC team to aware of new faculty members of the department.</p>	
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8/8/2022

Dr. Anil Ahlawat
IQAC Coordinator

Distribution:

- Director, Joint Director
- All Concerned


09/08/22
—

Minutes of IQAC Meeting held on 29th July 2022 at 03:00 PM onwards

Chair: Dean Academics

Participants: IQAC Members

S.N	Agenda	Point of Discussion/Decision Taken	Action by
1.	Opening Remarks	<ul style="list-style-type: none"> Dean A warmly welcomed all the members and stated as the name reflects IQAC - Internal Quality Assurance Cell is a structure that would help educational institutions to improve the work processes and achieve learning outcomes & objectives. However, IQAC is not just a committee. It is a <u>"participative" and "facilitative" unit</u> that would closely work with the faculty members & staff members to plan out the best possible strategies for the betterment of the system of the institutions. IQAC shall work towards creating a research-centric environment conducive to quality education and faculty <u>maturity</u> to adopt the required knowledge and technology for the participatory teaching and learning process. He appreciated the Academic Audit Team to organize the Academic Audit successfully. He also shared that Academic Audit would cover all aspects of NBA and NAAC. 	
2.	Scope of Improvement in Research Grants	<ul style="list-style-type: none"> Dean R&D initially shared the Research Grants records of previous sessions i.e. 2019-20 and 2020-21. Dean R&D office is working towards that they are seeking help from External members for evaluation for Research Projects to be applied. Dean R&D office also planning to get Scientific and Industrial Research Organizations (SIRO) certification. The government organization may grant for research projects with no upper limit for SIRO certified Institutes. The Suggestion was given by IQAC members: <ol style="list-style-type: none"> To plan the Session on "How to write the research projects". The research grants applications for the non-Engineering departments are also requested to be shared If multiple faculty members asked for reimbursement of same research paper/ patent etc. then the reimbursement amount will be given in the same percentage 	

3.	Planning of Wi-Fi Campus	<ul style="list-style-type: none"> • Dean ITS shared the facilities provided i.e. Internet Facility with 800 Mbps by two Internet Service Providers through lease line, Helpdesk setup with Dedicated Intercom and Whatsapp Facility • <u>Mr. Ashish Kumar Rana</u> is responsible for all types of MOODLE issues. Dean ITS is also planning to train all new departments for Moodle. Training may be provided to other departments as per the requirement • He also shared the planning for the wi-fi facility for E-Block as a pilot project in an initial phase. Afterwards wi-fi Campus will be extended for rest of campus. The Digital Notice Board facility will be also provided through the campus. Software related to R&D i.e. MATLAB was installed on a server. <u>It was suggested by an IQAC member ArcGIS Pro software may also be installed on the Server for research purposes.</u> The Dean R&D office was suggested to analyze and recommend further process. • The dedicated staff was provided to each department by the ITS department for the smooth functioning of the institute. • In the Future, Biometric door access will be provided to staying late hours after the permission as per rules. RFID enabled cards to be provided to students in the future. 	
3.	Closing Remarks	<p>Dean (A) closed the meeting with the following points: -</p> <ol style="list-style-type: none"> A. Dean (A) appreciated all stakeholders for sharing their views B. He also suggested to the IQAC team that faculty members must communicate their performance from time to time. This is the responsibility of the IQAC team to aware of new faculty members of the department. 	

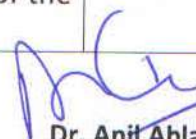
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Distribution:

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- All Concerned

Dean R & D
To examine
the suggestion

02 Aug 26 -


Dr. Anil Ahlawat
IQAC Coordinator

Chair: Dean Academics

Participants: IQAC Co-Coordinator and NAAC Criteria Co-coordinators, IQAC Members

S.N	Agenda	Point of Discussion/Decision Taken	Action by
1.	Opening Remarks	<p>Dean A warmly welcomed all the members and stated as the name reflects IQAC - Internal Quality Assurance Cell is a structure that would help educational institutions to improve the work processes and achieve learning outcomes & objectives. However, IQAC is not just a committee. It is a "participative" and "facilitative" unit that would closely work with the faculty members & staff members to plan out the best possible strategies for the betterment of the system of the institutions. The points will be kept in and the suggestions and opinion of all the IQAC members will be kept in record for further process.</p>	
2.	Approval Mechanism Student Participation outside KIET	<p>Dean SW along with his team member Mr.Himanshu presented the "modified permission Student Participation outside KIET form" for the students. All the Present members in the house showed their agreement on the updated points. Dean A stated that if the student is a slow learner and having less attendance should not be permitted to participate in outside activities. Dean SW emphasized the Dean A statement and informed that in the updated format, it has been taken in consideration that HOD will permit the students according to his academic performance. Dean SW also informed that students will not be allowed for any outside participation during working days i.e Monday to Friday.</p> <p>A suggestion came up from the members to add backlog and CT average (if already conducted) in Annexure A1 of the form.</p> <p>In addition to, Internal participation was also discussed. It was stated by Dean A that all the departmental club co-coordinators should be very vigilant and should not handover the keys of the clubs to the students during the classes.</p>	

3.	Medical Certificate Policy	<p>Mr.Himanshu presented the Medical Certificate Policy. Dean SW apprised that no medical application will be accepted after the circulation of detainee list at the end of Dean A office. The student will have to submit the documents and application within a week of his rejoining.</p> <p>Dean A added that the departments should be very particular in refining the genuine cases among the applications received from the students.</p> <p>Students to be informed by the faculty members and mentors not to skip their classes until it is very urgent , in case any student is not able to present then he /she should inform the department immediately.</p> <p>All the members appreciated the modification done in the form by the Dean SW and assured for the implementation in their departments.</p>	HODs and Additional Heads
4.	Establishment of SDG Hubs	<p>Dr. Prateek Gupta gave a presentation on Establishment of SDG Hubs. He apprised that this Hub will promote the integrated and inclusive implementation of all 17 SDGs through knowledge sharing, collaboration, and innovation on SDGs implementation in the institution. The aim of the Hub is to ensure that nature is taken into account in SDG delivery in a way that benefits local communities and the natural environment.</p> <p>Dean A stated that the proper alignment of clubs can result in better outcome. Dean SW emphasized the point by stating that the focus of the committee will be on objective, process and expected outcomes.</p>	All concerned members
3.	Closing Remarks	<p>Dean (A) closed the meeting with the following points: -</p> <p>A. All the points of discussion should be honored.</p> <p>B. Every suggestion is valuable for the development of entire system and each genuine point will be considered and kept in ACM.</p> <p>C. Dean A stated that in the next meeting another functional head will present his/her cell's functioning. He added that in the academic auditing process, more changes will be included very soon:</p>	

Distribution:

- Director, Joint Director
- All Concerned

Handwritten signature
11 Jun 22

Handwritten signature
30/6/2022
Dr. Anil Ahlawat
IQAC Coordinator



DEAN AC <dean_ac@kiet.edu>

Compliance report: Reference MoM 29th June' 2022

DEAN - SW <deansw@kiet.edu>

Mon, Jul 18, 2022 at 9:08 AM

To: DEAN AC <dean_ac@kiet.edu>

Cc: "Dr. A Garg" <ag@kiet.edu>, DIRECTOR OFFICE <directoroffice@kiet.edu>, Joint Director <jointdirector@kiet.edu>, MANI TYAGI <mani.tyagi@kiet.edu>, Himanshu Saxena <himanshu.saxena@kiet.edu>

Dear Sir,

Namaste and greetings of the day

Sir, with reference to the **MoM dated 29th June' 2022**, Please find attached **Revised Approval Mechanism for Participation Outside KIET as a compliance for your further needful.**

Please note that all the suggested changes have been highlighted in yellow.

Best Regardswww.kiet.edu**KIET Group of Institutions****Delhi-NCR, Meerut Road (NH-58)
Ghaziabad - 201206***Shaping Young Minds with Skill Oriented & Value-Based Education.***Dr. Satish Kumar****Dean-Student Welfare
Professor****Deptt. of Electrical & Electronics Engg.**

B.Tech.(DEI), M.Tech.(AMU), Ph.D.(NITKKR)

Senior Member IEEE (USA), PES, ISTE

Mob:+91-9871322833**Ext. No. 2016****7.0 Participation Outside KIET.pdf**

230K

KIET GROUP OF INSTITUTIONS

Office of Dean-SW

Approval Mechanism for Student's Participation in Different Activities Outside KIET Campus

Before Participation

Step-1

The Student/Entire team participating or going for participation (outside KIET), must read the undertaking and get the approval/signature of respective Head of Department (Department wise list must be presented for participation outside KIET) using **Annexure A-Form-1**.

Note: Annexure A-Form-1, not signed by respective HoD will not be Accepted

Step-2

The student/team must attach the dully filled list of requirements also, if any (Transport/Fooding/Lodging/Any Other) signed by student group leader-1 or 2 along with using **Annexure A-Form-2**.

Step-3

Once both the forms (**Annexure A-Form-1 and Annexure A-Form-2**) are filled and signed, the student need to submit these forms to the office of Dean SW **before participation in the event**.

After Participation

Step-4

After participation from the event the following list of documents must be submitted along with **Annexure B** to office of Dean SW so that the student/team will get extra attendance (**to be uploaded by respective departmental extra attendance coordinators**) against the absence during those days:

- Certificate of Participation.
- One page report or write-up about the event and team's participation.
- Few photographs (Geo Tagged) in soft form –For website/other social media handles.

Reimbursement (If Any)

Step-5

In case any student/team is presenting any reimbursement request of his/their participation (Outside KIET Only), it must be submitted using **Annexure C (Student's participation outside KIET – Reimbursement Claim Form)** with all original bills and other relevant documents as mentioned in step-4.

Annexure A-Form-1

Undertaking by the students seeking approval to participate in/Outside KIET Group of Institutions, in any Cultural/Sports/Literary event hosted by IIT/NIT/Central/State Universities/KIET

- I have maintained/will maintain minimum **75%** attendance till date.
- I have not missed/will not miss any internal examination due to my participation in/outside KIET.
- I shall maintain strict discipline/adhere to the discipline policy of the KIET/host Institutions//Place of event.
- I am physically fit/have **not** undergone any severe medical treatment/surgery in the recent past (last six months).
- My parents are aware about my participation in/outside KIET as per the institute policy.
- I shall be sole responsible for any kind of injury/accident at KIET/Host Institutions/Place of event.
- I have registered for the event.
- I shall not leave the classes from Monday to Friday between 9:00 AM to 04:50 PM neither for my practice nor participation.

(Department wise list of participants to be filled)

Name of the Department:

S. No.	Student Name	Roll No	Branch/Year / Section	% Attendance Till Date	Any Back Log	Mobile No	Sign (I agree and read the undertaking)
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10							

Recommended/Not Recommended
HoD

Approved/Not Approved
Dean-SW

List of Requirements (Transport/Fooding/Lodging/Any Other)

To be filled by the Group Leader-1 & 2 as per the institute Policy

<i>S. No.</i>	<i>Requirement</i>	<i>Responsibility</i>	<i>Date of Requirement</i>	<i>Time of Requirement</i>	<i>Any Remark</i>
<i>1.</i>					
<i>2.</i>					
<i>3.</i>					
<i>4.</i>					
<i>5.</i>					
<i>6.</i>					
<i>7.</i>					

Note: *The above-mentioned requirements along with all documents (Annexure-A and B) must be submitted by the Group Leader-1/2 to the office of DSW at least 03 working days before the schedule departure of the students/Teams.*

Name of the Student-Group leader-1/leader-2

Branch:

Year:

Mobile No:

KIET GROUP OF INSTITUTIONS, GHAZIABAD

Format for Student Participation in Events

(Must produce for Extra-Attendance/To be filled by individual student)

KIET/DEAN-SW/2022/01

Date of Application.....

Name of Student.....

Univ. Roll No..... Course/Branch.....Year/Sem/Section.....

Attendance %age Average CT Marks (If conducted).....

Status of any back log in the current or previous years/semesters....No/Yes (How many).....

Nature of the Event: Technical/ Extra-Curricular

Name of the Event:

Venue of the Event:.....

Date of Event: From.....to.....

Participation Category: AKTU/IIT/NIT/Central/State University/Other.....

Permission before attending (Annexure-A,Form-1): Yes/No

S . N o .	Date	Lecture Number (Kindly mark P/A)							
		1	2	3	4	5	6	7	8

Signature of Student Recommendation by Club Coordinator

Approved/Not Approved
(Signature DSW)

NOTE: Students are required to submit this application along with Annexure-A, Form-1, to the respective departmental **Extra Attendance Coordinator** for marking extra attendance.

STUDENT 'S PARTICIPATION OUTSIDE KIET CAMPUS– REIMBURSEMENT CLAIM FORM

Date:

Name of Group Leader/Student				
Univ. Roll No .and Phone Number				
Number of students in Team				
Course and Semester				
Branch				
Details of Event				
Name and address of host Institute of event				
Participation Category		AKTU <input type="checkbox"/> IIT/NIT <input type="checkbox"/> OTHER INSTITUTIONS <input type="checkbox"/>		
Date of Events				
Result	Participation <input type="checkbox"/>	<input type="checkbox"/> First <input type="checkbox"/> Second <input type="checkbox"/> Third		Tick in Suitable Box
	Winner <input type="checkbox"/>			
Report along with Photographs and Certificates submitted		<input type="checkbox"/> Yes <input type="checkbox"/> No		

Details of Expenses

Particulars	Amount	No. of participants	Amount Claimed		Total Amount
			% as per KIET policy for reimbursement (100% or 50 % or Nil)	Amount	
Registration fees					
TA					
Accommodation					
Total					

Total Claimed Amount in words:

Student/Group Leader Signature _____ Faculty/Club Coordinator _____

Approved by Dean-SW

Joint Director

Important: 1. Attach Original Registration fee receipt and self-attested bills of TA and Accommodation.
 2. Account detail of the Student/Group leader and signed copy of No Objection Certificate from team members that they don't have any objection if claimed money is transferred to the Group Leaders Account.

Minutes of IQAC Meeting held on 28th May 2022 at 03:30AM onwards

Chair: Dean Academics

Participants: IQAC Co-Coordinator and NAAC Criteria Co-ordinators, IQAC Members

S.N	Agenda	Point of Discussion/Decision Taken	Action by
1.	Welcome & AQAR Presentation	<p>The formal welcome of all the members was done by Dr. Sangeeta Arora and the AQAR 2020-21 filled for NAAC was presented by her in the house. She took the suggestions from all the members as final submission will be done afterwards.</p> <p>Dean A warmly welcomed all the members and stated As the name reflects IQAC - Internal Quality Assurance Cell is a structure that would help educational institutions to improve the work processes and achieve learning outcomes & objectives. However, IQAC is not just a committee. It is a "participative" and "facilitative" unit that would closely work with the faculty members & staff members to plan out the best possible strategies for the betterment of the system of the institutions. It was also apprised by Dean A that now onwards all the IQAC academic & non academic stakeholders will present them in upcoming IQAC meeting. The points will be kept in and the suggestions and opinion of all the IQAC members will be kept in record for further process. Dean A also took suggestions for the Appraisal form also. He asked that as per the request of examination team the External duty, Question paper formatting and evaluation marks can be there in appraisal form. Few members stated that it is the part of the duty so it should not be added individually in the form. Some of the members were in favor to keep it in marking criteria as per them faculty members are less interested to go for external duty and evaluation because it is not there in appraisal form. A brain storming session was held on the topic.</p> <ul style="list-style-type: none"> • In reference to the Criterion 7 - Institutional Values and Best Practices, it was suggested that the <u>external audits of Solar energy</u>, Biogas plant Wheeling to the Grid, Sensor-based energy conservation , Use of LED bulbs/ power efficient equipment, Solid waste 	

		management, Liquid waste management Biomedical waste management, E-waste management, Waste recycling system Hazardous chemicals and radioactive waste management should be conducted. Dean A appreciated the suggestion.	
2.	CAPA form draft presentation	<p>The draft of CAPA was presented by Dr Shivani Batra and Dr. Rupesh Chalisgaonkar.</p> <p>Dean A stated that the CAPA should be designed in such a way which investigates and solves problems, identifies causes, takes corrective action and prevents recurrence of the root causes. The ultimate purpose of CAPA is to assure the problem can be resolved.</p> <p>A brainstorming was done by all the members. Dean A asked the concern person to do the required changes as per discussion for final draft.</p>	
3.	Brainstorming on distribution of TA (ATT + TA) & Lab internal marks	A brainstorming was done on the allocation of TA marks as per AKTU scheme TA marks is of 20 marks and no marks is mentioned for attendance as it is the criteria to appear in the examination. Therefore, a discussion was held how TA = 20 marks will be awarded because there is a very good system of allocation of 30 marks for CT. Dean A asked the in house members to give suggestion in next meeting.	
3.	Closing Remarks	<p>Dean (A) closed the meeting with the following points: -</p> <ul style="list-style-type: none"> A. All the points of discussion should be honored. B. Every suggestion is valuable for the development of entire system and each genuine point will be considered and kept in ACM. C. In next IQAC Meeting Dean SW will be presenting the policies. 	

Distribution:

- Director, Joint Director
- All Concerned

PRIORITY ACTION:

Received

30

Hand EEM Cell

Put up road map proposal
with point no 1 of the
IQAC minutes re above.
(External Audits).

Dr. Anil Ahlawat
IQAC Coordinator

LD

01/06/22

Minutes of IQAC Meeting held on 30th April 2022 at 11:30AM onwards

Chair: Dean Academics

Participants: IQAC Co-Coordinator and NAAC Criteria Co-ordinators

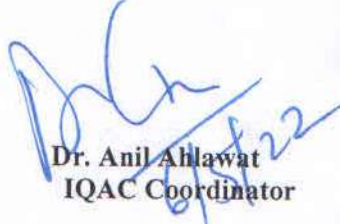
S.N	Agenda	Point of Discussion/Decision Taken	Action by
1.	Welcome by Dean Academics	Dean A formally welcomed all the members and elated for a successful meeting once again. Dean A stated the IQAC is a significant administrative body that is responsible for all quality matters. It is the prime responsibility of IQAC to initiate, plan and supervise various activities that are necessary to increase the quality of the education in the institute.	
2.	Experiential Learning through Project for Lab Subjects	<ol style="list-style-type: none"> Dean A opened in house discussion for the Experiential Learning through Project for Lab Subjects and apprised that all the suggestions and ideas will be kept in ACM. Dean A shared the feedback of CRs, the labs to be refined and the evaluation in internal exams should be on project based learning. The house was opened by Dean A for the suggestions. The below points were kept by the members: <ol style="list-style-type: none"> Dr. Sapna Juneja spoke on the class room management. She asked that the faculty member should give problems to students for the solution. Group Discussion should be a mandatory part of class room teaching. Dr. Arvind Kumar Sharma suggested that the central policies should be flexible to department and faculty members in terms of teaching. He also added that the financial support is required to the department for the project based learning. Dean A added that Management of KIET is very flexible and kind enough for financial expenses for the betterment of the quality. Dr. Satish Kumar informed that the students are much depends on computer typing they are unable to write, the special focus to be on the student's writing skills. He also added that <u>a check -list to be made for Make-Up test.</u> Mr. Ambrish Gangal raised the point to improvise the quality of Question paper in internal examination. Dr. Rupesh Chalisgaokar added that the lab manual should not be already filled. Students should work on the practical and write their own experience. Dr. Ruchita Gautam suggested that <u>the teacher assessment should be on the basis of project and practical.</u> Dr. Binkey Srivastava shared the practice of cases based learning in MBA department and informed that <u>this practice helped in placement.</u> She showed her agreement to Dr. Ruchita Gautam's suggestion. Dr. Ajay Agarwal raised the point to <u>keep fill in the blanks in lab manual of CS related departments..</u> 	

		<p>Dean A and all members appreciated the suggestion.</p> <ol style="list-style-type: none"> Dr. Soina Gauri suggested that two exams to be conducted i.e CT and PUE . Dr. Vibhav Sachan shared that he attended a workshop on NEP 2020 in which project based learning was defined as Identification of Problem, Continuous assessment and collaborative learning etc. Dr. Ajay Singh Verma requested for the counseling of students for project based study. Ms. Sapna Yadav focused on traditional learning and emphasized the project based learning in class room teaching. 	
3.	AQAR for Session 2020-21	<ol style="list-style-type: none"> In reference to the NAAC, Dean A requested to all the seven criteria coordinators to contribute to fill the AQAR for the session 2020-21 as the last date of submission is 15th May'2022. Dean A also stated that in the upcoming session it will be kept in consideration that the criteria coordinators will not be overburdened. 	
4.	Closing Remarks	<p>Dean (A) closed the meeting with the following points: -</p> <ol style="list-style-type: none"> All the points of discussion should be honored. Every suggestion is valuable for the development of entire system and each genuine point will be considered and kept in ACM. <p>The final document for CAPA to be submitted to Dean A by the following team members:</p> <ol style="list-style-type: none"> Dr.Binkey Srivastava Dr.Rupesh Chalisgaokar Dr.Shivani Batra 	

Distribution:

- Director, Joint Director
- All Concerned

Scan
L
09/5


Dr. Anil Ahlawat
IQAC Coordinator

Compliance report of IQAC Meeting held on 30th April .2022

KIET SCHOOL OF PHARMACY

S.NO	AGENDA	ACTION TAKEN
1	Experiential learning through projects for lab subjects	Currently faculty are giving problems to the students in the classroom teaching wherever possible (Particularly in mathematical based and clinical science based subjects) and also promote discussion in the classroom. Students are given assignments to improve their writing skills and to practice and reinforce what they have learnt. Quality of question papers have been improved by including few questions from questions published in GPAT exams. Students are preparing fresh lab manual and they are just referring the printed lab manual for guidance purpose only. Printed manuals do not contain any experimental data's, so students are doing practical and writing new experimental data in the lab manual. Faculty are using case studies in clinical based subjects. Ample scope is there to start case based studies, project based studies, and Problem based learning in other non clinical based and non mathematical based subjects also. Faculty teaching non clinical based subjects shall be motivated to start experiential based learning in their classroom and lab teaching in a more effective way.
2	AQAR for session 2020-21	All queries received from institute criteria's head have been resolved and updated data have been sent to the NAAC coordinator



KIET Group of Institutions, Ghaziabad

Department of Computer Applications

(An ISO – 9001: 2015 Certified & 'A' Grade accredited Institution by NAAC)



Compliance Report of IQAC conducted on 28th April 2022

Sr No.	Agenda	Compliance status
1.	Point (1): Policy Formulation "Faculty Skill Development"	Point is considered and once the policy will be finalized it will be circulated and informed.
2.	Point (1): COVID Appropriate Behaviour	A verbal notification is circulated among all faculty, staff members and students to follow the guidelines issued by the government.
3.	Point (2): Placement Update	In a departmental meeting, placement information is communicated and praise the work of DPC team members for putting their best efforts for achieving 96.5%.
4.	Point (3): Research Update	Department will ensure.
5.	Point (7): Endeavour & Innotech Planning	Department had organized Project Exhibition on 14 th May, 2022 where MCA students show their skill in developing Projects. Department will showcase good projects in Innotech also.

Dr. Ajay Kr. Shrivastava
Head-CA

Minutes of IQAC Meeting held on 22nd March 2022 at 11:30 AM onwards

Chair: Dean Academics

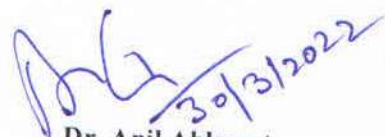
Participants: IQAC Co-Coordinator and members

S.N	Agenda	Point of Discussion/Decision Taken	Action by
1.	Welcome by Dean Academics	Dean A formally welcomed all the members and elated for a successful meeting once again. Dean A stated the IQAC is a significant administrative body that is responsible for all quality matters. It is the prime responsibility of IQAC to initiate, plan and supervise various activities that are necessary to increase the quality of the education in the institute.	
2.	IQAC Mandatory disclosure for ODD Sem 2021-22	<ol style="list-style-type: none"> 1. Dean A asked all IQAC Members to check the documents of their respective departments on regular basis and guide the faculty members accordingly. 2. The gap analyzed by external IQAC Members must be mentioned in gap Analysis documents of the departments in terms of result analysis. 3. The departments should work upon the result analysis to maintain gaps and close the semester by planning new strategies to come up with the better performance in upcoming semester. 4. The IQAC Visits should be taken religiously and the documents should be properly maintained to fulfill the gap observed during IQAC Visits. 5. Slow learners identification done by the departments should be worked upon to improvise and a proper record to be maintained. 	
3.	IQAC Activities for Upcoming Semester (Even Sem 2021-22)	<p>In house discussion was held for the preparation and implementation in this upcoming semester :</p> <p>Dean A stated few points to be kept in consideration-</p> <ol style="list-style-type: none"> 1. Faculty members must prepare Lesson plan as per OBE guidelines. 2. Timely uploading of POs & PSOs on the NBA module of KIET ERP should be followed. 3. Departments to assign mentors for each student and mentors to take responsibility of the mentee. 4. Each department to send MooCs Registration status of the students to the office of Dean academics on regular basis. 5. It was also emphasized by Dean A that the curriculum feedback survey of all stake holders to be mandatorily taken. 	
4.	Enhancement of quality of Question Paper Level	<p>Dean A emphasized few points related to the exam question paper. It was stated that the question paper should be framed and finalized very carefully keeping all important points in view as per the instructions send by COE and as per university guidelines.</p> <ol style="list-style-type: none"> 1. Moderation committee to be very particular for the question paper while final moderation. Each point for e.g maximum marks, marks distribution, grammatical errors, BL and CO etc. 2. It was proposed in after a brain storming session that the question papers of all three exams CT-1, CT-2 and PUE to be submitted to departmental HOD in the very beginning of the semester. The new faculty members to be relaxed for some 	

		<p>time to get understood with the process by their respective HODs. Dean A stated that the point can be kept in academic council Meeting.</p> <p>3. The house members came up with a point that the moderation committee to be centralized to make the system more pellucid.</p> <p>4. The question paper of same subjects should be the same in all the sections and computing branches.</p> <p>5. All members agreed that instead of writing marks in column in front of question paper, the marks may be written in instructions within the questions.</p> <p>6. After long discussion and debate, all members acknowledged that the quality of question papers should be enhanced which should reflect quality teaching in the classroom as a byproduct. For this purpose, the faculty members will take 20% Weightage questions from competitive examination such as GATE/CAT/GPAT/GRE etc and year reference of these exams can be written in front of questions.</p>	
5.	Closing Remarks	<p>Dean (A) closed the meeting with the following points: -</p> <p>A. All the points of discussion should be honored.</p> <p>B. Every suggestion is valuable for the development of entire system.</p> <p>C. A committee was formed to review the CAPA parameters. The team members are as follows :</p> <ol style="list-style-type: none"> 1. Dr.Binkey Srivastava 2. Dr.Rupesh Chalisgaokar 3. Dr.Shivani Batra <p>The final document for CAPA to be submitted to Dean A by 30th March'2022.</p>	

Distribution:

- Director, JointDirector
- All Concerned


 30/3/2022
 Dr. Anil Ahlawat
 IQAC Coordinator

Date: 02-04-2022

ECE Compliance Report: Regarding IQAC Meeting held on March 22, 2022

1. Point 2 : IQAC mandatory disclosure for Odd Sem: 2021-22

- ❖ For Slow learners, remedial classes have been scheduled after PUE exam as per the academic policy.
- ❖ Performance Improvement Test for slow learner students have been conducted and marks are already uploaded on KIET ERP.

2. Point 3: IQAC Activities for Upcoming Semester (Even Sem: 2021-22)

- ❖ All the Faculty members teaching in B. Tech ECE 3rd year & 4th year have prepared lesson plans as per OBE guidelines.
- ❖ All the Faculty members teaching in B. Tech ECE 2nd year are instructed to prepare lesson plans for coming even semester as per OBE guidelines.
- ❖ All the COs, POs and PSOs are timely uploaded on the NBA module of KIET ERP.
- ❖ Curriculum feedback survey of all stake holders has been taken and compiled.
- ❖ Mentors were assigned to all the students of B. Tech ECE 2nd, 3rd & 4th year in the beginning of the academic session 2021-22.
- ❖ MOOCs registration status of ECE 2nd year students will be send to Dean (A) office by April 05, 2022 after the successful registration of the students.

3. Point 4: Enhancing Teaching Learning Process - Enhancing Question Paper Quality - Suggestions

- ❖ Bloom's Taxonomy (BL) Level must be informed by each faculty to their respective students in the 1st lecture, at the beginning of the semester.
- ❖ Paper questions keywords should be properly matched with the defined BL levels.
- ❖ Students must write the answers as per the requirement of BL levels.
- ❖ During the evaluation, faculty members must evaluate the answer sheets as per the answers required by the respective BL level.

HoD (ECE)

KIET Group of Institutions, Ghaziabad

Department of Electrical & Electronics Engineering

Compliance Report on Minutes of IQAC Meeting held on 22nd March 2022 at 11:30 AM

S No.	Agenda	Action by	Action Taken
1	Welcome by Dean Academics	-	-
2	IQAC Mandatory disclosure for ODD Sem 2021-22	-	The practice is followed in the department.
3	IQAC Activities for Upcoming Semester (Even Sem 2021-22)	-	The implementation is under process.
4	Enhancement of quality of Question Paper Level	-	Due care is taken while forming the question papers. The faculty members are preparing the question papers for even semester <i>as instructed.</i>
5	Closing Remarks	-	-



Dr. Arvind Kumar Sharma
Professor & Addl. Head



Dr. Neeraj Kumar Gupta
Professor & Head



DEAN AC <dean_ac@kiet.edu>

Minutes of IQAC Meeting held on 21st March' 2022

RUPESH CHALISGAONKAR <rupesh.chalisgaonkar@kiet.edu>

Tue, Apr 5, 2022 at 3:51 PM

To: DEAN AC <dean_ac@kiet.edu>

Cc: HOD Mechanical <hodme@kiet.edu>, AJAY VERMA <ajay.verma@kiet.edu>

Dear sir, the following is the compliance report regarding MOM.

1. Agenda 2.1- IQAC record is being checked.
2. Agenda 2.2 - Gap analysis report will be incorporated in NBA documents further. It was communicated to Dr. Ajay Singh Verma (Assistant Head (OBE) and NBA coordinator.
3. Agenda 2.4 - Compliance of IQAC visit will be done as per said.
4. Agenda 2.5- Special assignments are being given in the ME department to slow learners. Each faculty has identified the slow learner students.
5. Agenda 3.1 - Faculty of 3rd and 4th year have prepared lesson plans and 2nd year faculty will prepare once academic calendar is issued.
6. Agenda 3.3- Done as confirmed by Dr. Ajay Singh Verma (Assistant Head (OBE) and NBA coordinator..
7. Agenda 3.4 Moocs registration is compulsory to registration for each student as per academic policy. Data will be sent soon.
8. Agenda 3.5 - Discussed with Dr. Ajay Singh Verma (Assistant Head (OBE) and process is planned accordingly.
9. Agenda 5. -Already discussed with Dean sir and the final format with suggestions will be submitted in 2 days.



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KIET Group of Institutions

**Delhi-NCR, Meerut Road (NH-58)
Ghaziabad - 201206**



Thanks and Regards

Dr. Rupesh Chalisgaonkar

Professor & Additional Head (ME)

B.E., M.E., Ph.D.(NIT Kurukshetra)

Mob.: +91 9899916452

<https://www.youtube.com/watch?v=UbeLliGJyrk>



Shaping Young Minds with Skill Oriented & Value Based Education.



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6/6/22, 9:20 PM

KIET GROUP OF INSTITUTIONS Mail - Minutes of IQAC Meeting held on 21st March' 2022

On Wed, Mar 30, 2022 at 11:52 AM DEAN AC <dean_ac@kiet.edu> wrote:

[Quoted text hidden]



DEAN AC <dean_ac@kiet.edu>

Minutes of IQAC Meeting held on 21st March' 2022

RUPESH CHALISGAONKAR <rupesh.chalisgaonkar@kiet.edu>

Tue, Apr 5, 2022 at 3:51 PM

To: DEAN AC <dean_ac@kiet.edu>

Cc: HOD Mechanical <hodme@kiet.edu>, AJAY VERMA <ajay.verma@kiet.edu>

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Ghaziabad - 201206**



Thanks and Regards

Dr. Rupesh Chalisgaonkar

Professor & Additional Head (ME)

B.E., M.E., Ph.D.(NIT Kurukshetra)

Mob.: +91 9899916452

<https://www.youtube.com/watch?v=UbeLIiGJyrk>



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6/7/22, 11:50 AM

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On Wed, Mar 30, 2022 at 11:52 AM DEAN AC <dean_ac@kiet.edu> wrote:

[Quoted text hidden]


Re: Minutes of IQAC Meeting held on 21st March, 2022

Ritu Gupta <ritu.gupta@kiet.edu>
To: DEAN AC <dean_ac@kiet.edu>

Fri, Apr 1, 2022 at 2:57 PM

Respected Sir

In view of the trailing mail, following is the compliance report of B.tech First Year and Applied Sciences department for kind information:

KIET Group of Institutions, Delhi-NCR, Ghaziabad
Department of Applied Sciences & B.Tech. First Year

Compliance Report of Minutes of IQAC Meeting held on 21st March 2022

MOM Point	Agenda	Point of Discussion/ Decision Taken	Compliance
2	IQAC Mandatory disclosure for Odd Sem. 2021-22	<ol style="list-style-type: none"> Dean A asked all IQAC members to check the documents of their respective departments on regular basis and guide the faculty members accordingly. The gap analysed by external IQAC members must be mentioned in gap Analysis documents of the departments in terms of result analysis. The departments should work upon the result analysis to maintain gaps and close the semester by planning new strategies to come up with the better performance in upcoming semester. The IQAC visits should be taken religiously and the documents should be properly maintained to fulfil the gap observed during IQAC visits. Slow learners identification done by the departments should be worked upon to improvise and a proper record to be maintained. 	<ul style="list-style-type: none"> In Odd Semester 2021-22, point no. 2, 3 & 4 were taken care of by the Department OBE Cell (DOC). Point no. 5 taken care of by the Mentors, Division Heads, House In-charges, Addl. HoD and HoD.
3	IQAC Activities for Upcoming Semester (Even Sem 2021-22)	<p>In house discussion was held for the preparation and implementation in this upcoming semester:</p> <ol style="list-style-type: none"> Faculty members must prepare lesson plan as per OBE guidelines. Timely uploading of POs & PSOs on the NBA module of KIET ERP should be followed. Departments to assign mentors for each student and mentors to take responsibility of the mentee. Each department to send MOOCs registration status of the students to the office of Dean academics on regular basis. It was also emphasized by Dean A that the curriculum feedback survey of all stake holders to be mandatorily taken. 	<p>The work is in process as the even semester of B. Tech. I (2021-22) will commence from April 07, 2022.</p>

Thank you
With Regards



KIET Group of Institutions
Delhi-NCR, Meerut Road (NH-58)
Ghaziabad - 201206



Dr.Ritu Gupta
Professor
Department of Applied Sciences

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On Wed, Mar 30, 2022 at 11:52 AM DEAN AC <dean_ac@kiet.edu> wrote:

Dear All,

Greetings,

Hope this email finds you well !!!

Kindly find the attached Minutes of IQAC Meeting held on 21st March 2022 for your kind information and send the compliance report by 2nd Apr '2022.

Thanks & Regards,



KIET Group of Institutions

Delhi-NCR, Meerut Road (NH-58) Ghaziabad -
201206



Prof. (Dr.) Anil K. Ahlawat

Dean (Academics), Professor (CSE)

Mob.: +91 9891616861

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Attachments area



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(An ISO - 9001: 2008 Certified Institution)

DEPARTMENT OF COMPUTER SCIENCE

COMPLIANCE REPORT

Date: 2nd -April-2022

Compliance Report on Minutes of IQAC Meeting held on 22nd March 22(Tue) at 11.30 a.m.

Sr. No.	Points of Discussion/Decision taken	Action to be taken by
2(5).	Slow Learners identification done by the departments should be worked upon to improvise and a proper record to be maintained.	All Faculties Already Maintaining
3(1).	Faculty members must prepare Lesson plan as per OBE guidelines.	Email already circulated to all faculties by OBE Coordinator
3(2).	Timely uploading of POs and PSOs on the NBA module of KIET ERP should be followed.	Email already circulated to all faculties by OBE Coordinator
3(3).	Departments to assign mentors for each student and mentors to take responsibility of the mentee.	Already Done
3(4).	Each Department to send MooCs Registration status of the students to the office of Dean Academics on regular basis.	Communicated to MooCs Coordinator
3(5).	It was also emphasized by Dean A that the curriculum feedback survey of all stake holders to be mandatorily taken.	Under Process
4(2).	It was proposed in after a brain storming session that the question papers of all 3 exams CT-1, CT-2 and PUE to be submitted to departmental HoD in the very beginning of the semester. The new faculty members to be relaxed for some time to get understood with the process by their respective HoDs. Dean A stated that the point can be kept in academic council meeting.	Communicated to Faculty Members in Departmental Meeting

4(6).	After long discussion and debate, all members acknowledged that the quality of question papers should be enhanced which should reflect quality teaching in the classroom as a by product. For this purpose, the faculty members will take 20% weightage questions from competitive examination such as GATE/CAT/GPAT/GRE etc and year reference of these exams can be written in front of questions.	Communicated to Faculty Members in Departmental Meeting
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Dr. Kalpna Sagar
Department IQAC Coordinator

Prof. Raj Kumar
Addl. HoD CS Department

**Minutes of Academic Council cum IQAC Meeting held on 18th Feb'22 (Fri) at 2 pm
(Meeting Hall – Director's Office)**

Participants: Joint Director, All Deans, Principal - KSOP, All HoDs, COE, Addl. HoD CE, Head CRPC, Addl. Head CRPC, Dr. Sangeeta (MCA), Dr. Parita Jain (CSE), Dr. Vipin (MCA), Chairperson WORC, Head F&A

Absent - Dr. Shailendra K. Tiwary, Dean 1st year & HoD CE

Chair: Dr. (Col) A Garg, Director

S.N	Agenda	Points of Discussion / Decision Taken	Action by
1.	Opening Remarks & Few Updates	<p>Director welcomed all members for meeting of Academic Council cum IQAC. He further continued giving an outline of day's discussion points followed by sharing few updates/ developments since last ACM as follows:-</p> <ol style="list-style-type: none"> Centre of Excellence (CoE) for Cyber Security-'Cyber Peace' Centre is inaugurated on 5th Feb'22. Charge of Additional Head - KIET SSB Academy is given to Dr. Sandeep Chhabra, ME. Congratulations!! KIET Anthem – initiated by Dr. Prateek Gupta, MBA. This practice is being done in lines of our University Kulgeet. Presently, KIET Anthem is under finalization process. 4th Advisory Board meeting is scheduled on 26th Feb'22 (Saturday). Let's take valuable inputs from our respected members for our future prospects. Institute is looking for change in present ERP solutions. In respect to that, some key officials will visit to Nagpur for evaluation of Mastersoft ERP solutions. Best wishes. Director opined that we must plan Felicitation ceremonies for students who are winning awards in hackathons etc. KIET Campus Picnic 2022 was organized on 12th Feb'22 along with Awards distribution to KIETians. Expert Session by TCS Officials is organized on 19th Feb'22 for faculty members. It's a good platform for faculty members to get some takeaways. HoDs to motivate the faculty to attend the session. Office Order issued since last ACM - 'Re-Organization of Research & Development Committee', 'Charge of Additional Head - KIET SSB Academy' & 'Establishment of Centre of Excellence for Cyber Security - 'Cyber Peace' Centre @ KIET'. Dr. Preeti Chitkara, Head PR&IR addressed several Principals of eminent schools who hailed from Pan-India as 'Keynote Speaker' through a webinar 'Escalating Stress: How to Handle' organized by Prithvi Abhyudya Association-India (13 Jan'22). Dr. Shailendra K. Tiwary, HoD CE represented KIET and shared his thoughts as a 'Panelist' in a webinar on the topic 'Igniting Young Minds, Rejuvenating Rivers' organized jointly by National Mission for Clean Ganga (NMCG), Ministry of Jal Shakti, Govt. of India and APAC News Channel under <u>#NamamiGange</u> Program of India (8th Feb'22). Dr. Nitin Kumar Saxena, EN was invited for an online 'Guest Talk' for Facens International Scientific Meeting at our international academic partner FACENS University, Brazil (4 Feb'22). 	1(h) HoDs (For info.)

**Minutes of Academic Council cum IQAC Meeting held on 18th Feb'22 (Fri) at 2 pm
(Meeting Hall – Director's Office)**

		<p>m. Mr. Naman Sharma, 2nd year ME student has designed a spectacular logo for Ayodhya City under the mentorship of Mr. Sachin Rathore, ME in 'Global Design Competitions 2021' organized by Ayodhya Development Authority, Govt. of UP. (22 Jan'22)</p> <p>n. Team 'Harcos' from Innogeeks Club (Mr. Ayush Dubey, Mr. Kritish Shukla, Ms. Vidushi Pandey and Ms. Astha) has secured 3rd position & cash prize of INR 10000 in the >hack(); event organized by IEEE MACE SB conducted on 28-30th Jan'22.</p> <p>o. Team 'Quark' from Innogeeks Club (Mr. Ayush Dubey, Mr. Kritish Shukla, Mr. Soumen Paul and Mr. Tejash Seth) has secured 2nd position & prizes worth INR 40,000 in the Naksashtra - Hakosphere event organized by GDSC-Medi Caps University conducted on 11-13th Feb'22.</p> <p>p. An online national workshop on 'Intellectual Property Rights (IPR)-Patents & Designs Process' in association with Rajiv Gandhi National Institute of Intellectual Property Management-Nagpur, Ministry of Commerce and Industry, Govt. of India. under National Intellectual Property Awareness Mission (NIPAM) on 31st Jan'22.</p> <p>q. 'IDEATHON-2K22' was organized for MCA 1st year students to share their innovative ideas in the field of Automation, Website Design, Machine Learning, Virtual Reality, IoT etc. (18th Feb'22).</p> <p>r. KIET-AEC & KAA has organized Career Guidance Webinar on Preparation for UPSC. Keynote Speaker: Mr. Ajay Kumar Yadav, IPS Officer, B.Tech CSE-2010 Batch (18th Feb'22).</p> <p>s. Many more events organized by different departments in last one month has been acknowledged & appreciated by Director.</p>	
2.	<p align="center">Placement Updates (Batch 2022) & Placement Policy (2023-24)</p>	<p>a. Head CRPC shared the placement status (branch wise). Total 1009 students got placed this year till now. The house applauded after hearing this update.</p> <p>b. He further elaborated branch-wise average CTC of 2022 Batch. This year average CTC is 6.03 LPA whereas last year it was 4.32 LPA. Commendable growth!!</p> <p>c. The branch-wise placement status of female students was also presented by Head CRPC.</p> <p>d. Director was of the opinion that we should look for M.Tech placement also in a more focused manner. Concerned HoDs to note for implementation through DPCs.</p> <p>e. 92 students has cleared the initial round of Amazon Drive-3. Golden opportunity. HoDs to make full use of it. Till now 14 students are selected in Amazon previous 2 Drives.</p> <p>f. Addl. Head CRPC presented Placement Policy (2023-24) with minor changes to previous year policy.</p> <p>g. HoD ME suggested there must be a mandatory rule for all the students of core branches should register in the placement drive. Director instructed for necessary modifications to be applied after discussions.</p> <p>h. The house appreciated the policy & agreed to go ahead with the same after incorporating the suggestions given for core branches.</p>	<p align="center">2(d) HoDs (CSE, ME)</p> <p align="center">2(e) HoDs (CSE, CS, IT, CSIT, EC, EN)</p> <p align="center">2(g) Head CRPC</p>

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3.	Research updates by Dean R&D	<p>Dean R&D shared following updates:</p> <ol style="list-style-type: none"> Number of research publications in Scopus Indexed Journals & Conferences have increased as compared to previous one. He also shared summary of Patents published/Granted/Registered & also details of Research Grants received for FDPs, Conferences, Research Projects etc. A meeting was organized with Padamshri Dr. Satish Kumar Ji, Former Director NIT-Kurukshetra on the topic 'Research & related aspects'. Call for Research proposals must incorporate 17 SDGs. At least one of the SDGs must be aligned in research paper of faculty members. Dean R&D to examine & issue separate instructions. 	3(d) Dean R&D
4.	Presentation by Dr. C.M. Batra, Convener VE Cell	<ol style="list-style-type: none"> Dr. C.M. Batra, Convener VE Cell presented a PPT on VE Cell. AICTE is going to announce happiness raking for AICTE approved institutions on 20th Mar'22. For this, all KIETians are required to use one app 'YOL' for one life. Details of App will be shared soon. Director opined that it is an important initiative taken by AICTE. It must be disseminated to all concerned. Student Activity Club is preparing activity calendar for the next semester. Weekly meetings are conducted every Saturday (online/offline) to prepare faculty mentors for UHV content. As per AICTE handbook, per department we should have at least 9 number of faculty members to mentor Students and 9 faculty members to teach UHV in 2nd, 3rd & final year. Till now no faculty members is available to teach in 3rd year and final year UHV courses in most of the departments, which should be our prime emphasize for each department. KIET is the Nodal Centre of VE-Cell, AKTU. AKTU/ AICTE demands to send number of resource persons to take workshops & FDP at national level. We must have at least 1 faculty with Level-2 & Level-3 from every department having potential of resource person. HoDs to note. Number of FDPs/ workshops are planned by AICTE in coming months, all HoDs are required to allow the required number of faculty member to attend FDP on UHV. HoDs are also requested to ask the concerned faculty members who are teaching or will teach UHV course to join weekly meeting on every working Saturday in VE Cell. There are some courses initiated by VE Cell. For this, faculty of institutions must be certified by certain levels e.g. 'Level 1, 2 & 3'. At present we have some 'Level-1' faculty, but there are less numbers of Level-2 & Level-3 faculty. Director & Joint Director suggested that we should motivate our faculty members for these levels. 	4(f,g,h) HoDs


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5.	Training Plan Presentation by HoD HS	<ul style="list-style-type: none"> a. HoD HS presented Present & Proposed plan for soft skills training. b. After the brainstorming session, it has been decided to maintain the status quo & not change the policy for now. Dean A suggested we should focus on course content in soft skills classes. c. HoD HS also presented PPT on 'Future Employability Skills' which were appreciated by the house. d. Director laid emphasis that we should strengthen our Skill Development & Finishing School vertical which is the need of the hour. 	
6.	Presentation on Term Insurance by Head F&A	<ul style="list-style-type: none"> a. Head F&A presented PPT on Group Term Insurance. b. HoD MBA suggested it is very important for our family members to get Term insurance. c. After the presentation, it was decided that KIET is planning to take Group Term Insurance by LIC which will be mandatory for all staff members from Feb'22. Some amount from individual's salary will be deducted as per the slab. d. The house appreciated this initiative & unanimously given their consent for the same. 	
7.	Announcement by DGM TBI	<ul style="list-style-type: none"> a. DGM TBI has announced the details of NIDHI-EIR & NIDHI-PRAYAS schemes & requested HoDs to share these proposals with their students. b. Dean IEC requested HoDs that Departmental IIC Coordinators should act as a bridge between TBI & the department so that all schemes can be properly disseminated to the students. HoDs agreed to the proposal. 	7(a,b) HoDs
8.	Presentation by Chairperson WORC	<ul style="list-style-type: none"> a. Chairperson WORC presented PPT in respect to Awards for women (students & faculty members) introduced by AICTE. b. She elaborated different awards & eligibility for different categories. c. The house appreciated this initiative by AICTE and unanimously agreed on the proposal. d. Dean SW to put up suitable noting with all details for approval of the undersigned. The policy letter on above be issued by 10th Mar'22. 	8(d) Dean SW
9.	Presentation on Curriculum Design & Quality of Question Papers by Dr. Parita Jain	<ul style="list-style-type: none"> a. Dr. Parita Jain presented the PPT related to Curriculum Design & Quality of Question Papers. b. Dean A suggested we are currently designing our papers keeping in mind AKTU syllabus. Rather, we should look beyond in a broader prospect. c. HoD CS suggested we must go for cross paper verification in different departments. d. Some key indicators regarding IQAC reports has been made. Some process handbooks are also in the making. Director appreciated the efforts by Office of Dean A. e. Java, Dot net, C++ etc. are presently not in the AKTU curriculum. We must train our students in these languages as per current placement scenario. Professional can also be hired for the same. 	

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		<p>f. Head SD&FS suggested to include GATE questions in our Internal Examinations question papers.</p> <p>g. After a brainstorming session, it was decided that HoD IT (with the help of other HoDs of Computer related branches) will present a proposal in next 2 weeks regarding further modalities.</p> <p>h. Director thanked Dean A for this extremely important step to enhance the quality of question papers in a planned manner and directed that the above points to be examined in the next IQAC meeting.</p>	<p>9(g) HoD IT</p> <p>9(h) IQAC</p>
10.	Presentation on Coursera License by Team SDFS	<p>a. Dr. Vipin (MCA) presented the details of Coursera license – activation & utilization.</p> <p>b. Head SD&FS explained that initially Coursera license was paid but students were not very comfortable with that. Therefore, now the free license facility is being given to the students.</p> <p>c. Director apprised HoDs must register themselves as well as motivate the faculty & technical staff for the above. It is very useful for all.</p> <p>d. Number of licenses as presented in the ACM will be issued to the department by Head SD&FS on priority.</p>	<p>10(c) HoDs</p> <p>10(d) Head SD&FS</p>
11.	Closing Remarks	<p>a. Head SDFS requested all HoDs to motivate their students for CODATHON on 19th & 20th Feb'22.</p> <p>b. Director read out the agenda points for upcoming Advisory Board meeting on 26th Feb'22 & invited HoDs for further suggestions.</p> <p>c. Dean A suggested ACM & IQAC meeting should be done separately in order to get more time to discuss the things. Director gave his consent for the same.</p>	<p>11(c) Dean A</p>

The meeting concluded at 6:00 pm with a note of thanks by Director.


 22 Feb 22
Dr. (Col) A Garg
 Director

Distribution: All concerned



DEAN AC <dean_ac@kiet.edu>

Minutes of Academic Council cum IQAC Meeting held on 18 Feb'22 || compliance report to be submitted

Dr. Rashid Ali <rashid.ali@kiet.edu>

Thu, Feb 24, 2022 at 10:50 AM

To: DEAN AC <dean_ac@kiet.edu>

Cc: Dean B Tech First Year <dean.firstyear@kiet.edu>

Respected Sir

Greetings of the day!

All the concerned suggestions as mentioned in the Mom on 18th Feb 2022 are compiled.

With Regards

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Dr. Rashid Ali

M. Sc., M Phil (IITR),

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&

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[Quoted text hidden]

Department of Information Technology
Compliance Report of IQAC Meeting held on 23rd December 2021

S.N	Agenda	Point of Discussion	Action Taken
1	Discussion about the NAAC Visit	a. HOD CIBIL has presented the project based concept and it was decided that department will include the same in the regular teaching learning process.	<ul style="list-style-type: none"> ❖ Add HODs has been deputed the attend the project based learning workshops. ❖ Department will execute 100% project through GitHub
2	Road MAP of OBE	1. Dr Atul Kant Piyush -OBE Coordinator displayed the road map of OBE for entire year 2021. 2. The activity calendar was framed under the guidance of Dean Academics in which month wise planned activities were showcased. 3. OBE Awareness Programs were also shown to be organized by team on regular basis. 4. Importance of Objective based Education was discussed among dignitaries and a group discussion was held to execute this in all departments.	<ul style="list-style-type: none"> ❖ Departmental NBA coordinator has been asked to present the roadmap in the departmental meeting. ❖ It has been decided that department will train the all the stake holders as per the new roadmap.



HOD-IT



KIET Group of Institutions, Ghaziabad


Department of Computer Applications

(An ISO – 9001: 2015 Certified & 'A' Grade accredited Institution by NAAC)



Compliance Report of MOM conducted on 18th February 2022

Sr No.	Agenda	Compliance status
1.	Para1 (h): Expert Session by TCS Officials	Members of Departmental Placement Cell (DPC) have successfully joined the session through online-mode.
2.	Para 4(f) & Para4 (g): Faculty for FDP on UHV	As per the current scenario, all faculty members of MCA have qualified Level-1 in UHV.
3.	Para4 (h): Request for Level-2 & 3 faculty members for VE Introductory courses	As earlier noted, that all faculty members are level-1 qualified. The same will be followed for Level-2 and Level-3 as and when opportunity found.
4.	Para7 (a): Proposal for NIDHI-EIR & NIDHI-PRAYAS	An email is forwarded with detailed information of NIDI-EIR and NIDHI-PRAYAS to all students for further development of the process.
5.	Para7 (b): Act of IIC Coordinator with TBI for policy dissemination	Point is noted and highly appreciated by the undersigned. Department has taken action against the same and proper instruction has been communicated to Dr. Amit Kumar (Departmental IIC Coordinator).
6.	Para10 (c): Coursera Free License Facility for KEITIANS	<p>Dr. Vipin Kumar has already shared the list of courses under these research areas:</p> <ol style="list-style-type: none">1. React2. Data Analytics &3. Machine Learning <p>Outcome: 02 Faculty members have been shown interest for Machine Learning course. Both these faculty members will register soon and license will be generated and issued later for further proceedings.</p> <p>Department has also requested to give maximum participation as per their relevant areas.</p>
7.	Para10 (d): Details of license to Departments	Point is considered and the mail in regard of the same is forwarded to all departments.


Dr. Ajay Kr. Shrivastava
Head-CA

Department of Computer Science and Information Technology
Compliance of the Academic Council cum IQAC meeting held on 18 Feb 2022

The Department of CSIT has made the following compliance as per the mentioned items of the Minutes of meeting

S.No.	Agenda Item	Compliance/ Action Taken
1	2(e)	Deptt. has planned for the preparation of students for the Amazon drive as per the directions received.
2	4(f)	Deptt shall make the needed efforts to create the required resource persons
3	4(g)	Deptt. shall ensure that the need for teaching UHV subject is fulfilled from its own faculty for which needed faculty shall be duly trained through workshops of AICTE, also faculty shall be informed to join the weekly meetings as desired.
4	4(h)	Deptt shall make the needed arrangements for the faculty preparations as per curriculum needs.
5	7(a,b)	TBI schemes have been floated in the student groups and students have been encouraged to make the best use of the opportunity.
6	10 (c)	The Deptt. will actively plan and use the coursera platform for making our faculty specializations.



Dr. Abhinav Juneja

HOD, CSIT

Date: 02-03-2022

**ECE Compliance Report: Regarding IQAC Meeting held on 18th
February 2022**

1. Point 1(h):

a) Following Faculty Members from ECE Department Placement Cell has attended the expert sessions organized by TCS Officials on 19th February 2022:

- ❖ Mr Mohit Tyagi (Asst. Head DPC)
- ❖ Mr Parmanand Sharma
- ❖ Ms Diksha Singh

2. Point 2(e):

a) Mock-Tests and Mock-Interviews have carried out for all ECE students shortlisted in Amazon Drive-3.

3. Point 4(f, g, h):

a) ECE Department has nominated ***Dr Himanshu Chaudhary*** to attend the online FDP on UHV Level 01.

4. Point 7(a, b):

a) ECE Department has submitted 05 project proposals to TBI in the NIDHI Prayas Scheme.

5. Point 10(c):

a) Till now, total 12 ECE Faculty Members have register for 12 MOOC courses on Coursera.

HoD (ECE)

**Minutes of Academic Council cum IQAC Meeting held on 18th Jan'22 (Tue) at 10 am
(Virtual Mode@ MSTeams)**

Participants: Joint Director, All Deans, Principal - KSOP, All HoDs, Addl. Head CRPC, Dr. Sangeeta, Mr. Vipin (HS)

Absent - Dr. Pradeep K Singh, HoD CS

Chair: Dr. (Col) A Garg, Director

S.N	Agenda	Points of Discussion / Decision Taken	Action by
1.	Opening Remarks & Few Updates	<p>Director welcomed all members to the first meeting of academic council cum IQAC meeting, year 2022. He further continued giving an outline of day's discussion points followed by sharing few updates/ developments since last ACM as follows:-</p> <ol style="list-style-type: none"> KIET Alumni Association (KAA) Society got registered on 25th Nov'21 for a period of five years. NAAC visit successfully held (28-29 Dec'21). KIET accredited with NAAC 'A+' Grade for a period of 5 years w.e.f. 4 Jan'22. NABL-KIET Centre for Industrial Testing & Field Research (KCITFR) @ KIET has been accredited by NABL for its facilities in the field of 'Testing' for a period of two years w.e.f. Nov'21. Director shared that testing rates have been finalized by our Team. It is expected that KCITFR soon shall start receiving Real Time Consultancy Projects from Industries. Best wishes! ARIIA 2021 result - KIET earned 2nd Rank in the category 'Private Institutions (Technical)'. Congratulations! Lot of data pertaining to financial year needs to be finalized for ARIIA 2022, we shall apply. Dean IEC & Team is working on it. Director viewed that we need to continue putting our best efforts so as to maintain the attained rankings/accreditation/strive for next level. KIET has secured 43rd rank across India under the category 'Institute of Excellence' in Global Impact Rankings (GIR)-2021 released by R. World Institutional Ranking. Acknowledged the efforts put by Dr. Atul K Piyosh, Associate Dean OBE & Dean A for submitting the form at a short notice. New Year Celebrations on 31st Dec'21 and Hawan/Puja on 3rd Jan'22. University Exams (Third & Final year) - Concluded successfully. Office Order issued since last ACM 'Re-organization of Alumni Engagement Cell (AEC) - Institute Level' & IEC - Detailed Policy doc. was issued by Dean IEC. Mr. Praveen Kumar Dixit (KSOP) has been awarded 'Young Scientist Award' in 2nd Annual Award Ceremony by 'Indian Pharma Education Society' in collaboration with Pharmatutor for the session 2020-21 for his outstanding contribution and sincere dedication towards the Pharmacy Profession. (30 Dec'21) Dr. Preeti Chitkara, Head PR&IR has received the Youth Icon Award 2022 (Swami Vivekananda Award 2022) on the occasion of National Youth Day by Oxford Eduserve India. (12 Jan'22) Ms. Samriddhi Jain & Ms. Anugya Jain (CSIT 3rd year) have been offered the Internship (2 months) under Amazon WoW program with stipend of Rs. 80,000/- during the internship. (29 Dec'21). Akanksha Gupta, CSIT third year student featured in the coveted list ET 	Dean IEC & Team

**Minutes of Academic Council cum IQAC Meeting held on 18th Jan'22 (Tue) at 10 am
(Virtual Mode@ MSTeams)**

	<p>Campus Stars Class of 2021. She is among the top 87 brightest engineering students who made it this list.</p> <p>m. Mr. Avish Saini, CSE 2nd year secured 2nd position in Spark AR Hackathon - an initiative of Reskill in collaboration with Spark AR</p> <p>n. 'Mission Green' was organized to aware women & girls of age 14 and above of the village Shobhapur near Muradnagar about women education, employment, self-dependency etc.</p> <p>o. The NCC Cadets of KIET, 35UP NCC Battalion have arranged a drive wherein they distributed masks and also motivated the students to follow COVID appropriate behavior.</p> <p>p. NBA Pre-qualifier /eSAR submission - Eligible department HoDs to note for timely action in consultation with Dean A.</p> <p>q. ERP finalization - In process by Dean ITS & Team.</p> <p>r. Faculty Skill Development Year 2022 - As announced by the undersigned during the New Year eve to observe this year as 'Faculty Skill Development Year 2022' the thought has been shared with you all for your views so that a structured policy for faculty upgradation can be defined. The idea is to upgrade ourselves on a regular basis thereby meeting student's aspirations/add value to the Teaching-Learning process.</p> <p>s. Director also stressed on improving Research efforts- Consultancy, Funded Projects & Publications. Though, we are moving in a right direction, still there is a need for further enrichment of Institute's Research profile on a fast pace.</p> <p>t. With a heavy heart Director shared about the untimely demise of one of our promising faculty Dr. Brajesh Kumar Tiwari (EN). The unfortunate incident was beyond one's control. However, Director acknowledged timely action by Dr. Atul K Piyoosh with the assistance of Manager Administration and other KIET team members who rose to the occasion and extended requisite & timely help to control the situation. Director viewed that we need to be cautious/ create more awareness about 'Disaster Management' by holding sessions/mock drills. We must ensure that all switches/electrical appliances etc. are off while leaving our respective offices/block etc. to avert any unprecedented situation. Joint Director was also requested to plan awareness sessions & mockdrills on a regular basis. HoDs to note.</p> <p>u. Though year 2021 was a satisfying year in terms of accolades & achievements, but the loss of our near & dear ones due to COVID can't be elapsd. Let's be careful & continue follow COVID appropriate behavior.</p> <p>v. Joint Director continued further and he also re-emphasised on 'COVID Appropriate Behaviour' to be ensured by all of us and need not panic.</p> <p>w. Due to COVID surge, we are back with online teaching-learning process. It is expected that every possible efforts should be made to ensure effective delivery by our Teachers as per past practice. HoDs to note/ensure compliance. Director added that weak students be specially focussed and respective subject teachers should take the ownership for such students/pay adequate attention for performance improvement.</p> <p>x. Placement preparation activities for Batch 2023 should be planned/ executed effectively to ensure good number of selections. Also, for unplaced students of Batch 2022, we should continue our efforts for</p>	<p>Dean A/ HoDs</p> <p>HoDs</p> <p>HoDs/Dean R&D</p> <p>JD/ HoDs/ Manager Administration</p> <p>HoDs/ Dean A</p> <p>HoDs/Head CRPC/Head SDFS</p>
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**Minutes of Academic Council cum IQAC Meeting held on 18th Jan'22 (Tue) at 10 am
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		<p>placing them in good companies. HoDs/Head-CRPC/Head SDFS to note.</p> <p>y. Dean A suggested about Employee Alumni Association, Alumni Day & Industry Day on a fixed date every year and put forth his thoughts on same. Points well received by the House. A suitable decision on the dates shall be taken shortly & proposed dates will be discussed in the next ACM.</p>	Dean A
2.	Placement Updates (Batch 2022)	<p>a. Addl. Head CRPC shared the placement status (branch wise) and read out the overall Placement % for B.Tech (77.38% / MCA (75.57%) / MBA (30.65%)/ Pharmacy (20.60%). Efforts are on to ensure good no. of selection% in MBA & Pharmacy.</p> <p>b. Director showed his concern to observe a large number of students are still unplaced and invited HoDs to share the reasons/any training needs they would like to mention. As discussed, Head SDFS to submit the analysis report in a week's time to the undersigned.</p> <p>c. InfyTQ training plan for Batch 2023 & Training Plan for Batch 2022 unplaced students be prepared as per need basis. Head SDFS to note for necessary action.</p> <p>d. Director shared about AICTE-PARAKH scheme - Assessment portal for students & teachers both launched recently and invited HoD HS to briefly explain about it. HoD HS shared that we have registered our Institute on this portal. He further shared that scheme is designed to measure the benchmark levels, various factors that affect skill development, Gap-placement, how the registered students can undergo offered assessment on portal & benefit. HoD HS to share via mail the scheme details for information & understanding of HoDs. Let's register a pilot batch of students and analyze report and thereafter we can go for mass registrations. 'PARAKH' assessments, if undertaken by our students can also be one of the inputs of 'ASSET' Certification issued by Head SDFS. HoD HS to note for n/a in coordination with Head SDFS.</p>	<p>Head SDFS</p> <p>Head SDFS</p> <p>HoD HS & Head SDFS</p>
3.	Research updates by Dean R&D	<p>Dean R&D shared following updates:</p> <p>a. Number of research publications in Scopus indexed has increased from 48 (in Year 2015) to 243 (in Year 2021). Good going.</p> <p>b. Newly established KIET Research and Development (R&D) Centre equipped with necessary software is ready to use (24x7) by faculty members. HoDs to create awareness @ dept. level.</p> <p>c. Dean R &D requested HoDs to allocate Teaching Load to Research faculty as per norms mentioned in 'Research Faculty Letter' for the upcoming semester. Director endorsed it and requested HoDs to follow the norms in Letter and Spirit. Any deviation be discussed beforehand with Dean R&D /undersigned. We will take an informed decision.</p> <p>d. Dean R&D opined that a close monitoring of Final year Project Outcome is required to enhance the progress in terms of Research Papers/ Patents. He also shared about the proposed Research Outcomes of Final Year Projects from all departments received till now :- Research Papers/Patents: 08 Patents and 388 Research Publication (Paper) Conf/ Journal and viewed that if we achieve this projected target, then it will massively add to the research publications/research credentials of the Institute.</p> <p>e. He also shared about a workshop under National Intellectual Property</p>	<p>Para 3 (b,c,d,f,g,h) HoDs</p>


**Minutes of Academic Council cum IQAC Meeting held on 18th Jan'22 (Tue) at 10 am
(Virtual Mode@ MSTeams)**

		<p>Awareness Mission (NIPAM) for KIET Faculty and Students in association with Mr. Sukhdeep Singh, Assistant Controller of Patents & Designs, GOI planned by Dr. Nagarajan. Director asked Dr. Nagarajan to examine/ensure that content delivery should be of relevance for all of us i.e. should not cover the basics only. Dr. Nagarajan also shared about KAPILA Scheme-AICTE.</p> <p>f. Dean R&D also shared about CAS Research facilities (23 nos.) and requested HoDs to motivate students/faculty members especially research faculty members for effective utilization of extended facilities under CAS.</p> <p>g. Call for Research proposals by ICMR shared with faculty members. HoDs to encourage faculty to submit proposals.</p> <p>h. IIT Kanpur - Hridayantra proposal (Seed funded project) was briefed by Dean R&D. HoDs to motivate students/faculty to submit proposals. Submission last date is 30th Jan'22.</p> <p>i. Dean A shared that one approach to get good consultancy from Industry is to map faculty research area with specific Industry - one of the learning from last NAAC visit. Dean R&D to note/discuss.</p>	<p>Principal KSOP</p> <p>Para 3 (f,g,h) HoDs</p> <p>Dean R&D</p>
4.	MOOCs development @ SWAYAM Portal - Inauguration	<p>a. Dean A invited HoD HS & Mr. Vipin to officially inaugurate the MOOC developed by Mr. Vipin on AICTE-SWAYAM portal and congratulated team HS for this exemplary achievement by our faculty.</p> <p>b. Mr. Vipin shared his journey/success story of developing MOOC@SWAYAM portal, showed the portal and clicked the launch button in the august presence of all dignitaries. Director congratulated Mr. Vipin for his sincere efforts & bringing laurels to the Institute.</p> <p>c. Dean A opined that engineering faculty should also be motivated to develop MOOC@SWAYAM Portal. HoDs to note.</p>	HoDs
5.	Learnings from recent NAAC Visit	<p>a. Dean A read out the NAAC QIM report criteria wise with permission of the Director for information of the House.</p> <p>b. Dr. Sangeeta shared the QnM analysis report (parameters wherein we scored less marks) with details and documents to be prepared etc. so that by the next assessment we are in sync with the NAAC requirements. Dean A to share with all concerned for perusal/ requisite action.</p> <p>c. Concerned Deans/HoDs/FHs to take requisite actions in consultation with Dr. Sangeeta Arora at the earliest.</p>	<p>Dean A</p> <p>Concerned Deans/ HoDs/ FHs/ Dr. Sangeeta</p>
6.	Review of Academic activities (Ongoing semester) & Planning (Forthcoming semester)	<p>a. Dean A shared about University notification w.r.t. commencement of online classes 3rd & 4th year w.e.f 1st Feb'22 and urged that whatever we have learnt during last pandemic should implement in letter and spirit and ensure effective delivery of online classes (All years). Teachers should be well prepared/quizzes should be the part. Weak students be given adequate attention.</p> <p>b. HoD to proactively plan for forthcoming semester viz. taking choices-electives from students, subject allocation, Time Table, Lesson plan/ Course files, e-content etc. by faculty. Also, the question papers for CTs and PUE - PI get it prepared well in advance. He opined that question paper should comprise more of logical questions than memory based questions. HoDs to note.</p> <p>c. For second year (B.Tech & B.Pharm), Dean A proposed to conduct of PUE in two phases i.e. PUE-1 & PUE-2 (20% weightage) to which House was in agreement. Dean A/COE/HoDs to note.</p>	<p>HoDs</p> <p>Dean A/ HoDs/ COE</p>

**Minutes of Academic Council cum IQAC Meeting held on 18th Jan'22 (Tue) at 10 am
(Virtual Mode@ MSTeams)**

7.	Sensitization PPT on attainment of 17 SDGs by Dr. Atul, Associate Dean OBE	<p>a. Director shared that idea of mapping Institute mission with 17 SDGs was given by Dr. Frede, Member Institutes Advisory Board and was endorsed by Prof. S.G Deshmukh, Member of Advisory Board in the last meeting.</p> <p>b. Dr. Atul K Piyoosh, Associate Dean OBE continued further giving an outline and well presented the 17 SDGs, the proposed activities that can be mapped (as applicable)/ support the sustainable development goals @ dept./Institute level. He also covered the Inputs as received from Prof. Deshmukh on 'As an Academic Institution, how we can map listed 17 SDGs with different activities viz. Teaching, Research, Operations & Engagement with Society to contribute effectively. He also talked about Institute's participation in Global Impact Ranking 2021- identified 4 Areas of SDGs we are already working and got 43rd rank.</p> <p>c. Director asked Dr. Atul to share the copy of Presentation with all concerned for perusal & work out the feasible possibilities @ dept. level to map these SDGs. Dean R&D to also note.</p>	HoDs/ Dean R&D/ Dr. Atul
8.	Employee Health Insurance Data & Students vaccination status	<p>Dean SW presented the Health Insurance data and following has been decided:</p> <p>a. All employees should have 'Term Insurance' Plan. We need to implement it as a policy of the Institute.</p> <p>b. Sensitization/Awareness program on 'Term Insurance Plan' should be organized. HoD MBA to organize a session as discussed during the meet.</p> <p>▪ Vaccination status (Students): As per the records available, only 24 students are left who are not vaccinated. Dean SW shared that follow up with these students is in process/ Shall close soon in coordination with department.</p>	<p>HoD MBA</p> <p>Dean SW</p>

The meeting concluded at 1:15 pm with a note of thanks by Director.


Dr. (Col) A Garg
Director

20 Jan 22

Distribution: All concerned



DEAN AC <dean_ac@kiet.edu>

Minutes of IQAC Meeting held on 18 Jan'22 II Compliance to be sent

Dean B Tech First Year <dean.firstyear@kiet.edu>

Tue, Jan 25, 2022 at 5:09 PM

To: DEAN AC <dean_ac@kiet.edu>

Cc: DEAN OFFICE <dean_ac_office@kiet.edu>, shailendra.tiwary@kiet.edu

Dear Sir,

With the reference to MOM of Academic council cum IQAC meeting held on Jan. 18, 2022. Following is the compliance report from the B. Tech. 1st Year:

B. Tech. 1st Year Group- 1

1. **With reference to Para 1 (w):** Weak students were identified based on CT-1 and separate sections were formed for the online classes of these students. All concerned faculty teaching in B. Tech. I year (Group-1) were asked to take the ownership for such students.
2. **With reference to Para 3 (c):** All faculty members of AS department were well informed about the newly established KIET Research & Development (R&D) Centre.
3. **With reference to Para 6 (b):** All Division Head of B. Tech. I year (Group-1) were asked to prepare a question paper of their respective subject for CT-2 well in advance.

B. Tech. 1st Year Group- 2

1. HoD has motivated faculty members and students to be more involved in Research work and for development of their skills .
2. HoD is planning for the sessions on Disaster Management to make them aware about tough situations.
3. Online classes are running smoothly and HoD is regularly taking feedback for weak students. For each subject Remedial classes are running with full strength.
4. HoD is planning to divide load as per the research requirement and informed faculties about the availability of research software.

On Fri, Jan 21, 2022 at 12:03 PM DEAN AC <dean_ac@kiet.edu> wrote:

[Quoted text hidden]

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Thanking you,

With Regards,


www.kiet.edu

KIET Group of Institutions

Delhi-NCR, Meerut Road (NH-58)
Ghaziabad - 201206



Dr. Shailendra Kumar Tiwary

Dean,

B. Tech. 1st Year & Applied Science

Professor & Head,

Department of Civil Engineering

B. E. (Civil), M. Tech. (Structural Engg.),

Ph. D. (Structural Engg.)

Chartered Engineer (I.E.I)

Member (I.E.I)

Mob.: +91 8923483564

[Quoted text hidden]



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Date: 24/01/2022

Compliance Report of Minutes of Academic Council cum IQAC Meeting held on 18th January 2022 @ MS Team

Compliance Report of Minutes of Academic Council cum IQAC Meeting held on 18th January 2022 is summarized below:

Sl. No.	Agenda	Points of Discussion / Decision Taken	Action By	Compliance Report by Department
1	Opening Remarks	<p>Director welcomed all members to the first meeting of academic council cum IQAC meeting year 2022 and discussed few points.</p> <p>Director discussed about Faculty Skill Development Year 2022, the thought has been shared so that a structured policy for faculty upgradation can be defined. The idea is to upgrade ourselves on a regular basis thereby meeting student's aspirations/add value to the Teaching Learning process.</p> <p>Director also stressed on improving Research efforts- Consultancy, Funded Projects & Publications.</p> <p>Due to COVID surge, we are back with online teaching learning process, and ensure effectively delivery by our teachers as per past practice. HODs ensure compliance. Director added that weak students be specially focused and respective subject teachers should take the ownership for such students/pay adequate for performance improvement.</p> <p>Placement preparation activities for Batch 2023 should be planned/executed effectively. And discussed about unplaced students of Batch 2022.</p>	All Concerned	Relevant information was shared with all concerned.
2	Placement updated (Batch 2022)	Director showed his concern to observe a large number of students are still unplaced and invited HoDs to share the reason they would like to mention. Head SDFS to submit the analysis report.	Head SDFS	All the concerned students have been detailed about the training program and have been



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		Infy-TQ training plan for Batch 2023 & training plan for Batch 2022 unplaced students be prepared as per need basis. Head SDFS to note.		instructed to attend these sessions sincerely
3	Research updates by Dean R&D	<p>Dean R&D shared following updates: Newly established KIET R&D center equipped with necessary software is ready to use by faculty members. HoDs to create awareness @ dept. level.</p> <p>Dean R&D requested HoDs to allocate Teaching Load to Research faculty as per norms mentioned in 'Research Faculty Letter' for the upcoming semester. Director requested to HoDs to follow the norms in letter.</p> <p>Dean R&D opined that a close monitoring of Final year Project Outcome is required to enhance the progress in terms of Research Papers/Patents.</p> <p>Dean R&D also shared about CAS Research facilities and requested HoDs to motivate students/faculty members for effective utilization of extended facilities under CAS.</p> <p>Call for research proposals by ICMR shared with faculty members. HoDs to encourage faculty to submit proposals.</p> <p>Dean R&D briefed about IIT Kanpur Hridayantra proposal. HoDs to motivate students/faculty to submit proposals, last date is 30th Jan'22.</p>	All Concerned	Relevant information has been shared with all concerned.
4	MOOCs development @ SWAYAM Portal Inauguration	Dean A opined that engineering faculty should also be motivate to develop MOOC@SWAYAM Portal.	All Concerned	All the faculty members have been briefed.
5	Learnings from recent NAAC visit	<p>Dean A read out the NAAC QIM report criteria wise.</p> <p>Concerned Deans/HoDs/FHs to take requisite actions in consultation with Dr. Sangeeta Arora at the earliest.</p>	All Concerned	Once the detailed report is shared by Dean Office with the department, appropriate corrective actions will be initiated.
6	Review of Academic (activities ongoing)	Dean A shared about University notification w.r.t commencement of online classes 3 rd & 4 th year w.e.f. 1 st Feb'22 and we ensure effectively delivery of online classes.		



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Department of Civil Engineering

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	semester) & Planning (Forthcoming semester)	HoD to proactively plan for forthcoming semester viz. taking choices-electives from students, subject allocation, Time Table, e-content etc. by faculty. The question papers for CTs and PUE prepared well in advance. He opined that question paper should comprise more of logical questions than memory based questions. For 2 nd Year, Dean A proposed to conduct of PUE in two phases i.e. PUE-1 & PUE-2 (20% weightage) to which House was in agreement.	All Concerned	All preparation needed for smooth start of academic activities for the coming Even Semester have been initiated and will be completed well in advance before the commencement of semester.
7	Sensitization PPT on attainment of 17 SDGs by Dr. Atul, Associate Dean OBE	Director shared that idea of mapping Institute mission with 17 SDGs was given by Advisory Board Members in the last meeting. Director asked Dr. Atul to share the copy of presentation with all concerned for perusal and work out the feasible possibilities at dept. level.	All Concerned	Relevant information has been shared with all concerned.
8	Employee Health Insurance data & Students vaccination status	Dean SW presented the Health Insurance data and following has been decided: All employee should have 'Term Insurance' Plan. We need to implement it as a policy of the Institute. Sensitization Awareness program on 'Term Insurance Plan' should be organized by HOD MBA as discussed during the meet. Vaccination status (Students): 24 students are available without vaccine. Dean SW shared that follow up with these students is in process shall close soon in coordination with department.	HOD MBA Dean SW	.Relevant information has been shared with all concerned.

Dr. Shailendra Kumar Tiwary
HoD, Civil Engineering



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DEPARTMENT OF COMPUTER SCIENCE

COMPLIANCE REPORT

Date: 25th -Jan-2022

Compliance Report on Minutes of Academic Council cum IQAC Meeting held on 18th Jan 22(Tue) at 10 am (Virtual Mode @MSTeam)

Sr. No.	Points of Discussion/Decision taken	Action to be taken by
1(r).	Faculty Skill Development Year 2022	Dept. meeting with faculties already taken and motivated & guided them for specialization course as well. The same is also conveyed through emails. (HOD-CS)
1(s).	Improving Research efforts-consultancy, Funded projects & Publication for further enrichment of the Institute's Research profile on a fast pace.	Time-to-time emails circulated among faculties and also taken Dept. meeting to motivate & guide them for research publications in good journals/conferences /patents. (HOD-CS)
1(w).	Due to COVID surge, we are back with online teaching-learning process. It is expected that every possible efforts should be made to ensure effective delivery by teachers as per past practice. Weak students should be specifically focused and respective subject teacher should take the ownership for such students.	Communicated through emails, dept. meetings. Detailed guidelines regarding week students' performance, to pay extra attention, their assessment, already communicated with all subject teachers. (HOD-CS)
1(x).	Placement preparation activities for Batch 2023 should be planned/executed effectively to ensure a good number of selections.	Some placement preparation activities

	Also, for unplaced students of Batch 2022	have already been planned and for some others, we are in process. (HOD-CS)
3(a,b,c,d,e,f,g,h).	Research updates by Dean R&D	All updates conveyed to faculties and motivated to get benefitted from different research policies/schemes of the Institute. (HOD-CS)
4	MOOCs development @ SWAYAM Portal-Inauguration	Shared with all faculties and motivated them for the same. (HOD-CS)
5(c)	Learning from recent NAAC visit	All inputs received from Dr. Sangeeta Arora during the Mock visit have been incorporated. (HOD-CS)
6(b).	Review of Academic activities (ongoing semester) & Planning (Forthcoming semester)	We already started planning for the forthcoming even semester (e.g. subject choice from students, faculties, subject allocation to faculties, etc. (HOD-CS)
7	Sensitization of PPT on the attainment of 17 SDGs	Information shared and waiting for PPTs from Dr. Atul

Dr. Pradeep Kumar Singh
HOD-CS



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DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING

Date: 24/Jan/2022

Compliance Report of IQAC Meeting Held On 18th Jan 2022

Department of CSE has taken the following initiative in accordance with the ACM cum IQAC meeting held on 18 Jan 2022.

S.No	Activity	Status
1	Online Classes for Students	Online classes are running for second-year students and time table has also been shared with the office of Dean Academics.
2	Placement activity for batch 2023	InfyTQ preparatory classes have started by the department from 24 Jan 2022.
3	Preparation of placement of unplaced students of batch 2022	Six faculty members and six already placed students have been appointed as mentors of unplaced students of batch 2022 and the target is to place such students till the next month.
4	Preparation of Even Semester 2022	Subject choices have been collected from faculty members and students are also asked to give their choices for elective subjects as per the University curriculum.
5	PUE 1 for Second Year	Faculty members and department exam coordinators are working on for smooth conduction of the examination.

Vineet

Dr. Vineet Sharma
(HoD CSE)



KIET School of Engineering & Technology, Ghaziabad

Department of Computer Science and Information Technology

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Compliance to Academic Council cum IQAC Meeting held on 18-01-2022

Respected Sir

This is with respected the agenda points during the Academic Council cum IQAC meeting held on 18 Jan 2022. The Department of CSIT is working as per the discussions held in the meeting and detailed compliance status of the same is as follows:

S.No.	Agenda Item	Compliance
1	Opening Remark (r)	Faculty is being sensitized for need of updation of skills and also meeting the student aspirations.
2	Opening Remark (s)	Deptt. Is putting more efforts to contribute to the institutional research growth and as suggested more facilities shall be given to the research faculty in coming semester. Deptt shall encourage more research oriented practices in future.
3	Opening Remark(t)	Deptt staff including PA and peons have been duly instructed to be very vigilant on the electrical switched during closure of the block.
4	Opening Remark (u)	Deptt is following all possible practices for Covid Appropriate behavior.
5	Opening Remark(w)	Deptt is closely monitoring and discussing the effective implementation of Online Classes. The preparation for upcoming even session for 3 rd and 4 th year have been initiated.
6	Opening Remark (x)	Deptt has started special preparation classes for third year having JAVA/Python and DBMS being taken as technical subjects of study.
7	Research Updates by Dean R&D (b)	Faculty is being informed to use the Lab resources as created
7	Research Updates by Dean R&D (c)	The load for Research faculty shall be allocated a per the policy
8	Research Updates by Dean R&D (d)	The Department is working with guides and students to achieve the projected outcomes.
9	Research Updates by Dean R&D (f)	The Department is working on this aspect
10	Research Updates by Dean R&D (g)	Faculty is being motivated
11	Research Updates by Dean R&D (h)	The Deptt shall motivate the students and faculty to participate
12	MOOC Development @Swayam	Deptt shall motivate faculty for developing the MOOC's
13	Learnings from NAAC visit	Deptt shall coordinated with Dr. Sangeeta Arora for the needful.
14	Review of Academic activites	Deptt is planning for the even semester, load of faxculty already shared. Now the faculty is preparing for the allocated load.

		Lesson plans and course plans shall be prepared by the faculty as per the guidelines. Faculty is being apprised to prepare the Question papers in advance 2 nd Yr students have been duly informed of the PUE exams
15	Sensitization PPT on 17 SDGs	Department shall conduct some more study on the SDGs to have a better understanding of the same.

Dr. Abhinav Juneja

27-01-22

HOD,CSIT

Compliance report of Academic Council cum IQAC Meeting held on 18th Jan. 2022

KIET SCHOOL OF PHARMACY

S.NO	AGENDA	ACTION TAKEN
1	NBA prequalifier /eSAR submission	Updated compliance report needs to be sent only for 2021-22 session as confirmed by Dean Sir Office. Updated compliance for 2021-22 NBA is in progress.
2	Faculty skill development year 2022	Principal addressed in the meeting held on 22 nd Jan 2022, he said, since this year is devoted to Skill development of all the faculty, so faculty can apply for industrial training for a week in the industry according to their relevant areas. On duty leave can be granted to the faculty members upon permission from higher authorities.
3	Improving research efforts	Principal addressed in the meeting held on 22 nd Jan 2022, he said Faculty should try to use MYLOFT facility for the review of literature. In the campus, Central Research lab (Central library) is there, so faculty and students can avail their services. So, this information can be propagated to students too so that they can do the literature survey in the central research lab.
4	Awareness about disaster management	Principal Sir told all the faculty members to switch off lights and fans in rooms and labs when not in use and at the end of the day and to tell the lab technicians that they need to switch off the UPS and other electrical appliances before leaving the department. An email has been circulated by Head and a Safety Awareness Team comprising of Ms. Shikha Kaushik, Mr. Pankaj, and Ms. Sakshi has been created and Sir told them to plan a session for all faculty members in the online meeting held on 22 nd January 2022

5	Covid appropriate behaviour	<ul style="list-style-type: none"> COVID precautions must be strictly followed by all the faculty members. <p>Told them and all the faculty members to take special care of their health and observe COVID precautions while coming to campus also.</p>
6	Online teaching learning process	Principal Sir told all the faculty members that for 2 nd year and 1 st year weak students, strategic plan needs to be made by the subject teachers. For the 3 rd year and 4 th year students, a Course file and lesson plan needs to be made in the MOODLE for upcoming even semester. All subject teachers must prepare the logical question papers in advance for CT-1, CT-2 and PUE exams. These all should be made prior to the commencement of the semester as discussed in the online meeting on 22 nd January 2022
7	Placement preparation activities for batch 2023	CRPC placement drive: 19 students have been placed for 2021-22 and other companies Dabur, Innodata, Himalaya and ODS Aligners are under process.
8	Employee alumni association	After leaving KIET, Faculty alumni as well as student alumni should help the institution and the alumni team must check the best alumni working abroad., Principal suggested that a sunboard can be made highlighting these student Alumni with photo and their details and keep it in corridors. So, in this way, other students can get motivated and this will bring more visibility to the institution too.
9	Para 3 (b,c,d,f,g,h)	<p>Principal Sir told Ms. Priya Bansal to share the target of KSOP with the faculty members in the starting of the elective projects so that timely action is made as per the plan of project outcome.</p> <p>Teaching load has been allocated to research faculty as per norms mentioned in research faculty letter for the upcoming semester with few exceptions as 8 research faculty are there from KSOP and letter sent to Director Sir for seeking prior permission before start of semester</p>

		<p>with regard to work load rationalization of few research faculty</p> <p>AKTU has created a CAS (Center of Advanced Studies research lab) containing instruments like SEM, TEM, NIBP apparatus advanced version. So, students/faculty members can make use of the facility with minimum costs.</p> <p>Dean R& D has circulated proposals for submission to ICMR and Council of Science and Technology-UP. Principal Sir has requested the research faculty as well as other faculty to submit the research proposal for the same in the online meeting on 22nd January 2022</p> <p>IIT Kanpur has organized HRIDYantra. It deals with making an artificial heart. They have called for proposal for artificial heart. Principal sir motivated all faculty to apply for the same before dead line.</p>
10	MOOC development @Swayam portal- Inauguration	Principal told that 1 faculty of KIET namely Dr. Vipin Kumar has uploaded MOOC course on “Grammatical English” at SWAYAM PORTAL. Faculty who are interested in developing MOOC Course at national level can explore it as discussed in the online meeting on 22 nd January 2022
11	Learning from recent NAAC visit	<ul style="list-style-type: none"> • Learning from recent NAAC visit were also discussed among faculty members during online meeting on 22nd January 2022 with the following agendas among colleagues. <ol style="list-style-type: none"> (a) Gender Sensitization issues needs be conducted more. (b) NAAC appreciated IQAC(conducted twice) during semester (c) Papers, patents and publications incentives and awards incentives like CV Raman Awards were appreciated. (d) Infrastructure to be focussed more.

		<p>(e) Unnat Bharat Abhiyan, Career Guidance Cell, GRE and Internal Complaint Committee are the good practices</p> <p>(f) BL teaching levels were also appreciated</p> <p>(g) Celebration of World Environment Day, Vishweshwaraya Day and World Pharmacist Day seems to be best practices</p> <p>(h) R & D is the best practice since last years</p> <p>(i) Little More focus on beyond Curriculum initiative is required</p> <p>Recommendations by NAAC</p> <ul style="list-style-type: none"> • More focus on diversity of students • Collaboration with Industry/international organizations • Value added courses/blended learning • Innovation and Incubation Areas • ERP and library softwares : more modification is required • Research in interdisciplinary areas • Orientation programme for the parents/other stake holders • Number of labs per week to be increased for experiential learning • Funding from non-government organizations/bodies eg NGO's • Strategic plans to be made (year wise) and roadmap to be made
12	Review of Academic activities (Ongoing semester) & Planning forthcoming semester	All faculty have been asked to plan proactively for forthcoming semester. Subject allocation have been done by taking various choice option from all faculty members.
13	Sensitization PPT on attainment of 17SDGs by Dr Atul ASSOCIATE Dean OBE	Principal KSOP shared the presentation of Sustainable Development Goals (SDGs) by United Nations and sensitized all the faculty members online meeting on 22 nd January 2022

14	Employee health insurance data and students vaccination status	Principal asked all the faculty and staff to have term and health insurance plan during the meeting on 22 nd January 2022. Also insisted all faculty to participate in Future Sensitization awareness program on term insurance plan, which shall be organized by HoD MBA in due course.
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KIET Group of Institutions, Ghaziabad

Department of Computer Applications

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Compliance Report of ACM cum IQAC Meeting conducted on 18th January 2022

Sr No.	Agenda	Compliance status
1.	Para1 (P): E-Sar - NBA Update	E-Sar Report is almost on completion and is ready to be uploaded online. Dr. Akash Rajak (NBA Coordinator) is working on this activity and regular feedback is taken by the undersigned.
2.	Para1 (S): Improvement in Research efforts	All members are intimated and motivated to work for research publication and grants. Knowledge sharing sessions are organised in Departments to improve the research culture.
3.	Para1 (U): COVID Appropriate Behaviour	Timely reminder with caution and preventive sign-boards are displayed in our department. Also, faculty and staff members are instructed to follow safe working environment inside and outside department. Though we are on online mode still it is requested to instruct students (inter-departmental) to keep following COVID appropriate behaviour.
4.	Para1 (W): Online Teaching-learning process	As we are back are on online mode and follow teaching-learning process same as our previous practices. In addition to that, newly admitted students are enrolled on MS-team and mainly focusing on I-year students as they are new to this online platform. Department is also planning to introduce new learning initiatives for non-performing students.
5	Para1 (X): Placement of Batch – 2023	<p>Department is doing the following practices in terms of placement preparation of MCA students:</p> <ul style="list-style-type: none">• Registration on Infosys Infy-TQ*• VAD Internal Assessment (Planned)• Use of GITHUB repository for coding practice and submission• SIP• HackerRank, LeetCode, CodeChef and related online platforms. <p>* - Mr. Naresh Chandra is requested to prepare plan for Infosys Infy-TQ in departmental meeting conducted on 07th January, 2022.</p>
6	Para 2: Placement Updates (Batch – 2022) – Head SDFS	Student-wise analysis was done by respective DTCs and report is shared with honourable Director sir and Department DPCs.



KIET Group of Institutions, Ghaziabad

Department of Computer Applications

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	& Infy-TQ preparation for 2023 batch	Placement preparation for 2022 batch has been started from 21 st Jan 2022. Infy-TQ preparation plan for 2023 batch from 24 th to 29 th Jan 2022 was shared with all concerned and successfully started on 24 th Jan 2022.
7	Para3 (B): Regarding R&D Centre	In the upcoming departmental meeting, Information will be circulated about Research and Development Centre facility provided by the Institution (24X7) for all faculty members.
8	Para3 (C): Teaching Load to Research faculty	The point will be covered in the upcoming semester faculty load chart.
9	Para3 (D): Final year Project Outcome	Final Year Project Presentation in scheduled and conducted in phases. On 14 Jan 2022, Final Presentation was successfully conducted with acceptance of project who are 100% completion and in running mode. Assessment was done on behalf of project progression well-known by the students too. Departmental GITHUB repository is created where students will submit their projects with coding scripts with a motive to provide these projects to their junior batches for improvement of same projects to next-level. Hopefully, some outstanding projects will be processed for patents-filling.
10	Para3 (f, g, h)	Points are notes and considered to be circulated in upcoming departmental and CR meetings.
11	Para4: MOOCs Development @ Swayam	Department will plan to work on the same. We will try to organize a session by Mr. Vipin with students to share his experience and practice-routine with students to create motivation factor among them to make interest in this new initiative.
12	Para6 (B): Regarding Review of Academic Activities	Point is noted and department is already pro-actively working on the same processes. Considering NBA, timely processing and completion of departmental processes are being done and the same will be followed for upcoming semesters.

Dr. Ajay Kr. Shrivastava
Head-CA

IQAC
Minutes of Meetings
2021

**Minutes of Academic Council cum IQAC Meeting held on 23rd Dec'21 (Thu) at 10 am
ADAM Centre (A-005)**

Participants: Joint Director, All Deans, Principal - KSOP, All HoDs, Functional Heads

Chair: Dr. (Col) A Garg, Director

S.N	Agenda	Points of Discussion / Decision Taken	Action by
1.	Opening Remarks & Few Updates	<p>Director welcomed all members to academic council cum IQAC meeting & congratulated Dean A, HODs, FHs, Criteria Coordinators for excellent co-ordination till now. He further added that we have successfully done 2/3 part of the process till now. Remaining part also has to be done very precisely & diligently. Director also congratulated Dean A & his team for working very hard. He emphasized that we have everything, its just a matter of putting it properly in front of experts.</p> <p>Director informed the house that New Year function will be held on 31st Dec (final date will be informed soon). 1st & 2nd Jan'22 are Holidays & Pooja/Havan will be organized on 3rd Jan'21 in KIET temple. All are welcome.</p> <p>He further continued giving an outline of day's discussion points followed by sharing few updates/ developments since last ACM as follows:-</p> <ol style="list-style-type: none"> REMINISCENCE-2021 (KIET Annual Alumni Meet) successfully conducted on 27th Nov'21. Congratulations to ME department for successfully organising 2nd International Conference on 'Innovative Technologies in Mechanical Engineering-2021' in collaboration with London South Bank University (LSBU), UK on 17th -18th Dec'21. NAAC 28-29 Dec'21(Physical mode) - Let's proactively prepare for the visit. Two Office Orders has been issued since last ACM i.e. 'Charge of Chief Proctor - Institute's Proctorial Board' & 'Re-organization of KIET IT Cell.' KIET has secured 4 stars in IIC Annual Performance ratings for the year 2020-21. These ratings are awarded by MoEs Innovation Cell, AICTE. (4 Dec'21). KIET has received 'Most Promising Management Institute in India' in recognition of the Institute's exemplary contribution to the Education Sector during the 22nd World Education Summit-2021 organized by Elets Technomedia Pvt. Ltd. (17 Dec'21). Congratulations!! Dr. Adesh Pandey, Dean ITS has represented the institute in the '3rd Global Education & Skill Conclave' organized by APAC News Network. He shared his views in the virtual panel discussion themed 'Securing Experiential Learning: Role of Cyber Security in tomorrow's hybrid learning' (1 Dec'21). Dr. Rajeev Kumar, EN has been invited to serve as a 'Guest Editor' to edit the Special issue 'Integration Renewable Energy Sources and Electric Vehicles into the Electric Power Grid: Progress, Impact and Challenges' called by MDPI most sought journal 'Energies' (A 3.004 Impact SCI Journal). (3 Dec'21) Ms. Vidhu Saxena, KSOP served as a delegate in South Asia's Largest Pharma Event 'CPhI India' from 24th - 26th Nov'21 at India Expo Centre. 	Para 1(c) JD/Deans/ HoDs/FHs

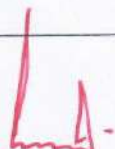
**Minutes of Academic Council cum IQAC Meeting held on 23rd Dec'21 (Thu) at 10 am
ADAM Centre (A-005)**

		<p>Greater Noida.</p> <p>j. Mr. Vinay Ahlawat, Associate Dean & Head IT Operations delivered a lecture to Apar Technologies in collaboration with Collegedunia Connect on the topic 'Sustainable digital transformation in higher education.' (15 Dec'21)</p> <p>k. Preksha Agrawal (IT 2nd year) & Aman Dixit (CSIT 2nd year), student members of GMA (Ghaziabad Management Association) has received 'Second Prize' amongst 9 colleges of Ghaziabad and 27 teams in Stugma Debate Competition, 2021. (18 Nov'21)</p> <p>l. Akanksha Gupta, CSIT 3rd year student has made it to ET Campus Stars Class of 2021. The 4th edition of ET Campus Stars aimed to identify India's brightest engineers poised to shape the future of the nation in various fields of engineering. Over 40,000 students from more than 2,000 engineering colleges across India participated in the program. (16 Dec'21)</p> <p>m. 20 KIET Students got ranks in university for the session 2020-21 amongst 3 Gold, 4 Silver & 2 Bronze Medals. These students got appreciated in 19th Convocation Ceremony @AKTU. (16 Dec'21). Congratulations!!</p> <p>n. Many more events organized by different departments in last one month has been acknowledged & appreciated by Director.</p>	
2.	Some Discussions about NAAC Experts Visit	<p>a. Director read out the point-wise whole program of NAAC expert visit. He explained that Team 1 is expected to visit 6 department & Team 2 another 6 departments.</p> <p>b. Website should be properly updated with all the relevant details before NAAC visit. All HoDs must ensure.</p> <p>c. Dean ITS pointed out that Moodle is still not updated by some of the faculty. He requested all the HoDs to update it at the earliest.</p> <p>d. Joint Director congratulated once again to all and offered his best wishes for the visit. He requested HoDs to check SSR deeply in order to avoid any confusion at the time of their presentation. He further suggested that we should keep some research equipments in our research lab. This will give a good impact. Director directed that we should display the list of equipments along with location.</p> <p>e. Joint Director suggested the house that whosoever be called in front of Expert Team (e.g. Parents/Alumni/Students), they must be aware about KIET policies & procedures. Director added that we should make a pool of around 40-50 students & 30-40 students for the same.</p> <p>f. Director & Joint Director re-inforced to point that we need to show the experts that we are following COVID-19 appropriate behavior. It is very critical point and the responsibility of all Deans/HoDs/Functional Heads/Teaching & Non-Teaching Staff.</p> <p>g. Dean A requested HoDs to instruct their departmental faculty & staff to avoid leaves on visit days. Along with this, all faculty & staff should maintain proper dress code on above days.</p> <p>h. Faculty members must ensure that student should not roam near canteen</p>	<p>Para 2(b) & 2(c) HoDs</p> <p>Para 2(f) Deans/HoDs s/FHs/All Staff</p>

**Minutes of Academic Council cum IQAC Meeting held on 23rd Dec'21 (Thu) at 10 am
ADAM Centre (A-005)**

		<p>area. Dean SW suggested that we should assign Technical & Non Teaching Staff for the same as faculty must be busy in taking classes at that time.</p> <p>i. Dean A further informed that students has given their good feedback to us in order to achieve AAA+ ranking. House welcomed this with a round of applause.</p>	
3.	Observations/ Discussions related to NAAC Presentation	<p>a. Dean ITS suggested that on the visit days, one faculty from each department should ensure that there will be no rush in galleries & open areas in order to smooth conduction of classes. Director directed Proctors of departments must be deputed for this. Dean SW to ensure action through a well-coordinated briefing and action.</p> <p>b. All the tutorials must be highlighted in the time table. Each & every detail must be incorporated in the time table.</p> <p>c. Joint Director suggested students should be well aware about CO, POs, etc. Experts team may ask them about these.</p> <p>d. Dean A opined that we need to elaborate 'Innovative Teaching-Learning methodology to experts team. We must also show that we are following University Academic Calendar properly.</p> <p>e. Director suggested we shall rehearse all the presentations (Dean R&D, Dean ITS, Dean IEC, DGM TBI & Dean SW) before visit. All the presentations should be crisp & brief.</p> <p>f. Director opined our students clubs will function in the evening on the visit days. It will give peer team a nice impression.</p> <p>g. Presentations (CRPC, IPC, SDFS) can also be done in the evening at the meeting hall adjacent to Director's Office, if required.</p> <p>h. Director asked Joint Director to incorporate NCC Academy, Anti-Ragging Cell etc. in the route chart of experts. Director also asked Dean SW to ensure proper hygiene/dress code of workers in Hostels/Mess etc.</p> <p>i. Soft Skills points should be incorporated under the head 'Cross-Cutting' in presentation of Head SDFS. Head SDFS to ensure.</p> <p>j. Head SDFS suggested all the female employees must be aware about functioning of ICC Committee. Experts may ask them about this.</p>	<p>Para 3(a) Dean SW</p> <p>Para 3(i) Head SDFS</p>
4.	Closing Remarks	<p>a. At last, Director informed the house all the presentations should be shown to him on 24th Dec'21 in Meeting Hall adjacent to Director's Office. Dean A to make department-wise schedule.</p> <p>b. On 27th Dec'21, there will be dress rehearsal as per visit schedule.</p> <p>c. Best Wishes to all KIETians.</p>	

The meeting concluded at 11:45 am with a note of thanks by Director.


Dr. (Col) A Garg
Director

Distribution: All concerned



DEAN AC <dean_ac@kiet.edu>

Regarding Compliance || Minutes of Academic Council cum IQAC Meeting held on 23 Dec'21**CHANDRA BATRA** <cm.batra@kiet.edu>

Mon, Dec 27, 2021 at 1:59 PM

To: DEAN AC <dean_ac@kiet.edu>

Cc: Dean B Tech First Year <dean.firstyear@kiet.edu>

Respected Sir

With reference to MOM of Academic Council cum IQAC meeting held on Dec. 23, 2021, following is the compliance report from the Applied Sciences Department:

1. With reference 2 (b): The content on the website is updated.
2. With reference 2 (c): The content on MOODLE is updated by all faculty members.
3. With reference 2 (f): A letter was sent to all B. Tech. I year student and all first year faculty to follow the COVID appropriate behavior.
4. With reference 2 (g): All faculty & staff members teaching in B. Tech. I year (2021-22) were counseled to avoid leaves on the days of NAAC visit.

On Mon, Dec 27, 2021 at 10:00 AM DEAN AC <dean_ac@kiet.edu> wrote:

[Quoted text hidden]

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With Regards

www.kiet.edu**KIET Group of Institutions****Delhi-NCR, Meerut Road (NH-58)
Ghaziabad - 201206****Dr. C. M. Batra****Professor, Head****Department of Applied Sciences****and****Associate Dean (B. Tech. I Year)**

M.Sc., Ph. D (Mathematics)

Mob.: +91 9873725677



[Quoted text hidden]



KIET GROUP OF INSTITUTIONS, GHAZIABAD

13 KM STONE, GHAZIABAD-MEERUT ROAD, GHAZIABAD - 201 206 (U.P.)

(An ISO - 9001: 2008 Certified Institution)

DEPARTMENT OF COMPUTER SCIENCE

COMPLIANCE REPORT

Date: 27th -Dec-2021

Compliance Report on Minutes of Academic Council cum IQAC Meeting held on 23rd Dec 21(Thurs) at 10 am ADAM Centre(A-005).

Sr. No.	Points of Discussion/Decision taken	Action to be taken by
1(c).	NAAC 28-29 Dec'21 (Physical Mode)-Let's proactively prepare for the visit.	All Faculties
2(b).	Website should be properly updated with all the relevant details before NAAC visit. All HoDs must ensure.	Data Communicated to Concerned Persons (Prof. Akanksha)
2(c).	Dean ITS pointed out that MOODLE is still not updated by some of the faculty. He requested all the HoDs to update it at the earliest.	Checked & Changes are incorporated by faculties on Moodle (Dr. Kalpna Sagar)
2(f).	COVID-19 appropriate behavior by all the faculties	All Faculties
2(g).	Faculties/Staff should avoid leaves on visit days and maintain proper dress code during visit days.	Email already circulated (HoD-CS)
2(h).	Faculty members must ensure that students should not roam near canteen areas.	All Faculties
3(a).	One Faculty from each department should ensure that there will be no rush in galleries and open areas in order to smooth conduction of classes.	Prof. Zatin Gupta (Department Proctor)
3(c).	Students should be aware about CO, POs, etc.	All Faculties
3(d).	Follow the university academic calendar properly.	All activities are planned & executed as

		per Institute Academic Calendar
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Dr. Pradeep Kumar Singh
(HoD-CS)

Prof. Raj Kumar
Dy. Head(CS), Academics

Dr. Kalpna Sagar
Department IQAC Coordinator

S.N	Agenda	Points of Discussion / Decision Taken	Action by	Action Taken
1.	Opening Remarks & Few Updates	<p>Director welcomed all members to academic council cum IQAC meeting & congratulated Dean A, HODs, FHs, Criteria Coordinators for excellent co-ordination till now. He further added that we have successfully done 2/3 part of the process till now. Remaining part also has to be done very precisely & diligently. Director also congratulated Dean A & his team for working very hard. He emphasized that we have everything, its just a matter of putting it properly in front of experts.</p> <p>Director informed the house that New Year function will be held on 31st Dec (final date will be informed soon). 1st & 2nd Jan'22 are Holidays & Pooja/Havan will be organized on 3rd Jan'21 in KIET temple. All are welcome.</p> <p>He further continued giving an outline of day's discussion points followed by sharing few updates/ developments since last ACM as follows:-</p> <ol style="list-style-type: none"> REMINISCENCE-2021 (KIET Annual Alumni Meet) successfully conducted on 27th Nov'21. Congratulations to ME department for successfully organising 2nd International Conference on 'Innovative Technologies in Mechanical Engineering-2021' in collaboration with London South Bank University (LSBU), UK on 17th -18th Dec'21. NAAC 28-29 Dec'21(Physical mode) - Let's proactively prepare for the visit. Two Office Orders has been issued since last ACM i.e. 'Charge of Chief Proctor - Institute's Proctorial Board' & 'Re-organization of KIET IT Cell.' KIET has secured 4 stars in IIC Annual Performance ratings for the year 2020-21. These ratings are awarded by MoEs Innovation Cell, AICTE. (4 Dec'21). KIET has received 'Most Promising Management Institute in India' in recognition of the Institute's exemplary contribution to the Education Sector during the 22nd World Education Summit-2021 organized by Elets Technomedia Pvt. Ltd. (17 Dec'21). Congratulations!! Dr. Adesh Pandey, Dean ITS has represented the institute in the '3rd 	Para 1(c) JD/Deans/ HoDs/FHs	The Department is ready for the Visit.

		<p>Global Education & Skill Conclave' organized by APAC News Network. He shared his views in the virtual panel discussion themed 'Securing Experiential Learning: Role of Cyber Security in tomorrow's hybrid learning' (1 Dec'21).</p> <p>h. Dr. Rajeev Kumar, EN has been invited to serve as a 'Guest Editor' to edit the Special issue 'Integration Renewable Energy Sources and Electric Vehicles into the Electric Power Grid: Progress, Impact and Challenges' called by MDPI most sought journal 'Energies' (A 3.004 Impact SCI Journal). (3 Dec'21)</p> <p>i. Ms. Vidhu Saxena, KSOP served as a delegate in South Asia's Largest Pharma Event 'CPhI India' from 24th - 26th Nov'21 at India Expo Centre, Greater Noida.</p> <p>j. Mr. Vinay Ahlawat, Associate Dean & Head IT Operations delivered a lecture to Apar Technologies in collaboration with Collegedunia Connect on the topic 'Sustainable digital transformation in higher education.' (15 Dec'21)</p> <p>k. Preksha Agrawal (IT 2nd year) & Aman Dixit (CSIT 2nd year), student members of GMA (Ghaziabad Management Association) has received 'Second Prize' amongst 9 colleges of Ghaziabad and 27 teams in Stigma Debate Competition, 2021. (18 Nov'21)</p> <p>l. Akanksha Gupta, CSIT 3rd year student has made it to ET Campus Stars Class of 2021. The 4th edition of ET Campus Stars aimed to identify India's brightest engineers poised to shape the future of the nation in various fields of engineering. Over 40,000 students from more than 2,000 engineering colleges across India participated in the program. (16 Dec'21)</p> <p>m. 20 KIET Students got ranks in university for the session 2020-21 amongst 3 Gold, 4 Silver & 2 Bronze Medals. These students got appreciated in 19th Convocation Ceremony @AKTU. (16 Dec'21). Congratulations!!</p> <p>n. Many more events organized by different departments in last one month has been acknowledged & appreciated by Director.</p>		
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2.	Some Discussions about NAAC Experts Visit	<p>a. Director read out the point-wise whole program of NAAC expert visit. He explained that Team 1 is expected to visit 6 department & Team 2 another 6 departments.</p> <p>b. Website should be properly updated with all the relevant details before NAAC visit. All HoDs must ensure.</p> <p>c. Dean HS pointed out that Moodle is still not updated by some of the faculty. He requested all the HoDs to update it at the earliest.</p> <p>d. Joint Director congratulated once again to all and offered his best wishes for the visit. He requested HoDs to check SSR deeply in order to avoid any confusion at the time of their presentation. He further suggested that we should keep some research equipments in our research lab. This will give a good impact. Director directed that we should display the list of equipments along with location.</p> <p>e. Joint Director suggested the house that whosoever be called in front of Expert Team (e.g. Parents/Alumni/Students), they must be aware about KIET policies & procedures. Director added that we should make a pool of around 40-50 students & 30-40 students for the same.</p> <p>f. Director & Joint Director re-inforced to point that we need to show the experts that we are following COVID-19 appropriate behavior. It is very critical point and the responsibility of all Deans/HoDs/Functional Heads/Teaching & Non-Teaching Staff.</p> <p>g. Dean A requested HoDs to instruct their departmental faculty & staff to avoid leaves on visit days. Along with this, all faculty & staff should maintain proper dress code on above days.</p> <p>h. Faculty members must ensure that student should not roam near canteen area. Dean SW suggested that we should assign Technical & Non Teaching Staff for the same as faculty must be busy in taking classes at that time.</p> <p>i. Dean A further informed that students has given their good feedback to us in order to achieve AAA+ ranking. House welcomed this with a round of applause.</p>	<p>Para 2(b) & 2(c) HoDs</p> <p>Para 2(f) Deans/HoDs/FHs/All Staff</p>	<p>The Department is ready for the Visit.</p> <p>b. The information on website has been checked and updated</p> <p>c. Moodle has also been updated by the faculty members.</p> <p>e. The names of the students have been forwarded to Dean (SW).</p> <p>f. The sanitizers have been placed at different entry points of the department.</p> <p>All the instructions have been shared with the faculty members.</p>
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3.	<p>Observations/ Discussions related to NAAC Presentation</p>	<p>a. Dean ITS suggested that on the visit days, one faculty from each department should ensure that there will be no rush in galleries & open areas in order to smooth conduction of classes. Director directed Proctors of departments must be deputed for this. Dean SW to ensure action through a well-coordinated briefing and action.</p> <p>b. All the tutorials must be highlighted in the time table. Each & every detail must be incorporated in the time table.</p> <p>c. Joint Director suggested students should be well aware about CO, POs, etc. Experts team may ask them about these.</p> <p>d. Dean A opined that we need to elaborate 'Innovative Teaching-Learning methodology to experts team. We must also show that we are following University Academic Calendar properly.</p> <p>e. Director suggested we shall rehearse all the presentations (Dean R&D, Dean ITS, Dean IEC, DGM TBI & Dean SW) before visit. All the presentations should be crisp & brief.</p> <p>f. Director opined our students clubs will function in the evening on the visit days. It will give peer team a nice impression.</p> <p>g. Presentations (CRPC, IIPC, SDFS) can also be done in the evening at the meeting hall adjacent to Director's Office, if required.</p> <p>h. Director asked Joint Director to incorporate NCC Academy, Anti-Ragging Cell etc. in the route chart of experts. Director also asked Dean SW to ensure proper hygiene/dress code of workers in Hostels/Mess etc.</p> <p>i. Soft Skills points should be incorporated under the head 'Cross-Cutting' in presentation of Head SDFS. Head SDFS to ensure.</p> <p>j. Head SDFS suggested all the female employees must be aware about functioning of ICC Committee. Experts may ask them about this.</p>	<p>Para 3(a) Dean SW</p>	<p>Proctor and year coordinator have been instructed to remain there and ensure the maintenance of discipline in the building. All the instructions have been shared with the faculty members</p>
4.	<p>Closing Remarks</p>	<p>a. At last, Director informed the house all the presentations should be shown to him on 24th Dec'21 in Meeting Hall adjacent to Director's Office. Dean A to make department-wise schedule.</p> <p>b. On 27th Dec'21, there will be dress rehearsal as per visit schedule.</p> <p>c. Best Wishes to all KIETians.</p>	<p>Para 3(i) Head SDFS</p>	

Dr. Neeraj Kumar Gupta
HoD, EEE

Department of Information Technology
Compliance Report of IQAC Meeting held on 23rd December, 2021

S.N	Agenda	Point of Discussion	Action Taken
1	Discussion about the NAAC Visit	<p>a. He requested HoDs to check SSR deeply in order to avoid any confusion at the time of their presentation.</p> <p>b. Joint Director suggested the house that whosoever be called in front of Expert Team (e.g. Parents/Alumni/Students), they must be aware about KIET policies & procedures. Director added that we should make a pool of around 40-50 students & 30-40 students for the same.</p> <p>c. Director & Joint Director re-informed to point that we need to show the experts that we are following COVID-19 appropriate behavior.</p>	<p>❖ a) Departmental meeting has been conducted to check the status of documentation and preparation for the NAAC.</p> <p>❖ b) & c) The faculty members and students were again informed about the COVID Protocol in the department</p>
2	Observations / Discussions related to NAAC presentation	Director suggested we shall rehearse all the presentations (Dean R&D, Dean ITS, Dean IEC, DGM TBI & Dean SW) before visit. All the presentations should be crisp & brief.	❖ The Departmental NAAC coordinator has been informed to prepare for the visit.



HOD-IT

Compliance report of Academic Council cum IQAC Meeting held on 23rd December 2021

KIET SCHOOL OF PHARMACY

S.NO	AGENDA	ACTION TAKEN
1	Para 1(c) Hods NAAC 28-29 Dec 21(Physical Mode)	Principal addressed in the faculty online meeting held on 25 th December 2021 at 11am pm at Microsoft team. He told on 27 th night, NAAC team is arriving and on 28 th morning there will be interaction with HOD's in Director Office followed by department wise inspection. They shall be splitting into 2 teams. One of the team shall visit the Applied Science, KSOP and time tentatively scheduled is between 10:30 am to 12:15pm. 45 minutes shall be their stay in each dept. Website must be updated and all the files of NAAC should be ready. All faculty needs to be properly dressed up for 28 th and 29 th Dec. Lab technicians to be vigilant during the inspections. Sanitization to be done in all classes and labs. Several other relevant points related to NAAC inspection had been discussed in detail.
2	Para 2(b) & 2(c) Hods Website updation; & moodle updation	Principal addressed in the faculty meeting held on 25 th December 2021 at 11am at Microsoft team. He said that lesson plan for the current semester, CO-PO mapping with Course statements must be updated for this semester. Moodle usage can be shown with the help of presentation slide. Lab experiment conducted with self-shoot videos can also be given as hyperlink in the presentation. KSOP website has been updated. Excel sheet and updated Resume of all the faculty have been collected. Moodle has been updated. All the faculty have uploaded all the required data on their courses maintained/created at their respective model platform.
3	Para 2(f) Hods COVID-19 appropriate behaviour and discipline.	Subject faculty in charges have been asked to ensure that all students are following COVID behaviour like wearing of masks etc in day-to-day regular classes, also during NAAC inspection to be held on 28 th and 29 th December 2021. Sanitizers have been placed on all the floors. Principal, KSOP addressed in the meeting (25 th Dec 2021at 11am at MS team) that faculty must ensure that student should not roam near canteen area. Proctors and floor-in charges to keep a vigilance so that no student remains outside during the inspection days. Subject teachers to ensure re that all students are following COVID behaviour like wearing of masks etc.



KIET Group of Institutions, Ghaziabad

Department of Computer Applications

(An ISO – 9001: 2015 Certified & 'A' Grade accredited Institution by NAAC)



Compliance Report of MOM conducted on 23rd December 2021

Sr No.	Agenda	Compliance status
1.	Para1 (c): NAAC Visit 28-29 Dec, 2021	Department is all set for the visit with presentation and all required documents for the NAAC Team. Instruction circulated among all faculty and staff members to follow Covid protocol as visit will be in physical mode.
2.	Para2 (b): Regarding Information updation on KIET Website	All relevant and necessary information are added/updated on website's departmental page and cross-verified by the individual faculty & staff member.
3.	Para2 (c): Information updation on Moodle Server	Departmental meeting conducted where faculty members were briefed about the same. Prof Panda is requested to cross-verify the details on Moodle on or before NAAC visit.
4.	Para2 (f): Regarding COVID Protocols	Information is pasted and circulated in the department and all faculty, Staff and students are instructed to follow COVID protocols.
5	Para 3 (i): Soft Skill to be incorporated in presentation	Point is considered and integrated in the presentation slide of Cross Cutting Issues.

Dr. Ajay Kr. Shrivastava
Head-CA

Minutes of Academic Council cum IQAC Meeting held on 25th Nov'21 (Thu) at 10 am Meeting Hall - Director Office

Participants: Joint Director, All Deans, Principal - KSOP, All HoDs, Addl. Head CRPC & Dr. Sangeeta
Chair: Dr. (Col) A Garg, Director

S.N	Agenda	Points of Discussion / Decision Taken	Action by
1.	Opening Remarks & Few Updates	<p>Director welcomed all members to academic council cum IQAC meeting. He continued further sharing his concern w.r.t 'culture of student's discipline in campus' needs to be maintained, improved and monitored closely by all of us (individual /dept. level) for student's population in campus has increased significantly due to addition of new branches/ increased intake. He further continued giving an outline of day's discussion points followed by sharing few updates/ developments since last ACM as follows:-</p> <ol style="list-style-type: none"> Congratulations team!! University Rank Holders (Session 2020-21): Our 17 students have brought laurels to the Institute by getting their names apparent amongst top ten at the University level Rank Holders list for session 2020-21 (i.e. B.Tech- 8 ranks, MBA- 4 ranks, MCA- 2 ranks and B.Pharm - 3 ranks) including two gold and four silver medals by our students . Congratulations to ME, CE dept.& NABL team members for NABL Grant of Accreditation for the Mechanical & Non-destructive disciplines of Testing fieldw.e.f1st Nov'21 with validity till 31st Oct'23. NIRF 2022 Rankings – Institute has successfully registered in five categories including Research (24 Nov'21). DCS portal for submission of entries shall open from Jan'22 tentatively. Launch/Opening of AISHE portal - AISHE 2020-21 survey will start from 1st Dec'21 and will remain open till 28th Feb'22. NAAC 28-29 Dec'21(Physical mode) - Let's proactively prepare for the visit. HoDs to note for n/a at dept. level. Admission status - Director complimented Joint Director & admission team for good admissions in almost all branches excepting few this session and announced a Thanks giving lunch for Admission team in Nov'21 end. Registrar to coordinate/finalize date in consultation. NBA Pre-qualifier & eSAR submission status - Concerned HoDs to complete/submit the same by the given timeline. Dean A to note. KIET Alumni Annual Meet is on 27 Nov'21 (Physical mode). Let's meet/warmly welcome our Alumni. Institute has got official registration status of KIET Alumni Association (KAA). Congratulations!! Director emphasized on using the 'Financial Powers to HoDs'. HoDs to follow/regularise this practice within the purview of stated guidelines/maintain proper record at dept. level. The said notification 'Delegation of Financial Powers to HoDs' will be sent again for reference. Director shared about visit by Dr. Satish Kumar, Former Director-NITK @ KIET on 4th Dec'21 (Saturday) to address our Research Faculty. Dean R&D and team to conduct this visit. Director also shared that we are keen to offer him the post of 'Advisor' for further improving Research project submission quality. International Conference ITME 2021 @ ME 17-18 Dec'21 (Hybrid mode) in association with LSBU, UK & sponsored by Royal Academy of Engineering. Best wishes!! 	<p>Para 1 (e,g,h,i) Deans/HoD</p> <p>Para 1(f) Registrar</p> <p>Para 1(i) HoDs/ OOD</p> <p>Para 1 (j,m) Dean R&D</p>

Minutes of Academic Council cum IQAC Meeting held on 25th Nov'21 (Thu) at 10 am Meeting Hall - Director Office

	l. One Office Order has been issued since last ACM i.e. 'Faculty/Staff/Students contribution towards Patent/Copyright'. As intimated, the module for filing IPR integrated with ERP is functional now. HoDs to note for timely recommendation and forwarding it to next level/further process. An awareness workshop on 'filing IPR through ERP' for faculty/staffbe organised for better understanding/clarity. Associate Dean R&D, Dr. K Nagarajan to note for n/a on priority.	Para 1 (l) Dr. K Nagarajan
	m. Two faculty members Mr. Manish Bhardwaj (CSE) & Dr. Rajeev Kumar (EN) recognized by Stanford University, USA (2021) list of Top 2% Researchers and Scientists. This list is published in worldwide recognized database of Elsevier-Mendeley. (29 Oct'21). Congratulations!! Dean R&D to publicize this news@ website too.	
	n. 13 students of 2022 Batch have joined AMAZON with a stipend ofRs. 1.15 Lacs/Month for 6 months post that Compensation of Rs. 44.14 LPA+ Emoluments. (12 Nov'21). Congratulations Team!!	
	o. CRs meeting @ institute level chaired by Director successfully held. Points raised by students have been well taken/minutes circulated by Office of Dean A. HoDs to ensure that regular meet with CRs @ dept. level should be organized to avoid communication gap. In addition, HoDs should keep visiting all sections/meet students to address issues, if any. Also, CCP classes for lateral entry students' needs to be organized. Dean ITS to plan 'Coding' Boot camp on Saturday/Sunday, if feasible or HoD CSE can prepare a separate module/run CCP class after PUE for these students. Dean ITS &HoD CSE to examine the feasibility of above two proposals/see how we can facilitate these students. Director also shared about Coding Ninjas-online code learning platform for awareness.	Para 1 (o,p) Concerned Deans/ HoDs
	p. KIET-TEDx event (11 Speakers), Deepotsav 2021, Lecture session by Dr. R A Mashelkar, (FRS, National Research Professor), Dr. Ashok Misra, Prof. IISc, Bengaluru, WORC activities, Industrial visit to NITK by EN & ME students and many more events organized by different departments in last one month has been acknowledged & appreciated by Director. It is reiterated that departments should continue/make it a practice inviting external Experts @department level events to make it more interactive and purposeful. Further, Director proposed to have a series of monthly lectures by inviting noble laureates. He invited departments to come forward /identify/suggest Speakers. Also, other departments can also plan their student's visit to NITK – Siemens Centre of Excellence being open for multidisciplinary branches. HoD ME to share with HoDs the NITK-SCoE brochure as discussed.	HoD ME
	q. Director shared about Anti-Tobacco Cell created @ Institute level. Tobacco Marshall training for selective faculty/students shall be organized in Dec'21.	Dean SW
	▪ Joint Director continued further and he also re-emphasised on 'Student's Discipline in campus' to be ensured by all of us, dept./faculty/staff other than designated Chief Proctor/Proctors/Dean SW. We need to sensitise each faculty/staff in our departments as well to be responsible/ ensure student's attitude/discipline in campus. Also, first year classes have started. HoDs to restrict approving long leaves of faculty during running semester especially teaching in first year unless	HoDs/ Dean B.Tech First year

Minutes of Academic Council cum IQAC Meeting held on 25th Nov'21 (Thu) at 10 am Meeting Hall - Director Office

		<p>absolute necessity. Concerned department should take the responsibility. HoDs/Dean B.Tech first year to note.</p> <ul style="list-style-type: none"> Dean A shared his concern regarding increased number of detainees and provisionally allowed students @ dept. level is very alarming. A brainstorming session on the 'probable cause' of such rise was held. It is reiterated that academic policy document be carefully read/understood by respective faculty members for more clarity/correct information down the line. He also shared that 'students having attendance less than 60%' can be viewed through HoDs dashboard for timely action @ dept. level. 	HoDs
2.	Placement Updates (Batch 2022)	<p>a. Addl. Head CRPC shared the placement status (branch wise) with average package as on 25th Nov'21. Overall placement % (i.e. 71.8%) is quite encouraging to know. It is learnt that HoDs are getting consolidated placement sheet on fortnightly basis. Let's continue our efforts so that every student gets a placement offer. Good going Team.</p>	CRPC & DPCs
3.	Quality Projects with certain outcome by final year placed students	<ul style="list-style-type: none"> Dean A reiterated the importance of quality projects with certain outcome. HoDs to ask/motivate final year placed students to submit the progress/outcome of projects undertaken by them as per the policy issued by Dean A. It can either be in the form of published papers in SCI/SCOPUS indexed Journals/conferences or patents with the affiliation of KIET Group of Institutions. This practice shall act as a guide to their juniors to learn/ develop quality projects with measurable outcome. It will not only help them in earning good marks in final year project but also will be a great learning experience too. HoDs to ensure that the desired outcomes are achieved by all students. Dean A to put up progress on the same during ACM of Dec'21. 	HoDs/ Dean A
4.	Research updates by Dean R&D	<p>a. Dean R&D shared following updates:</p> <ul style="list-style-type: none"> Team R&D has issued KIET Research Policy (Edition 2021). This policy includes revised Incentives for Research Papers, Research Supervisors, Patents and other related aspects in alignment with NIRF research need. He also read out the salient points of the revised policy for information of all. He assured that the revised policy shall motivate everyone to write more research papers in their domain, supervise more research scholars, publish more patents and also help each other in other research-related aspects to further move up the ladder of career progression. HoDs to share again at dept. level for more awareness. Total four Research Projects have been submitted to SERB/DST in year 2021. Dr. Mayank, Professor, IT (03) & Dr. Vaishali, KSOP (01). CRDC Presentations are going on in all the departments on Saturdays. <p>Dean R&D concluded his points and thanked other Deans/HoDs/Research faculty for their consistent efforts/support.</p> <p>b. Further, HoD-MBA & other HoDs gave few suggestions regarding reimbursement policy for students in conference/ publication and also put forth student's reimbursement request regarding Publication in proceedings. Dean R&D to note/examine the points and discuss the same with undersigned.</p>	<p>HoDs</p> <p>Dean R&D</p>
5.	Closure Report - (Internship)	<p>a. Director acknowledged that IIPC is taking shape and students are now aware of IIPC and its functioning. Complimented Team IIPC/ DICs for their consistent efforts in streamlining the Internship process & data</p>	

Minutes of Academic Council cum IQAC Meeting held on 25th Nov'21 (Thu) at 10 am Meeting Hall - Director Office

	2020-21) - PPT by Addl Head IIPC	<p>management @ Department/ Institute level.</p> <p>b. Addl. Head IIPC presented the internship closure report and thanked HoDs & DICs for their consistent support throughout the process. He has also put up few of his concerns for consideration by House as follows: -</p> <ul style="list-style-type: none"> Any agreement with Industry/MoU exchange related details should be shared with IIPC to facilitate better service to departments. Monthly meeting with HoDs at dept. level & fortnightly meeting with all DICs w.r.t. IIPC plan/activities. DICs should be spared accordingly. Any industry problem/consultancy requires fast execution. Accordingly, departmental support is needed ensuring fast execution as & when required. <p>HoDs to facilitate above as requested by Addl Head IIPC.</p> <p>c. Quality projects with certain outcome: A brainstorming session on 'expected outcome from Project development' as a part of the internships was held. The following have come up:-</p> <ul style="list-style-type: none"> Student's project@ Industry - Steps to follow: Initial report submission by students followed by project demonstration @ dept. level, proper evaluation & final outcome in the form of poster presentation/Research paper publication/developed Product/Patent or Project Exhibition @ dept. level during odd sem /before Innotech (even sem) as the case may be. It was also proposed that some marks criteria for student's Internship projects also be kept. Addl Head IIPC to redesign the format based on today's discussion/inputs as received and float for review by House/ finalize in consultation with Dean A in a week's time. <p>d. Addl Head IIPC to also share the presentation copy of Internship Closure Report 2020-21 alongwith evaluation sheet as discussed with all HoDs.</p>	<p>Para 5 (c, d) HoDs/ Addl. HoD IIPC/Dean A</p>
6.	Revised Time Table Post CT-2 (Blended Mode of Teaching Learning)	<ul style="list-style-type: none"> CRs have also put up the request for 'no classes' on Saturdays. Instead, if needed online/offline classes for 'identified subjects only' shall be planned/run on Saturdays preferably till first half. Time table needs to be revised accordingly. HoDs to note/List out the subjects that can be planned online on Saturdays/ freeze it in consultation with Dean A. Dean A to discuss / finalize. 	<p>HoDs / Dean A</p>
7.	NAAC Visit 28 & 29 Dec'21- preparation & Filling of Gaps finding during DVV process	<p>a. Dean A shared that list of documents and PPT template w.r.t NAAC preparation has already been shared for required action at dept. level. Departments to ensure the availability of related files/documents in soft/hard @ dept. level. We need to proactively complete our preparation and be ready for the expert visit on 28-29 Dec'21. HoDs to note.</p> <p>b. Dr. Sangeeta (IQAC) presented noted observations/gaps (point wise) as identified during DVV process, required action to be taken & responsible office etc. Director emphasized that we need to deliberate and take corrective measures timely to fill these gaps. Dr. Sangeeta to share the stated observations/copy of PPT with all concerned for perusal & n/a.</p>	<p>Para 7 (a, b) HoDs/ Dr. Sangeeta (IQAC)</p>
8.	MoU formats - PPT by HoD CS	<ul style="list-style-type: none"> HoD CS, Dr. Pradeep K Singh briefly explained the stages/format for effective implementation of MoUs including the documentation process so that a uniform process can be implemented across all departments. House was in agreement of the proposal. The formats to be issued by Office of Dean A at the earliest. 	<p>Dean A, HoD CS</p>

Minutes of Academic Council cum IQAC Meeting held on 25th Nov'21 (Thu) at 10 am Meeting Hall - Director Office

9.	Others (Saturday Off reg. & Online exam proposal by WAC	<p>a. It has been decided to keep third Saturday off w.e.f Dec'21. Dean A to note for necessary action /get the related notification issued.</p> <p>b. A proposal to conduct online exam using WAC platform for identified subjects (Odd & Even semester session 2021-22), subject names was read out by Dean A. Dean A invited suggestions from the House. After a lot of deliberations, it has been decided to conduct online test using WAC platform for the following subjects:</p> <ul style="list-style-type: none"> ▪ Additional Skills ▪ Soft Skills ▪ Aptitude ▪ Cyber Security/ Python ▪ KNC101 & KNC201 (CT1 & CT2 of B.Tech first year) <p>Rest all subjects should be conducted offline as per University pattern as agreed by the House. COE to note for n/a. Dean A & HODs to note.</p>	<p>Para 9(a) Dean A</p> <p>Para 9(b) COE, Dean A & HoDs</p>
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The meeting concluded at 2:15 pm with a note of thanks by Director.

Dr. (Col) A Garg
Director

Distribution: All concerned



DEAN AC <dean_ac@kiet.edu>

MOM of IQAC Meeting - November Month || Compliance report to be submitted

CHANDRA BATRA <cm.batra@kiet.edu>

Thu, Dec 2, 2021 at 4:33 PM

To: DEAN AC <dean_ac@kiet.edu>

Cc: Dean B Tech First Year <dean.firstyear@kiet.edu>

Respected Sir

With reference to MOM of Academic Council cum IQAC meeting held on Nov. 25, 2021. Following is the compliance report from the AS Department:

1. With reference to Para 1(q): All faculty members teaching in B. Tech. I year (2021-22) were counselled not to take leave unless it is absolutely necessary.
2. With reference to Para 9(b): Soft Skill faculty members teaching in B. Tech. I year as well HOD (HSS) were informed about the conduct of online Class Test using WAC platform.

[Quoted text hidden]

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With Regards

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(An ISO – 9001:2008 Certified & 'A' Grade accredited Institution by NAAC)

Date: 04/12/2021

Compliance Report of Minutes of IQAC Meeting held on 25th November 2021

Compliance Report of Minutes of IQAC Meeting held on 25th November 2021 is summarized below:

Sl. No.	Agenda	Points of Discussion / Decision Taken	Action By	Compliance Report by Department
1	Opening Remarks	Director opened the meeting with a welcome note and giving an outline of the days discussion. He further shared the recent updates/developments since last ACM as follows. e. NAAC Visit on 28-29 Dec 21 g. NBA Pre-qualifier h. KIET Alumni Meet on 27 th Dec 21 i. Use of financial powers by HoDs Joint Director also re-emphasized on students discipline in campus.	Para e,g,h,i Deans/HoDs	All the relevant points were shared with the faculty and staff members. NAAC Team has been instructed to get all the files and documents related to NAAC Visit prepared as per the visit schedule. All the faculty members have been sensitized for student discipline and their attendance in the classes and have been asked to work pro-actively in this regard to ensure the same.
2	Placement Updates	Placement Status branch wise	CRPC, DPCs	Noted and DPC has been conveyed.
3	Quality Projects with certain outcomes by final year placed students	To motivate the final year placed students for Quality Projects with certain outcomes.	HoDs	Noted. All the Project Guides have been instructed to ensure the completion of quality projects



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Department of Civil Engineering

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				with certain outcomes by final year placed students.
4	Research Updates by Dean R&D	Research updates were shared by Dean R&D.	HoDs Dean R&D	Noted. KIET Research Policy (Edition 2021) has been shared with all the faculty members.
5	Closure Report of Internship 2020-21	Addl. Head IIPC presented the closure report for Internship 2020-21.		Noted for compliance
6	Revised Time Table Post CT- 2	CRs have requested to keep online classes on Saturday preferably in first half.	HoDs & Dean A	In consultation with Dean Academics, the Time Table has been revised accordingly.
7	NAAC Visit on 28-29 Dec. 2021- Preparation and filling of gaps findings during DVV Process	Noted observations and gaps found were shared and accordingly corrective actions need to be taken on priority.		Departmental NAAC Team has been instructed to get all the files and documents related to NAAC Visit prepared as per the visit schedule.
8	MoUs Formats- PPT by HoD CS	HoD CS, Dr. P. K. Singh briefly explained the stages/format for effective implementation of MoUs including documentation etc.	Dean A & HoD CS	Noted
	Others (Saturdays off & Online Examination on WAC	It has been decided to keep 3 rd Saturday off w.e.f. Dec. 2021. Online test on WAC Platform	Dean A COE HoDs	Noted and conveyed to faculty and staff members.

Dr. Shailendra Kumar Tiwary
HoD, Civil Engineering



KIET Group of Institutions, Ghaziabad

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Department of Computer Science & Engineering

Compliance Report of Minutes of IQAC Meeting held on 25th Nov, 21

S.No.	Agenda	Compliance Action
1	NAAC Visit	<ul style="list-style-type: none">• Department is in process of preparing all necessary files for NAAC• Internal NAAC visit is successfully completed on 03th Dec 2021
2	NBA Pre-qualifier and e-SAR	<ul style="list-style-type: none">• Pre-qualifier submitted to office of Dean Academics• Departmental level committees are constituted for different criteria for e-SAR submission. All members are in the process of completing all necessary reports in the month of December.
3	Project with Outcome	<ul style="list-style-type: none">• Students are allocated faculty guide to convert their project into research papers.• For every project submission, research paper publication is made as a compulsory clause
4	Research	<ul style="list-style-type: none">• Students and faculty members are motivated on regular basis to publish their findings in refereed Journals/Conferences
5	CPP Classes for Lateral Entry Students	<ul style="list-style-type: none">• Under Planning and will be conducted as planned.



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Department of Computer Science & Engineering

6	Academic Policy Information	<ul style="list-style-type: none">Faculty and students are well-informed about the academic policies
7	No Classes on Saturday	<ul style="list-style-type: none">Necessary amendments have been done to ensure no classes on Saturdays for 2nd year students.
8	NAAC ppt	<ul style="list-style-type: none">Likely to be completed in next week
9	Online Exam for Value Added Course	<ul style="list-style-type: none">The exam is conducted on Hackerrank platform.
10	Placements	<ul style="list-style-type: none">Students of 3rd year are assigned faculty mentors and peer students placed in renowned companies, so that they can avail personal attention, guidance and get placed during this semester.The faculty mentors will provide students guidance and motivation, mock interviewsThe student mentors will share their experiences, preparatory guidelines and approach they followed during their entire placement preparation.

Vineet

Dr. Vineet Sharma
(HoD CSE)

Action Taken Report on Academic Council cum IQAC Meeting held on 25-11-21

Respected Sir

Please find the action taken on the various issues discussed during the ACM cum IQAC held on 25-11-2021.

S.No.	Para	Action Taken
1	1(e)	Deptt is in the process of prearing its own data since the start of the current academic session. Also Deptt is coordinating with IT Deptt. to procure the previous data being maintained by them.
2	1(g)	Not Applicable to CSIT Deptt. this time
3	1(h)	Participated in the event as per the schedule
4	1(i)	The Deptt. is working as per guidelines and has conducted some activities on same course.
5	1(o)	The Deptt. has conducted the CR's meeting in past as practice and after the ACM the Deptt. has conducted one meeting for 3 rd year CR's. Similarly CR meetings shall be held on a regular basis as suggested.
6	1(p)	Deptt. is already inviting the experts from outside for interactive sessions. In last one month Deptt. has organized 2 expert lectures and there are more such activities planned in coming days.
7	Student Discipline	The Student Discipline has been kept as priority by the Department. Class Coordnators and other faculty members have been sensitized to mentor and counsel students regularly for maintaining the discipline and attendance in classes.
8	3	Project Progress presentations are being held in the Deptt for 4 th and 3 rd Year Students and students are motivated for delivering the stipulated outcomes as per the policy.
9	4	Deptt. has always made efforts to motivate the faculty for coming forward in research alongwith the students. The Deptt. research clusters have been given some targets to show their research outcome upto the end of December. Also newly joined faculty is being motivated to join the Ph.D. program.
10	5	As per the need meetings shall be held with IIPC and information on the interaction and MOUs with the industry shall be shared.
11	6	The classes have been adjusted as per the guidelines for Saturdays.
12	7 (a) and (b)	Department is working on the preparation of these files.



Dr. Abhinav Juneja

HOD,CSIT

6-12-2021

Compliance report of Academic Council cum IQAC Meeting held on 25th November 2021

KIET SCHOOL OF PHARMACY

S.NO	AGENDA	ACTION TAKEN
Para 1 (e, g, h.1)	<ol style="list-style-type: none"> 1. NAAC 28-29 December 21 2. NBA pre-qualifier. 3. KIET Alumni 	<ol style="list-style-type: none"> 1. Principal addressed in the faculty meeting held on 26th November 2021 at 12.45 pm at Microsoft team. He told all the files related to NAAC should be ready before NAAC visit. 2. NBA pre-qualifier has been submitted to Dean office for further action/opinion on Nov 30th, 2021. E-SAR needs to be submitted by December. 3. 32 alumni attended KIET alumni annual meet held on 27th Nov 2021.
Para 1 (L)	Integration of IPR with ERP	<ol style="list-style-type: none"> 1. One hour IIC session on "Identification of intellectual property component in early stage of innovation" by Prof.(Dr.) K. Nagarajan Sir, Principal KSOP, was conducted at KSOP conference hall on 17-11-21 for B. Pharm third and final year students. He mainly emphasized on the basic understanding of patents and gave insights on procedures involved in patent filing. Significant inputs were also given by Mr Ashish Thombre and Dr KLA Khan Sir. 2. Principal KSOP organized, awareness workshop on "Filing IPR through ERP" for heads of department on 27th November 2021 (online).
Para 1 (O,p)	<ol style="list-style-type: none"> 1. CRs meeting 2. Inviting external experts by Nobel laureates 3. Anti-tobacco cell 4. Students Discipline in campus 5. Students less attendance. 	<ol style="list-style-type: none"> 1. CR meeting was conducted by Principal along with programme committee members on 17th November 2021 in Confidential room and further the same issues were addressed by Principal in the faculty meeting on 26th Nov 2021 regarding problems of students and insisted to rectify the same. 2. Program committee has been constituted for all the pharmacy courses (D. Pharm, B.Pharm, M.Pharm) and meeting shall be conducted before CT 2. 3. Principal has addressed in the faculty meeting on 26th Nov 2021 regarding organizing expert lecture series with speakers of Padma Vibhushan/Padma shri, so if any faculty has such contacts, can inform their HODs regarding the same. 4. Mr Anuj Pathak was asked to make a team with the students regarding I-CAN program (anti-tobacco program). 5. Principal has addressed in the faculty meeting held on 26th Nov 2021 regarding sensitizing each faculty/staff member to be responsible and ensure students attitude/discipline in the campus. 6. Faculty have contacted the students and asked them the reason for their absence in respective subjects. Principal KSOP told in the meeting that only one make up CT shall be conducted after PUE. Teacher and class coordinator shall be informed by Principal regarding the students, who are scoring below 60% internal marks after all internal exams. The subject teacher can analyse them and accordingly conduct additional exam and give maximum 60% of marks. The marks the student has scored multiplied by 0.6 shall be entered in the portal for the low performers of the subject.
.	Quality projects with certain outcome by final year placed students	A circular has been released on 30 th November 2021 to monitor the progress of the projects carried by seventh semester students to be held on 7 th December 2021. The progress outcome shall be presented as presentation by students.

	Research Updates	Principal, KSOP addressed in the faculty meeting held on 26 th November regarding revised KIET research policy. He also made all aware about special incentives. Student shall be getting Rs 2000 as incentive for publication in a reputed journal (Scopus/SCI). He talked about citations are very important. Department people must cite their colleagues' paper in their article. Incentive for supervisor and co-supervisor shall be given. Faculty are advised to enroll students for PhD.
	Internship	55 final year students have successfully completed their internship in Hospital settings/Industry. List of students have been prepared, who have not undergone any internship, so that internship can be arranged for them also in due course of time.
	Revised Timetable post CT 2.	As per the discussion in CR meeting, Timetable has been made in which no physical classes are kept on Saturday. This timetable shall be effective from 3 rd of December 2021.
	NAAC visit 28 th an 28 th Nov 2021	Powerpoints are ready by all NAAC criteria's head and all NAAC file have been submitted to the departmental coordinator NAAC by criteria's head for further action.
	Online test using WAC platform for additional skills, soft skills, aptitude, DRA,	Department is offering one value added course (Application of Bio-Statistics and their software tools for pharmaceutical research, especially for third year) and Minor specialization course (Drug regulatory affairs for second and third year). One online test has already been conducted for minor specialization on 6 th October 2021. Second exam is planned to be held by mid of December.

Minutes of Academic Council cum IQAC Meeting held on 29th Oct'21 (Fri) at 11am
Venue: Meeting Hall -Director Office

Participants: Joint Director, Deans, Principal-KSOP, HoDs, Dr. Rashid Ali, HoD B.Tech 1st Year (Group-2) & Head-CRPC

Chair: Dr. (Col) A Garg, Director

S.N	Agenda	Points of Discussion / Decision Taken	Action by
1.	Opening Remarks & Few Updates	<p>Director opened the meeting with a welcome note & extended his best wishes to team for Deepawali fest. He congratulated the re-structured team of B.Tech 1st Year (Dean & Group HoDs) & welcomed Dr. Rashid Ali, HoD B.Tech 1st Year (Group-2) to the KIET family. Director further resumed the meeting giving an outline of day's deliberation points including few updates since last ACM as follows:-</p> <p>(a) NBA – Prequalifier & eSAR preparation status : Concerned department HoDs to note for necessary action as requested by Office of Dean A.</p> <p>(b) Director congratulated the team for receiving 'Certificate of Citation' from AKTU, Lucknow in recognition of the significant rank in NIRF Rankings 2021 in the august presence of Hon'ble Minister Sh. Jitin Prasad, Cabinet Minister, Technical Education, Govt. of U.P. and other dignitaries. (12 Oct'21)</p> <p>(c) Few Office Orders that have been issued since last ACM are (i) Charge of Chief Proctor - Institute's Proctorial Board (ii) Appointment of Head & Associate Head - Centre for Advanced Woodworking (CAW) (iii) Constitution of Team - NIRF Ranking Target 2022 including preparation of NIRF 2023 participation (Engineering Discipline) (iv) Amendment note- NIRF team (v) Skill Enhancement Programme for Smart Empowered Professionals (SEP) - (Revised Policy on Training) (vi) Innovation, Entrepreneurship & Consultancy Council (IEC) (vii) Extension of Horizontal Leadership - Redesigned Structure of B.Tech 1st Year and Applied Science Department.</p> <p>(d) Dr. Amit Arora (KSOM) declared as one of the winners in the online quiz in webinar 'The art of becoming a smart author and Springerlink demonstration' conducted by Springer Nature exclusively for the members of Nalanda e Consortium, AKTU. (29 Sep'21)</p> <p>(e) Dr. Minakshi Karwal (AS) delivered an informative talk on Environmental Protection Act on National TV on 29 Sep'21. The program, 'Apnamulk, ApnaAaem' was broadcasted on DD Urdu on 1 Oct'21.</p> <p>(f) Dr. Roma Ghai (KSOP) has participated as Speaker (virtual session) in the International Congress of Advances in Clinical Research & Trials, Vancouver, Canada (26 Oct'21).</p> <p>(g) Three alumni from ME dept (Ms. Pihoo Yadav, Mr. Saif Ahmad & Mr. Nikhil Verma) have been selected by Foreign Universities @ Italy, Hungary, Germany for Masters Program with 100% scholarship support. Congratulations!!</p> <p>(h) MOU signed with Siemens Centre of Excellence, NIT-Kurukshetra on 8 Oct'21.</p> <p>(i) MOU signed with IDP Education India Pvt. Ltd. on 9 Oct'21. With this MoU, IDP will offer different services to the KIET students for study abroad opportunities that include personalized course advice, course application submission, and pre-departure guidance.</p> <p>(j) Creche Centre Small Steps @ KIET (for faculty & staff members) is functional & open for registration from 23rd Oct'21.</p>	Para 1(a) HoDs


KIET MOM

Issued on 16th Nov'21

16 NOV 21

Minutes of Academic Council cum IQAC Meeting held on 29th Oct'21 (Fri) at 11am
Venue: Meeting Hall -Director Office


		<p>(k) WORC- An event under 'Mission Pink' was organized with the objective to aware women and girls of age 14 and above of the village Asalat Nagar about self-protection and self-dependency. Event was also focused to aware the women about their financial and legal rights. (9 Oct'21)</p> <p>(l) KIET- Institutional Fitness Committee (IFC) & Office of DSW has successfully organized 'FIT INDIA FREEDOM RUN 2.0' in physical mode (2 Oct'21)</p> <p>(m) Department of PR&IR organized an event to felicitate the Foreign Language learners (9 Oct'21).</p> <p>(n) Departmental events as organised since last ACM have been acknowledged/appreciated by the Director.</p> <p>(o) Director also shared about upcoming events i.e. Diwali Celebrations on 2nd Nov'21, Expert Lectures by AICTE-DCPs - Dr. Ashok Misra & Dr. R.A. Mashelkar, TED X KIET-2021 etc.</p> <p>(p) Director emphasized on the following points:-</p> <ul style="list-style-type: none"> ▪ The institute is aspiring for getting autonomous status in near future. For this, we need to further strengthen our Academics, Placement & Research activities. Therefore, collective effort is required from the Team members. ▪ Minor issues/routine affairs to be handled/solved @ department level. Only major issues which need intervention of the Leadership Team should be forwarded/discussed & resolved. ▪ Alumni Award has been announced by AKTU. The last date is 19th Nov'21. The nomination should be submitted on time. HoDs to ensure. <p>(q) Joint Director requested HoDs to take the ownership - decision making w.r.t. teaching-learning, departmental activities etc.</p> <p>(r) Dean A opined that for becoming an autonomous institution, we have to define & implement a new system. Faculty should act in a more responsible manner. Minor queries/issues should be addressed through HoD only. HoDs to note for required cooperation.</p>	<p>Para 1 (p,q,r) HoDs</p>
2.	Placement Updates by Head CRPC	<p>(a) Head CRPC viewed 'Horizontal Leadership' is a good decision.</p> <p>(b) He further shared that IIIT Delhi shall be sending a team after Diwali to recruit our students for Ph.D program & they will also be eligible for campus placement @IIIT Delhi. 46 students have registered till date.</p> <p>(c) Head CRPC continued further sharing the final Placement status of Batch 2022 i.e. overall 67% (837 B.Tech students) placed till date. Detailed summary of placed students with salary package (Branch wise) also presented by him.</p> <p>(d) Head CRPC to provide the placement details of Batch 2019, 2020 & 2021 to HoDs for maintaining the NIRF data @ dept. level.</p> <p>(e) Director opined that role of DPCs should be more focused & result oriented to achieve our objective of 100% placement.</p> <p>(f) Head CRPC shared 'Amazon' has agreed to visit for off-campus recruitment. 93 students have already been shortlisted (out of 500) for interview. Best wishes!</p>	<p>Para 2(d) Head CRPC</p> <p>Para 2(e) HoDs</p>
3.	Research Updates by Dean R&D	<p>Dean R&D shared few updates as follows:</p> <p>(a) Good number of Research papers in Journal (148) & Conferences (121) has been published by faculty members in Session 2020-21. There is an improvement of 96 as compared to Session 2019-20.Appreciable.</p>	


16 Nov 21

Minutes of Academic Council cum IQAC Meeting held on 29th Oct'21 (Fri) at 11am
Venue: Meeting Hall -Director Office

		<p>(b) Patents/Copyright details was also presented. Director suggested that faculty must be motivated for filing more patents. There must be a target for 5 patents per month for every department. Dean R&D to ensure.</p> <p>(c) Dean R&D shared the list of Research faculty members with the HoDs. Director announced that institute will provide a laptop to each DRC member.</p> <p>(d) Progress report on Research Projects & Grants was also shared.</p> <p>(e) Director asked the HoDs about the concept of 'Research Advisory Board'. After due deliberation, it has been decided that the proposal to be examined separately by Team R&D.</p>	Para 3(b) Dean R&D
4.	Conduct of CTs – Discussion	<p>(a) Dean A apprised that detention list should be published by Friday evening before commencement of CT-2.</p> <p>(b) Medical cases should be taken into consideration at HoDs discretion.</p> <p>(c) All faculty should be properly dressed & must be on time.</p>	Para 4(b) HoDs
5.	DVV process of NAAC – Learnings Accrued	<p>(a) Joint Director suggested that the coordinators of NIRF, NAAC etc. should be more proactive/ take the ownership of assigned tasks. HoDs must help them whenever required.</p> <p>(b) Joint Director & Dean A stressed that in case of signing MoU, the concerned HoD/department should check into each & every detail thoroughly. These MoUs should be monitored at regular intervals. HoDs to note.</p> <p>(c) Director opined that SOPs/Academic Manual (on the lines of NBA manual) should be prepared by departments which consist of all activities/procedures in a standard manner. One sample manual to be created by HoD CE.</p> <p>(d) Joint Director opined that some new innovations are expected from faculty members. We are currently focusing on the extended version of previous practices. We must focus on the innovative ways as per the need of the hour.</p> <p>(e) Departmental activities should be uploaded on website regularly. HoDs to ensure.</p>	Para 5 HoDs Para 5 (c) HoD CE
6.	Activities of Students club/after academic hours	<p>(a) Director invited House opinion 'opening KIET campus' for extended hours (i.e. from 4 pm to 7 pm) so that students can work on their projects/clubs/CoE more freely. JD, Deans & HoDs have unanimously agreed for the same.</p> <p>(b) Head SD&FS to put up a draft calendar for the same which can be on the lines of Academic Calendar. This calendar would be for students & by students.</p>	Para 6 (b) Head SD&FS
7.	Others	<p>(a) Dean SW said 'Doordarshan' is looking for students to work on their new technology/project. We should try to grab these opportunities for the skills enhancement through practical learning of our students.</p>	HoDs
8.	Important Announcement	<p>(a) Staff Appraisals will be released this month (effective from Jul'21). These appraisals are based as per HoD recommendations.</p> <p>(b) 28 Non-Teaching Staff got promoted this year. Congratulations!!</p> <p>(c) Faculty Appraisals will be released next month (effective from Sep'21). HoDs to inform the faculty at departmental level.</p>	-

The meeting concluded @1 pm with a note of thanks by the Director.

 16 Nov 21
Dr. (Col) A Garg
 Director

Distribution: All concerned

KIET MOM

Issued on 16th Nov'21



(An ISO – 9001:2008 Certified & 'A' Grade accredited Institution by NAAC)

Date: 24/11/2021

Compliance Report of Minutes of IQAC Meeting held on 29th October 2021

Compliance Report of Minutes of IQAC Meeting held on 29th October 2021 is summarized below:

Sl. No.	Agenda	Points of Discussion / Decision Taken	Action By	Compliance Report by Department
1	Opening Remarks	Director opened the meeting with a welcome note and extended his best wishes for Deepawali fest and congratulated the team B.Tech 1 st year (Dean & Group HoDs) and discussed few updated since last ACM as follows. NBA Preparation & Status: Concerned department HODs. Director emphasized to strengthen our Academic, Placement and research activities for getting autonomous in future. Minor issues handled at department level. Only major issues should be forwarded to leadership team. HODs to take the ownership – decision making	All Concerned	Relevant information was shared with stakeholders.
2	Placement updates by Head CRPC	Head CRPC to provide the placement details of Batch 2019, 2020 & 2021 to HODs for maintaining the NIRF data The role of DPCs should be more focused for 100% placement.	All Concerned	Noted
3	Research Updates by Dean R&D	Dean R&D shared the list of research faculty members. Progress report on research projects and grants was also shared with the HODs	Dean R&D	Noted
4	Conduct of CTs - discussion	Medical cases should be taken into consideration at HODs discretion.	All Concerned	Noted for compliance
5	DVV process of NAAC-Learnings Accrued	Joint Director suggested that coordinators of NIRF, NAAC should be more proactive, take ownership.	All Concerned	Noted



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Department of Civil Engineering

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		In case of signing MOU, HODs should check into each and every detail thoroughly and should be monitored at regular intervals. Departmental activities should be uploaded on website regularly. Director opined that SOPs/Academic manuals should be prepared by each department in a standard manner and one sample manual to be created by HOD, CE.		
6	Activities of Students club/after extra hours	Director invited 'opening KIET campus' for extended hours (i.e. from 4 pm to 7 pm) so that students can work on their projects/clubs. HODs agreed.	Head SD&FS	
7	Other	Dean SW said 'Doordarshan' is looking for students to work on their new projects.	All Concerned	
8	Important Announcement	Staff Appraisal will be released this month (effective from Jul'21). 28 Non-teaching staff got promoted this year. Faculty Appraisal will be released from next month (effective from Sep'21). HODs to inform the faculty at departmental level.		Information was shared with stakeholders.

Dr. Shailendra Kumar Tiwary
HoD, Civil Engineering



KIET Group of Institutions, Ghaziabad

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Department of Computer Science & Engineering

Compliance Report of Minutes of IQAC Meeting held on 29th Oct, 21

S.No.	Agenda	Compliance Action
1	NBA Pre-qualifier and e-SAR	<ul style="list-style-type: none">Departmental level committees are constituted for different criteria. All members are in the process of completing all necessary reports before 25th Dec, 21
2	Website	<ul style="list-style-type: none">All activities are updated on website regularly
3	NAAC	<ul style="list-style-type: none">Department is in process of preparing all necessary files for NAAC
4	Research	<ul style="list-style-type: none">Students and faculty members are motivated on regular basis to publish their findings in refereed Journals/Conferences

Dr. Vineet Sharma
(HoD CSE)

Date: 26-11-2021

ECE Compliance Report: ECE Action Taken Report Regarding MoM
IQAC October 29, 2021

1. Regarding Para 1(a):

- As per the instructions received from Dean (A) regarding preparation of files for NAAC, ECE Department has instructed all the concerned faculty members to prepare the hard bound files by November 26, 2021 (Friday). [[Annexure 1a](#)]
- All the hardbound files are ready and development of PPTs is in process. [[Annexure 1b](#)]

2. Regarding Para 1(p, q, r):

❖ **Placement Updates:**

- Our 147 individual students from 2022 batch have been placed till now with 198 total offers in various reputed companies like Amazon, Capgemini, Infosys, DXC technology, TCS, cognizant etc.
- 01 ECE student is placed in Amazon at CTC 44.14 LPA.
- 03 ECE students from batch 2022 are placed in CISCO at CTC approx. 14 LPA.
- 01 ECE student from batch 2021 is placed in SYNOPSYS as an Intern.
- Result of 1 more ECE student is awaited in Amazon for CTC 44.14 LPA.
- For remaining unplaced 42 students, mentors have been assigned from department placement coordinators doing close monitoring of each student for making them placed as early as possible.
- 02 interaction sessions of second year students with placed final year students have been organized.
- Preparation Mock tests/ Mock Interviews for final year students are being organized by department placement team
- Preparation Mock tests, coding doubt clearing sessions, Mock Interviews for Third year student are planned by department placement team and will be conducted just after CT2 exam.
- Our team is working the level best for the 100 percent placements of our students from 2022 batch.

❖ **Minor Issues:**

- All the minor issues / grievances of students related to academics have been resolved by the HoD ECE & Team timely.

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Department of Electronics & Communication Engineering (NBA Accredited)

❖ **Nomination for Alumni Award:**

- ECE Department has nominated Mr Ajay Singh, B. Tech ECE (Batch: 2005 – 2009), Co-founder of DLT Labs for Alumni Award announced by AKTU. [[Annexure 2](#)]

3. Regarding Para 2(e):

- Preparation Mock tests/ Mock Interviews for final year students are being organized by department placement team
- Preparation Mock tests, coding doubt clearing sessions, Mock Interviews for Third year student are planned by department placement team and will be conducted just after CT2 exam.
- Our team is working the level best for the 100 percent placements of our students from 2022 batch.

4. Regarding Para 4(b):

- HoD ECE has framed the committee (s) comprises of HoD, Mentor, and Class Coordinators of respective year/section for scrutinizing special medical cases (>60% & < 75%).
- The committee will verify all the documents submitted by the students for medical attendance (>60% & < 75%) with the given checklist and may give the recommendation for grant of medical attendance by the office of the Dean SW.
- However, all normal medical cases may be sent directly as usual to the office of Dean SW for grant of attendance after the due approval of HoD ECE.

5. Regarding Para 5:

- HoD ECE has instructed all the departmental NIRF, NAAC Coordinators to work proactively for the successful completion of NAAC visit.
- In this regard, ECE Department has instructed all the concerned faculty members to prepare the hard bound files by November 26, 2021 (Friday).
- All the hardbound files are ready and development of PPTs is in process.
- As per Joint Director concerned regarding the new innovations, a dedicated team of ECE faculty members have designed a new biomedical product named as 'OXYANA' at KIET-MBS Lab.
- All the ECE Departmental activities have regularly updated on KIET website.

HoD (ECE)



Regarding NAAC Visit Documents || Additional Files

1 message

HoD ECE Office <hodeceoffice@kiet.edu>

Thu, Nov 25, 2021 at 11:39 AM

To: Amit Kumar <amit.kumar.ece@kiet.edu>, PRAVESH SINGH <pravesh.singh@kiet.edu>, MANISH SINGH <manish.singh.ece@kiet.edu>, "N. R. SRIVASTAVA" <nr.srivastava@kiet.edu>, Himanshu Sharma <himanshu.sharma@kiet.edu>, pooja.tyagi@kiet.edu, SHIPRA SRIVASTAVA <shipra.srivastava@kiet.edu>, Parvin Kaushik <parvin.kaushik@kiet.edu>, BALRAM TAMRAKAR <balram.tamrakar@kiet.edu>, satya.singh@kiet.edu, vipin.verma@kiet.edu, Mohit Tyagi <mohit.tyagi@kiet.edu>, ragini sharma <ragini.sharma@kiet.edu>, Sachin Kumar Tyagi <sachin.tyagi@kiet.edu>, Shubham Shukla <shubham.shukla@kiet.edu>, HUNNY PAHUJA <hunny.pahuja@kiet.edu>, Rochak Bajpai <rochak.bajpai@kiet.edu>, paramanand.sharma@kiet.edu, VAISHALI KIKAN <vaishali.kikan@kiet.edu>, DIKSHA SINGH <diksha.singh@kiet.edu>, ABHISHEK SHARMA <abhishek.sharma@kiet.edu>, richa.srivastava <richa.srivastava@kiet.edu>, chirag.arora@kiet.edu, satyam.mishra@kiet.edu, abhishek.ece@kiet.edu, nikita.goel@kiet.edu, AJEET PRATAP Singh <ajeetpratap.singh@kiet.edu>, abhas.kanungo@kiet.edu, Sharad Gupta <sharad.gupta@kiet.edu>

Cc: "Cc:" <drsanjaysharma@kiet.edu>, VAIBHAV SACHAN <vibhav.sachan@kiet.edu>, RUCHITA GAUTAM <ruchita.gautam@kiet.edu>

Dear all,
Greetings !!

Hope you all are safe and doing well !

In view of forthcoming NAAC Team Physical visit, Dean (A) & Team will visit the ECE Department on November 27, 2021 (Saturday) following faculty members are hereby requested to prepare your respective hard bound files for last 05 academic sessions and submit it to HoD ECE Office by November 25, 2021 (Today) on priority basis.

File Sr. Number	File Label	Documents	Responsibility	Name of the Faculty Member
1.2.2	Number of Add on /Certificate programs offered during the last five years	Add on program list, summary and attendance sheet	Respective Department	Mr Hunny Pahuja
1.3.2	Average percentage of courses that include experiential learning through project work/field work/internship during last five years	Project details and certificates	Respective Department	Mr N.R. Srivastava Mr Rochak Bajpai
1.4.1	Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni	Feedback from stakeholders	Respective Department	Mr S. P. Singh
2.2.1	Catering to Student Diversity	Remedial Class time tables, Slow & Advanced learners related records	Department	Mr Vipin Verma
2.2.1	Catering to Student Diversity	Induction Program (First Year)Records	AS , MBA , MCA & KSOP Dept.	N/A
2.2.1	Catering to Student Diversity	Bridge Gap Course Records	AS Dept.	N/A
2.3	Teaching Learning Process	Department clubs and Centres of Excellence	Department	Ms Vaishali Kikan
2.3	Teaching Learning Process	Mentoring Policy-2020-21	Department	Ms Ragini Sharma
2.3	Teaching Learning Process	Mentor-Mentee list	Department	
2.3	Teaching Learning Process	Mentor Card (One card of each mentor)	Department	
2.3	Teaching Learning Process	Lecture Videos, PPTs (Subject wise)	Department	Ms Vaishali Kikan
2.6	Student Performance & Learning Outcomes	PSOs , POs , COs(all subjects)	Department	Dr Pravesh Singh
2.6	Student Performance & Learning Outcomes	Attainment of POs and COs	Department	
5.1.4	Average percentage of students benefited by guidance for competitive examinations and career counselling	Copy of circular/brochure/report of program with photographs	All Department and PR & IR Department	Mr Amit Kumar

		and captions of such programs along with the details of the resource persons. 2) Year-wise list of students attending each of these schemes signed by competent authority.		
5.2.3	students qualifying in state/national/international level examinations during the last five years (eg: IITJAM/CLAT/NET/SLET/GATE/GMAT/CAT/ GRE/ TOEFL/Civil Services/State government examinations,etc.)	Year wise List of students along with their Score card/result card	All Department	Mr Paramanand Sharma
5.3.2 (b)	Institution facilitates students' representation and engagement in various administrative, co curricular and extracurricular activities	Mentor Card, PTM Record if any	All Department	Dr Himanshu Sharma
5.4.1	There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services: Describe contribution of alumni association to the institution within a maximum of 500 words	Necessary Documents	Individual Department	Ms Pooja Tyagi
5.4.2	Alumni contribution during the last five years (INR in Lakhs)	Necessary Documents	Individual Department	
3.2.1	Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge	Details of Centres of Excellence and Technical Clubs	Departments	Dr Parvin Kaushik
3.2.2	Details of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years	Report of the event	Departments	
3.3.2	Details of research papers per teachers in the Journals notified on UGC website during the last five years	Reprints of Research papers	Departments	
3.3.3	Details of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years	Proofs of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings	Departments	
3.5.2	Functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years	1. e-Copies of the MoUs with institution/ industry/corporate houses 2. Details of Activities under each MoU	Departments	Dr Shubham Shukla
6.3.4	Undergoing online/ face-to-face Faculty Development Programmes	FDP/ Training Certificates	Individual Department	Dr Abhas Kanungo

For smooth preparation of files, you may take printouts of the correct (final updated) data available at the following link: <https://www.kiet.edu/NAAC> for specific criteria.

For any Queries, you may ask the following Coordinators:

a) Dr. V. K. Sachan (Addl. HoD & Associate Dean R & D): Overall Coordinator for NAAC - 2021

b) Dr. Ruchita Gautam (Associate Prof. & Assistant Dean R & D): Overall Research Coordinator for NAAC - 2021

c) Mr. Sachin Tyagi (Assistant Prof.): Overall Coordinator for Departmental Faculty Wise Responsibilities, NAAC - 2021.

Kindly ignore, if already submitted.

Thanks & Regards

HoD Office (ECE)
KIET Group of Institutions
13 Km Stone, Ghaziabad- Meerut Road
Ghaziabad, U.P.
hodeceoffice@kiet.edu | <http://www.kiet.edu>

On Tue, Nov 16, 2021 at 3:55 PM DEAN AC <dean_ac@kiet.edu> wrote:

Dear All,

Greetings !!!

Hope this mail finds you well !!!!

As all of you are aware that NAAC Visit is planned in the **month of December for the 2nd cycle of accreditation**.
We hope that the preparation of documents is going on all the department level.

Kindly find the attached list of files to prepare along with the existing files which are getting prepared by all of you.

Note :- File numbering and labels are also given in the attached file.

Thanks & Regards,



KIET Group of Institutions

Delhi-NCR, Meerut Road (NH-58) Ghaziabad -
201206



Prof. (Dr.) Anil K. Ahlawat

Dean (Academics), Professor (CSE)

Mob.: +91 9891616861

www.kiet.edu



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11/27/21, 12:14 PM

KIET GROUP OF INSTITUTIONS Mail - Regarding NAAC Visit Documents || Additional Files

 **naacfilelist.zip**
152K



HoD ECE Office <hodeceoffice@kiet.edu>

Urgent: Required Data To Be Filled in Spreadsheet || Regarding NAAC Visit || Probable dates || 10th and 11th December 2021

1 message

HoD ECE Office <hodeceoffice@kiet.edu>

Thu, Nov 25, 2021 at 11:51 AM

To: Amit Kumar <amit.kumar.ece@kiet.edu>, PRAVESH SINGH <pravesh.singh@kiet.edu>, MANISH SINGH <manish.singh.ece@kiet.edu>, "N. R. SRIVASTAVA" <nr.srivastava@kiet.edu>, Himanshu Sharma <himanshu.sharma@kiet.edu>, pooja.tyagi@kiet.edu, SHIPRA SRIVASTAVA <shipra.srivastava@kiet.edu>, Parvin Kaushik <parvin.kaushik@kiet.edu>, BALRAM TAMRAKAR <balram.tamrakar@kiet.edu>, satya.singh@kiet.edu, vipin.verma@kiet.edu, Mohit Tyagi <mohit.tyagi@kiet.edu>, ragini sharma <ragini.sharma@kiet.edu>, Sachin Kumar Tyagi <sachin.tyagi@kiet.edu>, Shubham Shukla <shubham.shukla@kiet.edu>, HUNNY PAHUJA <hunny.pahuja@kiet.edu>, Rochak Bajpai <rochak.bajpai@kiet.edu>, paramanand.sharma@kiet.edu, VAISHALI KIKAN <vaishali.kikan@kiet.edu>, DIKSHA SINGH <diksha.singh@kiet.edu>, ABHISHEK SHARMA <abhishek.sharma@kiet.edu>, richa srivastava <richa.srivastava@kiet.edu>, chirag.arora@kiet.edu, satyam.mishra@kiet.edu, abhishek.ece@kiet.edu, nikita.goel@kiet.edu, AJEET PRATAP Singh <ajeetpratap.singh@kiet.edu>, abhas.kanungo@kiet.edu, Sharad Gupta <sharad.gupta@kiet.edu>, SUMITA CHAUDHURI <sumita.chaudhary@kiet.edu>
Cc: "Cc:" <drsanjaysharma@kiet.edu>, VAIBHAV SACHAN <vibhav.sachan@kiet.edu>, RUCHITA GAUTAM <ruchita.gautam@kiet.edu>

Dear all,
Greetings !!

Hope you all are safe and doing well !

In view of forthcoming NAAC Team Physical visit, all the concerned faculty members are hereby requested to fill the required data in datasheets 1 to 7 available in the spreadsheet at the given link: https://docs.google.com/spreadsheets/d/10ggbtjKgX0xdyyu-gmSIYUp_ggvV7vqrkzqAzYhzR3w/edit?usp=sharing by November 25, 2021 (Today).

Thanks & Regards

HoD Office (ECE)
KIET Group of Institutions
13 Km Stone, Ghaziabad- Meerut Road
Ghaziabad, U.P.
hodeceoffice@kiet.edu | <http://www.kiet.edu>

On Fri, Nov 12, 2021 at 4:51 PM DEAN AC <dean_ac@kiet.edu> wrote:

Dear All,

Greetings !!!!

Hope this mail finds you well !!!

In reference to the trailing mail, kindly find the attached [sample PPT format](#) for your perusal.

This is a sample PPT format which may vary according to the strength in the respective departments.

“The difference between ordinary and extraordinary is that little extra.”

Thanks & Regards,



KIET Group of Institutions

Delhi-NCR, Meerut Road (NH-58) Ghaziabad -
201206



Prof. (Dr.) Anil K. Ahlawat

Dean (Academics), Professor (CSE)

Mob.: +91 9891616861

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----- Forwarded message -----

From: **DEAN AC** <dean_ac@kiet.edu>

Date: Tue, Nov 9, 2021 at 10:00 PM

Subject: Regarding NAAC Visit || Probable dates || 10th and 11th December 2021

To: <facultyhod@kiet.edu>, Sangeeta Arora <sangeeta.arora@kiet.edu>, <veepin.kumar@kiet.edu>, Ritu Gupta <ritu.gupta@kiet.edu>, RUCHITA GAUTAM <ruchita.gautam@kiet.edu>, Ms SWATI <swati@kiet.edu>, SAPNA YADAV <sapna.yadav@kiet.edu>, YADUVIR SINGH <yaduvir.singh@kiet.edu>, ANIL AHLAWAT <anil.ahlawat@kiet.edu>

Cc: DIRECTOR OFFICE <directoroffice@kiet.edu>, Joint Director <jointdirector@kiet.edu>

Dear All

Greetings!

It informs you all that the expected NAAC peer team visit may be on 10th and 11th December 2021. Therefore all of you are suggested that kindly complete the following:

1. SSR for 2020-21 session
2. All evidences for the data provided by you to NAAC team (Kindly refer your mailboxes / SSR / Google forms)
3. All evidence for the writeup written in SSR (SSR is available at KIET website)
4. All achievements of the department in respect of 7 NAAC parameters
5. AS NAAC focuses on the **processes** so all the documented proof for all outcome (for eg. project outcome, result, placements, higher education, teaching learning processes etc.)

The format of files is already provided so prepare all files accordingly.

Note: The sample format for PPT will be provided by the Dean Academics office very soon. The schedule for verification of readiness of the department by internal auditors and external auditors will be shared with you all shortly.

This time target is very high and I believe that extra ordinary people always think high so let's plan to work hard for next one month to achieve this goal.

Thanks and regards



KIET Group of Institutions

Prof. (Dr.) Anil K. Ahlawat

Dean (Academics), Professor (CSE)

Mob.: +91 9891616861

Delhi-NCR, Meerut Road (NH-58) Ghaziabad -
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KIET Group of Institutions, Ghaziabad
Department of Computer Applications (NBA Accredited)



Compliance Report for IQAC Meeting Held on 29th Oct 2021

SNo.	Point	Action/Update
1	1(a)	Department is working hard to prepare the eSAR for NBA. Concerned Departments are informed to provide the required support.
2	1(p)	Alumni nominations were submitted on time.
3	2(e)	DPC is working hard to achieve 100% placement for students. Also conducting off campus by their own efforts through CRPC or direct.
4	6	Meeting regarding the same is conducted on 17 th /18 th Nov 2021 with student's coordinators. Students will give the details after the CT-2 exams.


Dr Ajay Kumar Shrivastava
Head-CA

KIET Group of Institutions, Delhi-NCR, Ghaziabad
Department of Mechanical Engineering
Compliance Report

Date-24/11/2021

Meeting of Academic Council held on 29th September 21 at 02 PM

Venue: Meeting Hall Director Office

S. No.	Agenda	Compliance Report
1.	Students project to be 100% outcome based & respective departments to allocate multidisciplinary projects through COEs to be guided by respective mentors.	Some of the students have been allotted multidisciplinary projects as desired and each mentor and their students have been asked to submit a quality research paper on Scopus/SCI indexed journal. In current batch, around 14 groups have already submitted their research papers in international conferences.
2.	Purchase of Coursera licenses	In our Department 30 students shown interest and out of that 6 students submitted the license fee. We try to improve on this number.
3.	IIC activities	Already organized successfully one IIC activity as per the requirements of Dean – ITS.



Dr. Ashish Karnwal
HOD-ME

Minutes of Academic Council cum IQAC meeting held on 29th Sep'21 (Wed) at 2 pm
Venue: Meeting Hall-Director Office

Participants: Joint Director, Deans, Principal-KSOP, HoDs & Head-CRPC

Other Invitees: Dr. Sangeeta Arora, Asst. Dean QA, Dr. Prakash Srivastava, NIRF Coordinator (Engineering)

Absent: Dr. Sumita R Chaudhary, COE

Chair: Dr. (Col) A Garg, Director

S.N	Agenda	Points of Discussion / Decision Taken	Action by
1.	Opening Remarks & Few Updates	<p>Director opened the meeting with a welcome note. He congratulated Team for making it to Top 200 Institutes (Engineering) & Pharmacy 76-100 rank band in NIRF 2021. He further resumed the meeting giving an outline of day's deliberation points including few updates since last ACM as follows:-</p> <p>(a) NIRF 2021 - 176th Rank in Engineering and Pharmacy in the Rank band (76-100). Well Done Team!! We should continue our efforts and aspire for Top 100-150 rank in NIRF 2022.</p> <p>(b) KIET has received a Certificate from 'Government of India-Ministry of youth affairs and sports' for successful conduction of Azadi Ka Amrit Mahotsav -Fit India Freedom Run 2.0. (18 Aug'21)</p> <p>(c) Office orders issued since last ACM (i) Re-Constitution of Institute's Proctorial Board (ii) Empanelment of Distinguished Visiting Professor (DVP) from Foreign Universities (iii) Establishment of Women Outreach Activity Centre (WORC), Notices- Anti Ragging Committee & Anti Ragging Squad. Director emphasized that every department should have at least one Distinguished Visiting Professor (DVP) from Foreign Universities on their panel and be updated under the faculty tab@website. This shall add visibility to department/Institute. HoDs to note.</p> <p>(d) Teacher's Day function was organized in blended mode. 120+ staff (teaching & non-teaching) was felicitated under different award categories (7 Sep'21). Very well organized by HR & team.</p> <p>(e) Centre for Advanced Woodworking (CAW) in collaboration with BIESSE India was inaugurated on 16th Sep'21. Well organized by Team - ME dept.</p> <p>(f) Placement Excellence Award Ceremony - These awards were given to students for securing excellent placement in the academic session 2020-21. 28 students were felicitated (online event). Very well received by participants. Well organized by Team-CRPC (19 Sep'21).</p> <p>(g) KIET EduVision the regional meet cum felicitation event was organized (at 5 venues on different days) in collaboration with Dainik Jagran. It was a session held for the passing out students of Class 12th to help them pave their paths to the best colleges of Delhi-NCR. Good participation observed. Well coordinated by Head PR & team.</p> <p>(h) Dr. Rajeev Kumar (EN) is listed as World's Top Peer Reviewer of an ELSEVIER most reputed journal RENEWABLE ENERGY (8.001 Impact factor SCI journal).Congratulations!! (18 Aug'21)</p>	Para 1(c) HoDs

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| | <ul style="list-style-type: none"> (i) Dr. Rajeev Kumar (EN) received Best Teachers Award - 2021 by AKTU on Teacher's Day in recognition of his contribution (5 Sep'21) (j) Virtual lab experiments (02) by our faculty Dr. Roma & Dr. Abhishek (KSOP) have been shortlisted as one of the 'best experiments' to be showcased at the '75 Virtual Experiments' event commemorating 'Azadi ka Amrit Mahotsav being co-organized by IIT Kanpur, REC Banda & Material Advantage @ IITK chapter. (k) Ms. Vidhu Saxena (KSOP) has been nominated by LSSSDC (Life Sciences Sector Skill Development Council) as a participant for NSDC-UN Women program on gender sensitization (15 Sep'21). (l) Dr. Satish Kumar (Dean SW) & Prof. Sachin Rathore (ME) received a Certificate from 'Government of India-Ministry of youth affairs and sports' for successful participation of AzadiKaAmritMahotsav-Fit India Freedom Run 2.0. (18 Aug'21) (m) Dr. Ramesh Singh (EN) has delivered an Expert Lecture on E-Mobility in EML, IIT Guwahati on the topic 'Multiphase Induction Machines for EVs'. (17 Sep'21) (n) Mr. Ankit Verma (MCA) with his team won GOLD Certificate in e-BOOTATHON-02. They have developed a solution to three problems for DAA virtual labs, organized by BIET Jhansi in association with AKTU Lucknow, IIT Kanpur & REC Banda with the sponsorship of TEQIP III. (18 Sep'21) (o) Team Tech_Army- Utkarsh Mishra & Ritik Tayal (EN II yr) has secured 4th position and winning GitHub Goodies at HackX organized by IEEE-SPS, VIT Vellore which had around 100+ teams participating this year. (2 Aug'21) (p) Ms. Smita Upadhyay (EN) has been selected as IEEE Xtreme 15.0 Ambassador. (7 Aug'21) (q) Mr. Utkarsh Mishra (EN 2nd year) is selected from India for one of the most prestigious scholarships by CNCF i.e EnvoyCon North America Diversity Provisional Scholarship 2021. He has a chance to attend the conference in person in Los Angeles, California, USA. The event is sponsored by Tech giants of the World like Google, Apple, Microsoft, VMWare, Red Hat etc., Scholarship support \$1500 (1 Sep'21). (r) Mr. Utkarsh Mishra (EN) has won the Special Prize 'Best Student Team' in the Leap Hackathon, powered by Shadowfax & FarEye. The prize money is 1 Lakh INR (16 Sep'21) (s) Four students - Mr. Ravi (EN), Mr. Sagar (CSE) & Ms. Muskaan (ECE), Mr. Ashish S Parihar (CS) got Appreciation Certificate 'The Great Geek Reader' for Excellent Reading Habit (Aug'21 month) on My Loft, AKTU. (t) 295 students have successfully completed their Wipro Talent Next & Future Skills Internship Program & 241 students have successfully completed CISCO Internship Program KIET NetAcAd. (u) 147 selected students in Wipro. Congratulations!! |
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		<p>(v) Director covered/emphasized on the following points -</p> <ul style="list-style-type: none"> ▪ Faculty members to ensure proper conduct of tutorials. HoDs to note. ▪ Lab evaluation - No uniformity seen. Concept of cross evaluation being followed in few dept. Good practice. HoDs to see for n/a. ▪ Rationalization of secondary duties (Faculty) to be done properly @ dept. level. HoD to note. ▪ Focused Research - Very important and is the need of the hour. We must have it in our culture and give due weightage/encourage faculty for quality research. HoDs / Dean R&D to note. ▪ Patents also need to be improved. We need to make directed efforts towards this aspect as well. Faculty be encouraged/ motivated for the same. Dean R&D /HoDs to note. <p>(w) Joint Director also complimented Team for achieving a notable rank in NIRF 2021. He continued further with a request to HoDs that faculty involved in Addl. Responsibilities @ Institute level should not feel discouraged at any point of time for lacking dept. activity due to Institutional assignment. Instead, they should be supported, motivated and guided properly to manage activities effectively both @ dept./ Institute level. HoD to note for required cooperation.</p>	<p>Para 1(v) HoDs, Dean R&D</p> <p>Para 1(w) HoDs</p>
2.	Placement Updates by Head CRPC	<p>(a) Head CRPC suggested few points that can prove useful to improve KIETs perception (NIRF) – Industry perspective needs to be improved. We need to develop/strengthen connect with various Skill Councils viz. CII, ASSOCHAM, FICCI, NASSCOM etc. We should also look for organizing a mega Conclave witnessing Industry presence/ Sr. Officials. Active Involvement of Industry stakeholders including Alumni is a must. Head CRPC to list out the action points/discuss with undersigned.</p> <p>(b) Introduction of regional language classes like Japanese & German - IQAC team can examine this suggestion. Dean A to note.</p> <p>(c) Head CRPC continued further sharing the final Placement Status for Batch 2021 (i.e. Overall 87%) & ongoing Batch 2022 (i.e. 50%). Indeed, a noteworthy accomplishment. <i>Compliments to entire team!!</i> To celebrate this achievement, Director announced lunch on 1st Oct. and extended invitation to House. Head CRPC to issue the detailed program.</p> <p>(d) Director opined that we should not lose sight of quality placement & higher package for our students. Also, students should be made aware of TBI-KIET facilities <i>varied schemes & funding support</i> to StartUps etc. and willing students be persuaded/motivated towards entrepreneurial opportunities. Head CRPC, HoDs & Dean IEC to note.</p>	<p>Para 2 (a,c) Head CRPC</p> <p>Para 2 (b) Dean A</p> <p>Para 2 (d) Head CRPC, HoDs, Dean IEC</p>


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3.	Research Updates by Dean R&D	<p>Dean R & D shared few Updates as follows:</p> <ul style="list-style-type: none"> ▪ One faculty (CS) and three students EN, EC, CSE have been awarded the “MyLOFT Certificates” for “Exemplary usage of MyLOFT” for their academic purpose. ▪ Team R&D is preparing a draft to enhance student’s publications efforts, which is going to be helpful to increase Institute NIRF ranking, by specifying a particular weightage for publishing Research papers by Students during the course of their final year Project work. Related update shall follow. ▪ Good number of Research papers in Journals and Conferences has been published by faculty members as per the recommendations received by office of Dean R&D from DRC for session 2020-21. ▪ A progress report for session 2020-21 from all the Research faculty members has been received. 88 Research Papers have been published in SCI/ Scopus Journals by research faculty 28 (SCI) eSCI-7 Scopus - 53. Scopus Index Conferences -52. <i>Appreciated efforts.</i> ▪ Finalization of Research faculty for Session (2021-22) – In process. ▪ Office of R&D has filled online DST - National survey on resources devoted to scientific and technological (S&T) activities. ▪ Office of Dean R&D has shared various Calls for the papers and Research Proposals with students/faculty. ▪ Monthly Planner for CRDC Presentations has also been finalized after receiving the schedule from all the departments. 	-
4.	NIRF 2021-Analysis (PPT)	<p>(a) Dr. Prakash Srivastava, NIRF Coordinator (Engineering) presented NIRF 2021 comparative analysis report, parameter wise identified areas to be focused upon viz. number of PhD scholars, full admission in M.Tech, More PhD faculty, Scopus/Google Id, Citation Index, Patent targets, Project funding, Consultancy etc. <i>Good analysis.</i> Director opined that our target should be addressing the identified weak areas for an improved ranking in 2022.</p> <p>(b) NIRF Committee (Ranking Target 2022/2023) – Parameter wise shall be constituted/ released. Related notification shall follow.</p>	Deans, HoDs OOD
5.	Addendum-Project Evaluation guidelines for final year students	<p>(a) Dean A read out the proposal & invited views of the House. A brainstorming session on same was held/ suggestions noted. Dean A to compile/discuss for finalization & issue. Director reiterated that student’s project should be 100% outcome based and all Departments should allocate/promote multidisciplinary projects through CoEs to be guided by respective mentors.</p> <p>(b) Industrial visit (intra department) shall be organized. Students should be aware of Institute’s CoEs. HoDs to note.</p> <p>(c) International Conference @ KIET (Scopus indexed) - Faculty/Students should be encouraged to present/publish their papers in these conferences. HoDs/Dean R&D to note.</p>	Dean A, HoDs, Dean R&D

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6.	KIET-KRC (PPT)	(a) Dr. Abhinav Juneja, HoD CSIT briefly presented the KIET-KRC objective and different facilities available to students/ faculty through KRC. Director complimented HoD CSIT for this initiative & efforts undertaken to restructure the Library - upgraded to KIET-KRC (Knowledge Resource Centre). Students/faculty be kept informed.	Dean A
7.	Financial Literacy Training Program (FLTP)	(a) HoD MBA briefed about the said proposal to train the B.Tech. aspirants on the various aspects of Finance. Members have agreed to the proposal /can be circulated.	HoD MBA
8.	Purchase of Coursera licenses	(a) Director invited House opinion w.r.t purchase of Coursera-User licenses for students keeping in view its benefits. House was in agreement to the proposal. (b) It has been decided to go for a limited number of User license, initially for a period of one year, with an option (rotate user license) so that more students get the advantage. Related update shall follow.	-
9.	IIC Activities (Participation)	(a) IIC Activity Calendar is ready for release by Dean IEC. Dean IEC opined that IIC activities be given due weightage as good participation in IIC activities shall help us to score good marks/rank in IIC. (b) It has been decided that the responsibility to conduct IIC event shall be assigned to individual department on rotation basis i.e. To be organized @ dept. level involving dept. students/faculty/staff. Dean IEC to coordinate with respective HoDs/free slot. This way, we can ensure proper conduct of IIC activities with good participation of students/faculty. Besides, the organizing department can invite voluntary participation from other departments in the IIC event as & when scheduled. Let us implement it in letter & spirit.	Dean IEC & HoDs

The meeting concluded @ 5:15 pm with a note of thanks by the Director.


Dr. (Col) A Garg
Director

Distribution: All concerned



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Date: 24/11/2021

Compliance Report of Minutes of IQAC Meeting held on 29th September 2021

Compliance Report of Minutes of IQAC Meeting held on 29th September 2021 is summarized below:

Sl. No.	Agenda	Points of Discussion / Decision Taken	Action By	Compliance Report by Department
1	Opening Remarks	Director opened the meeting with a welcome note and congratulated team for making top rank band in NIRF 2021 and discussed few updated since last ACM as follows. Some office orders issued since last ACM. Director emphasized that department should have one Distinguished Visiting Professor (DVP) from Foreign Universities and undated under the faculty website. Director covered some points related proper conduct of tutorials, lab evaluation, rationalization of secondary duties (faculty), focused research and patents. Joint Director requested to all for faculty involvement in Addl. Responsibilities at dept. institute level.	All Concerned	Relevant Points were noted and shared with Faculty members.
2	Placement updates by Head CRPC	Student should be made aware of TBI-KIET facilities and motivated to students about entrepreneurial opportunities.	All Concerned	The information was shared with the students.
3	Research Updates by Dean R&D	Dean R&D has shared various calls for the papers and research proposals with students/faculty. Monthly planner for CRDC presentations has also been finalized after receiving the schedule from all the departments.		Noted
4	NIRF 2021- Analysis (PPT)	We should be identified weak areas for an improving ranking in 2022. NIRF committee (Ranking target 2022/2023) - Parameter wise shall be released	All Concerned	.



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Department of Civil Engineering

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5	Addendum Project Evaluation Guidelines for final year students	Departments should organize industrial visit and students should be aware of institute's CoEs	All Concerned	Noted for compliance.
6	KIET KRC (PPT)	HOD CSIT upgraded to KIET KRC and informed to students/faculty.	Dean A	
7	Financial Literacy Training Program (FLTP)	HOD MBA briefed about the said proposal to train the B.Tech aspirants on the various aspects of Finance. Member have agreed to the proposal/can be circulated.	HOD MBA	
8	Purchase of Coursera Licenses	It has been decided to go for a limit number of User license, initially for a period of a one year, with an option, so that more students get the advantage. Related update shall follow.		Noted
9	IIC Activities (Participation)	IIC Events shall be assigned to individual department on rotation basis	All Concerned	

Dr. Shailendra Kumar Tiwary
HoD, Civil Engineering



KIET Group of Institutions, Ghaziabad

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Department of Computer Science & Engineering

Compliance Report of Minutes of IQAC Meeting held on 29th Sep, 21

S.No.	Agenda	Compliance Action
1	Alumni Interaction for Placements	<ul style="list-style-type: none">• Student Alumni Interaction Cell is constituted at departmental level to get students trained by Alumni through Mock interviews and other aids.
2	Motivating students for quality and high package placements	<ul style="list-style-type: none">• Motivational sessions are conducted on regular basis in classes to encourage students for quality and high package placements.• 9 students of the department are successfully placed in Amazon with a package of 44 LPA
3	M.Tech. Admissions	<ul style="list-style-type: none">• All seats filled in M.Tech.
4	Interdisciplinary Projects	<ul style="list-style-type: none">• A visit to KSOP has been done for the 3rd Year students.• 6 interdisciplinary projects are selected by the 3rd year till date

Phaeme

Dr. Vineet Sharma
(HoD CSE)

Date: 26-11-2021

ECE Compliance Report: ECE Action Taken Report Regarding MoM
IQAC September 29, 2021

1. Regarding Para 1(c):

- ECE Department is continuously working on finding suitable distinguished visiting professor (DVP).

2. Regarding Para 1(v, w):

- ECE Department has already instructed all the faculty members to conduct the tutorials properly.
- In this regard, all the tutorials have been uploaded on Moodle and verified by the departmental IQAC faculty coordinators.
- All the practical labs are conducting properly in the ECE Department.
- Lab Evaluation / Assessment has been conducted on time during the lab time.
- Rationalization of the duties has been done as per the norms. Any faculty member having additional responsibilities at institute level is highly motivated, supported and guided properly to manage the responsibilities at both Department as well as Institute level.

3. Regarding Para 2(d):

- For quality Placement and higher Package of ECE Students, ECE Department is performing following key steps:
 - ❖ Preparation Mock tests/ Mock Interviews for final year students are being organized by department placement team
 - ❖ Preparation Mock tests, coding doubt clearing sessions, Mock Interviews for Third year student are planned by department placement team and will be conducted just after CT2 exam.
 - ❖ Our team is working the level best for the 100 percent placements of our students from 2022 batch.
 - ❖ Our 147 individual students from 2022 batch have been placed till now with 198 total offers in various reputed companies like Amazon, Capgemini, Infosys, DXC technology, TCS, cognizant etc.
 - ❖ 01 ECE student is placed in Amazon at CTC 44.14 LPA.
 - ❖ 03 ECE students from batch 2022 are placed in CISCO at CTC approx. 14 LPA.
 - ❖ 01 ECE student from batch 2021 is placed in SYNOPSYS as an Intern.

Evaluation Criteria	Marks Carry Forward from 5th and 6th Sem/Total Internal marks	Chapter-Wise Presentations/Evaluation by Project Committee	Formatting and Quality of Project Report by verifying plagiarism (As per policy issued by Dean R&D)	Published Paper/Patent/Outcome	Supervisor or Evaluation	Total External Marks
Marks	200	150	50	100	100	350
Total -600 marks						

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Department of Electronics & Communication Engineering (NBA Accredited)

6. Regarding Para 9:

Closure Report on Internship held during May-2021 to August-2021

Department-ECE	II Year (199)			III Year (199)					IV Year (192)
Types of Internship	Mini Project	Minor Specialization	Industry	CPI -T	CPI -D	Minor Specialization	Research Internship	Industry	Industry
No. of Students	153	41	5	16	9	10	0	164	192

CPI-T: Challenging problem as an Internship from TBI

CPI-D: Challenging Problem as an Internship from Department

Internship Outcomes

Students followed the Internship policy in letter and spirit and tried to satisfy all the three verticals i.e. MOOC, Research paper summarization, and the task in the form CPI-D, CPI-T, Mini-project, Minor specialization and Research Internship.

1. All final-year students completed their internship satisfactorily, from the industry, such as CISCO, IBM and Wipro.
2. Majority of third year students completed their internship satisfactorily, from the industry, such as CISCO, IBM and Wipro.
3. Minor Specialization offered from department of ECE completed successfully. Certificates will be awarded to students within couple of days.
4. Majority of second year students were associated with Mini-Project, offered from the department under the aegis of different faculty members. Students got the opportunity to gain insight of diverse sub-fields of Electronics and Communication Engineering Department.
5. To assess the performance of the students, the presentation is going on as per schedule, in case of any lacuna observed, students are encouraged to rectify the same.
6. Many students, inspired by the internship offered by the department, are actively associated with different research labs such as Space technology, Robotics and NI LABVIEW and in the different phase of their work/publication.

HoD (ECE)



Regarding Outcome-based Evaluation for Final Year Projects

2 messages

HoD ECE Office <hodeceoffice@kiet.edu>

Tue, Nov 23, 2021 at 3:51 PM

To: AADARSH VERMA <aadarsh.1822ec1001@kiet.edu>, aakash.1822ec1003@kiet.edu, aayush.1822ec1004@kiet.edu, aayushi.1822ec1005@kiet.edu, abhijeet.1822ec1006@kiet.edu, abhinav.1822ec1007@kiet.edu, abhishek.1822ec1008@kiet.edu, abhishek.1822ec1009@kiet.edu, abhishek.1822ec1010@kiet.edu, aditya.1822ec1011@kiet.edu, agrit.1822ec1012@kiet.edu, akarsh.1822ec1013@kiet.edu, akash.1822ec1014@kiet.edu, akash.1822ec1015@kiet.edu, akhil.1822ec1016@kiet.edu, akshay.1822ec1017@kiet.edu, aman.1822ec1018@kiet.edu, aman.1822ec1019@kiet.edu, amit.1822ec1020@kiet.edu, amit.1822ec1021@kiet.edu, anand.1822ec1022@kiet.edu, anand.1822ec1023@kiet.edu, ananya.1822ec1024@kiet.edu, anchal.1822ec1025@kiet.edu, aniket.1822ec1026@kiet.edu, anjali.1822ec1027@kiet.edu, ankit.1822ec1030@kiet.edu, ankit.1822ec1028@kiet.edu, ankit.1822ec1029@kiet.edu, ankita.1822ec1031@kiet.edu, ankur.1822ec1032@kiet.edu, ankush.1822ec1033@kiet.edu, anmol.1822ec1034@kiet.edu, anuj.1822ec1035@kiet.edu, anurag.1822ec1191@kiet.edu, anurag.1822ec1036@kiet.edu, anushka.1822ec1037@kiet.edu, apoorva.1822ec1038@kiet.edu, apurva.1822ec1039@kiet.edu, aritri.1822ec1040@kiet.edu, arjun.1822ec1041@kiet.edu, arushi.1822ec1042@kiet.edu, ashish.1822ec1043@kiet.edu, ashok.1822ec1194@kiet.edu, ashwini.1822ec1044@kiet.edu, astha.1822ec1045@kiet.edu, atil.1822ec1046@kiet.edu, atul.1822ec1047@kiet.edu, avnish.1822ec1048@kiet.edu, ayush.1822ec1049@kiet.edu, ayush.1822ec1193@kiet.edu, ayush.1822ec1051@kiet.edu, chitransh.1822ec1052@kiet.edu, deepanshi.1822ec1053@kiet.edu, devansh.1822ec1054@kiet.edu, dhanesh.1822ec1055@kiet.edu, digvijay.1822ec1056@kiet.edu, durgesh.1822ec1057@kiet.edu, gargi.1822ec1058@kiet.edu, garima.1822ec1192@kiet.edu, govinda.1822ec1059@kiet.edu, prince.1822ec1195@kiet.edu, harshit.1822ec1061@kiet.edu, harshit.1822ec1063@kiet.edu, harshit.1822ec1064@kiet.edu, harshita.1822ec1065@kiet.edu, harshita.1822ec1066@kiet.edu, himanshu.1822ec1067@kiet.edu, hrithik.1822ec1069@kiet.edu, hritik.1822ec1070@kiet.edu, jagriti.1822ec1034@kiet.edu, jhanvi.1822ec1072@kiet.edu, kanika.1822ec1073@kiet.edu, karan.1822ec1074@kiet.edu, kartik.1822ec1075@kiet.edu, kartikeya.1822ec1076@kiet.edu, KARUNA SINGH <karuna.1822ec1077@kiet.edu>, khushboo.1822ec1078@kiet.edu, khushi.1822ec1079@kiet.edu, krishna.1822ec1080@kiet.edu, luv.1822ec1081@kiet.edu, manish.1822ec1082@kiet.edu, manvi.1822ec1084@kiet.edu, mayank.1822ec1086@kiet.edu, mohammad.1822ec1087@kiet.edu, mukesh.1822ec1089@kiet.edu, mukul.1822ec1090@kiet.edu, muskaan.1822ec1091@kiet.edu, naved.1822ec1092@kiet.edu, naveen.1822ec1093@kiet.edu, naveen.1822ec1094@kiet.edu, nidhi.1822ec1095@kiet.edu, nidhi.1822ec1096@kiet.edu, nikhil.1822ec1097@kiet.edu, nikhil.1822ec1098@kiet.edu, nikolaz.1822ec1099@kiet.edu, nishant.1822ec1101@kiet.edu, nishant.1822ec1102@kiet.edu, nishtha.1822ec1103@kiet.edu, parth.1822ec1104@kiet.edu, piyush.1822ec1179@kiet.edu, prabhat.1822ec1105@kiet.edu, pradeep.1822ec1106@kiet.edu, prakhar.1822ec1107@kiet.edu, prakhar.1822ec1108@kiet.edu, prakriti.1822ec1109@kiet.edu, pranjal.1822ec1110@kiet.edu, prashant.1822ec1112@kiet.edu, prashant.1822ec1111@kiet.edu, prashant.1822ec1113@kiet.edu, pravesh.1822ec1114@kiet.edu, prince.1822ec1190@kiet.edu, priyank.1822ec1115@kiet.edu, priyansh.1822ec1182@kiet.edu, pulak.1822ec1117@kiet.edu, pulkit.1822ec1118@kiet.edu, pulkit.1822ec1119@kiet.edu, rachit.1822ec1120@kiet.edu, rahul.1822ec1121@kiet.edu, rakshit.1822ec1187@kiet.edu, ravi.1822ec1123@kiet.edu, rishab.1822ec1124@kiet.edu, abhinav.1822ec1196@kiet.edu, ashish.1822ec1198@kiet.edu, ajay.1822ec1005@kiet.edu, kumar.1822ec1067@kiet.edu, mansi.1822ec1077@kiet.edu, rishabh.1822ec1125@kiet.edu, rishabh.1822ec1189@kiet.edu, RISHABH VARSHNEY <rishabh.1822ec1126@kiet.edu>, rishita.1822ec1127@kiet.edu, ritvi.1822ec1128@kiet.edu, sachin.1822ec1185@kiet.edu, sahil.1822ec1129@kiet.edu, saksham.1822ec1130@kiet.edu, sakshmika.1822ec1131@kiet.edu, salvi.1822ec1184@kiet.edu, sanidhya.1822ec1132@kiet.edu, sankalp.1822ec1133@kiet.edu, satyam.1822ec1134@kiet.edu, saumitra.1822ec1135@kiet.edu, saumya.1822ec1136@kiet.edu, saurabh.1822ec1137@kiet.edu, saurav.1822ec1138@kiet.edu, shailee.1822ec1139@kiet.edu, shalvi.1822ec1140@kiet.edu, shambhavi.1822ec1141@kiet.edu, shashank.1822ec1142@kiet.edu, shashi.1822ec1143@kiet.edu, shekhar.1822ec1144@kiet.edu, shivam.1822ec1146@kiet.edu, shivam.1822ec1145@kiet.edu, shivangi.1822ec1147@kiet.edu, shivani.1822ec1148@kiet.edu, shivank.1822ec1149@kiet.edu, shivansh.1822ec1023@kiet.edu, shlok.1822ec1150@kiet.edu, shraddha.1822ec1151@kiet.edu, shrishiti.1822ec1152@kiet.edu, shruti.1822ec1153@kiet.edu, shubham.1822ec1154@kiet.edu, shubham.1822ec1155@kiet.edu, simran.1822ec1156@kiet.edu, soumya.1822ec1157@kiet.edu, sourabh.1822ec1158@kiet.edu, sumit.1822ec1159@kiet.edu, sumit.1822ec1160@kiet.edu, sunny.1822ec1161@kiet.edu, sushil.1822ec1162@kiet.edu, swapnil.1822ec1163@kiet.edu, swarnika.1822ec1164@kiet.edu, tarun.1822ec1181@kiet.edu, 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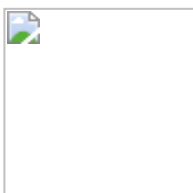
vivek.1822ec1180@kiet.edu, yash.1822ec1175@kiet.edu, yash.1822ec1174@kiet.edu, yashwardhan.1822ec1176@kiet.edu, yogya.1822ec1177@kiet.edu, yuvraj.1822ei1033@kiet.edu, yuvraj.1822ec1178@kiet.edu, nikita.1822ec1197@kiet.edu, savita.1822ec1199@kiet.edu
Cc: "Cc:" <drsanjaysharma@kiet.edu>, drvksachan8@gmail.com, satya.singh@kiet.edu

Dear Students,

It is to inform all the students of ECE Final Year (VII Semester) that you all have to Publish/Communicate a Research Paper on Literature Review/Experiment based/Hardware-Based/Simulation-based related to your Final Year Project Title. The marks distribution in Project Lab for VIII Semester will be as per the trailing mail, received from Dean (A) Office.

So, you all are requested to submit proofs in reference to the above mail in the next Project Evaluation Presentation.

Thanks & Regards



HoD Office (ECE)
KIET Group of Institutions
13 Km Stone, Ghaziabad- Meerut Road
Ghaziabad, U.P.
hodeceoffice@kiet.edu | <http://www.kiet.edu>

Dear All,

Greetings !!!!

Hope this mail finds you well !!!!

This in reference to the Project Allocation and Evaluation process guidelines released on 13th feb,2021, In order to monitor the outcome of B.Tech/M.Tech/MBA/MCA/B.Pharm , Final year (8th Sem) projects from Research Perspective, the marks distribution of Research paper publication in SCI/SCOPUS Indexed conferences/Journal/Patent is 100 Marks .

Kindly find the below table for further distribution in Evaluation Criteria for 8th Semester:-

Evaluation Criteria	Marks Carry Forward from 5 th and	Chapter-Wise Presentations/Evaluation by Project Committee	Formatting and Quality of Project Report by verifying plagiarism (As per policy issued by Dean R&D)	Published Paper/Patent/Outcome	Supervisor Evaluation	Total External Marks
---------------------	--	--	---	--------------------------------	-----------------------	----------------------

	6th Sem/Total Internal marks					
Marks	200	150	50	100	100	350
						Total -600 marks

Thanks &

Regards,



KIET Group of Institutions

Delhi-NCR, Meerut Road (NH-58) Ghaziabad -
201206



Prof. (Dr.) Anil K. Ahlawat

Dean (Academics), Professor (CSE)

Mob.: +91 9891616861

www.kiet.edu

Mail Delivery Subsystem <mailer-daemon@googlemail.com>
To: hodeceoffice@kiet.edu

Tue, Nov 23, 2021 at 3:51 PM

Address not foundYour message wasn't delivered to **ashish1822ec1198@kiet.edu** because the



address couldn't be found, or is unable to receive mail.

[LEARN MORE](#)

The response was:

550 5.1.1 The email account that you tried to reach does not exist. Please try double-checking the recipient's email address for typos or unnecessary spaces. Learn more at <https://support.google.com/mail/?p=NoSuchUser> ib6sor6348326qvb.11 - gsmt

Final-Recipient: rfc822; ashish1822ec1198@kiet.edu

Action: failed

Status: 5.1.1

Diagnostic-Code: smtp; 550-5.1.1 The email account that you tried to reach does not exist. Please try

550-5.1.1 double-checking the recipient's email address for typos or

550-5.1.1 unnecessary spaces. Learn more at

550 5.1.1 <https://support.google.com/mail/?p=NoSuchUser> ib6sor6348326qvb.11 - gsmt

Last-Attempt-Date: Tue, 23 Nov 2021 02:21:58 -0800 (PST)

----- Forwarded message -----

From: HoD ECE Office <hodeceoffice@kiet.edu>

To: AADARSH VERMA <aadarsh.1822ec1001@kiet.edu>, aakash.1822ec1003@kiet.edu, aayush.1822ec1004@kiet.edu, aayushi.1822ec1005@kiet.edu, abhijeet.1822ec1006@kiet.edu, abhinav.1822ec1007@kiet.edu, abhishek.1822ec1008@kiet.edu, abhishek.1822ec1009@kiet.edu, abhishek.1822ec1010@kiet.edu, aditya.1822ec1011@kiet.edu, agrit.1822ec1012@kiet.edu, akarsh.1822ec1013@kiet.edu, akash.1822ec1014@kiet.edu, akash.1822ec1015@kiet.edu, akhil.1822ec1016@kiet.edu, akshay.1822ec1017@kiet.edu, aman.1822ec1018@kiet.edu, aman.1822ec1019@kiet.edu, amit.1822ec1020@kiet.edu, amit.1822ec1021@kiet.edu, anand.1822ec1022@kiet.edu, anand.1822ec1023@kiet.edu, ananya.1822ec1024@kiet.edu, anchal.1822ec1025@kiet.edu, aniket.1822ec1026@kiet.edu, anjali.1822ec1027@kiet.edu, ankit.1822ec1030@kiet.edu, ankit.1822ec1028@kiet.edu, ankit.1822ec1029@kiet.edu, ankita.1822ec1031@kiet.edu, ankur.1822ec1032@kiet.edu, ankush.1822ec1033@kiet.edu, anmol.1822ec1034@kiet.edu, anuj.1822ec1035@kiet.edu, anurag.1822ec1191@kiet.edu, anurag.1822ec1036@kiet.edu, anushka.1822ec1037@kiet.edu, apoorva.1822ec1038@kiet.edu, apurva.1822ec1039@kiet.edu, ariitri.1822ec1040@kiet.edu, arjun.1822ec1041@kiet.edu, arushi.1822ec1042@kiet.edu, ashish.1822ec1043@kiet.edu, ashok.1822ec1194@kiet.edu, ashwini.1822ec1044@kiet.edu, astha.1822ec1045@kiet.edu, atil.1822ec1046@kiet.edu, atul.1822ec1047@kiet.edu, avnish.1822ec1048@kiet.edu, ayush.1822ec1049@kiet.edu, ayush.1822ec1193@kiet.edu, ayush.1822ec1051@kiet.edu, chitransh.1822ec1052@kiet.edu, deepanshi.1822ec1053@kiet.edu, devansh.1822ec1054@kiet.edu, dhanesh.1822ec1055@kiet.edu, digvijay.1822ec1056@kiet.edu, durgesh.1822ec1057@kiet.edu, gargi.1822ec1058@kiet.edu, garima.1822ec1192@kiet.edu, govinda.1822ec1059@kiet.edu, prince.1822ec1195@kiet.edu, harshit.1822ec1061@kiet.edu, harshit.1822ec1063@kiet.edu, harshit.1822ec1064@kiet.edu, harshita.1822ec1065@kiet.edu, harshita.1822ec1066@kiet.edu, himanshu.1822ec1067@kiet.edu, hrithik.1822ec1069@kiet.edu, hritik.1822ec1070@kiet.edu, jagriti.1822ec1034@kiet.edu, jhanvi.1822ec1072@kiet.edu, kanika.1822ec1073@kiet.edu, karan.1822ec1074@kiet.edu,

kartik.1822ec1075@kiet.edu, kartikeya.1822ec1076@kiet.edu, KARUNA SINGH <karuna.1822ec1077@kiet.edu>, khushboo.1822ec1078@kiet.edu, khushi.1822ec1079@kiet.edu, krishna.1822ec1080@kiet.edu, luv.1822ec1081@kiet.edu, manish.1822ec1082@kiet.edu, manvi.1822ec1084@kiet.edu, mayank.1822ec1086@kiet.edu, mohammad.1822ec1087@kiet.edu, mukesh.1822ec1089@kiet.edu, mukul.1822ec1090@kiet.edu, muskaan.1822ec1091@kiet.edu, naved.1822ec1092@kiet.edu, naveen.1822ec1093@kiet.edu, naveen.1822ec1094@kiet.edu, nidhi.1822ec1095@kiet.edu, nidhi.1822ec1096@kiet.edu, nikhil.1822ec1097@kiet.edu, nikhil.1822ec1098@kiet.edu, nikolaz.1822ec1099@kiet.edu, nishant.1822ec1101@kiet.edu, nishant.1822ec1102@kiet.edu, nishtha.1822ec1103@kiet.edu, parth.1822ec1104@kiet.edu, piyush.1822ec1179@kiet.edu, prabhat.1822ec1105@kiet.edu, pradeep.1822ec1106@kiet.edu, prakhar.1822ec1107@kiet.edu, prakhar.1822ec1108@kiet.edu, prakriti.1822ec1109@kiet.edu, pranjal.1822ec1110@kiet.edu, prashant.1822ec1112@kiet.edu, prashant.1822ec1111@kiet.edu, prashant.1822ec1113@kiet.edu, praves.1822ec1114@kiet.edu, prince.1822ec1190@kiet.edu, priyank.1822ec1115@kiet.edu, priyansh.1822ec1182@kiet.edu, pulak.1822ec1117@kiet.edu, pulkit.1822ec1118@kiet.edu, pulkit.1822ec1119@kiet.edu, rachit.1822ec1120@kiet.edu, rahul.1822ec1121@kiet.edu, rakshit.1822ec1187@kiet.edu, ravi.1822ec1123@kiet.edu, rishab.1822ec1124@kiet.edu, abhinav.1822ec1196@kiet.edu, ashish.1822ec1198@kiet.edu, ajay.1822ec1005@kiet.edu, kumar.1822ec1067@kiet.edu, mansi.1822ec1077@kiet.edu, rishabh.1822ec1125@kiet.edu, rishabh.1822ec1189@kiet.edu, RISHABH VARSHNEY <rishabh.1822ec1126@kiet.edu>, rishita.1822ec1127@kiet.edu, ritvi.1822ec1128@kiet.edu, sachin.1822ec1185@kiet.edu, sahil.1822ec1129@kiet.edu, saksham.1822ec1130@kiet.edu, sakshmika.1822ec1131@kiet.edu, salvi.1822ec1184@kiet.edu, sanidhya.1822ec1132@kiet.edu, sankalp.1822ec1133@kiet.edu, satyam.1822ec1134@kiet.edu, saumitra.1822ec1135@kiet.edu, saumya.1822ec1136@kiet.edu, saurabh.1822ec1137@kiet.edu, saurav.1822ec1138@kiet.edu, shailee.1822ec1139@kiet.edu, shalvi.1822ec1140@kiet.edu, shambhavi.1822ec1141@kiet.edu, shashank.1822ec1142@kiet.edu, shashi.1822ec1143@kiet.edu, shekhar.1822ec1144@kiet.edu, shivam.1822ec1146@kiet.edu, shivam.1822ec1145@kiet.edu, shivangi.1822ec1147@kiet.edu, shivani.1822ec1148@kiet.edu, shivank.1822ec1149@kiet.edu, shivansh.1822ec1023@kiet.edu, shlok.1822ec1150@kiet.edu, shraddha.1822ec1151@kiet.edu, shrishti.1822ec1152@kiet.edu, shruti.1822ec1153@kiet.edu, shubham.1822ec1154@kiet.edu, shubham.1822ec1155@kiet.edu, simran.1822ec1156@kiet.edu, soumya.1822ec1157@kiet.edu, sourabh.1822ec1158@kiet.edu, sumit.1822ec1159@kiet.edu, sumit.1822ec1160@kiet.edu, sunny.1822ec1161@kiet.edu, sushil.1822ec1162@kiet.edu, swapnil.1822ec1163@kiet.edu, swarnika.1822ec1164@kiet.edu, tarun.1822ec1181@kiet.edu, tarun.1822ec1165@kiet.edu, ujjwal.1822ec1166@kiet.edu, umang.1822ec1167@kiet.edu, vattsal.1822ec1168@kiet.edu, vedant.1822ec1186@kiet.edu, vidhi.1822ec1188@kiet.edu, vijay.1822ec1169@kiet.edu, vikash.1822ec1170@kiet.edu, vipul.1822ec1172@kiet.edu, vishal.1822ec1173@kiet.edu, vivek.1822ec1180@kiet.edu, yash.1822ec1175@kiet.edu, yash.1822ec1174@kiet.edu, yashwardhan.1822ec1176@kiet.edu, yogya.1822ec1177@kiet.edu, yuvraj.1822ec1033@kiet.edu, yuvraj.1822ec1178@kiet.edu, nikita.1822ec1197@kiet.edu, savita.1822ec1199@kiet.edu

Cc: "Cc:" <drsanjaysharma@kiet.edu>, drvksachan8@gmail.com, satya.singh@kiet.edu

Bcc:

Date: Tue, 23 Nov 2021 15:51:10 +0530

Subject: Regarding Outcome-based Evaluation for Final Year Projects

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KIET Group of Institutions, Ghaziabad
Department of Computer Applications (NBA Accredited)



Compliance Report for IQAC Meeting Held on 29th Sep 2021

SNo.	Point	Action/Update
1	1(c)	Department is working to find the Distinguished Visiting Professor (DVP).
2	1(v)	First lab evaluation done after CT1 exam and similarly two more lab evaluation will be conducted. Faculty members are motivated to work on quality research and patents.
3	2(d)	The students are getting good placements with highest CTC of Rs 7.37/- LPA. The Department is also working to increase the number and CTC both.
4	5(a)	One project presentation is already completed. Department is working to ensure the outcome of all projects.

Dr Ajay Kumar Shrivastava
Head-CA

KIET Group of Institutions, Delhi-NCR, Ghaziabad
Department of Mechanical Engineering
Compliance Report

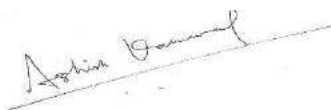
Date-27/11/2021

Meeting of Academic Council cum IQAC held on 29th October 21 at 11 am

Venue: Meeting Hall Director Office

S. No.	Agenda	Compliance Report
1.	NBA Pre-qualifier & eSAR preparation status: Concerned department HODs to note for necessary action as requested by the office of Dean A.	NBA Pre-qualifier is ready and we will share the same by your office by today only.
2.	Alumni from ME department selected by foreign universities for Masters program with 100% scholarship support.	3 alumni from ME department Ms. Pihoo Yadav, Mr. Saif Ahmad and Mr. Nikhil Verma were selected by foreign universities in Italy, Hungary and Germany respectively for Masters program with 100% scholarship support. Ms. Pihoo Yadav later interacted with approx. 40 students of ME department through video conferencing and shared her rich and varied experiences with them.
3.	MOU signed with Siemens Centre of Excellence, NIT Kurukshetra on 8 October 2021	100 students of ME department went for industrial visit to NIT Kurukshetra on 15 th and 17 th November. A boot camp activity was organized for them. Later 30 students showed their interest in joining the camp and submitted the required fees accordingly.
4.	Names to be submitted to AKTU for Alumni Award to be announced by AKTU	Names of 7 students from ME department have been submitted to concerned college authorities for approval.

5.	Role of DPCs to be more focused and result oriented to achieve the objective of 100% placement	DPC has been asked to ensure the compliance of the same. Action is being taken accordingly.
6.	Publication of detention list before commencement of CT-2 Medical cases to be considered at HOD discretion. Faculties to be properly dressed and on time.	Already adhered to by the department



Dr. Ashish Karnwal
HOD-ME

Minutes of Meeting of IQAC Meeting held on 29th July 2021

Chair: - Director

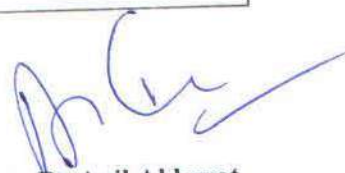
Participants: - Joint Director, Dean Academics, All HODs and Dean SW

The point wise updates/ action taken on the suggested points are stated below:

S.N	Discussion points/ Suggestions	Comments/Decision Taken	Action by
1.	Opening Remarks	<ol style="list-style-type: none"> Director formally welcomed all the participants and apprised that on 31st July 2021, there will be a meeting of Governing council. Subsequently the progress on the Action Taken Report (Last GCM) was presented for review by members and points taken. It was marked an important meeting by Honorable Director. Commencement of meeting was done with the very first point of agenda. 	
2.	Discussion on Action Taken Report (Last Governing Council Meeting)	<ol style="list-style-type: none"> Director informed that in reference to Last Governing Council Meeting the required progress and achievement report to be showcased in upcoming meeting. Various inputs were given by HODs in view of Industry Problem Identification /Support. It was opined by the members that recently our institute got collaborated with many reputed industries and few Internship and Guest lectures by Expertise are also scheduled. It was enlightened that dept of CE has a MOU with Construction Industry Development Council (CIDC) and internship proposal has been received from CIDC. In addition to, One EN student has been put on a project in Havells. It was highlighted that students are repeatedly made aware of industry practices & changing technologies. The departments invite experts from industries and universities for sharing trends in technology by way of lecture series. 	All the Concerning
3	Feedback on Final Year Projects - Carry Status Report	<ol style="list-style-type: none"> Dean A stated that feedback of final year project report is required to get an exact picture of ongoing process in current year. Director invited the HODs to give the outcome of projects. An approximate figure of published research paper and patent was presented by all the departments. Director asked Project Coordinator (Dr.Dilkeshwar Pandey- Prof.In charge 	Dean A to take appropriate action.

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		Project) to submit the exact report to Dean A.	
4.	Lab Internal Exam	<p>11. Dean A informed that in reference to the Academic Policy it has been observed that Lab Internal exam are not conducted in proper way and the marks of some departments on ERP portal are not uploaded.</p> <p>12. Director took the feedback from all the participants and emphasized to follow the points given in academic policy and Dean A to include the schedule of Internal Lab Practical Exam in w.e.f 2021-22.</p>	All Participants
5.	ASSET Aptitude Training	<p>13. Head SD & FS represented the structure of ASSET External Aptitude Training.</p> <p>14. The scheduled dates and the timing were also defined by him.</p> <p>15. Director appreciated the work asked Head SD & FS to mail the document to all the departments.</p> <p>16. It was stated that the Aptitude training through External trainers +*-to be conducted. Head SDFS to issue the notification.</p> <p>17. Detailed Information will be shared via mail.</p> <p>18. Minor Specialization Schedule was also proposed by Head SD & FS.</p>	Head SD & FS to share the schedule with all the departments.
6.	Few Academic Related Points	<p>19. Director took suggestions to modify the existing Academic Policy, HODs to improvise the quality of question paper and opined that submission of question paper should be on time by the respective faculty members.</p> <p>20. It was also emphasized by the Honorable Director to continue with the strategies which are being followed by the departments for the slow learners. Regular attention to be given.</p> <p>21. A brain storming session was held regarding the upcoming session to be commenced from 14th September. Dean SW kept a valuable point that if classes will be conducted in physical mode than a revised planning to be done and the vaccination should be mandatory for all the students before coming to campus.</p> <p>22. Dean A presented the Faculty feedback report by students. Director appreciated everyone.</p>	Dean A to send an official mail to students regarding vaccination. All HODs to take action.



Dr. Anil Ahlawat
IQAC Coordinator

Distribution: All Concerned

ank



(An ISO – 9001:2008 Certified & 'A' Grade accredited Institution by NAAC)

Date: 09/08/2021

Compliance Report of Minutes of IQAC Meeting held on 29th July 2021

Compliance Report of Minutes of IQAC Meeting held on 29th July 2021 is summarized below:

Sl. No.	Agenda	Points of Discussion / Decision Taken	Action By	Compliance Report by Department
1	Opening Remarks	Director opened the meeting with a welcome note and apprised about the GCM Meeting scheduled to be held on 31 st July 2021 and discussed the action taken report of last meeting.		Relevant Points were shared and discussed with Faculty members.
2	Discussion on Action Taken Report (Last Governing Council Meeting)	The Action Taken Report of last Governing Council Meeting was discussed in detail. Additional information (if any) in this regard was asked to be submitted to the office of Director.	All Concerned	The relevant information pertaining to the Department of Civil Engineering was submitted to the Office of Director. (Annexure-1)
3	Feedback on Final Year Projects	A report is to be submitted to the office of Dean Academics.	All Concerned	The said report pertaining to the Department of Civil Engineering has been submitted to the Office of Dean Academics by Departmental Project Coordinator.
4	Lab Internal Examination	Lab Internal Examinations must be conducted as per academic policy	All Concerned	Lab Internal Examinations have been conducted as per academic policy and all the marks have been uploaded on KIET ERP on time.



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Department of Civil Engineering

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5	ASSET Aptitude Training	Head SD & FS to share the schedule with the departments.		Schedule has been received and the training will be conducted as per the schedule.
6	Few Academic Related Points			Noted for compliance

Dr. Shailendra Kumar Tiwary
HoD, Civil Engineering



Dr. Shailendra Kumar Tiwary <shailendra.tiwary@kiet.edu>

Copy- ATR (Last GCM) - HoDs for review/discussion during tomorrow's IQAC meet @ 10 am

Dr. Shailendra Kumar Tiwary <shailendra.tiwary@kiet.edu>
To: DIRECTOR OFFICE <directoroffice@kiet.edu>

Thu, Jul 29, 2021 at 1:51 PM

Respected Sir,

As desired in the IQAC Meeting today, please find below the additional information related to ATR on Governing Council Meeting:

Sl. No.	Comments/Decision Taken	Supplementary information
1	<ul style="list-style-type: none"> Senior Officials/Experts from National Hydro Power Corporation (NHPC) & Ministry of Jal Shakti, Government of India have consented for delivering some expert lectures for our students and faculty members. 	<ul style="list-style-type: none"> Lecture Topics from NHPC Experts: <ol style="list-style-type: none"> Survey and Investigation for Hydro Power Projects Detailed Topographical survey & mapping Design of Civil Works for Hydro Power Projects Overview and Project Management of Hydro Power Projects Lecture Topics by Experts from Ministry of Jal Shakti: <ol style="list-style-type: none"> Sustainable Water Management Water Policy analysis and construction project management for Hydro Projects Implication of Geotechnical Earthquake Engineering for Dams and Hydropower Projects, Design of Civil Works for Hydro Power Projects
2	<ul style="list-style-type: none"> The National Institute of Construction Management and Research (NICMAR) has also agreed to establish academic collaboration with us in the areas of Expert Lectures, Conduction of Workshops etc. They have further appointed one SPOC from their side to pursue further. 	Confirmation Mail from MICMAR (Annexure-1)
3	<ul style="list-style-type: none"> The Department of Civil Engineering has a MoU with Construction Industry Development Council (CIDC) and Internship proposal has been received from CIDC. 	Confirmation Mail from CIDC (Annexure-2)

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3 attachments



Supplementary information for GCM.docx
15K



Mail - [Fwd_ Request for Academic Association in pursuit of Academic (Annexure-1).pdf
158K



Mail - Proposal For National Level Internship (Annexure-2).pdf
138K

Compliance to the Minutes of Meeting of IQAC Meeting held on 29th July 2021

To,
The Director/ Dean Academics

The **point wise updates/ action taken** on the suggested points are stated below:

S.N	Discussion points/ Suggestions	Comments/Decision Taken	Action taken
1.	Discussion on Action Taken Report (Last Governing Council Meeting)	<ol style="list-style-type: none"> Director informed that in reference to Last Governing Council Meeting the required progress and achievement report to be showcased in upcoming meeting. Various inputs were given by HODs in view of Industry Problem Identification /Support. It was opined by the members that recently our institute got collaborated with many reputed industries and few Internship and Guest lectures by Expertise are also scheduled. It was enlightened that dept of CE has a MOU with Construction Industry Development Council (CIDC) and internship proposal has been received from CIDC. In addition to, One EN student has been put on a project in Havells. It was highlighted that students are repeatedly made aware of industry practices & changing technologies. The departments invite experts from industries and universities for sharing trends in technology by way of lecture series. 	<ol style="list-style-type: none"> Points noted, and roadmap is planned for execution. (a) Industry Mentors are invited. In process. (b) One Guest Lecture Organized and One lecture per month is planned. (c) Faculty are also advised to explore the leading technologies specialization. In process.
2.	Lab Internal Exam	<ol style="list-style-type: none"> Dean A informed that in reference to the Academic Policy it has been observed that Lab Internal exam are not conducted in proper way and the marks of some departments on ERP portal are not uploaded. Director took the feedback from all the participants and emphasized to follow the points given in academic policy and Dean A to include the schedule of Internal Lab Practical Exam in w.e.f 2021-22. 	<ol style="list-style-type: none"> Point is noted, and due care will be taken care. Same is also informed to all faculties. Due to ongoing placements and ASSET training the policy will be fully functional in coming semester. Schedule of Internal Lab will be shared after getting the same from Dean (A) office. In meantime faculties have been informed about the same.

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5.	ASSET Aptitude Training	<p>7. Head SD & FS represented the structure of ASSET External Aptitude Training.</p> <p>8. The scheduled dates and the timing were also defined by him.</p> <p>9. Director appreciated the work asked Head SD & FS to mail the document to all the departments.</p> <p>10. It was stated that the Aptitude training through External trainers +*-to be conducted. Head SDFS to issue the notification.</p> <p>11. Detailed Information will be shared via mail.</p> <p>12. Minor Specialization Schedule was also proposed by Head SD & FS.</p>	<p>7-10. All students have been updated about the schedule and faculties are also deputed as well. Faculties are also deputed for the Minor Specialization.</p>
6.	Few Academic Related Points	<p>13. Director took suggestions to modify the existing Academic Policy, HODs to improvise the quality of question paper and opined that submission of question paper should be on time by the respective faculty members.</p> <p>14. It was also emphasized by the Honorable Director to continue with the strategies which are being followed by the departments for the slow learners. Regular attention to be given.</p> <p>15. A brain storming session was held regarding the upcoming session to be commenced from 14th September. Dean SW kept a valuable point that if classes will be conducted in physical mode than a revised planning to be done and the vaccination should be mandatory for all the students before coming to campus.</p> <p>16. Dean A presented the Faculty feedback report by students. Director appreciated everyone.</p>	<p>13. All faculties have been informed about improving the quality of question papers. It is also informed that a balanced question paper must be prepared.</p> <p>14. Follow up on the slow learners is going on. Department is planning to start the special sessions on the backlogs as well after the practical exams get over.</p> <p>15. All Students have been informed about vaccination and we are sending regular reminders as well.</p>

Dr. Pradeep Kumar Singh
Head of Department, Computer Science



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13 KM STONE, GHAZIABAD-MEERUT ROAD, GHAZIABAD - 201 206 (U.P.)

(An ISO - 9001 : 2015 Certified Institution)

DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING

Compliance Report of Minutes of IQAC Meeting held on 29th July

S.No.	Point	Report
1	Final year projects carry status report	Outcome in form of Research Paper, Patent, Copyright, App on play store are as follows: 1. 16 Research Papers 2. 46 Web and Mobile APP 3. 03 Patents 4. Departmental Project Exhibition has also been conducted on 10 th July.
2	Lab Internal Exams	Internal lab exam and viva were conducted as per following schedule: 1. Second Year: 27-28 July 2021 (Informed via email dated 26 th July) 2. Third Year: 12-17 July 2021 (Informed via email dated 2 nd July)
3	ASSET Aptitude Training	1. Aptitude Session: 10-13 Aug 2021 2. CSE department is conducting a Technical Refresher Program of 36 Hrs for all core and CSE/CS branches from 24-29 Aug 2021 (Already informed to all stakeholders through email dated 16 th Aug)
4	Academic related points	Department has organised remedial and revision classes for students as per following schedule: 1. Second year: 12-17 July 2021 2. Third Year: 12-17 July 2021

Dr. Vineet Sharma
(HoD-CSE)



DEAN AC <dean_ac@kiet.edu>

ECE: Compliance report of Minutes of IQAC Meeting held on 29th July 2021

HoD ECE Office <hodeceoffice@kiet.edu>
To: DEAN AC <dean_ac@kiet.edu>

Tue, Aug 17, 2021 at 3:26 PM

Dear Sir

Greetings!!

Please find below the ECE Compliance Report: Regarding IQAC Meeting held on 29th July 2021-

1. Regarding Vaccination status of students of ECE Department – ECE department has sent the mail to students to track the status of the vaccination of the students and will share the data of vaccinated students with the DSW office on or before 31st August 2021 in the given format.
2. Regarding Laboratory Internal Exam- Online internal practical examinations were conducted as per the academic policy and also the internal marks were uploaded well on time on KIET erp.
3. ASSET TRAINING PROGRAM II Soft Skills Interview Schedule II Details- shared with students (Annexure 1).
4. Regarding Schedule of ASSET Technical Refresher Course- - shared with students (Annexure 2).
5. Schedule for Final Project Evaluation (Internal) (Annexure 3).
6. Regarding outcome of final year project (Annexure 4).

Thanks & Regards



HoD Office (ECE)
KIET Group of Institutions
13 Km Stone, Ghaziabad- Meerut Road
Ghaziabad, U.P.
hodeceoffice@kiet.edu | <http://www.kiet.edu>

----- Forwarded message -----

From: DEAN AC <dean_ac@kiet.edu>

Date: Tue, Aug 17, 2021 at 10:06 AM

Subject: Gentle reminder || Compliance report of Minutes of IQAC Meeting held on 29th July 2021

To: DEAN - SW <deansw@kiet.edu>, DILKESHWAR PANDEY <dilkeshwar.pandey@kiet.edu>, DR. AJAY KUMAR SHRIVASTAVA KIET <ajay@kiet.edu>, <facultyhod@kiet.edu>

Cc: DIRECTOR OFFICE <directoroffice@kiet.edu>, Joint Director <jointdirector@kiet.edu>, ANIL AHLAWAT <anil.ahlawat@kiet.edu>

Dear All,

Greetings !!!

Hope you are doing well !!!

The compliance reports of some departments are still not received. Kindly forward it by tomorrow i.e 18th August 2021 positively.

Note :- Kindly ignore if already sent.

Thanks & Regards,



Prof. (Dr.) Anil K. Ahlawat

Dean (Academics), Professor (CSE)

KIET Group of Institutions

Delhi-NCR, Meerut Road (NH-58) Ghaziabad -
201206

Mob.: +91 9891616861

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Attachments area

----- Forwarded message -----

From: **DEAN AC** <dean_ac@kiet.edu>

Date: Wed, Aug 4, 2021 at 12:47 PM

Subject: Minutes of IQAC Meeting held on 29th July 2021

To: <facultyhod@kiet.edu>, DEAN - SW <deansw@kiet.edu>, DILKESHWAR PANDEY <dilkeshwar.pandey@kiet.edu>, DR. AJAY KUMAR SHRIVASTAVA KIET <ajay@kiet.edu>Cc: DIRECTOR OFFICE <directoroffice@kiet.edu>, Joint Director <jointdirector@kiet.edu>, ANIL AHLAWAT <anil.ahlawat@kiet.edu>

Dear All,

Greetings.

Kindly find the attached **Minutes of IQAC Meeting** held on 29th July 2021 for your kind information.**HODs , IQAC Members and all concernings ,Kindly send the compliance report of MoM by 9th August 2021 i.e Monday.**

Thanks & Regards.



KIET Group of Institutions

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Prof. (Dr.) Anil K. Ahlawat

Dean (Academics), Professor (CSE)

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Attachments area

5 attachments

 Annexure 1.pdf

8/31/2021

KIET GROUP OF INSTITUTIONS Mail - ECE: Compliance report of Minutes of IQAC Meeting held on 29th July 2021

268K



Annexure 4.xls

123K



Annexure 2.pdf

258K



Annexure 3.pdf

378K



MoM IQAC - July Month (1).pdf

411K

ASSET TRAINING PROGRAM II Soft Skills Interview Schedule II Details

Mohit Tyagi <mohit.tyagi@kiet.edu>

Mon, Aug 16, 2021 at 3:26 PM

To: aadarsh.1822ec1001@kiet.edu, aakash.1822ec1003@kiet.edu, aayush.1822ec1004@kiet.edu, aayushi.1822ec1005@kiet.edu, abhijeet.1822ec1006@kiet.edu, abhinav.1822ec1007@kiet.edu, abhishek.1822ec1008@kiet.edu, abhishek.1822ec1009@kiet.edu, abhishek.1822ec1010@kiet.edu, aditya.1822ec1011@kiet.edu, agrit.1822ec1012@kiet.edu, akarsh.1822ec1013@kiet.edu, akash.1822ec1014@kiet.edu, akash.1822ec1015@kiet.edu, akhil.1822ec1016@kiet.edu, akshay.1822ec1017@kiet.edu, aman.1822ec1018@kiet.edu, aman.1822ec1019@kiet.edu, amit.1822ec1020@kiet.edu, amit.1822ec1021@kiet.edu, anand.1822ec1022@kiet.edu, anand.1822ec1023@kiet.edu, ananya.1822ec1024@kiet.edu, anchal.1822ec1025@kiet.edu, aniket.1822ec1026@kiet.edu, anjali.1822ec1027@kiet.edu, ankit.1822ec1030@kiet.edu, ankit.1822ec1028@kiet.edu, ankit.1822ec1029@kiet.edu, ankita.1822ec1031@kiet.edu, ankur.1822ec1032@kiet.edu, ankush.1822ec1033@kiet.edu, anmol.1822ec1034@kiet.edu, anuj.1822ec1035@kiet.edu, anurag.1822ec1191@kiet.edu, anurag.1822ec1036@kiet.edu, anushka.1822ec1037@kiet.edu, apoorva.1822ec1038@kiet.edu, APURVA SINGH <apurva.1822ec1039@kiet.edu>, aritri.1822ec1040@kiet.edu, arjun.1822ec1041@kiet.edu, arushi.1822ec1042@kiet.edu, ashish.1822ec1043@kiet.edu, ashok.1822ec1194@kiet.edu, ashwini.1822ec1044@kiet.edu, astha.1822ec1045@kiet.edu, atil.1822ec1046@kiet.edu, atul.1822ec1047@kiet.edu, avnish.1822ec1048@kiet.edu, ayush.1822ec1049@kiet.edu, ayush.1822ec1193@kiet.edu, ayush.1822ec1051@kiet.edu, chitransh.1822ec1052@kiet.edu, deepanshi.1822ec1053@kiet.edu, devansh.1822ec1054@kiet.edu, dhanesh.1822ec1055@kiet.edu, digvijay.1822ec1056@kiet.edu, durgesh.1822ec1057@kiet.edu, gargi.1822ec1058@kiet.edu, garima.1822ec1192@kiet.edu, govinda.1822ec1059@kiet.edu, prince.1822ec1195@kiet.edu, harshit.1822ec1061@kiet.edu, harshit.1822ec1063@kiet.edu, harshit.1822ec1064@kiet.edu, harshita.1822ec1065@kiet.edu, harshita.1822ec1066@kiet.edu, himanshu.1822ec1067@kiet.edu, hrithik.1822ec1069@kiet.edu, 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Cc: "Dr. SANJAY SHARMA" <drsanjaysharma@kiet.edu>, "Dr. Vibhav Kumar Sachan" <vibhavsachan@gmail.com>, RUCHITA GAUTAM <ruchita.gautam@kiet.edu>, DIKSHA SINGH <diksha.singh@kiet.edu>, paramanand.sharma@kiet.edu, shipra.srivastava@kiet.edu

Dear Students,

Under the ASSET training program of placements preparation , Soft Skills Interviews for ECE students have been scheduled from **24th to 26th August 2021** in between **9:30 am to 12:30 pm** .

Note: 1. As technical refresher programme for ECE students is also scheduled from 24th to 29th August 2021 as per already shared schedule, so in parallel to that students will join for the interview in accordance to the interview time slot and after the interview students will rejoin the technical session back.

2. All of you are suggested to get your resume updated/corrected if still required. Resume of each and every ECE student must be completed in all ways as per latest formats.

3. Each soft skill trainer will connect with their respective students on mail and interview slots of all students will be shared shortly .

Please go through the attached mail.

Thanks and Regards:



www.kiet.edu

KIET Group of Institutions

**Delhi-NCR, Meerut Road (NH-58)
Ghaziabad - 201206**



Mohit Tyagi

Assistant Professor

B.Tech., M.Tech., Ph. D (P)

Mob.: +91 -9643142808

Email-ID: mohittyagi9634@gmail.com

Shaping Young Minds with Skill Oriented & Value Based Education.

----- Forwarded message -----

From: **PUJA ROHATGI** <puja.rohatgi@kiet.edu>

Date: Mon, Aug 16, 2021 at 2:36 PM

Subject: ASSET TRAINING PROGRAM II Soft Skills Interview Schedule II Details

To: <abhas.kanungo@kiet.edu>, Sharad Gupta <sharad.gupta@kiet.edu>, <swati@kiet.edu>, Mohit Tyagi <mohit.tyagi@kiet.edu>, <diksha.singh@kiet.edu>, Gaurav Parashar <gaurav.parashar@kiet.edu>, <preeti.garg@kiet.edu>, <ankit.kumar@kiet.edu>, <rohit.kaliyar@kiet.edu>, <sartaj.ahmad@kiet.edu>, <madhu.gautam@kiet.edu>, <neha.shukla@kiet.edu>, <ankit.verma@kiet.edu>, Amit Gupta <amit.gupta@kiet.edu>, <krishna.ojha@kiet.edu>, <ashok.vikal@kiet.edu>, <amninder.nayyar@kiet.edu>, <varnavishakar@kiet.edu>
Cc: DR. NEERAJ KR. Gupta <neeraj.gupta@kiet.edu>, <sumita.chaudhary@kiet.edu>, <drsanjaysharma@kiet.edu>, <ashish.karnwal@kiet.edu>, <ashish.karnwal@kiet.edu>, SHAILENDRA KUMAR TIWARY <shailendra.tiwary@kiet.edu>, <vineet.sharma@kiet.edu>, <pradeep.singh@kiet.edu>, ADESH PANDEY <ak.pandey@kiet.edu>, <abhinav.juneja@kiet.edu>, DR. AJAY KUMAR SHRIVASTAVA KIET <ajay@kiet.edu>, <sdfs@kiet.edu>

Dear All:

Greetings!

This is in reference to the ongoing ASSET Training Program.

Please find below the interview schedule for your respective branches:

Dates	Days	Branch	Total No. of Students	Time slot
24 Aug - 26 Aug	3 days	EC & EN	191 + 188 = 379	9:30 am - 12:30 pm
27 Aug - 28 Aug	2 days	ME +EI	196 + 33 = 229	9:30 am - 12:30 pm
24 Aug - 25 Aug	2 days	CSE +CS	275	1:30 pm - 4:30 pm
26 Aug - 27 Aug	2 days	IT + CSIT	258	1:30 pm - 4:30 pm
17 Aug - 18 Aug	2 days	MCA 4	38	9:30 am - 4:30 pm
20-Aug	1 day	CE	119	9:30 am - 4:30 pm

Note: Each soft skills trainer will connect with their respective students on mail keeping respective faculty coordinators and HoDs in the loop. We request the coordinators to ensure maximum participation in the entire process as the scores will be counted towards the final ASSET certification.

REQUEST YOU TO CIRCULATE THIS INFORMATION TO STUDENTS OF YOUR RESPECTIVE BRANCHES AS WELL.

Thank you for your support!



www.kiet.edu

KIET Group of Institutions

**Delhi-NCR, Meerut Road (NH-58)
Ghaziabad - 201206**



Puja Rohatgi

Associate Prof.- Communication & Soft Skills

Addl. Head H&S

Addl.Head Finishing School

MA (English)

Executive - MBA (HR)

Mob.: +91 9634575108

Regarding Schedule of ASSET Technical Refresher Course

Mohit Tyagi <mohit.tyagi@kiet.edu>

Mon, Aug 16, 2021 at 2:02 PM

To: aadarsh.1822ec1001@kiet.edu, aakash.1822ec1003@kiet.edu, aayush.1822ec1004@kiet.edu, aayushi.1822ec1005@kiet.edu, abhijeet.1822ec1006@kiet.edu, abhinav.1822ec1007@kiet.edu, abhishek.1822ec1008@kiet.edu, abhishek.1822ec1009@kiet.edu, abhishek.1822ec1010@kiet.edu, aditya.1822ec1011@kiet.edu, agrit.1822ec1012@kiet.edu, akarsh.1822ec1013@kiet.edu, akash.1822ec1014@kiet.edu, akash.1822ec1015@kiet.edu, akhil.1822ec1016@kiet.edu, akshay.1822ec1017@kiet.edu, aman.1822ec1018@kiet.edu, aman.1822ec1019@kiet.edu, amit.1822ec1020@kiet.edu, amit.1822ec1021@kiet.edu, anand.1822ec1022@kiet.edu, anand.1822ec1023@kiet.edu, ananya.1822ec1024@kiet.edu, anchal.1822ec1025@kiet.edu, aniket.1822ec1026@kiet.edu, anjali.1822ec1027@kiet.edu, ankit.1822ec1030@kiet.edu, ankit.1822ec1028@kiet.edu, ankit.1822ec1029@kiet.edu, ankita.1822ec1031@kiet.edu, ankur.1822ec1032@kiet.edu, ankush.1822ec1033@kiet.edu, anmol.1822ec1034@kiet.edu, anuj.1822ec1035@kiet.edu, anurag.1822ec1191@kiet.edu, 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Cc: "Dr. Vibhav Kumar Sachan" <vibhavsachan@gmail.com>, "Dr. SANJAY SHARMA" <drsanjaysharma@kiet.edu>, RUCHITA GAUTAM <ruchita.gautam@kiet.edu>, paramanand.sharma@kiet.edu, DIKSHA SINGH <diksha.singh@kiet.edu>, shipra.srivastava@kiet.edu

Dear Students,
Hope you are fine and doing well !!

I am writing this mail to bring to your kind notice that the ASSET Technical Refresher Course is planned to be executed from **24th August 2021 to 29th August 2021**. In this duration daily class of 6 hours is scheduled to gain maximum within a limited span of time. This Technical refresher course has been planned to impart the knowledge related to **Pseudo codes development, Data Structure, and Algorithms** writing to all students.

Resource persons for above scheduled training will be from the CSE/CS department.

Microsoft team Link: [Technical Refresher Course_Placements](#) (This is the same link as given in attached schedule pdf)

Duration : 24 August 2021 - 29 August 2021

Timings : 9:30 am-12:30 pm & 1:30 pm - 4:30 pm

Note: 100 percent active participation from all ECE students is expected in this technical refresher course.

PI find : Attached ASSET schedule

Thanks and Regards:



www.kiet.edu

KIET Group of Institutions

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Shaping Young Minds with Skill Oriented & Value Based Education.

ASSET SCHEDULE 24-Aug-29-Aug.pdf
127K

Fwd: SCHEDULE FOR FINAL PROJECT EVALUATION (INTERNAL)**N. R. SRIVASTAVA** <nr.srivastava@kiet.edu>

Tue, Aug 17, 2021 at 11:59 AM

To: RUCHITA GAUTAM <ruchita.gautam@kiet.edu>, satya.singh@kiet.edu

----- Forwarded message -----

From: **N. R. SRIVASTAVA** <nr.srivastava@kiet.edu>

Date: Wed, Jul 7, 2021 at 4:29 PM

Subject: SCHEDULE FOR FINAL PROJECT EVALUATION (INTERNAL)

To: <aakash.1721ec1005@kiet.edu>, AARJAV JAIN <aarjav.1721ec1006@kiet.edu>, <aaryan.1721ec1172@kiet.edu>, <aastha.1721ec1007@kiet.edu>, <aayash.1721ec1173@kiet.edu>, <aayushi.1721ec1008@kiet.edu>, <aayushi.1721ec1009@kiet.edu>, <aayushi.1721ec1010@kiet.edu>, ABHILASH CHAND <abhilash.1721ec1012@kiet.edu>, <abhishek.1721ec1036@kiet.edu>, <abhishek.1721ec1014@kiet.edu>, <abhishek.1721ec1212@kiet.edu>, <abhishek.1721ec1174@kiet.edu>, <aditya.1721ec1175@kiet.edu>, <akash.1721ec1176@kiet.edu>, <akshay.1721ec1024@kiet.edu>, <almeen.1721ec1026@kiet.edu>, <aman.1721ec1027@kiet.edu>, AMAN VERMA <aman.1721ec1028@kiet.edu>, <amitesh.1721ec1029@kiet.edu>, <amol.1721ec1030@kiet.edu>, <ananya.1721ec1031@kiet.edu>, <anirudh.1721ec1032@kiet.edu>, <anirudh.1721ec1033@kiet.edu>, <anjali.1721ec1215@kiet.edu>, <anjani.1721ec1034@kiet.edu>, <ankit.1721ec1036@kiet.edu>, <anshika.1721ec1050@kiet.edu>, <anurag.1721ec1038@kiet.edu>, <archit.1721ec1001@kiet.edu>, ARNAV SAHA <arnav.1721ec1039@kiet.edu>, <arpit.1721ec1040@kiet.edu>, <arpit.1721ec1041@kiet.edu>, <arshita.1721ec1042@kiet.edu>, <arya.1721ec1043@kiet.edu>, <ashish.1721ec1044@kiet.edu>, <ashu.1721ec1045@kiet.edu>, <ashutosh.1721ec1046@kiet.edu>, <astitva.1721ec1047@kiet.edu>, <aviral.1721ec1048@kiet.edu>, <aysha.1721ec1049@kiet.edu>, <ayush.1721ec1200@kiet.edu>, <bhavesh.1721ec1051@kiet.edu>, <bhawna.1721ec1209@kiet.edu>, <chandan.1721ec1053@kiet.edu>, <charu.1721ec1054@kiet.edu>, <deepak.1721ec1055@kiet.edu>, <divyam.1721ec1057@kiet.edu>, <garima.1721ec1177@kiet.edu>, <garima.1721ec1167@kiet.edu>, <hari.1721ec1058@kiet.edu>, <harshit.1721ec1060@kiet.edu>, <himanshu.1721ec1062@kiet.edu>, <hrishabh.1721ec1063@kiet.edu>, <ishani.1721ec1178@kiet.edu>, <kanchan.1721ec1002@kiet.edu>, <kartikey.1721ec1067@kiet.edu>, <prabhat.1721ec1218@kiet.edu>, <yash.1721ec1219@kiet.edu>, <mohammad.1721ec1066@kiet.edu>, <rashika.1721ec1158@kiet.edu>, <shikha.1721ec1108@kiet.edu>, <kshitij.1721ec1070@kiet.edu>, <madhav.1721ec1179@kiet.edu>, <mahesh.1721ec1072@kiet.edu>, <mahima.1721ec1210@kiet.edu>, <mahima.1721ec1073@kiet.edu>, <manas.1721ec1074@kiet.edu>, <manu.1721ec1076@kiet.edu>, <manuj.1721ec1077@kiet.edu>, <manushree.1721ec1180@kiet.edu>, <manvi.1721ec1078@kiet.edu>, <mayank.1721ec1080@kiet.edu>, <mayank.1721ec1081@kiet.edu>, <meghvi.1721ec1082@kiet.edu>, MOHAMMAD SHAHBAZ <mohammad.1721ec1083@kiet.edu>, <mohd.1721ec1087@kiet.edu>, <mohd.1721ec1202@kiet.edu>, <mohd.1721ec1085@kiet.edu>, <mohd.1721ec1086@kiet.edu>, <mohit.1721ec1203@kiet.edu>, <mohit.1721ec1088@kiet.edu>, <mukhar.1721ec1089@kiet.edu>, <nancy.1721ec1181@kiet.edu>, NISHANT TYAGI <nishant.1721ec1182@kiet.edu>, <nishtha.1721ec1091@kiet.edu>, NISHTHA SHARMA <nishtha.1721ec1092@kiet.edu>, PARAS GAUR <paras.1721ec1093@kiet.edu>, <parul.1721ec1204@kiet.edu>, <piyush.1721ec1184@kiet.edu>, <prabhansh.1721ec1094@kiet.edu>, PRACHI SACHAN <prachi.1721ec1095@kiet.edu>, <prada.1721ec1096@kiet.edu>, <pradeep.1721ec1097@kiet.edu>, <pranay.1721ec1085@kiet.edu>, <pranay.1721ec1098@kiet.edu>, <prashansa.1721ec1099@kiet.edu>, <prateek.1721ec1101@kiet.edu>, <prateek.1721ec1102@kiet.edu>, <prateek.1721ec1103@kiet.edu>, <priyanshi.1721ec1107@kiet.edu>, <priyanshi.1721ec1185@kiet.edu>, <priyanshu.1721ec1107@kiet.edu>, RAHUL KUMAR YADAV <rahul.1721ec1108@kiet.edu>, <raj.1721ec1109@kiet.edu>, <rajat.1721ec1110@kiet.edu>, <rajeev.1721ec1205@kiet.edu>, RANJANA PRASAD <ranjana.1721ec1111@kiet.edu>, <ravi.1721ec1026@kiet.edu>, <ravijeet.1721ec1112@kiet.edu>, <rishabh.1721ec1186@kiet.edu>, <ritik.1721ec1187@kiet.edu>, <ritika.1721ec1173@kiet.edu>, <riya.1721ec1113@kiet.edu>, <robin.1721ec1114@kiet.edu>, ROHAN KESHARI <rohan.1721ec1115@kiet.edu>, <rohan.1721ec1116@kiet.edu>, <rukhsar.1721ec1117@kiet.edu>, <sachi.1721ec1206@kiet.edu>, <chitraank.1721ec1052@kiet.edu>, <ayushi.1721ec1062@kiet.edu>, <sumit.1721ec1092@kiet.edu>, <ayush.1721ec1061@kiet.edu>, <sagar.1721ec1118@kiet.edu>, <sahil.1721ec1119@kiet.edu>, SANJEET MISHRA <sanjeet.1721ec1188@kiet.edu>, <santosh.1721ec1122@kiet.edu>, SARVAGYA KUMAR <sarvagya.1721ec1213@kiet.edu>, <satyam.1721ec1123@kiet.edu>, <satyam.1721ec1189@kiet.edu>, <saurabh.1721ec1190@kiet.edu>, SAURABH SINGH <saurabh.1721ec1124@kiet.edu>, SAURAV PRAKASH <saurav.1721ec1125@kiet.edu>, <savinay.1721ec1126@kiet.edu>, <shashank.1721ec1128@kiet.edu>, <shashank.1721ec1191@kiet.edu>, <shashank.1721ec1129@kiet.edu>, <shibli.1721ec1130@kiet.edu>, <shikhar.1721ec1192@kiet.edu>, <shipra.1721ec1110@kiet.edu>, <shiva.1721ec1111@kiet.edu>, <shivam.1721ec1132@kiet.edu>, <shivam.1721ec1131@kiet.edu>, <shivam.1721ec1029@kiet.edu>, <shivang.1721ec1170@kiet.edu>, <shivansh.1721ec1214@kiet.edu>, <shivendra.1721ec1134@kiet.edu>.

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SCHEDULE FOR FINAL PROJECT EVALUATION (INTERNAL)

All the **final year ECE students** are hereby informed that they are required to appear in the **Final Project Evaluation (Internal) presentation** of the **project work**, as per the following schedule:

DATE	PROJECT GROUP NOS	TIMING
15/07/2021	1-31	09:30 – 04:30
16/07/2021	32-63	09:30 – 04:30

Each group shall be allotted **10-15 minutes** for **Project presentation (ppt)** at **virtual presentation (Details will be Communicated)**.

Further, the evaluation criteria for the presentation will be, as per below:

Quality of Presentation	Viva-Voce	Project Report	Project Development	Research Papers Published	PPT
20	20	20	15	15	10

Mr. N R Srivastava Mr. S. P. Singh
(Project Co-ordinator, ECE)

Procedure:

1. As per the allotted schedule, project groups will be created.
2. All groups should enter the presentation room in their respective time slots.
3. Groups must share their screen in respective time slots one by one and give a presentation.
4. The Students allotted for Electrical Engineering Projects (SHUBHAM SINGH, SIMRAN VERMA & SUMIT KUMAR KANOJIYA) are to report to the Project Coordinator (EE) (Dr. Ruchika Singh, 9811427595) for the schedule and evaluation of their respective projects.

*** For Any discrepancy or Query, Contact Mr. N R Srivastava (nr.srivastava@kiet.edu) and Mr. S P Singh (satya.singh@kiet.edu).**

Attachments:

1. Updated Project List
2. KIET Policy for MY LOFT paper addition in the report (Compulsory to be followed)

2 attachments



Approved-Academic Policy for utilization of AKTU Nalanda E-Consortium by students.pdf
261K



Latest Project List.xls
123K



KIET GROUP OF INSTITUTIONS, Ghaziabad
DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING
(An ISO – 9001: 2008 Certified & 'A' Grade accredited Institution by NAAC)
Students Project Allocation Details of ECE 2017-21 Batch



Gr. No.	PROJECT GUIDE	Roll No	Name of Students	F/S	NAME OF Projects	OUTCOME (Publication/ Patent)
1	Dr Sanjay Sharma Mr Santosh Gupta (External Mentor)	1702931107	RAHUL KUMAR YADAV	F	Finger print door unlock system using Arduino	Publication
		1702931099	PRANAY SINGHANIA			
		1702931123	SACHI GUPTA			
		1702931097	PRADEEP SINGH			
		1802931184	YOGYA KHURANA			
2	Dr Vibhav Sachan Mr Saurabh Agarwal (External Mentor)	1702931113	RAVI AGRAHARI	F	Design And Analysis of Energy Efficient WSN	2 Paper Published
		1702931103	PRATEEK SINGH			
		1702931096	PRADA GUPTA			
		1702931083	MUKHAR MEHROTRA			
		1802931007	ABHISHEK CHOUDHARY			
3	Dr Ruchita Gautam	1702931090	PARAS GAUR	F	Design & Analysis of Solar powered Air Purifier	Publication
		1702931091	PARUL TIWARI			
		1702931093	PIYUSH YADAV			
		1702931094	PRABHANSH AGARWAL			
		1802931133	SAKSHMIKA AGARWAL			
4	Dr Ruchita Gautam	1702931180	VIJAY KUMAR	F	Design & Analysis of Solar powered Inverter for Home Appliances	Publication
		1702931170	UJJWAL GUPTA			
		1702931134	SAURAV PRAKASH			
		1802931072	JHANVI AGARWAL			
5	Dr. Ruchita Gautam	1702931116	RITIK JAIN	F	Design of microstrip Antenna for Wi-MAX, X and C band applications	1 Paper Published
		1802931071	JAGRITI SINGH			
6	Mr S P Singh Mr Tarun (External Mentor)	1702931165	TEJ PRAKASH DWIVEDI	F	Plant Disease Detection System	Publication
		1702931133	SAURABH SINGH			
		1802931068	HIMANSHU KUMAR JAISWAL			
7	Mr Amit Kumar Mr Deepak Sharma (External Mentor)	1702931155	SIDDHARTH JAISWAL	F	UART implementation on FPGA	Publication
		1702931169	UDDESHYA AGARWAL			
		1702931182	VISHAKH TRIPATHI			
		1702931162	SWAPNIL SRIVASTAVA			
		1802931123	RAVI KUMAR VISHWAKARMA			
		1702921010 (EN)	Abhishek Kumar			
8	Mr Amit Kumar	1702931143	SHIVAM VACHHER	F	Design & Analysis of Automatic Traffic Light Controller	Publication
		1702931125	SAHIL GUPTA			
		1702931132	SAURABH RAI			
		1702931139	SHIBLI WARSII			
		1802931008	ABHISHEK GARG			
9	Mr Amit Kumar	1702931002	AARJAV JAIN	F	Design & Analysis of Microcontroller based vehicle security system	Publication
		1702931017	ALMEEN SIDDIQUE			
		1702931062	KARTIKEY GUPTA			
		1702921104	RASHIKA AGARWAL			
		1802931026	ANJALI SHARMA			

10	Mr Amit Kumar	1702931060	ISHANI RAWAT	F	Solar Powered Automatic Irrigation System	1 Paper Published
		1702921123 (EN)	Sudhanshu			
		1702921109 (EN)	Rupesh Kumar			
		1702921038 (EN)	Ashu Kumar			
		1802931061	GOVINDA SINDHU			
11	Dr Pravesh Singh	1702931154	SHWETA BHARDWAJ	S	A live chatting tool.	Publication
		1702913099 (IT)	Saurabh kumar			
		1802931058	DURGESH KUMAR			
12	Mr N R Srivastava	1702931021	AMOL PRACHETA	F	Optimization of Electron Parameters in SPINTRONICS	1 Paper Published
		1702931177	VARUN KUMAR			
		1802931179	VISHAL GARG			
13	Dr Richa Srivastava	1702931185	YASH GUPTA	S	Design and interface of ALU with memory using Verilog HDL.	Publication
		1702931167	TUSHAR SEHGAL			
		1802931142	SHAILEE GUPTA			
14	Mr N R Srivastava	1702931121	ROHAN MEHTA	F	Organizo Covid-19 ERP System	Publication
		1702931150	SHREYA JAISWAL			
		1702910033 (CSE)	ANSHUL GUPTA			
		1702910002 (CSE)	AKANKSHA SHIVANI			
		1802931176	VIJAY GUPTA			
		1702931181	VIKRANT CHOUDHARY			
15	Mr S P Singh Mr Tarun (External Mentor)	1702931001	AAKASH VATSA	S	Medical Face Mask Detection Using Mobi Mobile Net V2	1 Paper Published
		1702931026	ANJANI KUMAR RAI			
		1802931141	SAURAV MISHRA			
		1702931114	RAVIJEET DEO VATS			
16	Dr. Pravin Kumar Kaushik	1702931006	AAYUSHI GUPTA	F	Design & Analysis of IOT based helath monitoring system	Publication
		1702931036	ARYA GUPTA			
		1702931072	MANVI JOSHI			
		1802931063	HARSHIT MAHESHWARI			
		1702931010	ABHISHEK GUPTA			
17	Dr. Pravin Kumar Kaushik	1702931011	ABHISHEK KUMAR	F	Design & Analysis of Hybrid wireless system using optisim software	Publication
		1702931013	ABHISHEK YADAV			
		1802931028	ANKIT KUMAR SRIVASTAVA			
		1702931038	ASHU KUMAR			
18	Dr Parvin Kaushik	1702931039	ASHUTOSH SINGH	S	Water Presidency	Patent (Done)
		1702931040	ASTITVA NIGAM			
		1702931042	AVIRAL SINGH			
		1802931160	SIMRAN PANDEY			
		1602921163 (EN)	Sumit Jain			
		1702931076	MOHAMMAD SHAHBAZ			
19	Dr Abhishek Sharma	1702931078	MOHD SHARIQ SHAMIM	F	Filter Design Using MATLAB	Publication
		1702931079	MOHD TALHA ANSARI			
		1702931068	MANAS SHUKLA			
		1802931097	NISHANT KISHORE			
		1702931019	AMAN VERMA			
20	Dr Abhishek Sharma	1702931027	ANKIT KUMAR TIWARI	F	IoT Based Green House Monitoring System	Publication
		1702931043	AYSHA BHATIA			
		1702931048	CHARU CHAUDHARY			
		1802931015	AKHIL KUMAR VERMA			
		1702931045	BHAVESH PRAKASH TIWARI			
21	Mr N R Srivastava	1702931034	ARPIT SHARMA	F	Bionic Arm	Publication
		1702931046	BHAWNA GUPTA			
		1702931028	ANSHIKA RATURI			
		1802931045	ASHWINI KUMAR SINGH			
		1702921073	MOHAMMAD YASRUB SIDDIQUI			
22	Mr Manish Kumar Singh Mr Anuj Tiwari (External Mentor)	1702931009	ABHILASH CHAND	S	Tongue Control System/Technology	Publication
		Lateral Entry	PRABHAT GAUTAM			
		Lateral Entry	YASH CHAUHAN			
		1802931046	ASTHA SINGH			
		1702931066	MAHIMA GOYAL			

23	Mr N R Srivastava	1702931110	RAJEEV TRIPATHI	F	Smart Gas Detection and monitoring System with Exhaust fan	Publication
		1702931112	RANJANA PRASAD			
		1702940040	AYUSHI AGRAWAL			
		1802931083	MANVI SHARMA			
24	Mr N R Srivastava Mr Anil Verma (External Mentor)	1702931173	VAISHALI KESARWANI	S	EYE++ - A Helping Hand for Visually Challenged People	Publication
		1702931104	PRIYANSHI GOYAL			
		1702931106	PRIYANSHU GUPTA			
		1802931082	MANISH KUMAR			
25	Mr N R Srivastava	1702931074	MAYANK SINGH	F	Image Processing using Deep Learning	1 Paper Communicated
		1702931075	MEGHVI RAJ			
		1702931087	NISHTHA GUPTA			
		1702931153	SHUBHAM SINGH			
		1702931158	SUMIT KUMAR KANOJIYA			
		1702913019 (IT)	Aakash Sharma			
		1802931149	SHIVAM GUPTA			
26	Mr. N R Srivastava Mr Shyam Swarup (External Mentor)	1702931136	SHASHANK KUMAR	F	design Weather Station for Farming	1 Paper Published and 1 paper Communicated
		1702931137	SHASHANK SAXENA			
		1702931149	SHOURYA VASHISHTHA			
		1702921115	SHIKHA SINGH			
		1802931126	RISHAB CHAUDHARY			
		1702940028 (ME)	Arjit Jaitely			
27	Mr. N R Srivastava Mr Rakesh (External Mentor)	1702921062 (EN)	Jeet Singh Panwar	F	Design and Analysis of time management Robot.	Publication
		1702931020	AMITESH MAURYA			
		1802931139	SAUMYA BATHLA			
28	Mr. Himanshu Sharma	1702931157	SPARSH KUMAR GUPTA	F	Design and Analysis of IoT for Smart Cities using Machine Learning	Publication
		1702931144	SHIVAM GUPTA			
		1702931160	SURAJ SINGH			
		1702931161	SUSHANT VERMA			
		1802931059	GARGI AGRAWAL			
29	Mr. Himanshu Sharma	1702931128	SANTOSH KUMAR	F	Design & Analysis of IOT for smart cities using machine learning	Publication
		1702931129	SARVAGYA KUMAR			
		1802931169	TARUN TYAGI			
30	Ms Shipra Srivastava	1702931131	SATYAM SINGH NIRANJAN	F	Design and analysis of Frequency reconfigurable microstrip Patch Antenna	Publication
		1802931165	SUNNY MISHRA			
31	Ms. Pooja Tyagi	1702931138	SHASHANK SHARMA	F	Design & Analysis of Text detection and recognition from image using MATLAB	Publication
		1702931140	SHIKHAR SHARMA			
		1802931106	PRAKRITI JAIN			
		1702921078 (EN)	Naman Kansal			
32	Mr N R Srivastava and Mr S P Singh	1702931081	MOHIT	F	Monitoring and Working of Biogas Plant Using IoT	Patent Process in Progress
		1802931173	VATTSAL SINGHAL			
33	Mr N R Srivastava Mr Deepak Sharma (External Mentor)	1702931141	SHIPRA SRIVASTAVA	F	Number Plate Detection System	Publication
		1702931151	SHRUTI DHAR			
		1702931174	VAISHNAVI			
		1802931024	ANCHAL GOVIL			
34	Mr S P Singh Mr Prakash Tekchandani (External Mentor)	1702931142	SHIVA TYAGI	F	Design optimized second order low pass filter using richardson extrapolation and backward difference formula	Publication
		1702931146	SHIVANG VASHISTH			
		1702931147	SHIVANSH BHARDWAJ			
		1802931049	AVNISH KUMAR			
35	Mr S P Singh Mr Tarun (External Mentor)	1702931152	SHRUTI MISHRA	F	Design and analysis of Junction Device - SELBOX technology	Publication
		1802931004	AAYUSHI TYAGI			
36	Mr Ankit Goel	1702931077	MOHD. SAHIL	F	RFID & IOT Based Human Applications	Publication
		1702931100	PRASHANSA SRIVASTAVA			
		1702931120	ROHAN KESHARI			
		1802931014	AKASH			
37	Mr Ankit Goel	1702910055	CHITRAANK SINGH	F	Meal Manager	Publication
		1702931085	NANCY GUPTA			
		1502931081	Manish Kumar Singh			
		1702913071 (IT)	Parisha Bansal			

		1702913084 (IT)	Raj Priya			
		1802931066	Harshita Sachdeva			
38	Dr Richa Srivastava	1702931051	DIVYAM TIWARI	F	Design and analysis of Automatic water dripping system in agriculture field	Publication
		1702931030	ANURAG DIXIT			
		1702931004	AASTHA AGARWAL			
		1702931052	GARIMA SHEKHAWAT			
		1802931166	SUSHIL KUMAR VERMA			
39	Ms Diksha Singh	1702931163	TANUJ GUPTA	F	Design and analysis of optimizing air particle around 250-	Publication
		1802931006	ABHINAV SRIVASTAVA			
40	Mr. Vipin Kumar Verma	1702931055	HARSHIT SHARMA	F	Advanced Water Quality Monitoring System Based on Solar Tracking System	Publication
		1702931037	ASHISH DABAS			
		1702931012	ABHISHEK SIWACH			
		1702931050	DEEPAK VERMA			
		1802931111	PRAVESH NARAYAN SONI			
41	Mr Vipin Verma	1702931172	UTSAV YADAV	F	Automatic Tracking of solar panel with irrigation system	Publication
		1702931168	TUSHAR TYAGI			
		1702931186	YASH KUMAR TYAGI			
		1702931171	UMANG GARG			
		1802931164	SUMIT SRIVASTAVA			
42	Ms. Ragini Sharma	1702940039	AYUSH JADAUN	F	Wireless Health Monitoring System	Publication
		1702931124	SAGAR SRIVASTAVA			
		1702931044	AYUSH SHARMA			
		1802931185	YUVRAJ SINGH			
43	Ms. Ragini Sharma	1702931148	SHIVENDRA KUMAR	F	Design & Analysis of Energy Extraction from EM Signal using Microstrip Antenna	Publication
		1702931166	TUSHAR JAIN			
		1702931175	VAISHVIK			
		1802931011	AGRIT TIWARI			
44	Mr Ankit Goel	1702931098	PRANAY AGRAWAL	F	Metropolitan Fire Detection and Prevention System	Publication
		1702931101	PRATEEK ALEX TOPPO			
		1702931073	MAYANK SAINI			
		1702931024	ANIRUDH DUA			
		1802931037	ANUSHKA SHARMA			
45	Mr Mohit Tyagi	1702931130	SATYAM SAHU	F	Analysis and simulation of SAR ADC for Biomedical application using CADENCE	Publication
		1702931135	SAVINAY KUMAR			
		1702931047	CHANDAN KUMAR			
		1802931037	ANUSHKA SHARMA			
46	Mr. Sachin Tyagi	1702931057	HIMANSHU ARYA	F	Smart water management system through IOT	Publication
		1702931058	HRISHABH KUMAR			
		1702931061	KANCHAN CHOUDHARY			
		1702931053	GARIMA SINGH			
		1802931039	APURVA SINGH			
47	Mr Hunny Pahuja	1702931159	SUNNY CHAUDHARY	F	Advanced Encryption Standard (AES) using Verilog.	Publication
		1702931145	SHIVAM GUPTA			
		1702931127	SANJEET MISHRA			
		1802931186	YUVRAJ CHAUDHARY			
48	Mr. Shubham Shukla	1702931109	RAJAT JAISWAL	F	Smart water management system through IOT	Publication
		1702931119	ROBIN RAJ VERMA			
		1702931095	PRACHI SACHAN			
		1702931117	RITIKA AGARWAL			
		1802931108	PRASHANT CHAUHAN			
		1702931108	RAJ VARDHAN SINGH		Design & Analysis of	
		1702931016	AKSHAY KUMAR SINGH			

49	Mr. Shubham Shukla	1702931102	PRATEEK RAI	F	Solar powered Air Purifier	Publication
		1702931035	ARSHITA VERMA			
		1802931116	PULAK TANDON			
50	Mr. Shubham Shukla	1702931007	AAYUSHI GUPTA	F	ATM Monitoring	Publication
		1702931063	KSHITIJ SAXENA			
		1702931032	ARNAV SAHA			
51	Mr. Shubham Shukla	1802931138	SAUMITRA SHUKLA	F	CLOUD COMPUTING BASED IRRIGATION SYSTEM USING THING SPEED CLOUD IOT SERVICE AND DATA ANALYSIS	Publication
		1702931054	HARI OM SINGH			
		1702931025	ANJALI SHUKLA			
52	Mr. Shubham Shukla	1702931008	AAYUSHI MITTAL	F	Smart Health Care System	Publication
		1702931022	ANANYA SINGHAL			
		1802931118	PULKIT MITTAL			
53	Mr. Shubham Shukla	1702931014	ADITYA NATH	F	IoT Based Smart Irrigation System Using Soil Moisture Sensor	Publication
		1702931015	AKASH PANDEY			
		1702931018	AMAN RAI			
54	Mr Shubham Shukla	1702931023	ANIRUDH DISWAR	F	THIRD EYE FOR BLIND (USING ULTRASONIC Vibrator GLOVE)	Publication
		1802931145	SHASHANK PANDEY			
		1702931003	AARYAN VASHISHTHA			
55	Mr. Shubham Shukla	1702931005	AAYASH JAIN	F	Home Automation through Google Assistant	Publication
		1702931031	ARCHIT CHAURASIA			
		1702931033	ARPIT BISEN			
56	Mr Rochak Bajpai	1802931081	LUV SHARMA	F	Fiber optic dispersion compensation mechanism and its dependance on different modulation scheme	Publication
		1702931115	RISHABH TYAGI			
		1702931069	MANU TALIYAN			
57	Mr Parmanand Sharma Mr Mridu Ranjan Srivastava (External Mentor)	1702931105	PRIYANSHI VARSHNEY	F	Brainiac Traffic Control	Publication
		1702931118	RIYA SHRIVASTAVA			
		1802931125	RISHABH JAIN			
58	Ms Vaishali Kikan	1702931164	TAUQIR AHMED SIDDIQUI	F	Image Segmentation using Clustering Algorithm	Publication
		1702931176	VARTIKA SAXENA			
		1702931183	VISHAKHA SINGH			
59	Ms Vaishali Kikan	1802931051	AYUSH JAIN	F	Design and Development Of Breakfast Vending Machine	Publication
		1702931064	MADHAV GOEL			
		1702931070	MANUJ GOYAL			
60	Mr Rochak Bajpai	1702931071	MANUSHREE TYAGI	F	Social Distancing Analyzer	Publication
		1802931069	HRITHIK SINGH			
		1702931080	MOHD UZAIR			
61	Mr Parmanand Sharma Mr Mridu Ranjan Srivastava (External Mentor)	1702931086	Nishant Tyagi	F	Image Segmentation using Clustering Algorithm	Publication
		1702900092	Sumit Bhardwaj			
		1702931082	MOHIT JANMEJAY			
62	Ms Vaishali Kikan	1802931042	ARUSHI AGARWAL	S	Image Segmentation using Clustering Algorithm	Publication
		1702931088	NISHTHA SHARMA			
		1802910901	Abhilasha Singh			
63	Ms Vaishali Kikan	1702910124	Riya Rashmi Srivastava	F	Image Segmentation using Clustering Algorithm	Publication
		1802910906	Ankita Upadhyay			
		1802931101	PIYUSH KUMAR			
64	Ms Vaishali Kikan	1702931122	RUKHSAR KHAN	F	Image Segmentation using Clustering Algorithm	Publication
		1702931065	MAHESH CHANDRA SARKAR			
		1702931067	MAHIMA SHARMA			
65	Ms Vaishali Kikan	1802931170	TARUN CHOUDHARY	F	Image Segmentation using Clustering Algorithm	Publication
		1702931156	SIMRAN VERMA			

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Department of Electronics & Instrumentation Engineering

Compliance Report of MoM, IQAC Meeting, 29th July' 21

S. No.	Point of Discussion	Comments/Decision Taken	Action By	Action taken
1	Feedback on Final Year Projects- Carry Status report	<ul style="list-style-type: none">i. Dean A stated that feedback of final year project report is required to get an exact picture of ongoing process in current year.ii. Director invited the HODs to give the outcome of projects.iii. An approximate figure of published research paper and patent was presented by all the departments.iv. Director asked Project Coordinator (Dr. Dilleshwar Pandey- Prof. In charge Project) to submit the exact report to Dean A.	Dean A to take appropriate action.	Feedback of final year project report as per format sent to Dr. Dilleshwar Pandey- Prof. In charge-Project, on 30 th July 2021 by project Coordinator Mr. Salim.
2	Lab Internal Exam	<ul style="list-style-type: none">i. Dean A informed that in reference to the Academic Policy it has been observed that Lab Internal exam are not conducted in proper way and the marks of some departments on ERP portal are not uploaded.ii. Director took the feedback from all the participants and emphasized to follow the points given in academic policy and Dean A to include the schedule of Internal Lab Practical Exam in w.e.f 2021-22.	All Participants	Internal exams were conducted for all labs. Two viva exams were conducted during the running semester and internal exam was conducted after the completion of semester classes.
3.	Few Academic Related Points	<ul style="list-style-type: none">i. Director took suggestions to modify the existing Academic Policy, HODs to improvise the quality of question paper and opined	Dean A to send an official mail to students regarding vaccination. All	A google form has been circulated to EIE students regarding status of vaccination. The

		<p>that submission of question paper should be on time by the respective faculty members.</p> <p>ii. It was also emphasized by the Honorable Director to continue with the strategies which are being followed by the departments for the slow learners. Regular attention to be given.</p> <p>iii. A brain storming session was held regarding the upcoming session to be commenced from 14th September. Dean SW kept a valuable point that if classes will be conducted in physical mode than a revised planning to be done and the vaccination should be mandatory for al the students before coming to campus.</p> <p>iv. Dean A presented the faculty feedback report by students. Director appreciated everyone.</p>	<p>HoDs to take action.</p>	<p>format received from of Dean SW will be completed and forwarded to Dean SW shortly.</p>
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Dr. Sumita Ray Chaudhuri
Professor ECE & COE

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Compliance Report on Minutes of IQAC Meeting held on 29th July 2021

S.N	Discussion points/ Suggestions	Comments/Decision Taken	Action by	Action Taken
1.	Opening Remarks	<ol style="list-style-type: none"> 1. Director formally welcomed all the participants and apprised that on 31st July 2021, there will be a meeting of Governing council. Subsequently the progress on the Action Taken Report (Last GCM) was presented for review by members and points taken. It was marked an important meeting by Honorable Director. 2. Commencement of meeting was done with the very first point of agenda. 		Not Applicable
2.	Discussion on Action Taken Report (Last Governing Council Meeting)	<ol style="list-style-type: none"> 1. Director informed that in reference to Last Governing Council Meeting the required progress and achievement report to be showcased in upcoming meeting. 2. Various inputs were given by HODs in view of Industry Problem Identification /Support. It was opined by the members that recently our institute got collaborated with many reputed industries and few Internship and Guest lectures by Expertise are also scheduled. 3. It was enlightened that dept of CE has a MOU with Construction Industry Development Council (CIDC) and internship proposal has been received from CIDC. In addition to, One EN student has been put on a project in Havells. 4. It was highlighted that students are repeatedly made aware of industry practices & changing technologies. The departments invite experts from industries and universities for sharing trends in technology by way of lecture series. 	All the Concerning	The department is putting it best efforts towards connecting the students with Industry. Also, the department invites experts from industries and universities for sharing trends in technology by way of lecture series on regular basis.

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3	Feedback on Final Year Projects - Carry Status Report	<ol style="list-style-type: none"> 1. Dean A stated that feedback of final year project report is required to get an exact picture of ongoing process in current year. 2. Director invited the HODs to give the outcome of projects. 3. An approximate figure of published research paper and patent was presented by all the departments. 4. Director asked Project Coordinator (Dr. Dilkeshwar Pandey - Prof. In charge Project) to submit the exact report to Dean A. 	Dean A to take appropriate action	A total of 41 papers have been published/accepted/submitted in different journals and conferences by final year students.
4.	Lab Internal Exam	<ol style="list-style-type: none"> 1. Dean A informed that in reference to the Academic Policy it has been observed that Lab Internal exam are not conducted in proper way and the marks of some departments on ERP portal are not uploaded. 2. Director took the feedback from all the participants and emphasized to follow the points given in academic policy and Dean A to include the schedule of Internal Lab Practical Exam in w.e.f 2021-22. 	All Participants	Internal Lab will be conducted during odd semester of 2021-22 as per the instruction issued by the Dean (A)
5.	ASSET Aptitude Training	<ol style="list-style-type: none"> 1. Head SD & FS represented the structure of ASSET External Aptitude Training. 2. The scheduled dates and the timing were also defined by him. 3. Director appreciated the work asked Head SD & FS to mail the document to all the departments. 4. It was stated that the Aptitude training through External trainers +*-to be conducted. Head SDFS to issue the notification. 5. Detailed Information will be shared via mail. 6. Minor Specialization Schedule was also proposed by Head SD & FS. 	Head SD & FS to share the schedule with all the departments.	The availability of the students will be ensured by the department for attending the sessions.
6.	Few Academic Related Points	<ol style="list-style-type: none"> 1. Director took suggestions to modify the existing Academic Policy, HODs to improvise the quality of question paper and opined that submission of question paper should be on time by the respective faculty members. 2. It was also emphasized by the Honorable Director to continue with the strategies which are being 	Dean A to send an official mail to students regarding vaccination. All HODs to take action.	The data related to the vaccination of the EN students is being collected by the department.

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		<p>followed by the departments for the slow learners. Regular attention to be given.</p> <p>3. A brain storming session was held regarding the upcoming session to be commenced from 14th September. Dean SW kept a valuable point that if classes will be conducted in physical mode than a revised planning to be done and the vaccination should be mandatory for all the students before coming to campus.</p> <p>4. Dean A presented the Faculty feedback report by students. Director appreciated everyone.</p>		
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Dr. Neeraj Kumar Gupta
Head, EN Department

Department of Information Technology/CSIT
Compliance Report of IQAC Meeting held on 29th July 2021

S.N	Agenda	Point of Discussion	Action Taken
1	Final Year Project status and outcome	HODs are supposed to submit the status and outcome of final year project to Prof. in-charge	❖ Department has submitted the status to the professor in-charge about the major project and their outcome.
2	Lab Internal Examination	HODs have been asked to give the status of Lab internal examination.	❖ Lab internal examinations have been conducted and notification had been sent to dean office.



HOD-IT



DEAN AC <dean_ac@kiet.edu>

Gentle reminder || Compliance report of Minutes of IQAC Meeting held on 29th July 2021

RUPESH CHALISGAONKAR <rupesh.chalisgaonkar@kiet.edu>

Tue, Aug 17, 2021 at 12:12 PM

To: DEAN AC <dean_ac@kiet.edu>

Cc: HOD Mechanical <hodme@kiet.edu>, ASHISH KARNWAL <ashish.karnwal@kiet.edu>

Compliance report of Minutes of IQAC Meeting held on 29th July 2021

Dear Sir please see below the following points related to compliance of MOM of IQAC meeting held on 29/7/21.

- 1. Feedback on Final year project report:** Final year project reports have been submitted by checking and ensuring the plagiarism. External final project viva was conducted as per AKTU guidelines. A detailed status report regarding Project Outcome of 2021 pass out batch has been submitted to Institute Project Coordinator Dr. Dilkeshwar Panday. Further a mail was forwarded by departmental Project Coordinator to all Project guides regarding to ensure the Project Outcome of 2022 pass out batch.
- 2. Lab Internal Examination.** Internal lab examination was successfully conducted. A special time table was floated to all students and faculty members highlighting the Internal Practical Examination schedule as well as assessment of Industry readiness skill courses conducted in the semester.
- 3. Assets Training:** A detailed schedule of 15 Hrs. is prepared to be implemented for Asset training during 7-9 September 2021.
- 4. Vaccination of students:** All mentors were mailed to trace the status of vaccination of students before registration of next semester.


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Ghaziabad - 201206**


Thanks and Regards

Dr. Rupesh Chalisgaonkar

Professor & Additional Head (ME)

B.E., M.E., Ph.D.(NIT Kurukshetra)

Mob.: +91 9899916452

<https://www.youtube.com/watch?v=UbeLliGJyrk>

Shaping Young Minds with Skill Oriented & Value Based Education.

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On Tue, Aug 17, 2021 at 10:19 AM HOD Mechanical <hodme@kiet.edu> wrote:

For NA please

Best Regards,



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KIET Group of Institutions

**Delhi-NCR, Meerut Road (NH-58)
Ghaziabad - 201206**

Dr. Ashish Karnwal

HOD - ME and CAM (Center of Automotive Mechatronics)

KIET Group of Institutions

Advanced Diploma in Automotive Mechatronics (ADAM) - Skill development course in association with **Mercedes-Benz India Ltd.**

Mob.: +91 9999365444

Deptt. Introduction Video: <https://www.youtube.com/watch?v=UbeLliGJyrk>

Shaping Young Minds with Skill Oriented & Value Based Education.



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DEAN AC <dean_ac@kiet.edu>

Minutes of IQAC Meeting held on 29th July 2021

R SRINIVASAN <r.srinivasan@kiet.edu>

Tue, Aug 17, 2021 at 1:52 PM

To: DEAN AC <dean_ac@kiet.edu>

Cc: DIRECTOR OFFICE <directoroffice@kiet.edu>, Joint Director <jointdirector@kiet.edu>, ANIL AHLAWAT <anil.ahlawat@kiet.edu>

Dear Sir

The following are compliance report of IQAC meeting July 29:

- Academic Policy were followed in letter and spirit
- In coordination with the HSS department, special Aptitude classes were organized, for the first year students, for their improvement in selection in the final placement
- Remedial classes were conducted for the improvement in performance of the weak students.

This is for you kind information.

Regards

On Wed, Aug 4, 2021 at 12:48 PM DEAN AC <dean_ac@kiet.edu> wrote:

[Quoted text hidden]

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KIET Group of Institutions

**Delhi-NCR, Meerut Road (NH-58)
Ghaziabad - 201206**



R. Srinivasan

Professor & Head

KIET School of Management

Ph.D. (FMS, Delhi Univ.) PGDM (IMI Delhi), MCA

Mob.: +91 9958967555



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[Quoted text hidden]



KIET Group of Institutions, Ghaziabad

Department of Computer Applications

(An ISO – 9001: 2015 Certified & 'A' Grade accredited Institution by NAAC)



Compliance Report of IQAC Conducted on 29th July 2021

Sr No.	Agenda	Compliance status
4.	Lab Internal exams	Lab internal exams were conducted and marks were uploaded on KIET ERP.
5.	ASSET Aptitude Training	The schedule of ASSET was mailed to all stakeholders on time with required approval.
6.	Student Vaccination status	Students are advised to be vaccinated and the certificate confirmation is under process.

Dr. Ajay Kr. Shrivastava
Head-CA

Minutes of IQAC Meeting held on 4th June 2021 at 10:00 AM onwards at MS Teams

Chair: Director

Participants: Joint Director, Dean Academics, Departmental HODs & IQAC Co-Ordinator's, OBE Co-Ordinator's

S.N	Agenda	Point of Discussion/ Decision Taken	Action by
1.	Major Activities/Opening Remarks	<p>Director opened the meeting with a <i>Welcome Note</i> and enquired about the well-being of all members & their family. He also cheered the CORONA warriors and appreciated all members for showing great resilience in facing the pandemic boldly. He further resumed the meeting by giving an outline of day's deliberation points including few updates as follows:</p> <ol style="list-style-type: none"> 1. Congratulated HOD-MBA and entire team for getting accredited to NBA for 3 years and appreciated the team of Dean academics for valuable contribution. 2. Informed that KIET Group of Institutions awarded as the best Engineering College in North India for placement 2021 in Rashtriya Gaurav Puruskar Ceremony organized by Centre for Education Growth & Research. Director congratulated the Entire CRPC team along with HS and Skill Development team for their hard work. 3. Director asked the faculty members to upload their publications and research papers on AKTU Portal on regular basis. 4. Apprised that on the World Environment Day, KIET is organizing an online session in which Dr. K Abdul Ghani known as Green Man of India is going to connect virtually to grace this occasion. <p>Joint Director congratulated MBA for NBA Accreditation and discussed about NAAC Preparation and asked to maintain all the required documents from different departments.</p> <p>Dean Academics with welcome note announced agenda and asked concerned person to present their prepared proposals.</p>	All participants
2.	Project Based Learning	<ol style="list-style-type: none"> 1. Dr. Shailendra Tiwari HOD-CE showcased the overview of Project Based Learning. 2. Different points were highlighted to emphasize the project-based learning concept in teaching and learning. 3. The entire prospective to present this PBL was to opt an innovative teaching method in which students learn by 	Director Appreciated the work and ask HODs for implementation in their

		actively engaging in real world and taking real life examples. 4. A brain storming session was held and everyone appreciated the efforts of Dr. Shailendra Tiwari.	departments.
3.	Road MAP of OBE	<ol style="list-style-type: none"> 1. Dr Atul Kant Piyush -OBE Coordinator displayed the road map of OBE for entire year 2021. 2. The activity calendar was framed under the guidance of Dean Academics in which month wise planned activities were showcased. 3. OBE Awareness Programs were also shown to be organized by team on regular basis. 4. Importance of Objective based Education was discussed among dignitaries and a group discussion was held to execute this in all departments. 	HODs and Dean A to examine and OBE Coordinator to organize the planned activities.
4.	Closing Remarks	<p>Director closed the meeting with the following points: -</p> <ol style="list-style-type: none"> 1. Cherished both the presenter for the selection and presentation of agenda. 2. Everyone to keep their families safe and take required measures. 3. Every suggestion is valuable for the development of entire system. 4. Innovations are always welcomed by institution by any of the member. 	



Dr. Anil Ahlawat

IQAC Coordinator

Distribution:

- Director, Joint Director
- All Concerned



KIET GROUP OF INSTITUTIONS, GHAZIABAD U.P.
Department of Civil Engineering



(An ISO – 9001:2008 Certified & 'A' Grade accredited Institution by NAAC)

Date: 25/06/2021

Compliance Report of Minutes of IQAC Meeting held on 4th June 2021

Compliance Report of Minutes of IQAC Meeting held on 4th June 2021 is summarized below:

Sl. No.	Agenda	Points of Discussion / Decision Taken	Action By	Compliance Report by Department
1	Opening Remarks & few updates	<p>Director opened the meeting with a Welcome Note and enquired about the well-being of all members & their family. He also cheered the CORONA warriors and appreciated all members for showing great resilience in facing the pandemic boldly. He further resumed the meeting by giving an outline of day's deliberation points including few updates as follows:</p> <ol style="list-style-type: none">1. Congratulated HOD-MBA and entire team for getting accredited to NBA for 3 years and appreciated the team of Dean academics for valuable contribution.2. Informed that KIET Group of Institutions awarded as the best Engineering College in North India for placement 2021 in Rashtriya Gaurav Puruskar Ceremony organized by Centre for Education Growth & Research. Director congratulated the Entire CRPC team along with HS and Skill Development team for their hard work.3. Director asked the faculty members to upload their publications and research papers on AKTU Portal on regular basis.4. Apprised that on the World Environment Day, KIET is organizing an online session in which Dr. K Abdul Ghani known as Green Man of India is going to connect virtually to grace this occasion. <p>Joint Director congratulated MBA for NBA Accreditation and discussed about NAAC Preparation and asked to maintain all the required documents from different departments.</p> <p>Dean Academics with welcome note announced agenda and asked concerned person to present their prepared proposals.</p>	All participants	Relevant Points were shared and discussed with Faculty and they have been instructed to upload their publications and research papers on AKTU Portal on regular basis.



KIET GROUP OF INSTITUTIONS, GHAZIABAD U.P.
Department of Civil Engineering



(An ISO – 9001:2008 Certified & 'A' Grade accredited Institution by NAAC)

2	Project Based Learning	<p>1. Dr. Shailendra Tiwari HOD-CE showcased the overview of Project Based Learning.</p> <p>2. Different points were highlighted to emphasize the project-based learning concept in teaching and learning.</p> <p>3. The entire prospective to present this PBL was to opt an innovative teaching method in which students learn by actively engaging in real world and taking real life examples.</p> <p>4. A brain storming session was held and everyone appreciated the efforts of Dr. Shailendra Tiwari.</p>	Director Appreciated the work and ask HODs for implementation in their departments.	Noted for compliance.
3	Road MAP of OBE	<p>1. Dr Atul Kant Piyush -OBE Coordinator displayed the road map of OBE for entire year 2021.</p> <p>2. The activity calendar was framed under the guidance of Dean Academics in which month wise planned activities were showcased.</p> <p>3. OBE Awareness Programs were also shown to be organized by team on regular basis.</p> <p>4. Importance of Objective based Education was discussed among dignitaries and a group discussion was held to execute this in all departments.</p>	HODs and Dean A to examine and OBE Coordinator to organize the planned activities.	Meticulously prepared road map which will be very helpful in streamlining the OBE practices in the department.
4	Closing Remarks	<p>Director closed the meeting with the following points: -</p> <p>1. Cherished both the presenter for the selection and presentation of agenda.</p> <p>2. Everyone to keep their families safe and take required measures.</p> <p>3. Every suggestion is valuable for the development of entire system.</p> <p>4. Innovations are always welcomed by institution by any of the member.</p>		Noted

Dr. Shailendra Kumar Tiwary
HoD, Civil Engineering

Department of Computer Science and Engineering and Computer Science

Compliance Report of Minutes of Meeting held on 04th June

	Agenda	Point of Discussion/ Decision Taken	Action by Department
1.	Major Activities/ Opening Remarks	Director Sir asked the faculty members to upload their publications and research papers on AKTU Portal on regular basis.	All faculty members have been instructed to upload their publications on AKTU Portal and one monthly progress report will be generated for the same.
2.	Project Based Learning	<ol style="list-style-type: none"> 1. Dr. Shailendra Tiwari HOD-CE showcased the overview of Project Based Learning. 2. Different points were highlighted to emphasize the project-based learning concept in teaching and learning. 3. The entire prospective to present this PBL was to opt an innovative teaching method in which students learn by actively engaging in real world problems. 	Two of our faculty, Prof. Sanjeev Kumar and Prof. A. P. Shukla are going to attend workshop for the same on 18th and 19th June and after workshop they will share its findings & the process to implement in our departments.
3.	Road MAP of OBE	<ol style="list-style-type: none"> 1. Dr Atul Kant Piyush -OBE Coordinator displayed the road map of OBE for entire year 2021. 2. The activity calendar was framed under the guidance of Dean Academics in which month wise planned activities were showcased. 3. OBE Awareness Programs were also shown to be organized by team on regular basis. 4. Importance of Objective based Education was discussed among dignitaries and a group discussion was held to execute this in all departments. actively engaging in real world and taking real life examples. 5. A brain storming session was held and everyone appreciated the efforts of Dr. Shailendra Tiwari (HOD – Civil). 	<p>The following three faculty members Dr. Sanjiv Sharma Prof. Swati Sharma Prof. Neha Yadav</p> <p>are attending the in-housework shop of one week conducted by Dr Atul Kant Piyush. After workshop all three faculty will be sharing and finding the process to implement it in our department in synchronization with activity calendar.</p>

Phaeme

Dr. Vineet Sharma
(HoD CSE)

Date: 16-06-2021

ECE Compliance Report: Regarding IQAC Meeting held on 04th June 2021

As per the attached **MOM** dated 04.06.2021 point no. 3 regarding Road Map of OBE, ECE Department has nominated the following faculty members regarding In-house 5 days workshop / awareness program on OBE Practices – Phase 1 (**Annexure 1**):

S. No.	Name of Faculty Member	Designation	Mobile No.	Email
1	Dr Pravesh Singh	Professor	9873632623	pravesh.singh@kiet.edu
2	Dr Richa Srivastava	Associate Professor	9999001159	richa.srivastava@kiet.edu
3	Dr Chirag Arora	Associate Professor	9411791466	chirag.arora@kiet.edu

Key Points:

1. All the 03 senior faculty members of ECE Department are attending this workshop on OBE Practices.
2. Dr Pravesh Singh has also presented the revised CO-PO mapping of 01 subject (Signals & Systems, IV Sem, KEC403) during the workshop as per the feedback given from the Expert.
3. As soon as the workshop is over, the departmental OBE coordinator will organize a presentation at the Department level to explain the key facts required to revise the CO-PO mapping for all subjects.

HoD (ECE)



DEAN AC <dean_ac@kiet.edu>

ECE Compliance Report : ECE Action Taken Report || Regarding IQAC Meeting held on 04th June 2021

HoD ECE Office <hodeceoffice@kiet.edu>

Fri, Jun 18, 2021 at 11:21 AM

To: DEAN AC <dean_ac@kiet.edu>

Cc: "Cc:" <drsanjaysharma@kiet.edu>, vibhav.sachan@kiet.edu, RUCHITA GAUTAM <ruchita.gautam@kiet.edu>

Respected Sir
Greetings !!

Please find attached the **ECE Compliance Report** regarding the attached MOM of IQAC Meeting held on 04th June 2021.

ECE Compliance Report: ECE Action Taken Report: Regarding IQAC Meeting held on 04th June 2021

As per the attached MOM dated 04.06.2021 point no. 3 regarding Road Map of OBE, ECE Department has nominated the following faculty members regarding In-house 5 days workshop/awareness program on OBE Practices – Phase 1 (Annexure 1):

S. No.	Name of Faculty Member	Designation	Mobile No.	Email
1	Dr Pravesh Singh	Professor	9873632623	pravesh.singh@kiet.edu
2	Dr Richa Srivastva	Associate Professor	9999001159	richa.srivastava@kiet.edu
3	Dr Chirag Arora	Associate Professor	9411791466	chirag.arora@kiet.edu

Key Points:

1. All the 03 senior faculty members of ECE Department are attending this workshop on OBE Practices.
2. Dr Pravesh Singh has also presented the revised CO-PO mapping of 01 subject (Signals & Systems, IV Sem, KEC403) during the workshop as per the feedback given from the Expert.
3. As soon as the workshop is over, the Departmental OBE coordinator will organize a presentation at the Department level to explain the key facts required to revise the CO-PO mapping for all subjects.

Thanks & Regards



HoD Office (ECE)
KIET Group of Institutions
13 Km Stone, Ghaziabad- Meerut Road
Ghaziabad, U.P.
hodeceoffice@kiet.edu | <http://www.kiet.edu>

On Sat, Jun 12, 2021 at 4:29 PM DEAN AC <dean_ac@kiet.edu> wrote:

Dear All,

Greetings.

Kindly find the attached **Minutes of IQAC Meeting** held on 4th June 2021 for your kind information.

HODs and IQAC Members, Kindly send the compliance report of MoM by 16th June 2021 i.e Wednesday.

Thanks & Regards.



KIET Group of Institutions
Delhi-NCR, Meerut Road (NH-58) Ghaziabad -
201206

Prof. (Dr.) Anil K. Ahlawat

Dean (Academics), Professor (CSE)

Mob.: +91 9891616861

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Attachments area

3 attachments



ECE Compliance Report Regarding 04th June IQAC MOM.docx

30K



Annexure 1.pdf

421K



MoM of IQAC 1st Meeting -June Month (1).pdf

521K

KIET GROUP OF INSTITUTIONS, GHAZIABAD

Department of Electronics & Instrumentation Engineering

Compliance Report of MoM, IQAC Meeting, 4th June '21

S. No.	Agenda	Point of Discussion	Action by	Action taken
1	Major Activities	Director asked the faculty members to upload their publications and research papers on AKTU Portal on regular basis.	All participants	All faculty members have been instructed for necessary action.
2	Project Based Learning	<ol style="list-style-type: none">1. Dr. Shailendra Tiwari HOD-CE showcased the overview of Project Based Learning.2. Different points were highlighted to emphasize the project-based learning concept in teaching and learning.3. The entire prospective to present this PBL was to opt an innovative teaching method in which students learn by actively engaging in real world and taking real life examples.4. A brain storming session was held and everyone appreciated the efforts of Dr. Shailendra Tiwari.	HODs for implementation in their departments.	
3.	Road MAP of OBE	<ol style="list-style-type: none">1. Dr Atul Kant Piyush -OBE Coordinator displayed the road map of OBE for entire year 2021.2. The activity calendar was framed under the guidance of Dean Academics in which month wise planned activities were showcased.	HODs and Dean A to examine and OBE Coordinator to organize the planned activities.	

		<p>3. OBE Awareness Programs were also shown to be organized by team on regular basis.</p> <p>4. Importance of Objective based Education was discussed among dignitaries and a group discussion was held to execute this in all departments.</p>		
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Dr. Sumita Ray Chaudhuri
HoD, EIE

Compliance report on Minutes of IQAC Meeting held on 04th June 2021: EN

Chair: Director

Participants: Joint Director, Dean Academics, HODs, IQAC coordinators and OBE coordinators.

S.N	Agenda	Point of Discussion/ Decision Taken	Action by	Action Taken
1	Major Activities/ Opening Remarks	<p>Director opened the meeting with a <i>Welcome Note</i> and enquired about the well-being of all members & their family. He also cheered the CORONA warriors and appreciated all members for showing great resilience in facing the pandemic boldly. He further resumed the meeting by giving an outline of day's deliberation points including few updates as follows:</p> <ol style="list-style-type: none"> 1. Congratulated HOD-MBA and entire team for getting accredited to NBA for 3 years and appreciated the team of Dean Academics for valuable contribution. 2. Informed that KIET Group of Institutions awarded as the best Engineering College in North India for placement 2021 in Rashtriya Gaurav Puruskar Ceremony organized by Centre for Education Growth & Research. Director congratulated the Entire CRPC team along with HS and Skill Development team for their hard work. 3. Director asked the faculty members to upload their publications and research papers on AKTU Portal on regular basis. 4. Apprised that on the World Environment Day, KIET is organizing an online session in which Dr. K Abdul Ghani known as Green Man of India is going to connect virtually to grace this occasion. <p>Joint Director congratulated MBA for NBA Accreditation and discussed about NAAC Preparation and asked to maintain all the required documents from different departments.</p> <p>Dean Academics with welcome note announced agenda and asked concerned person to present their prepared proposals.</p>	All participants	1.3 All the faculty members have been asked to check the AKTU portal on regular basis and ensure the uploading of their publication/research papers.
2	Project Based Learning	<ol style="list-style-type: none"> 1. Dr. Shailendra Tiwari HOD-CE showcased the overview of Project Based Learning. 2. Different points were highlighted to emphasize the project-based learning concept in teaching and learning. 3. The entire prospective to present this PBL was to opt an 	Director Appreciated the work and ask HODs for implementation in their departments.	2.3 The department has initiated the efforts towards the implementation of PBL during next semester.

Compliance report on Minutes of IQAC Meeting held on 04th June 2021: EN

S.N	Agenda	Point of Discussion/ Decision Taken	Action by	Action Taken
		<p>innovative teaching method in which students learn by actively engaging in real world and taking real life examples.</p> <p>4. A brain storming session was held and everyone appreciated the efforts of Dr. Shailendra Tiwari.</p>		
3	Road MAP of OBE	<p>1. Dr Atul Kant Piyush -OBE Coordinator displayed the road map of OBE for entire year 2021.</p> <p>2. The activity calendar was framed under the guidance of Dean Academics in which month wise planned activities were showcased.</p> <p>3. OBE Awareness Programs were also shown to be organized by team on regular basis.</p> <p>4. Importance of Objective based Education was discussed among dignitaries and a group discussion was held to execute this in all departments.</p>	HODs and Dean A to examine and OBE Coordinator to organize the planned activities.	3.2 The team of faculty members, involved in preparations for NBA, discussed different aspects of OBE at different point of time.
4	Closing Remarks	<p>Director closed the meeting with the following points: -</p> <p>1. Cherished both the presenter for the selection and presentation of agenda.</p> <p>2. Everyone to keep their families safe and take required measures.</p> <p>3. Every suggestion is valuable for the development of entire system.</p> <p>4. Innovations are always welcomed by institution by any of the member.</p>		

Dr. Neeraj Kumar Gupta
HOD (EN)

Department of Information Technology
Compliance Report of IQAC Meeting held on 04th June 2021

S.N	Agenda	Point of Discussion	Action Taken
1	Project Based Learning	a. HOD CIBIL has presented the project based concept and it was decided that department will include the same in the regular teaching learning process.	<ul style="list-style-type: none">❖ Add HODs has been deputed the attend the project based learning workshops.❖ Department will execute 100% project through GitHub
2	Road MAP of OBE	<ol style="list-style-type: none">1. Dr Atul Kant Piyush -OBE Coordinator displayed the road map of OBE for entire year 2021.2. The activity calendar was framed under the guidance of Dean Academics in which month wise planned activities were showcased.3. OBE Awareness Programs were also shown to be organized by team on regular basis.4. Importance of Objective based Education was discussed among dignitaries and a group discussion was held to execute this in all departments.	<ul style="list-style-type: none">❖ Departmental NBA coordinator has been asked to present the roadmap in the departmental meeting.❖ It has been decided that department will train the all the stake holders as per the new roadmap.



HOD-IT

KIET SCHOOL OF PHARMACY
ACTION TAKEN REPORT *as per*
IQAC Meeting held on 4th June 2021

S. No.	Point of Discussion	Action Taken
1.3	Uploading the research publications in AKTU portal on regular basis.	An email is shared to all the faculty members through Principal KSOP to upload their publication and research works on regular basis in the AKTU portal.
1.5	About Departmental NAAC Preparation	<p>Regular communication is laid down between the departmental and central NAAC team.</p> <p>The required data is communicated timely to the designated faculty members through email and whatsapp communication.</p> <p>The NAAC Preparation Agenda is also discussed during the Departmental Meeting.</p> <p>The furnished data is provided to the Central Team in a time bound manner.</p>
2.2	Emphasis on Project Based Learning Concept in teaching and learning	<p>Dr. Ashu Mittal, Professor, KSOP under the guidance of Principal KSOP has presented a detailed plan on Project Based Learning in Pharmaceutics and Instrumental Techniques which focus on implementing this concept to students from B. Pharm 1st year onwards.</p> <p>Strategies suggested for Project Based Learning :</p> <ol style="list-style-type: none"> 1. To identify problems subject wise /topic wise by faculty as per the area of interest and expertise. 2. To identify student interest and select small groups (Group of 2-3 students should comprise of first year and second year student and Third year and final year student) 3. Project based learning should be started from first year itself. 4. Student from different classes collaboration should be encouraged for

		<p>developing collaboration and team work (First year student can collaborate with second year; third year can collaborate with final year). So on and so forth.</p> <p>5. Special lecture and lab work shall be conducted by faculty expert in the chosen area of research/project in order to improve broad experimental and working skills of the group.</p> <p>6. After completion of the project, student group should be encouraged to publish their work either in the journal or as an patent outcome.</p>
3	Road map of OBE	<p>The roadmap of OBE is shared with the faculty members and discussed.</p> <p>Four faculty members from KSOP (Mr. Himanshu Agarwal, Dr. Richa Goel, Mr. Praveen Kumar Dixit and Dr. Abhay Bhardwaj) has participated in the OBE workshop.</p> <p>Mr. Himanshu Agarwal, Assistant Professor, KSOP is designated as the Departmental OBE Coordinator.</p>



DEAN AC <dean_ac@kiet.edu>

Gentle Reminder || Compliance report of IQAC Meeting held on 4th June 2021

Dr Ajay KIET Group of Institutions <ajay@kiet.edu>
To: DEAN AC <dean_ac@kiet.edu>

Thu, Jun 24, 2021 at 3:41 PM

Dear Sir,
Greetings of the day.

The IQAC meeting covered very important points and the compliance report of the IQAC meeting are as follows:

1. The Department will adapt project based learning wherever possible. Although one project per semester is already implemented in the MCA Department. The students are learning new/demanding technologies through these projects.
2. The OBE calendar is a very good practise initiated by the Dean- Academic office. The calendar will be followed strictly.

Thanks and regards.

Warm Regards



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KIET Group of Institutions

Delhi-NCR, Meerut Road (NH-58)
Ghaziabad - 201206



Dr. Ajay Kumar Shrivastava

Head- SD & FS,

Head- Computer Applications

M.Tech, Ph.D. (CS)

ORCID ID:



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DEAN AC <dean_ac@kiet.edu>

Minutes of IQAC Meeting held on 4th June 2021

RUPESH CHALISGAONKAR <rupesh.chalisgaonkar@kiet.edu>

Fri, Jun 18, 2021 at 2:00 PM

To: DEAN AC <dean_ac@kiet.edu>, HOD Mechanical <hodme@kiet.edu>

Cc: SANDEEP CHHABRA <sandeep.chhabra@kiet.edu>

Dear sir, the following compliance has been taken.

1. It is informed to all faculty members to fill and update all research credentials on AKTU ERP.
2. Regarding implementation of PBL, relevant subjects would be identified to implement and subsequent report will be submitted after one week.



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KIET Group of Institutions

**Delhi-NCR, Meerut Road (NH-58)
Ghaziabad - 201206**



Thanks and Regards

Dr. Rupesh Chalisgaonkar

Professor & Additional Head (ME)

B.E., M.E., Ph.D.(NIT Kurukshetra)

Mob.: +91 9899916452

<https://www.youtube.com/watch?v=UbeLLiGJyrk>



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On Sat, Jun 12, 2021 at 4:29 PM DEAN AC <dean_ac@kiet.edu> wrote:

[Quoted text hidden]

Minutes of IQAC Meeting held on 22nd May 2021 at 10:00 AM onwards at MS Teams

Chair: The Director

Participants: Dean Academics, Departmental HODs & IQAC Co-Ordinator's, Manager-Institutional Affairs

S.N	Agenda	Point of Discussion/ Decision Taken	Action by
1.	Major Activities	<ul style="list-style-type: none"> a) Director welcomed everyone and appreciated all the KIET members for taking the initiatives to support each other in this outbreak and cheered the CORONA warriors, wished for the speedy recovery of all those who are still struggling. He appreciated all members for showing great resilience in facing the pandemic boldly. b) Director informed that Re-designing of Student Feedback Form & Career guidance cell is in the process c) Director apprised about the completion of Mentoring Policy & Annual Appraisal Form and asked everyone to implement it accordingly. d) Director invited Dean A for the formal commencement of the meeting. 	All HODs & IQAC Coordinators to implement.
2.	Student Feedback Form	<ul style="list-style-type: none"> a) Dr. Parita Jain represented the 360 Degree feedback form. b) Designing is done based on AICTE given parameters and by comparing it with KIET existing form. c) Few parameters designed by Dr. Sandeep Chhabra were also showcased for the points of discussion. d) A brainstorming session was held to modify it and different suggestions were received. It was directed to list down all the suggestions. e) It was also decided that a document clearly defining the expectations from the faculty members while they are in classrooms to be framed. f) Director complimented Dr. Parita for the work done and asked to reframe a feedback parameters comparison table. 	All IQAC members to publicizes, Dr. Parita to reframe the form.
3.	Restructuring of Career Guidance Cell	<ul style="list-style-type: none"> a) A transformed proposal for pre-structure Career Guidance Cell was presented by Manager -IA. b) A new name was proposed for Career Guidance Cell as Department of Public Relations (PR), Industrial Relations (IR) & Career Guidance (CG). c) The hierarchy of department was showcased, and a brainstorming session was held to polish the entire system. d) Roles of PR, IR, and CG were discussed, and Director emphasized to be more focused on International Placements and Relations along with proper guidance to students for different domains. e) A permanent career counselor to be appointed to maintain a proper Career Guidance Cell. f) Head CRPC enlightened the involvement of Alumni with 	Dr. Preeti Chitkara to reshape all the points.

		CRPC. g) After deliberations, it was decided to have a separate vertical for CGC and not combine with others as proposed.	
4.	Closing Remarks	Director closed the meeting with the following points: - a) All the points of discussion should be honored. b) Reframing of Student Feedback form to be done with respect to all suggestions. c) Everyone to keep themselves and their families safe and take required measures. d) Every suggestion is valuable for the development of entire system.	

Dr. Anil Ahlawat
IQAC Coordinator

Distribution:

- Director, Joint Director
- All Concerned

Compliance Report of IQAC Meeting held on 22nd May 2021 at 10:00 AM onwards at MS Teams

As per the discussion in the IQAC meeting held on 22nd May 2021. Following are the suggestions given by all the members:

1. Proposed parameter number 5 can be merged with parameter number 8 as they both are almost similar to each other.
2. Another point from the perspective of students i.e. how much confidence is gained by the student in learning that particular subject can be added as one of the parameters in feedback.
3. Teaching learning methodology can be more elaborated in terms of career guidance.
4. Put the parameters in simple terms so, that students can easily understand the points on which they have to give the feedback.
5. A comparison table must be reframed in terms of proposed parameters and AICTE feedback parameters.
6. Pace on which the contents were covered may be elaborated more in accordance with slow/average/advance learners. (while giving feedback its not possible to elaborate more on students)
7. Students may give feedback based on some adjectives not in terms of numbers (this may be taken when students give the feedback).
8. Teaching Pedagogy must be communicated to new faculty members so that they know that how he/she supposed to conduct class. They must know about: what is teaching in terms of the subject context.

After analyzing all the above points, all the given suggestions have been added in the updated report accordingly where they are applicable.



Dr. Parita Jain

**Asst.Professor(R)
& Asst. Dean(A)**



DEAN AC <dean_ac@kiet.edu>

Regarding Compliance report of IQAC Meeting

Preeti Chitkara <preeti.chitkara@kiet.edu>

Wed, Jun 2, 2021 at 5:59 PM

To: DEAN AC <dean_ac@kiet.edu>

Cc: Parita Jain <parita.jain@kiet.edu>

Dear Sir

Greetings!

As the final decision was to be taken at the director's office, the work is in process.

Regards

On Sat, May 29, 2021 at 11:30 AM DEAN AC <dean_ac@kiet.edu> wrote:

[Quoted text hidden]

--

Thank you

Warm Regards



www.kiet.edu

KIET Group of Institutions

**Delhi-NCR, Meerut Road (NH-58)
Ghaziabad - 201206**



Dr. Preeti Chitkara

Manager Institutional Affairs

Coordinator Career Guidance Centre

(International Relations)

PhD (Eng), UGC NET (Edu)

M.Ed, DIP-TD

Mob.: +91 9837524994, 7835050007



Shaping Young Minds with Skill Oriented & Value Based Education.

[Quoted text hidden]

Minutes of IQAC Meeting held on 05th May 2021 at 02:30 PM onwards at MS Teams

Chair: The Director

Participants: Joint Director, Dean Academics, Departmental HODs & IQAC Co-Ordinator's

S.N	Agenda	Point of Discussion/ Decision Taken	Action by
1.	Major Activities	<ul style="list-style-type: none"> a. Director welcomed everyone and appreciated all the KIET members for taking initiatives to support each other in this outbreak. As the COVID-19 Pandemic runs its course, Director suggested to improve the quality of online teaching-learning process to meet the standardize outcomes in order to redirect quality learning material in continuity. b. To mitigate the coronavirus disease, COVID- App was launched and formal appreciation was given to team IT. c. NAAC team will be visiting soon in campus. Referring to NAAC visit, the respective departments were communicated to keep all necessary records and to maintain the data which must be showcased during the visit. d. Dean (A) opined that there should be transparency in academic process and must meet quality parameters. e. Appraisal form was discussed in an elaborative way by Head-HR and brainstorming session was held for further modification. f. Mentoring form - Re-designing in process. 	All HODs & IQAC Coordinators to implement.
2.	COVID-App	<ul style="list-style-type: none"> a. COVID App was launched by Manager -IT and features were explained in brief by giving example. b. This app is basically for raising the helping hand in this pandemic. <p>Director appreciated the entire team for this achievement in a short period of time.</p>	All IQAC members to publicizes
3.	Modification in appraisal form by Head HR.	<ul style="list-style-type: none"> a. Mr. Rishi Malhotra, Head HR presented the annual appraisal review and shared the suggestions to be implemented. b. The inputs from faculty members and HODs (Previously discussed were shown). The appraisal form is renamed as 360-degree feedback form. c. Refinement in faculty appraisal review point system for upcoming cycle. Mentoring Points are divided into few sub-points for better assessment and asked by Director to examine. Steep decrease in student feedback was demonstrated. d. In category II-Research and Academic contributions, it is clearly stated that one publication for every faculty member in a session is mandatory. e. Director, as per suggestions asked Head -HR to examine that marks of ACR is to be increased to 15 or more than that. f. Dr. Vineet Sharma and Dr. AP Shukla were asked to examine the entire discussion and create the bifurcation for marks. 	HR Head to discuss the suggestions came.

4.	Mentoring policy: CAPA for marks and attendance by HoD EI	<p>a. Modified Mentoring policy was presented by HOD EI.</p> <p>b. Mentor card was displayed with a goal that the entire information of students' performance and attendance will be added in their card.</p> <p>c. A mentor will be appointed in each semester and he/she will be responsible for filling the CAPA form of students in terms of attendance and special reviews. The mentor from the parent department will continue till final year and meeting with alumni will be conducted on continuous basis.</p> <p>d. Ensuring the entries of Mentoring Form is proposed on every Saturday.</p> <p>e. Three colors are selected to show the performance of the student, red for slow learner, yellow for average and green for Advance Learner to visualize the accuracy.</p> <p>f. To ensure student's holistic development, A parent meeting with Mentor is proposed at least once in a semester and prior invitation must be sent through mail or text message. Mentor is supposed to be in touch regularly with subject teacher for better understanding of student's performance.</p> <p>g. If student is participating in any extracurricular activities, certificate will be uploaded in mentor form with the approval of concerned mentor.</p>	All HODs & Dean A to examine
5.	Free courses like coursera, edx etc by Head SDFS	<p>a. Head SDFS represented the points related to free courses.</p> <p>b. Revised internship policy is in process where (120 hours) 90 hours internship + 30 hours free course proposed.</p> <p>c. HODs were asked to inform students regarding registration of these courses based on their interest.</p> <p>d. It was intimated that no limitations for CISCO Academy free courses are for CS Branch students. Any number of students can register for the same as per their interest.</p>	HODs to examine and encourage students to focus on their soft skills.
6.	Closing Remarks	<p>Director closed the meeting with following points: -</p> <p>a. All the points of discussion should be honored.</p> <p>b. HODs direct involvement is anticipated for desired outcome.</p> <p>c. Everyone to keep themselves and their families safe and take required measures.</p> <p>d. Every suggestion is valuable for the development of entire system.</p>	



Dr. Anil Ahlawat
IQAC Coordinator

Distribution:

- Director, Joint Director
- All Concerned

Compliance Report of Minutes of IQAC Meeting held on 05th May 2021 at 02:30 PM

Chair: The Director

Participants: Joint Director, Dean Academics, Departmental HODs & IQAC Co-Ordinator's

S.N	Agenda	Point of Discussion/ Decision Taken	Action by	Compliance by Department
1.	Major Activities	<p>a. Director welcomed everyone and appreciated all the KIET members for taking initiatives to support each other in this outbreak. As the COVID-19 Pandemic runs its course, Director suggested to improve the quality of online teaching-learning process to meet the standardize outcomes in order to redirect quality learning material in continuity.</p> <p>b. To mitigate the coronavirus disease, COVID- App was launched and formal appreciation was given to team IT.</p> <p>c. NAAC team will be visiting soon in campus. Referring to NAAC visit, the respective departments were communicated to keep all necessary records and to maintain the data which must be showcased during the visit.</p> <p>d. Dean (A) opined that there should be transparency in academic process and must meet quality parameters.</p> <p>e. Appraisal form was discussed in an elaborative way by Head-HR and brainstorming session was held for further modification.</p> <p>f. Mentoring form - Re-designing in process.</p>	All HODs & IQAC Coordinators to implement.	Relevant Points were shared and discussed with Faculty and Staff Members. NAAC Coordinator has been instructed to keep all the desired documents ready.
2.	COVID-App	<p>a. COVID App was launched by Manager -IT and features were explained in brief by giving example.</p> <p>b. This app is basically for raising the helping hand in this pandemic.</p> <p>Director appreciated the entire team for this achievement in a short period of time.</p>	All IQAC members to publicizes	Publicized with the faculty and staff members.
3.	Modification in appraisal form by Head HR.	<p>a. Mr. Rishi Malhotra, Head HR presented the annual appraisal review and shared the suggestions to be implemented.</p> <p>b. The inputs from faculty members and HODs (Previously discussed were shown). The appraisal form is renamed as 360-degree feedback form.</p> <p>c. Refinement in faculty appraisal review point system for upcoming cycle. Mentoring Points are divided into few sub-points for better assessment and asked by Director to examine. Steep decrease in student feedback was demonstrated.</p> <p>d. In category II-Research and Academic contributions, it is clearly stated that one publication for every faculty member in a session is mandatory.</p>	HR Head to discuss the suggestions came.	Noted

		<p>e. Director, as per suggestions asked Head -HR to examine that marks of ACR is to be increased to 15 or more than that.</p> <p>f. Dr. Vineet Sharma and Dr. AP Shukla were asked to examine the entire discussion and create the bifurcation for marks.</p>		
4.	Mentoring policy: CAPA for marks and attendance by HoD EI	<p>a. Modified Mentoring policy was presented by HOD EI.</p> <p>b. Mentor card was displayed with a goal that the entire information of students' performance and attendance will be added in their card.</p> <p>c. A mentor will be appointed in each semester and he/she will be responsible for filling the CAPA form of students in terms of attendance and special reviews. The mentor from the parent department will continue till final year and meeting with alumni will be conducted on continuous basis.</p> <p>d. Ensuring the entries of Mentoring Form is proposed on every Saturday.</p> <p>e. Three colors are selected to show the performance of the student, red for slow learner, yellow for average and green for Advance Learner to visualize the accuracy.</p> <p>f. To ensure student's holistic development, A parent meeting with Mentor is proposed at least once in a semester and prior invitation must be sent through mail or text message. Mentor is supposed to be in touch regularly with subject teacher for better understanding of student's performance.</p> <p>g. If student is participating in any extracurricular activities, certificate will be uploaded in mentor form with the approval of concerned mentor.</p>	All HODs & Dean A to examine	Relevant Points were shared and discussed with Faculty Members. All the concerned have been instructed for compliance.
5.	Free courses like coursera, edx etc by Head SDFS	<p>a. Head SDFS represented the points related to free courses.</p> <p>b. Revised internship policy is in process where (120 hours) 90 hours internship + 30 hours free course proposed.</p> <p>c. HODs were asked to inform students regarding registration of these courses based on their interest.</p> <p>d. It was intimated that no limitations for CISCO Academy free courses are for CS Branch students. Any number of students can register for the same as per their interest.</p>	HODs to examine and encourage students to focus on their soft skills.	Information shared with students.

6.	Closing Remarks	<p>Director closed the meeting with following points: -</p> <ul style="list-style-type: none"> a. All the points of discussion should be honored. b. HODs direct involvement is anticipated for desired outcome. c. Everyone to keep themselves and their families safe and take required measures. d. Every suggestion is valuable for the development of entire system. 		Noted for compliance.
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Dr. Shailendra Kumar Tiwary
HoD
Civil Engineering

KIET GROUP OF INSTITUTIONS, GHAZIABAD

Department of Electronics & Instrumentation Engineering

Compliance Report of MoM, IQAC Meeting, 21st & 28th July 2020

S. No.	Agenda	Point of Discussion	Action by	Action taken
1	Free courses like coursera, edx etc by Head SDFS	<p>a. Head SDFS represented the points related to free courses.</p> <p>b. Revised internship policy is in process where (120 hours) 90 hours internship + 30 hours free course proposed.</p> <p>c. HoDs were asked to inform students regarding registration of these courses based on their interest.</p> <p>d. It was intimated that no limitations for CISCO Academy free courses are for CS Branch students. Any number of students can register for the same as per their interest.</p>	HoDs to examine and encourage students to focus on their soft skills.	<p>All students of 3rd year EIE have been informed to register in two courses.</p> <p>A google form has been floated for taking students choice in Coursera, CISCO and EDX online courses. The form has been filled by all 3rd year EIE students. The list of interested students in EDX and CISCO have been forwarded to Dr. Vipin Kr. and Dr. Arun Tripathi. License already activated for those given consent for EDX. Lists attached.</p>
2	Mentoring policy: CAPA for marks and attendance by HoD EI	<p>a. Modified Mentoring policy was presented by HoD EI.</p> <p>b. Mentor card was displayed with a goal that the entire information of students' performance and attendance will be added in their card.</p> <p>c. A mentor will be appointed in each semester and he/she will be responsible for filling the CAPA form of students in terms of attendance and special reviews. The mentor from the parent department will continue till final year and meeting with alumni will be conducted on continuous basis.</p>	All HoDs & Dean A to examine	All suggestions were noted and the re- modified policy has been sent to the office of Dean Academics by HoD EIE.

		<p>d. Ensuring the entries of Mentoring Form is proposed on every Saturday.</p> <p>e. Three colors are selected to show the performance of the student, red for slow learner, yellow for average and green for Advance Learner to visualize the accuracy.</p> <p>f. To ensure student's holistic development, A parent meeting with Mentor is proposed at least once in a semester and prior invitation must be sent through mail or text message. Mentor is supposed to be in touch regularly with subject teacher for better understanding of student's performance.</p> <p>g. If student is participating in any extracurricular activities, certificate will be uploaded in mentor form with the approval of concerned mentor.</p>		
3.	Major Activities	c. NAAC team will be visiting soon in campus. Referring to NAAC visit, the respective departments were communicated to keep all necessary records and to maintain the data which must be showcased during the visit	All HODs & IQAC Coordinators to implement.	Data and document preparation under progress.

Dr. Sumita Ray Chaudhuri
HoD, EIE

Students Intrested in EDX course (EIE Deptt.)

Name	Roll no.	Mobile no.	KIET Email id
Lavish Chandani	1802932013	7992176006	lavish.1822ei1012@kiet.edu
Afraz Khan	1802932001	9326141565	afraz.1822ei1001@kiet.edu
Shubham Sachan	1802932025	6388694493	shubham.1822ei1024@kiet.edu
vishwas garg	1802932031	8743989928	vishwas.1822ei1030@kiet.edu
Jaya Dubey	1802932008	6388707066	jaya.1822ei1009@kiet.edu
Kritika Singh	1802932012	8795905705, 6387363942	kritika.1822ei1011@kiet.edu
Nikhil Parashar	1802932018	6396189707	nikhil.1822ei1016@kiet.edu
Vishal rathi	1802932030	9549115981	vishal.1822ei1029@kiet.edu
Utkarsh Verma	1802932029	9.17467E+11	utkarsh.1822ei1034@kiet.edu
Kanishk Khurana	1802932009	7417335661	kanishk.1822ei1035@kiet.edu
Tanya Gupta	1802932027	9718904632	tanya. 1822ei1026@kiet.edu
Kashish karnwal	1802932010	8384852590	kashish.1822ei1036@kiet.edu

Students Intrested in CISCO course (EIE Deptt.)

Name	Roll no.	Mobile no.	KIET Email id
Mohmad Asif Lone	1802932016	9149785873	mohmad.1822ei1037@kiet.edu
Pravesh Poonia	1802932021	6395003448	pravesh.1822ei1019@kiet.edu
Mansi Kushwaha	1802932014	8743990784	mansi.1822ei1013@kiet.edu
Ekansh Agarwal	1802932004	7599305015	ekansh.1822ei1005@kiet.edu
annanya rajpal	1802932002	8929644025	annanya.1822ei1002@kiet.edu
Megha jain	1802932015	6395787861	megha.1822ei1014@gmail.com
Ruchi Kushwaha	1802932023	9368344307	ruchi.1822ei1021@kiet.edu
Nikita Ray	1802932019	8265805563	nikita.1822ei1017@kiet.edu
Ayush Khare	1702932011	7408179460	ayush.1721ei1013@kiet.edu
Sandesh singh rajput	1802932024	9058590660	sandesh.1822ei1022@kiet.edu
JATIN GOEL	1802932007	7880362153	jatin.1822ei1008@kiet.edu
Yogesh Kumar	1802932033	8193062887	Yogesh.1822ei1032@kiet.edu
Kashish karnwal	1802932010	8384852590	kashish.1822ei1036@kiet.edu
Krishna Kant Gaur	1802932011	7055893264	Krishna.1822ei1010@kiet.edu
piyush gupta	1802932020	8400008745	piyush.1822ei1018@kiet.edu

Compliance Report on Minutes of IQAC Meeting held on 05th May 2021: EN

Chair: Director

Participants: Joint Director, Dean Academics, Departmental HODs & IQAC coordinator's

S.N	Agenda	Point of Discussion/ Decision Taken	Action by	Action Taken
1	Major Activities	a) Director welcomed everyone and appreciated all the KIET members for taking initiatives to support each other in this outbreak. As the COVID-19 Pandemic runs its course, Director suggested to improve the quality of online teaching-learning process to meet the standardize outcomes in order to redirect quality learning material in continuity. b) To mitigate the coronavirus disease, COVID- App was launched and formal appreciation was given to team IT. c) NAAC team will be visiting soon in campus. Referring to NAAC visit, the respective departments were communicated to keep all necessary records and to maintain the data which must be showcased during the visit. d) Dean (A) opined that there should be transparency in academic process and must meet quality parameters. e) Appraisal form was discussed in an elaborative way by Head-HR and brainstorming session was held for further modification. f) Mentoring form - Re-designing in process.	All HODs & IQAC Coordinators to implement.	c. The NAAC coordinators in the department are working towards updating of records/data.
2	COVID-App	a) COVID App was launched by Manager -IT and features were explained in brief by giving example. b) This app is basically for raising the helping hand in this pandemic. Director appreciated the entire team for this achievement in a short period of time.	All IQAC members to publicizes	a. The information has been shared with faculty and staff members of the department.
4	Mentoring policy: CAPA for marks and attendance by HoD EI	a) Modified Mentoring policy was presented by HOD EI. b) Mentor card was displayed with a goal that the entire information of students' performance and attendance will be added in their card. c) A mentor will be appointed in each semester and he/she will be responsible for filling the CAPA form of students in terms of attendance and special reviews. The mentor from the parent department will continue till final year and meeting with alumni will be conducted on continuous basis.	All HODs & Dean A to examine	The details of mentoring policy have been shared with all the faculty members of the department.

Compliance Report on Minutes of IQAC Meeting held on 05th May 2021: EN

S.N	Agenda	Point of Discussion/ Decision Taken	Action by	Action Taken
		d) Ensuring the entries of Mentoring Form is proposed on every Saturday. e) Three colors are selected to show the performance of the student, red for slow learner, yellow for average and green for Advance Learner to visualize the accuracy. f) To ensure student's holistic development, A parent meeting with Mentor is proposed at least once in a semester and prior invitation must be sent through mail or text message. Mentor is supposed to be in touch regularly with subject teacher for better understanding of student's performance. g) If student is participating in any extracurricular activities, certificate will be uploaded in mentor form with the approval of concerned mentor.		
5	Free courses like coursera, edx etc by Head SDFS	a) Head SDFS represented the points related to free courses. b) Revised internship policy is in process where (120 hours) 90 hours internship + 30 hours free course proposed. c) HODs were asked to inform students regarding registration of these courses based on their interest. d) It was intimated that no limitations for CISCO Academy free courses are for CS Branch students. Any number of students can register for the same as per their interest.	HODs to examine and encourage students to focus on their soft skills.	C, The information has been shared with faculty members of the department and students.

Dr. Neeraj Kumar Gupta
HoD, EN



KIET Group of Institutions, Ghaziabad

KIET School of Computer Application

(An ISO – 9001: 2015 Certified & 'A' Grade accredited Institution by NAAC)



Compliance Report of IQAC Meeting conducted on 05th May 2021

Sr No.	Agenda	Compliance status
1.	Point 1 (C): NAAC Visit	All mind-set and well prepared for the visit to be taken by NAAC Team.
2.	Point 1 (D): Academic Transparency	Time-table, Course material and all academic related-activities are well-informed to MCA students through emails, counselling sessions and online meets.
3.	Point 1 (F): Mentorship Re-designing	Currently, mentor sessions are smoothly conducted as per the assigned time-table slots. Department will follow the re-designed format as and when finalized.
4.	Point 2: COVID-App	Information circulated among all faculty and staff members by the undersigned and an official mail is also circulated by ITSS Team elaborating the purpose and feature of the COVID-app.
5	Point 4: Mentoring Policy	Modified Mentoring policy is welcomed and try to be followed with distinguished features. Consideration to be made with new mentoring system and scope of improvement with flaws will be suggested after an interval of adoption.
6	Point 5: Free Courses For students	Department is already following the process from past few semesters. Recent updated information (like: No limitation for CISCO Academy Courses) will be circulated to students without fail.

Dr. Ajay Kr. Shrivastava
Head-CA



Sangeta Arora <sangeeta.arora@kiet.edu>

Fwd: Regarding Compliance report of IQAC Meeting, May 05, 2021 (Applied Sciences)

DEAN AC <dean_ac@kiet.edu>
To: Sangeta Arora <sangeeta.arora@kiet.edu>

Sun, May 23, 2021 at 8:17 PM

----- Forwarded message -----

From: **CHANDRA BATRA** <cm.batra@kiet.edu>
Date: Sun, 23 May, 2021, 4:22 PM
Subject: Regarding Compliance report of IQAC Meeting, May 05, 2021 (Applied Sciences)
To: DEAN AC <dean_ac@kiet.edu>

Respected Sir

As per discussion in IQAC meeting held on May 05, 2021. Following decision has been taken:

1. Each mentor will fill the entries in the mentoring forms of students on every saturday.
2. To update and upgrade the student's performance, a parent meeting with mentor will be organized once in a semester.
3. For better understanding of student's performance a regular meeting will be organized with mentor and concern subject teacher.
4. Certificate of participation of concern student in any extracurricular activity will be uploaded in mentor form.

--

With Regards



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KIET Group of Institutions

**Delhi-NCR, Meerut Road (NH-58)
Ghaziabad - 201206**



Dr. C. M. Batra

Professor & Head

Department of Applied Sciences

M.Sc., Ph. D (Mathematics)

Mob.: +91 9873725677



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Sangeeta Arora <sangeeta.arora@kiet.edu>

Fwd: Compliance report of IQAC Meeting held on 5th May 2021

DEAN AC <dean_ac@kiet.edu>

Tue, May 25, 2021 at 12:26 PM

To: Sangeeta Arora <sangeeta.arora@kiet.edu>



KIET Group of Institutions

Delhi-NCR, Meerut Road (NH-58) Ghaziabad -
201206

Prof. (Dr.) Anil K. Ahlawat

Dean (Academics), Professor (CSE)

Mob.: +91 9891616861

www.kiet.edu

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Attachments area

----- Forwarded message -----

From: **ASHISH KARNWAL** <ashish.karnwal@kiet.edu>

Date: Tue, May 25, 2021 at 12:17 PM

Subject: Fwd: Compliance report of IQAC Meeting held on 5th May 2021

To: DEAN AC <dean_ac@kiet.edu>

Respected Sir,

Please find the compliance report of the ME Department, with reference to the IQAC meeting held on 5th May 2021.

----- Forwarded message -----

From: **RUPESH CHALISGAONKAR** <rupesh.chalisgaonkar@kiet.edu>

Date: Mon, May 24, 2021 at 6:53 PM

Subject: Compliance report of IQAC Meeting held on 5th May 2021

To: HOD Mechanical <hodme@kiet.edu>, ASHISH KARNWAL <ashish.karnwal@kiet.edu>

Dear sir, please find following points related to the compliance report of IQAC Meeting held on 5th May 2021.

1. Agenda 1 C: Department has sent all NAAC data related to it as and when asked to Dean office.
2. Agenda 2 COVID APP: All faculty members were informed (By mail) and told to install COVID App to get help and also give help through it.

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Thanks and Regards

Dr. Rupesh Chalisgaonkar

Professor & Additional Head (ME)

B.E., M.E., Ph.D.(NIT Kurukshetra)

Mob.: +91 9899916452

Delhi-NCR, Meerut Road (NH-58)
Ghaziabad - 201206



<https://www.youtube.com/watch?v=UbeLliGJyrk>



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Best Regards,



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Delhi-NCR, Meerut Road (NH-58)
Ghaziabad - 201206

Dr. Ashish Karnwal

HOD - ME and CAM (Center of Automotive Mechatronics)

KIET Group of Institutions

Advanced Diploma in Automotive Mechatronics (ADAM) - Skill
development course in association with **Mercedes-Benz India**
Ltd.

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Deptt: Introduction: <https://www.youtube.com/watch?v=UbeLliGJyrk>

Shaping Young Minds with Skill Oriented & Value Based Education.



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Compliance report of IQAC Meeting held on 5th May 2021

KIET SCHOOL OF PHARMACY

S.NO	AGENDA	ACTION TAKEN
1	Quality of the content used in academic process	All faculty members are using PPT's, Animations, Self-recorded videos for teaching purpose. Faculty members are also making use of latest research and review articles, NPTEL resources for preparing teaching content.
2	Uploading of CT-1 marks	Completed by all faculty members.
3	Action taken for slow learners	All faculty members have given assignments and done counselling for motivation of slow learners. Also, difficult topics are Invited from them and discussed separately in a MS teams call.
4	COVID-app developed by IT dept.	Most of the faculty members have downloaded the app and are using it.
5	Mentoring	<ul style="list-style-type: none"> ➤ In current pandemic situation, every faculty member is in touch with their mentees telephonically on daily basis. ➤ Mentoring of students is done by faculty members regularly, telephonically/ through MS teams/ WhatsApp. ➤ Mentoring entry is done in ERP portal regularly. ➤ Many faculty members have already interacted with parents of their mentees, few shall be fixing virtual meeting in future. ➤ Uploading of extracurricular activities certificates for mentees have also been done/ in process. ➤ Many mentees especially PG students have been encouraged and are involved in review paper writing. ➤ CAPA form is not visible in ERP, entries are pending.
6	Free courses like Coursera, edx etc.	<p>To boost up the job opportunities and career options, all the students of B.Pharm have been encouraged to enroll themselves for some certified MOOC's. Therefore, the following courses have been identified from various platforms for different batches. From this list the students have to select atleast one suitable Coursera course of their interest. Additionally, they can also register themselves for Courses offered by Edx.</p> <p>FIRST YEAR COURSERA</p> <ul style="list-style-type: none"> A. Chemicals and Health B. Introduction to Forensic Science C. Drugs, Drug Use, Drug Policy and Health D. COVID -19 Training for Healthcare workers <p>Edx</p> <ul style="list-style-type: none"> A. Introduction to Food and Health B. The Immune System-Part I

		<p>C. CARE: Nutrition in Ageing D. Respiration in the Human Body E. Cell Biology: Transport F. Medical Terminology</p> <p>SECOND YEAR COURSERA A. Advanced Chemistry B. Intellectual Property in Healthcare Industry C. Drug Commercialization D. Medicinal Chemistry: The Molecular Basis Of Drug Discovery E. Drugs, Drug Use, Drug Policy and Health F. COVID -19 Training for Healthcare workers</p> <p>Edx: A. Drug Discovery and Medicinal Chemistry B. Food as Medicine: Preventing and Reversing Chronic diseases C. Drug discovery and its target D. Medical Terminology E. Introduction to Pharmacology</p> <p>NPTEL/SWAYAM A. Current Regulatory Requirements for conducting the clinical trials in India for investigational new Drugs.</p> <p>THIRD YEAR COURSERA A. Drug Commercialization (for students who are studying DRA as minor specialization) B. Industrial Biotechnology (for all other students who are NOT studying DRA as minor specialization)</p> <p>Edx: A. Principles of Health Law and Regulatory issues B. Viruses and How to Beat Them: Cells, Immunity and Vaccines</p>
7	Modification in appraisal form	<p>Some suggestions from faculty members:</p> <ul style="list-style-type: none"> ➤ Departmental and Institutional Committee Members marks should be of equal weightage. ➤ Research points should not be mandatory. As many faculties are giving more focus on academics related activities. ➤ There should be weightage for M. Pharm as well as B. Pharm final year projects as it demands significant time for project writing and thesis writing. ➤ Some credit for social welfare contributions can be awarded, to uplift morale of the doer.

Department of Information Technology
Compliance Report of IQAC Meeting held on 05th May 2021 at 02:30PM

S.N	Agenda	Point of Discussion	Action Taken
1	COVID-App	a. COVID App was launched by Manager -IT and features were explained in brief by giving example. b. This app is basically for raising the helping hand in this pandemic.	Information Shared with Faculty , Staff and Students
2	Free courses like coursera, edx etc by Head SDFS	a. Head SDFS represented the points related to free courses. b. HODs were asked to inform students regarding registration of these courses based on their interest.	Department informed to the students and motivate them to register in the courses .
3	Closing Remarks	Director closed the meeting with following points: - a. All the points of discussion should be honored. b. HODs direct involvement is anticipated for desired outcome. c. Everyone to keep themselves and their families safe and take required measures. d. Every suggestion is valuable for the development of entire system.	IQAC Feedback has been passed to the faculty members



HOD-IT

S.N	Agenda	Point of Discussion/ Decision Taken	Action by	Action Taken	Status
1.	Major Activities	<p>a. Director welcomed everyone and appreciated all the KIET members for taking initiatives to support each other in this outbreak. As the COVID-19 Pandemic runs its course, Director suggested to improve the quality of online teaching- learning process to meet the standardize outcomes in order to redirect quality learning material in continuity.</p> <p>b. To mitigate the coronavirus disease, COVID- App was launched and formal appreciation was given to team IT.</p> <p>c. NAAC team will be visiting soon in campus. Referring to NAAC visit, the respective departments were communicated to keep all necessary records and to maintain the data which must be showcased during the visit.</p> <p>d. Dean (A) opined that there should be transparency in academic process and must meet quality parameters.</p> <p>e. Appraisal form was discussed in an elaborative way by Head- HR and brainstorming session was held for further modification.</p> <p>f. Mentoring form - Re-designing in process.</p>	All HODs & IQAC Coordinators to implement.	Information and instructions about COVID App, NAAC Visit transparency about appraisal process and E Mentoring to all faculty members of department have been given.	Done
2.	COVID-App	<p>a. COVID App was launched by Manager -IT and features were explained in brief by giving example.</p> <p>b. This app is basically for raising the helping hand in this pandemic. Director appreciated the entire team for this achievement in a short period of time.</p>	All IQAC members to publicizes	Details of COVID app have been shared with faculty members of department. Dr Sanjeev Sharma is appointed as departmental coordinator.	Done

3.	Modification in appraisal form by Head HR.	<p>a. Mr. Rishi Malhotra, Head HR presented the annual appraisal review and shared the suggestions to be implemented.</p> <p>b. The inputs from faculty members and HODs (Previously discussed were shown). The appraisal form is renamed as 360- degree feedback form.</p> <p>c. Refinement in faculty appraisal review point system for upcoming cycle. Mentoring Points are divided into few sub- points for better assessment and asked by Director to examine. Steep decrease in student feedback was demonstrated.</p> <p>d. In category II-Research and Academic contributions, it is clearly stated that one publication for every faculty member in a session is mandatory.</p> <p>e. Director, as per suggestions asked Head -HR to examine that marks of ACR is to be increased to 15 or more than that.</p> <p>f. Dr. Vineet Sharma and Dr. AP Shukla were asked to examine the entire discussion and create the bifurcation for marks.</p>	HR Head to discuss the suggestions came.	A meeting including Dr Anil Ahlawat, Dr Vineet Sharma, Dr A P Shukla, Dr A K Pandey, Mr Rishi Malhotra and Mr Vinay Ahlawat have been conducted and brainstorming was done on various aspects about part C of annual appraisal form.	Done
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4.	Mentoring policy: CAPA for marks and attendance by HoD EI	<ul style="list-style-type: none"> a. Modified Mentoring policy was presented by HOD EI. b. Mentor card was displayed with a goal that the entire information of students' performance and attendance will be added in their card. c. A mentor will be appointed in each semester and he/she will be responsible for filling the CAPA form of students in terms of attendance and special reviews. The mentor from the parent department will continue till final year and meeting with alumni will be conducted on continuous basis. d. Ensuring the entries of Mentoring Form is proposed on every Saturday. e. Three colors are selected to show the performance of the student, red for slow learner, yellow for average and green for Advance Learner to visualize the accuracy. f. To ensure student's holistic development, A parent meeting with Mentor is proposed at least once in a semester and prior invitation must be sent through mail or text message. Mentor is supposed to be in touch regularly with subject teacher for better understanding of student's performance. g. If student is participating in any extracurricular activities, certificate will be uploaded in mentor form with the approval of concerned mentor. 	All HODs & Dean A to examine	Information regarding new mentoring policy have been shared with faculty members of department.	Done
5.	Free courses like coursera, edx etc by Head SDFS	<ul style="list-style-type: none"> a. Head SDFS represented the points related to free courses. b. Revised internship policy is in process where (120 hours) 90 hours internship + 30 hours free course proposed. c. HODs were asked to inform students regarding registration of these courses based on their interest. d. It was intimated that no limitations for CISCO Academy free courses are for CS Branch students. Any number of students can register for the same as per their interest. 	HODs to examine and encourage students to focus on their soft skills.	Departmental coordinator for the same has been appointed and students are motivated to attend the courses.	Done

ECE Compliance Report: Regarding IQAC Meeting held on 5th May 2021

As per the attached **MOM** dated 05.05.2021 point 1.c for NAAC visit preparation, Faculty Members of ECE Department have completed the pending Academic / Admin Work during the suspension of Academic Classes i.e from 10th May 2021 to 19th May 2021 as mentioned below:

1. Uploading of all necessary e-material (Lesson Plan for Theory Subjects, Subject Notes, Quiz, Assignments, Tuts, Material for Weak Students, etc) on KIET Local Moodle to complete e-Course file on Moodle (**Annexure 1**)
2. Uploading of the updated lesson plan (Labs) as per the attached format on KIET Local Moodle to complete Lab Manual on Moodle (**Annexure 2**)
3. Uploading of Mentoring / Counselling details up to CT1 in e-mentor card on KIET – ERP (**Annexure 3**)
4. Uploading of Marks for online CT1 on KIET ERP (**Annexure 4**)
5. Development of all pending self - shoot videos for remaining units of all subjects (**Annexure 5**)
6. Regarding MOOCs Honors Degree AKTU - ECE Department Students Status shared with Dean (A) office (**Annexure 6**)
7. Regarding Free Online Courses from Coursera, EDX and CISCO Academy **shared with Students (Annexure 7)**

HoD (ECE)



HoD ECE Office <hodeceoffice@kiet.edu>

Regarding Online CT-1 Marks Uploading on KIET ERP for B.Tech ECE IV, VI & VIII Semester || On or Before 10th May 2021 || EVEN Semester Session 2020-21

HoD ECE Office <hodeceoffice@kiet.edu>

Sat, May 8, 2021 at 3:05 PM

To: Amit Kumar <amit.kumar.ece@kiet.edu>, PRAVESH SINGH <pravesh.singh@kiet.edu>, MANISH SINGH <manish.singh.ece@kiet.edu>, "N. R. SRIVASTAVA" <nr.srivastava@kiet.edu>, Himanshu Sharma <himanshu.sharma@kiet.edu>, pooja.tyagi@kiet.edu, SHIPRA SRIVASTAVA <shipra.srivastava@kiet.edu>, Parvin Kaushik <parvin.kaushik@kiet.edu>, Ankit Goel <ankit.goel@kiet.edu>, BALRAM TAMRAKAR <balram.tamrakar@kiet.edu>, satya.singh@kiet.edu, RUCHITA GAUTAM <ruchita.gautam@kiet.edu>, vipin.verma@kiet.edu, Mohit Tyagi <mohit.tyagi@kiet.edu>, ragini sharma <ragini.sharma@kiet.edu>, Sachin Kumar Tyagi <sachin.tyagi@kiet.edu>, Shubham Shukla <shubham.shukla@kiet.edu>, HUNNY PAHUJA <hunny.pahuja@kiet.edu>, Rochak Bajpai <rochak.bajpai@kiet.edu>, paramanand.sharma@kiet.edu, VAISHALI KIKAN <vaishali.kikan@kiet.edu>, DIKSHA SINGH <diksha.singh@kiet.edu>, ABHISHEK SHARMA <abhishek.sharma@kiet.edu>, richa srivastava <richa.srivastava@kiet.edu>, chirag.arora@kiet.edu, satyam.mishra@kiet.edu, abhishek.ece@kiet.edu, swati.maheshwari@kiet.edu, sonia.gauri@kiet.edu, prateek.gupta@kiet.edu, nitin.girharwal@kiet.edu, amit.arora@kiet.edu, AMIT KUMAR <amit.kumar.mca@kiet.edu>, Sonia Gouri <sonia.gouri@kiet.edu>
Cc: "Cc:" <drsanjaysharma@kiet.edu>, vibhav.sachan@kiet.edu, RUCHITA GAUTAM <ruchita.gautam@kiet.edu>

Respected Faculty Members,
Greetings !!

Hope you all are safe and doing well !

As per the trailing mail from Dean (A) point no. 2, it has been decided that the portal will remain open till 10th May, 2021 to upload Online CT-1 marks.

In view of the above, all the faculty members are hereby requested to upload the marks of Online CT-1 for B.Tech ECE IV, VI & VIII Semester on KIET ERP On or Before 10th May (Monday) @ 10 AM.

All the class coordinators are also requested to ensure the uploading of marks for your respective class section and submit the assurance report by 10th May 2021 (Monday), @ 11 AM.

Stay Home & Stay Safe !!

Thanks & Regards



HoD Office (ECE)
KIET Group of Institutions
13 Km Stone, Ghaziabad- Meerut Road
Ghaziabad, U.P.
hodeceoffice@kiet.edu | <http://www.kiet.edu>

----- Forwarded message -----

From: DEAN AC <dean_ac@kiet.edu>

Date: Thu, Apr 29, 2021 at 2:04 PM

Subject: Regarding Question Paper Format and Uploading of marks on Portal

To: <faculty@kiet.edu>

Cc: DIRECTOR OFFICE <directoroffice@kiet.edu>, Joint Director <jointdirector@kiet.edu>, <facultyhod@kiet.edu>, Controller Examination <coe@kiet.edu>, Vinay Ahlawat <vinay.ahlawat@kiet.edu>

Dear All,

Greetings!

As you know that CT-1 examination (Even Semester 2020-21) has ended today i.e. 29th April 2021. As far as the question paper uploading of CT-1 examination (Even Semester 2020-21) on ERP is concerned, kindly note the following:

1. Instead of 100 objective type questions, upload only 50/25 questions as per format of question paper for the subjects for which approval was taken on ERP based on the weightage of CO's included in the paper so as to maintain the course outcome percentage by keeping in mind that each (CO-1 & CO-2) is divided according to weightage assigned in question paper (For example:- if 70% questions were included from CO1 and 30% questions from CO2 out of 100 questions then maintain same weightage during the uploading of 50/25 questions on KIET ERP).
2. As per norms, previously the portal was open for 3 days after completion of exam, but due to current situation, many of our faculty members are affected due to COVID -19. It has been decided that this time portal will remain open till 10th May, 2021 to upload CT-1 marks. In case any faculty member is somehow unable to upload marks till date then special permission can directly be taken from Dean Academics to extend the date.
3. The correct question (in case of 50 questions) will have a weightage of +2 marks and wrong answer has the weightage of -0.5 (25% negative marking) mark and in case of 25 questions weightage of +4 marks and wrong answer has the weightage of -1 (25% negative marking) mark.

We pray for quick control of the COVID 19 Pandemic, for the healing of those affected, their families and health care personnel. Remember humanity has seen worse, and every time we have bounced back. Being hopeful is the key.

Stay home; Stay safe!

Prof. (Dr.) Anil K. Ahlawat



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Dean (Academics), Professor (CSE)

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Attachments area

S No	Sem	Sec	Subject Name	Faculty Name	Uploading of Marks for online CT1 on KIET ERP
1	IV	A	KEC 401 Communication Engineering	Dr Abhishek Sharma (AS)	Uploaded
2	IV	A	KEC 402 Analog Circuits (AC)	Dr Richa Srivastava (RS)	Uploaded
3	IV	A	KEC 403 Signal System (SS)	Mr Hunny Pahuja (HP)	Uploaded
4	IV	B	KEC 402 Communication Engineering (CE)	Dr Abhishek Sharma (AS)	Uploaded
5	IV	B	KEC 403 Analog Circuits (AC)	Dr Richa Srivastava (RS)	Uploaded
6	IV	B	KEC 403 Signal System (SS)	Mr Hunny Pahuja (HP)	Uploaded
7	IV	C	KEC 402 Communication Engineering (CE)	Dr Parvin Kumar (PK)	Uploaded
8	IV	C	KEC 403 Analog Circuits (AC)	Mr Vipin Verma (VV)	Uploaded
9	IV	C	KEC 402 Signal System (SS)	Dr Pravesh Singh (PS)	Uploaded
10	VI	A	KEC-601 Digital Communication (DC)	Mr Rochak Bajpai (RB)	Uploaded
11	VI	A	KEC-602 Control System (CS)	Mr Balram Tamrakar (BT)	Uploaded
12	VI	A	KEC-603 EMFT & Antenna (EMFT)	Ms Vaishali Kikan (VK)	Uploaded
13	VI	A	KEC-063 Data Communication Networks (DCN)	Dr Ruchita Gautam (RG)	Uploaded
14	VI	B	KEC-601 Digital Communication (DC)	Mr Rochak Bajpai (RB)	Uploaded
15	VI	B	KEC-602 Control System (CS)	Mr Balram Tamrakar (BT)	Uploaded
16	VI	B	KEC-603 EMFT & Antenna (EMFT)	Ms Vaishali Kikan (VK)	Uploaded
17	VI	B	KEC-063 Data Communication Networks (DCN)	Ms. Diksha Singh (DS)	Uploaded
18	VI	C	KEC-601 Digital Communication (DC)	Dr. Himanshu Sharma (HS)	Uploaded
19	VI	C	KEC-602 Control System (CS)	Dr. Pravesh Singh (PS)	Uploaded
20	VI	C	KEC-603 EMFT & Antenna (EMFT)	Ms. Ragini Sharma	Uploaded
21	VI	C	KEC-063 Data Communication Networks (DCN)	Ms. Diksha Singh (DS)	Uploaded
22	VI	C	KOE-062 Embedded System (ES)	Mr. Vipin Verma	Uploaded
23	VIII	A	ROE-083 Machine Learning (ML)	Dr Himanshu Sharma (HS)	Uploaded
24	VIII	A	REC - 080 Electronic Switching (ES)	Ms Pooja Tyagi (PT)	Uploaded
25	VIII	A	REC-085 Wireless & Mobile Communication (WMC)	Mr. Mohit Tyagi(MT)	Uploaded
26	VIII	B	ROE-083 Machine Learning (ML)	Mr N R Srivastava (NRS)	Uploaded
27	VIII	B	REC – 080 Electronic Switching (ES)	Ms Pooja Tyagi (PT)	Uploaded
28	VIII	B	REC-085 Wireless & Mobile Communication (WMC)	Dr V K Sachan (VK)	Uploaded
29	VIII	C	ROE-083 Machine Learning (ML)	Mr. Sachin Tyagi	Uploaded
30	VIII	C	REC – 080 Electronic Switching (ES)	Ms. Shiipra Srivastava	Uploaded
31	VIII	C	REC-085 Wireless & Mobile Communication (WMC)	Mr. SP Singh	Uploaded

S. No.	Sem	Subject Code	Subject Name	Name of Faculty Members	Syllabus upto CT-1	Syllabus upto CT-2	Syllabus upto PUE	Total	Total No. of Planned Videos	Total Video Developed	Total %age Coverage
					30%	30%	40%	100%			
1	IV	KEC 401	Communication Engineering	Dr. Abhishek Sharma + Dr. Parvin Kaushik	30	30	40	100	40	40	100
2	IV	KEC 402	Analog Circuit	Dr. Richa Srivastava + Mr. Vipin Verma	30	30	40	100	36	36	100
3	IV	KEC 403	Signal System	Dr Pravesh Singh + Mr Hunny Pahuja	30	30	32.5	92.5	40	37	92.5
4	VI	KEC 601	Digital Communication	Dr Himanshu Sharma + Mr Rochak Bajpai	30	30	30	90	40	37	92.5
5	VI	KEC 602	Control System	Mr Balram Tamrakar + Dr Pravesh Singh	30	30	15	75	40	28	70
6	VI	KEC 603	Antenna & Wave Propagation	Ms Ragini Sharma + Ms Vaishali Kikan	30	30	40	100	41	41	100
7	VI	KEC 062	Data Communication Network	Dr Ruchita Gautam + Ms Diksha Singh	30	30	40	100	40	40	100
8	VI	KEC 064	Embedded System	Dr Shubham Shukla + Mr Vipin Verma	30	15	15	38	40	16	40
9	VIII	ROE 083	Machine Learning	Dr. Himanshu Sharma + Mr. Sachin Tyagi + Mr Neelesh Ranjan Srivastava	30	15	30	75	40	28	70
10	VIII	REC 080	Electronic Switching	Ms Pooja Tyagi + Ms Shipra Srivastava	30	30	40	100	40	39	97.50
11	VIII	REC 085	Wireless and Mobile Communication	Mr Mohit Tyagi + Mr SP Singh	30	15	15	60	40	28	70



Regarding MOOCs Honors Degree AKTU - Students Status || ECE Department

HoD ECE Office <hodeceoffice@kiet.edu>

To: YADUVIR SINGH <yaduvir.singh@kiet.edu>, DEAN AC <dean_ac@kiet.edu>

Cc: "Cc:" <drsanjaysharma@kiet.edu>, vibhav.sachan@kiet.edu, RUCHITA GAUTAM <ruchita.gautam@kiet.edu>, HUNNY PAHUJA <hunny.pahuja@kiet.edu>

Dear Sir,
Greetings !!

Hope you are safe and doing well !

As per the trailing mail, please find attached the status of B.Tech ECE students who are expected to earn an honors degree as per the given proforma.

Thanks & Regards



HoD Office (ECE)

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hodeceoffice@kiet.edu | http://www.kiet.edu

----- Forwarded message -----

From: YADUVIR SINGH <yaduvir.singh@kiet.edu>

Date: Wed, 5 May 2021 at 9:41 AM

Subject: MOOCs Honors Degree AKTU - Students Status

To: DR. NEERAJ KR. Gupta <neeraj.gupta@kiet.edu>, VINEET SHARMA <vineet.sharma@kiet.edu>, ADESH PANDEY <ak.pandey@kiet.edu>, <drsanjaysharma@kiet.edu> <shailendra.tiwary@kiet.edu>, ASHISH KARNWAL <ashish.karnwal@kiet.edu>, ATUL KANT PIYOOSH <atul.piyoosh@kiet.edu>, RUPESH CHALISGAONKAR <rupesh.chali.kumar@kiet.edu>, A. P. SHUKLA <ap.shukla@kiet.edu>, ARVIND SHARMA <arvind.sharma.en@kiet.edu>, Dr. Sanjeev Kumar <sanjeev.yadav@kiet.edu>
Cc: DEAN AC <dean_ac@kiet.edu>, DIRECTOR OFFICE <directoroffice@kiet.edu>

Dear Sir/Madam

In reference of trailing mail.....

As per the AKTU circular (for B Tech students) attached from batch 2018-19 for Honors Degree students have to earn extra 20 credits from NPTEL courses as per the list of cc
Next year passing out batch (Batch 2018-19) students have the opportunity to earn honors degrees if they are doing required courses of NPTEL.

Kindly share the status of students who are expected to earn an honors degree from your department in the attached proforma.

The tentative list of courses for next semester is given by NPTEL as per the deadlines given in the table below (List of courses attached).

TIMELINE	4 Weeks (SET 1)	8 Weeks (SET 1)	12
Start of Course	July 26, 2021	July 26, 2021	July
End of Course	August 20, 2021	September 17, 2021	Octob
Exam Dates - 1	26 September 2021 - 2 Sessions on each date : 9am - 12 noon; 2pm - 5pm		23 October 20
Open enrollment to the Course	May, 20 2021(Tentative)		
Close enrollment to the Course	August 02,2021		
Open exam registration form	Jun, 17 2021(Tentative)		
Close exam registration form	Aug 20, 2021		

Kindly motivate the students for registering NPTEL MOOCs timely required for Honors degree.



Past, Present and Future of Electrical and Electronics Engineering

Warm Regards



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Shaping Young Minds with Skill Oriented & Value Based Education.

PROF YADUVIR SINGH
ASSOCIATE PROFESSOR

Department of Electrical & Electronics Engineering

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----- Forwarded message -----

From: **DEAN AC** <dean_ac@kiet.edu>

Date: Mon, Nov 30, 2020 at 2:03 PM

Subject: MOOCs Honors Degree AKTU - Students Status || by 4th Dec'20

To: <facultyhod@kiet.edu>, KIET Addl HoDs <addlhod@kiet.edu>

Dear Madam/Sir

Greetings.....

Kindly find the attached proforma for the MOOCs Honors degree AKTU.

Kindly provide the detail of students eligible for honors degree and status of students certifications detail as per attached proforma by 4th Dec'20.

The latest circular AKTU is also attached herewith.

Thanks

Warm Regards



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Prof. (Dr.) Anil K. Ahlawat

Dean (Academics), Professor (CSE)

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Attachments area



ECE-Details of students for MOOC (Hons).xlsx

16K

Detail of Students - MOOCs for Honors Degree (as per AKTU List) - Batch 2019-20							
S. No.	Roll No	Name of the student	Eligibility (Yes/NO)	Name of the Certified Courses (As per Hns Degree Requirement)			
				Course - 1	Course - 2	Course - 3	Course - 4
1	1900290310148	Shikhar Gaur	Yes	Development soft skills and personality	Enhancing soft skills and personality		
2	1900290310063	Hritik Jindal	Yes	Introduction to Python	Developing Soft Skills	Enhancing Soft Skills	
3	1900290310127	Ronit Roushan	Yes	Developing soft skills and personality	Enhancing soft skill and personality		
4	1900290310127	Ronit Roushan	Yes	Developing soft skills and personality	Enhancing soft skill and personality		
5	1900290310146	Shaumitra Sahu	Yes	Developing soft skills and personality	Enhancing soft skill and personality		
6	1900290310135	SAMREEN SIDDIQUI	Yes	Developing soft skills and personality	Enhancing soft skill and personality		
7	1900290310132	Sambhav Gupta	Yes	Introduction to programming in C	Developing soft skills and personality	Enhancing soft skill and personality	
8	1900290310093	Nitya Goel	Yes	Developing soft skills and personality			
9	1900290310182	Unnati Srivastava	Yes	Enhancing soft skills			
10	1900290310069	Kanishka Nagar	Yes	Enhancing soft skills and personality..			
11	1900290310097	Prachi yadav	Yes	Developing Soft skills and Personality			
12	1900290310106	pratik kumar	Yes	Developing Soft Skills and Personality.	Enhancing Soft Skills and Personality.	Introduction to the Internet of Things.	
13	1900290310090	Nikhil Maurya	Yes	Developing soft skills and personality	Enhancing soft skill and personality		
14	1900290310023	Anjali Singh	Yes	Digital systems from logic gates to processors			
15	1900290310026	Anubhav Kulshrestha	Yes	Developing soft skills and personality			
16	1900290310059	Harsh Jaiswal	Yes	Developing soft skills and personality	Enhancing soft skill and personality		
17	1900290310060	Harsh Jha	Yes	Developing soft skills and personalit	Introduction to programming in C		
18	1900290310159	Shruti Yadav	Yes	Developing Soft skills and personality			

19	1900290310101	Prakhar Srivastava	Yes	Devloping soft skills and personality	Enhancing soft skill and personality		
20	1900290310053	Disha Tyagi	Yes	Developing Soft Skills and personality			
21	1900290310064	Iqra Aamin	Yes	Developing Soft Skills and Personality			
22	1900290310029	Arpit Bansal	Yes	Developing soft skills and personality	Enhancing soft skill and personality		
23	1900290310052	Dharmendra Raikwar	Yes	Devloping soft skills and personality	Enhancing soft skill and personality		
24	1900290310051	Devansh Jha	Yes	Devloping soft skills and personality	Enhancing soft skill and personality		
25	1900290310128	Sahil chadha	Yes	Programming for everybody getting started with python			
26	1900290310001	Aakash Tyagi	Yes	Programming with python,getting started with programming	object oriented programming with java		
27	1900290310170	Sparsh	Yes	Developing soft skills and personality			
28	1900290310177	Tanish Chhillar	Yes	Programming for everybody			
29	1900290310058	Harsh Joshi	Yes	Developing Soft Skills and Personality,	Enhancing Soft Skills and Personality	, Programming In Java	
30	1900290310025	Ansh Rastogi	Yes	Devloping soft skills and personality	Enhancing soft skill and personality		
31	1900290310188	Vikash kumar gupta	Yes	Developing soft skill			
32	1900290310129	Sajal gupta	Yes	None			
33	1900290310183	Utkarsh bhardwaj	Yes	introduction to programming in C			
34	1900290310157	Shreyansh Tripathi	Yes	Devloping soft skills and personality	Enhancing soft skill and personality		
35	1900290310174	Sumeet Kumar	Yes	Developing soft skills and personality	Enhancing soft skill and personality		
36	1900290310174	SUMEET KUMAR	Yes	Devloping soft skills and personality	Enhancing soft skill and personality		
37	1900290310154	Shivansh Mittal	Yes	Developing Soft Skills and Personality,	Introduction to Programming in C		
38	1900290310006	Abhishek Kumar Gupta	Yes	Devloping soft skills and personality	Enhancing soft skill and personality	Introduction to Programming in C	
39	1900290310162	Shubhangi Goel	Yes	Development of soft skills and personality			
40	1900290310189	Vivek Kumar	Yes	Enhancing soft skill and personality			

41	1900290310189	Vivek Kumar	Yes	Enhancing soft skill and personality			
42	1900290310144	Shashwat Kapoor	Yes	Developing soft skills and personality			
43	1900290310167	Sonam Singhal	Yes	Enhancing Soft Skills And Personality			
44	1900290310061	HARSH MAHESHWAR	Yes	Developing soft skills and personality	Enhancing soft skill and personality		
45	1900290310169	Soumya Riti	Yes	Enhancing Softskills and Personality			
46	1900290310168	Soumen Bhadra	Yes	Developing soft skills and personality	Enhancing soft skill and personality		
47	1900290310094	Paras Gupta	Yes	Developing Soft Skills and Personality			
48	1900290310187	VIDIT BHARUKA	Yes	DEVELOPING SOFT SKILLS AND PERSONALITY			
49	1900290310069	Kanishka Nagar	Yes	Developing soft skills and personality			
50	1900290310156	Shreya tibrewal	Yes	Developing soft skill and personality			
51	1900290310143	Sharfuddin Mohammad	Yes	NONE			
52	1900290310186	VARTIKA DUEBY	Yes	Developing soft skills and personality	Enhancing soft skill and personality		
53	1900290310179	Tanya Agarwal	Yes	Nil			
54	1900290310173	Sukhad Tyagi	Yes	Nil			
55	1900290310164	Smriti	Yes	Nil (But Interested for Hons. Degree)			
56	1900290310139	SATWIK PAL	Yes	NONE			
57	1900290210140	SAUMYA OJHA	Yes	NIL			
58	1900290310138	Sarvagya awasthi	Yes	introduction to programming in C			
59	1900290310045	Ayush vats	Yes	Developing soft skills and personality	Enhancing soft skill and personality		
60	1900290310045	Ayush vats	Yes	Developing soft skills and personality	Enhancing soft skill and personality		



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anjani.1721ec1034@kiet.edu, ankit.1721ec1036@kiet.edu, anshika.1721ec1050@kiet.edu, anurag.1721ec1038@kiet.edu, archit.1721ec1001@kiet.edu, arnav.1721ec1039@kiet.edu, arpit.1721ec1040@kiet.edu, arpit.1721ec1041@kiet.edu, arshita.1721ec1042@kiet.edu, arya.1721ec1043@kiet.edu, ashish.1721ec1044@kiet.edu, ashu.1721ec1045@kiet.edu, ashtosh.1721ec1046@kiet.edu, astitva.1721ec1047@kiet.edu, aviral.1721ec1048@kiet.edu, aysha.1721ec1049@kiet.edu, ayush.1721ec1200@kiet.edu, bhavesh.1721ec1051@kiet.edu, bhawna.1721ec1209@kiet.edu, chandan.1721ec1053@kiet.edu, charu.1721ec1054@kiet.edu, deepak.1721ec1055@kiet.edu, divyam.1721ec1057@kiet.edu, garima.1721ec1177@kiet.edu, garima.1721ec1167@kiet.edu, hari.1721ec1058@kiet.edu, harshit.1721ec1060@kiet.edu, himanshu.1721ec1062@kiet.edu, hrishabh.1721ec1063@kiet.edu, ishani.1721ec1178@kiet.edu, kanchan.1721ec1002@kiet.edu, kartikey.1721ec1067@kiet.edu, prabhat.1721ec1218@kiet.edu, yash.1721ec1219@kiet.edu, mohammad.1721ec1066@kiet.edu, rashika.1721ec1158@kiet.edu, shikha.1721ec1108@kiet.edu, kshiti.1721ec1070@kiet.edu, madhav.1721ec1179@kiet.edu, mahesh.1721ec1072@kiet.edu, mahima.1721ec1210@kiet.edu, mahima.1721ec1073@kiet.edu, manas.1721ec1074@kiet.edu, manu.1721ec1076@kiet.edu, manuj.1721ec1077@kiet.edu, manushree.1721ec1180@kiet.edu, manvi.1721ec1078@kiet.edu, mayank.1721ec1080@kiet.edu, mayank.1721ec1081@kiet.edu, meghvi.1721ec1082@kiet.edu, mohammad.1721ec1083@kiet.edu, "MOHD. 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Cc: "Dr. Vibhav Kumar Sachan" <vibhavsachan@gmail.com>, "Dr. SANJAY SHARMA" <drsanjaysharma@kiet.edu>, Sachin Kumar Tyagi <sachin.tyagi@kiet.edu>

Greetings of the day!!

Dear Student

As per the instructions given by Honorable Director Sir in reference to online courses for students, I am sending the online courses Registration Manual for Students are 3 separate Registration Manuals for Coursera, EDX, and CISCO Academy.

You are advised to go through the manuals and register yourself at any platform.

1. For Coursera:

- a. Students have to follow steps given in the Coursera Registration Manual, then automatically he/she will get ONE free course from Coursera September 2021.

2. For EDX:

- a. Fill the attached google form and send your entries by 14 May 2021. After that, you will get invitation mail from EDX Portal to your Mail-ID that, you have to follow EDX Registration Manual.

<https://forms.gle/8uSrtvDVTcxg96U56>

3. For CISCO Academy:

- a. Fill the attached google form and send your entries by 14 May 2021. After that, you will get invitation mail from CISCO Portal to your Mail-ID that, you have to follow CISCO Registration Manual.

<https://forms.gle/BCNCgww3M1RAPKmh6>

For any query, you can contact me.



www.kiet.edu

KIET Group of Institutions

**Delhi-NCR, Meerut Road (NH-58)
Ghaziabad - 201206**



Hunny Pahuja

Assistant Professor

Department of Electronics &

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Ph.D. (Pursuing), M.Tech - ECE,

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3 attachments

Cisco Academy Registration Manual.pdf
123K

EDX Registration Manual.pdf
487K

Coursera Registration Manual.pdf
702K

S No	Sem	Sec	Subject Name	Faculty Name	Course File (MOODLE)		
					Part A	Part-B	updated lesson plan (theory subjects)
1	IV	A	KEC 401 Communication Engineering	Dr Abhishek Sharma (AS)	Uploaded	Uploaded	Uploaded
2	IV	A	KEC 402 Analog Circuits (AC)	Dr Richa Srivastava (RS)	Uploaded	Uploaded	Uploaded
3	IV	A	KEC 403 Signal System (SS)	Mr Hunny Pahuja (HP)	Uploaded	Uploaded	Uploaded
4	IV	B	KEC 402 Communication Engineering (CE)	Dr Abhishek Sharma (AS)	Uploaded	Uploaded	Uploaded
5	IV	B	KEC 403 Analog Circuits (AC)	Dr Richa Srivastava (RS)	Uploaded	Uploaded	Uploaded
6	IV	B	KEC 403 Signal System (SS)	Mr Hunny Pahuja (HP)	Uploaded	Uploaded	Uploaded
7	IV	C	KEC 402 Communication Engineering (CE)	Dr Parvin Kumar (PK)	Uploaded	Uploaded	Uploaded
8	IV	C	KEC 403 Analog Circuits (AC)	Mr Vipin Verma (VV)	Uploaded	Uploaded	Uploaded
9	IV	C	KeC 402 Signal System (SS)	Dr Pravesh Singh (PS)	Uploaded	Uploaded	Uploaded
10	VI	A	KEC-601 Digital Communication (DC)	Mr Rochak Bajpai (RB)	Uploaded	Uploaded	Uploaded
11	VI	A	KEC-602 Control System (CS)	Mr Balram Tamrakar (BT)	Uploaded	Uploaded	Uploaded
12	VI	A	KEC-603 EMFT & Antenna (EMFT)	Ms Vaishali Kikan (VK)	Uploaded	Uploaded	Uploaded
13	VI	A	KEC-063 Data Communication Networks (DCN)	Dr Ruchita Gautam (RG)	Uploaded	Uploaded	Uploaded
14	VI	B	KEC-601 Digital Communication (DC)	Mr Rochak Bajpai (RB)	Uploaded	Uploaded	Uploaded
15	VI	B	KEC-602 Control System (CS)	Mr Balram Tamrakar (BT)	Uploaded	Uploaded	Uploaded
16	VI	B	KEC-603 EMFT & Antenna (EMFT)	Ms Vaishali Kikan (VK)	Uploaded	Uploaded	Uploaded
17	VI	B	KEC-063 Data Communication Networks (DCN)	Ms. Diksha Singh (DS)	Uploaded	Uploaded	Uploaded
18	VI	C	KEC-601 Digital Communication (DC)	Dr. Himanshu Sharma (HS)	Uploaded	Uploaded	Uploaded
19	VI	C	KEC-602 Control System (CS)	Dr. Pravesh Singh (PS)	Uploaded	Uploaded	Uploaded
20	VI	C	KEC-603 EMFT & Antenna (EMFT)	Ms. Ragini Sharma	Uploaded	Uploaded	Uploaded
21	VI	C	KEC-063 Data Communication Networks (DCN)	Ms. Diksha Singh (DS)	Uploaded	Uploaded	Uploaded
22	VI	C	KOE-062 Embedded System (ES)	Mr. Vipin Verma	Uploaded	Uploaded	Uploaded
23	VIII	A	ROE-083 Machine Learning (ML)	Dr Himanshu Sharma (HS)	Uploaded	Uploaded	Uploaded
24	VIII	A	REC - 080Electronic Switching (ES)	Ms Pooja Tyagi (PT)	Uploaded	Uploaded	Uploaded
25	VIII	A	REC-085 Wireless & Mobile Communication (WMC)	Mr. Mohit Tyagi(MT)	Uploaded	Uploaded	Uploaded
26	VIII	B	ROE-083 Machine Learning (ML)	Mr N R Srivastava (NRS)	Uploaded	Uploaded	Uploaded
27	VIII	B	REC – 080 Electronic Switching (ES)	Ms Pooja Tyagi (PT)	Uploaded	Uploaded	Uploaded
28	VIII	B	REC-085 Wireless & Mobile Communication (WMC)	Dr V K Sachan (VK)	Uploaded	Uploaded	Uploaded
29	VIII	C	ROE-083 Machine Learning (ML)	Mr. Sachin Tyagi	Uploaded	Uploaded	Uploaded
30	VIII	C	REC – 080 Electronic Switching (ES)	Ms. Shiipra Srivastava	Uploaded	Uploaded	Uploaded
31	VIII	C	REC-085 Wireless & Mobile Communication (WMC)	Mr. SP Singh	Uploaded	Uploaded	Uploaded

S No	Sem	Sec	Subject Name	Faculty Name	Lab Classes	
					Virtual Lab	updated lesson plan (Labs)
1	IV	A	KEC 401 Communication Engineering	Dr Abhishek Sharma (AS)	Uploaded	Uploaded
2	IV	A	KEC 402 Analog Circuits (AC)	Dr Richa Srivastava (RS)	Uploaded	Uploaded
3	IV	A	KEC 403 Signal System (SS)	Mr Hunny Pahuja (HP)	Uploaded	Uploaded
4	IV	B	KEC 402 Communication Engineering (CE)	Dr Abhishek Sharma (AS)	Uploaded	Uploaded
5	IV	B	KEC 403 Analog Circuits (AC)	Dr Richa Srivastava (RS)	Uploaded	Uploaded
6	IV	B	KEC 403 Signal System (SS)	Mr Hunny Pahuja (HP)	Uploaded	Uploaded
7	IV	C	KEC 402 Communication Engineering (CE)	Dr Parvin Kumar (PK)	Uploaded	Uploaded
8	IV	C	KEC 403 Analog Circuits (AC)	Mr Vipin Verma (VV)	Uploaded	Uploaded
9	IV	C	KEC 402 Signal System (SS)	Dr Pravesh Singh (PS)	Uploaded	Uploaded
10	VI	A	KEC-601 Digital Communication (DC)	Mr Rochak Bajpai (RB)	Uploaded	Uploaded
11	VI	A	KEC-602 Control System (CS)	Mr Balram Tamrakar (BT)	Uploaded	Uploaded
12	VI	A	KEC-603 EMFT & Antenna (EMFT)	Ms Vaishali Kikan (VK)	Uploaded	Uploaded
13	VI	A	KEC-603 Data Communication Networks (DCN)	Dr Ruchita Gautam (RG)	Uploaded	Uploaded
14	VI	B	KEC-601 Digital Communication (DC)	Mr Rochak Bajpai (RB)	Uploaded	Uploaded
15	VI	B	KEC-602 Control System (CS)	Mr Balram Tamrakar (BT)	Uploaded	Uploaded
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18	VI	C	KEC-601 Digital Communication (DC)	Dr. Himanshu Sharma (HS)	Uploaded	Uploaded
19	VI	C	KEC-602 Control System (CS)	Dr. Pravesh Singh (PS)	Uploaded	Uploaded
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30	VIII	C	REC – 080 Electronic Switching (ES)	Ms. Shiipra Srivastava	Uploaded	Uploaded

31	VIII	C	REC-085 Wireless & Mobile Communication (WMC)	Mr. SP Singh	Uploaded	Uploaded
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S No	Sem	Sec	Subject Name	Faculty Name	Mentor Card (online)Upto CT-1 ON KIET ERP PORTAL
1	IV	A	KEC 401 Communication Engineering	Dr Abhishek Sharma (AS)	Uploaded
2	IV	A	KEC 402 Analog Circuits (AC)	Dr Richa Srivastava (RS)	Uploaded
3	IV	A	KEC 403 Signal System (SS)	Mr Hunny Pahuja (HP)	Uploaded
4	IV	B	KEC 402 Communication Engineering (CE)	Dr Abhishek Sharma (AS)	Uploaded
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6	IV	B	KEC 403 Signal System (SS)	Mr Hunny Pahuja (HP)	Uploaded
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8	IV	C	KEC 403 Analog Circuits (AC)	Mr Vipin Verma (VV)	Uploaded
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28	VIII	B	REC-085 Wireless & Mobile Communication (WMC)	Dr V K Sachan (VK)	Uploaded
29	VIII	C	ROE-083 Machine Learning (ML)	Mr. Sachin Tyagi	Uploaded
30	VIII	C	REC – 080 Electronic Switching (ES)	Ms. Shiipra Srivastava	Uploaded
31	VIII	C	REC-085 Wireless & Mobile Communication (WMC)	Mr. SP Singh	Uploaded

Minutes of OBE Coordinators Meeting held on 18th March 2021 at 01:30 PM at Central Lab

Chair: Dr. Anil K. Ahlawat (Dean Academics)

Participants: OBE & IQAC Co-ordinators

S.N	Agenda	Point of Discussion/ Decision Taken	Action by
1.	Major Activities	<ol style="list-style-type: none">1. Dean Academic started the meeting and suggested to keep major focus on Outcome Base Education in year 2021.2. The responsibilities of OBE & IQAC Coordinators were discussed in the house.3. The purpose of IQAC visit is to complete all the activities of odd semester 2020-21 of all the departments. So, identifying the gaps and action taken on previous compliances should be the main purpose of IQAC visit.4. Progress report of slow learners of respective department should also be verified during the visit.	All OBE & IQAC Coordinators to implement.
2.	OBE Forms (Feedback)	<ol style="list-style-type: none">1. It was decided to fill OBE - Form 1 in each section subject wise.2. This form must be filled after every sessional examination and action should be taken for slow learners in between the semester.3. Form 2 can be filled subject wise. The purpose of filling form 2 is to give the feedback at the end of the semester to the faculty who is going to teach the same subject next year.4. It is decided that these forms will be designed on portal so that data can be available to all the faculty members who is teaching the subject first time.	All OBE & IQAC Coordinator to implement
3.	Closing Remark	Dean Academic notified that all the OBE & IQAC coordinators are responsible to complete all the activities of their department and check the activities of assigned department timely.	All OBE & IQAC Coordinators to implement


Dr. Anil K. Ahlawat
(Dean Academics)

Distribution:

- Director, Joint Director
- All Concerned

KIET Group of Institutions, Ghaziabad

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Compliance Report on IQAC Meeting held on 18 March 2021

S.N.	Agenda	Points Discussed	Action Taken Status
1	Outcome Based Education (OBE)	<ul style="list-style-type: none">• Focus on Outcome Based Education in 2021• Responsibilities of IQAC and OBE coordinators were discussed	<ul style="list-style-type: none">• IQAC and OBE coordinators successfully done the visit and report submitted.
2	OBE Forms	<ul style="list-style-type: none">• Feedback on OBE Forms were taken	<ul style="list-style-type: none">• Assoc. Dean (OBE) and Asst. Dean (OBE) implemented all the suggestions.



Dean(Academics)

Minutes of Meeting

A HoDs' meeting has been scheduled on **27th February' 2021** at meeting hall (Director Office) regarding the proposed planning for upcoming semester, OBE Workshop, Research Guidance Policy, Financial Literacy.

Chair: Director

Participants: Joint Director, Dean (Academics), All HoDs, Team R&D, Head (IT- Operations)

Following are the discussions and decisions taken in the meeting.

S.No	Agenda	Points of Discussion	Decision/ Action Taken
1.	Opening Remark	<p>Director opened the meeting with a welcome note followed by few updates:</p> <ul style="list-style-type: none"> a) As per the AKTU guidelines regarding the commencement of classes for 3rd yr. & 4th yr. students from 8th March 2021, opine to plan such that not more than 50% students are present in a single day in the institute. b) Having a slight knowledge about financial activities is important for students. HoD (MBA) was appreciated to propose a short term program for students/faculty/staff regarding the same. c) Understanding of ERP Modules is significant to all. Dean (ITS) and Head (IT- Operations) were appreciated to propose a plan to conduct a workshop regarding the same. d) Two new appointments were introduced to the house. 1. Prof. N.G Raghvendra (KSOP) 2. Dr. Abhinav Juneja (IT). Congratulations & best wishes for a fruitful contribution. 	<p>Para 1(a) HoDs to note</p>
2.	Classes of 3 rd year & 4 th year - upcoming semester (after the permission of Chair)	<ul style="list-style-type: none"> a) Dean (A) proposed to convene the 3rd yr. and 4th yr. students on alternate days due to maintain social distancing. b) He proposed to create the two subsection of one section in each branch. The students who joined the company may be excluded from the plan. c) As per the proposed plan, 50% students will be convened physically and 50% students will be joined the class online. d) He also briefed the plan that the classes for major technical subjects will be conducted 4 days in a week and the classes for other subjects /activities will be conducted online. e) Groups may be assigned to faculty members on ERP accordingly. 	<p>Para 2(a) to 2(e) HoDs to note and Dean (A) to share the plan</p>
3.	OBE Workshop for faculty members for CO/PO mapping	<ul style="list-style-type: none"> a) Dean (A) briefed about the declared policy regarding OBE. b) Director advised to use the new methodologies to 	<p>Para 3(b) to 3(d) HoDs to note</p>

KIET Group of Institutions

	for even semester (2020-21) - Freezing dates	<p>identify the strengths and weaknesses of the students which will also enable the teaching & learning abilities of faculty members.</p> <p>c) This will increase the documentation but provide the new ways.</p> <p>d) This will also encourage the faculty members to connect with students and provide system to strengthen the teaching and learning techniques.</p> <p>e) Director appreciated to HoD (CE) for applying the same methodology in the department.</p> <p>f) HoD (ME) & HoD (EN) were suggested to give a presentation on OBE based on CO/PO mapping on a day during this month in consultation with Dean (A).</p> <p>g) Director suggested that the department level presentations may be conducted on CO/PO mapping in view of need of the time.</p> <p>h) Afterward, the workshop may be conducted for faculty members as well. External experts may be called, if required.</p>	<p><u>Para 3(f)</u> HoD (ME) & HoD(EN) to present the work accordingly</p> <p><u>Para 3(g) to 3(h)</u> HoDs to implement</p>
4.	Presentation on Research Guidance Policy	<p>a) The Research Guidance Policy on promotions associated was presented by Dean (R&D) and Team. All members agreed to the policy & complimented efforts as this is the need of the hour.</p> <p>b) HoDs suggested that the system may be created for the faculty members who are not indulge in research activities but still are an asset for the department as per the recommendation of HoD. The same concept may be followed for the consultancy.</p> <p>c) One paper/faculty member/year – this must be implemented in all departments.</p> <p>d) HoD (MBA) suggested to add ABDC list of Journals for Management.</p> <p>e) Director Complimented Dean (R&D) and Team for an excellent work in formulating the policy.</p>	<p><u>Para 4(b)</u> HoDs to note & Dean (R&D) to examine this respect and submit recommendation to this effect, if any.</p> <p><u>Para 4(c)</u> HoDs to implement</p> <p><u>Para 4(c)</u> Dean (R&D) to examine</p>
5.	Financial Literacy Proposal - Presentation by HoD MBA	<p>a) HoD (MBA) presented a draft of the proposed program on Financial Literacy.</p> <p>b) HoD (MBA) briefed that the proposed 16 Hrs. program is entirely student's centric and will be conducted under the supervision of faculty members.</p> <p>c) HoD (MBA) suggested to aware the students about the importance of program. The recording of the modules of the program may be uploaded on the Moodle.</p>	<p>HoD(MBA) to take the proposal & forward to implementation w.e.f AY-2020-21 (even sem)</p>

Director

Distribute to: All Concerns

Issued on: 10/03/2021

Dean (Academics)

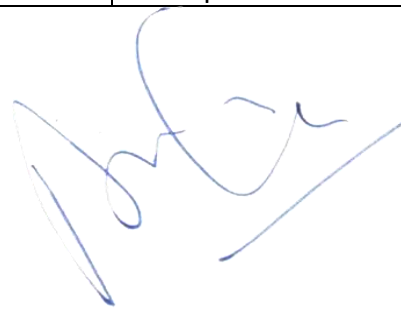
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KIET Group of Institutions, Ghaziabad

(An ISO – 9001:2008 Certified & 'A' Grade Accredited Institution by NAAC)

Compliance Report on IQAC Meeting held on 27 Feb 2021

S.N.	Agenda	Points Discussed	Action Taken Status
1	Commencement of Classes for Even Semester 2020-21	<ul style="list-style-type: none">Proposal of 3rd year and 4th year classes commencement in physical mode from 8th March 2021The plan is proposed to conduct classes in blended mode with 50% strength physically and 50% onlineIt is also shared that technical subjects will be conducted physically	<ul style="list-style-type: none">ME, EN, ECE, EI, CE, IT, CSIT, CSE, CS, KSOP created the groups of 50% strength and implement the time-table group wise.
2	OBE Workshop	<ul style="list-style-type: none">The policy of OBE is discussed to strengthen the teaching and learning techniques.	<ul style="list-style-type: none">All departments had conducted activities on CO/ PO mapping.
3	Research Guidance Policy	<ul style="list-style-type: none">Research Guidance policy is presented by Dean (R&D) and team.	<ul style="list-style-type: none">All HODs informed about Research Guidance policy in their department.



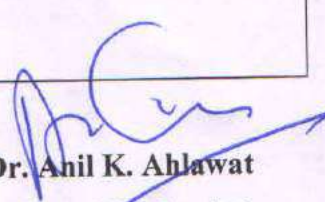
Dean(Academics)

Chair	Director, KIET Group of Institutions
Participants	<ul style="list-style-type: none"> • Joint Director, Dean Academics • Faculty Representatives of IQAC • Representative from Administration • Industry Representative – Mr. S.K Sinha, M.D, Chiatanya Projects Consultancy Pvt. Ltd. • Alumni Representative - Mr. Shivam Shukla, Asst. Director, Global Service Manager IT practice • Students Representative – Torsa Naidu, IT 3rd year Sec-C

S.N.	Agenda	Points of Discussion / Decision taken	Action by
1.	Opening Remark	<p>a) Director started the meeting with a welcome note and expressed his gratitude to all the external members of IQAC to spare time from their busy schedule.</p> <p>b) Director briefed explicit profile of the KIET Group of Institutions through slide presentations on '22+ years of excellence in quality education'.</p> <p>c) Joint Director extended thanks to all members for connecting through virtual platform and welcomed all the valuable suggestions from them with serious attention.</p> <p>d) Dean (A) also welcomed all members and shared the first agenda point of the meeting.</p>	
2.	NAAC form review - Target 'A++' in 2021	<p>a) A brief description of IQAC was given by Dean (A) under NAAC. He shared that there are some functions w.r.t IQAC to enhance the quality of education in the institute so that it could accurately map with the targeted outcome.</p> <ul style="list-style-type: none"> • Quality Benchmark & Parameters for various academic & administration activities of the institution. • Felicitating the creation of a learner-centric environment in the institution. • Involvement of various stakeholders in taking the inputs in enhancing quality education. <p>b) KIET Group of Institutions is going to apply the 2nd cycle of NAAC accreditation and targeting grade 'A++'. In this regard, a team of seven faculty members has been framed in May 2020 to complete the NAAC form which contains 7 different criteria.</p> <p>c) Dean (A) shared that all the seven members of the NAAC committee are working on their respective criteria for the last 8 months.</p> <p>d) On behalf of all seven members, a presentation was given by Dr. Sangeeta Arora w.r.t work done during last 8 months.</p>	

		<p>e) Further, Prof. Yaduvir Singh explained the best practices that implemented by the institution as per the prescribed format of NAAC viz.</p> <ul style="list-style-type: none"> • Research Promotions • Student's Incentive Policy - based on their academic performance improvement • Research Faculty • Cultural and Technical Events • Governance & Administrative <p>f) Director invited the suggestions from the house on preparation presentation of NAAC to improve the overall practices of the institution to improve.</p> <p>g) The Principal (KSOP) appreciated the work done by the NAAC core committee. He also suggested updating the numbers of higher studies in 2019-20 in criteria – 5.</p> <p>h) Mr. Shivam Shukla complemented all for putting the efforts to make the institution as the benchmark. He also suggested doing more effort w.r.t best practices viz.</p> <ul style="list-style-type: none"> • Involving and strengthening more alumni to bring their best practices which will help to raise the institution rank due to the rapidly changing demand of the industry. • Improving communication skills because English has now become a global language. 	<p><u>Para 2(g):</u> Dean(A) to update <u>Para 2(g):</u> All HoDs to note</p>
3.	Mentor-Mentee Policy	<p>a) Dean (A) briefed about the agenda point that the policy already exists. But as per the need of the time, some modifications are required in the policy. So that a robust system can be implemented and maximum students can get the mileage.</p> <p>b) HoD (EIE) shared the newly drafted Mentor-Mentees Policy and explained the main components of the draft.</p> <p>c) In the meanwhile, Director shared the idea to add up one Alumni into the concept.</p> <p>d) He suggested that 1st-year students will be allotted by 2 mentors viz. one from 1st year and one from their parent branch. Additionally, one student mentor can be assigned from the final year to a 1st-year student.</p> <p>e) Director invited the suggestion from the house.</p> <p>f) Mr. S.K Sinha appreciated the draft and suggested to get exposure for final year students during their final year project.</p> <p>g) He advised that student's final year project may be sponsored by the Industry. This practice should be acquired to fill the gap between industry and academia and to exhibit the student's capability in the real world.</p> <p>h) Ms. Torsa Naidu admired the draft and submitted her thought to</p>	<p><u>Para 3(g):</u> All HoD to note</p>

		<p>promoted.</p> <p>d) The faculty member should be encouraged to start their youtube channel. The policy for the same is under process.</p> <p>i) HoD (ME) suggested identifying the topics/lectures which are not covered in the classroom and already uploaded on LMS. The discussion should be held in the lecture on those topics with decided marks weightage and students should call randomly for the discussion/explanation. This will improve the visibility of students in the class.</p> <p>e) HoD(HS) pointed that the presentation of subject content in the video lecture should be interesting.</p>	
6.	Closing Remark	<p>Director concluded the meeting with few points :</p> <ul style="list-style-type: none">• About the versant test, the policy will be implemented for 1st year students as well in the coming semester.• Obtained remarkable experience through this IQAC meeting. It is a good practice to connect with all stakeholders on a single platform once in 3 months.• This practice should be continued in the future as well.• The suggestions from the house and the external IQAC members are valuable and will be incorporated as per the possibilities.	


Dr. Anil K. Ahlawat
Dean(Academics)

CC to:

- Director
- Joint Director

Distributed to:

- All concerned

KIET Group of Institutions, Ghaziabad

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Compliance Report on IQAC Meeting held on 15 Jan 2021

S.N.	Agenda	Points Discussed	Action Taken Status
1	Mentor-Mentee Policy	<ul style="list-style-type: none">• 2 mentors for first year students i.e., one from first year and second from parent branch• Alumni Addition	<ul style="list-style-type: none">• Mentioned points are added in mentor-mentee Policy
2	General Discussion	<ul style="list-style-type: none">• Final year Project from Industry to fill the gap of Industry and Academia,• Versant Test from Pearson	<ul style="list-style-type: none">• All departments checked the relevant industries for the same.• Versant Test policy implemented for First year students in the coming semester.



Dean(Academics)

IQAC
Minutes of Meetings
2020

Minutes of IQAC Meeting held on 21st November, 2020 at 10:00 AM at ADAM Conference Hall

Chair: Dr. (Col) A Garg

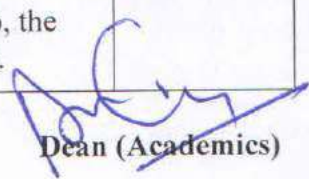
Participants: Joint Director, Dr. Anil K. Ahlawat (Dean Academics), Department HoDs

S.No	Agenda	Points of Discussion / Decision(s)Taken	Action By
1.	Opening Remarks	<p>Director initiated the meeting with a welcome note followed by few updates:</p> <ul style="list-style-type: none"> a) Migration to Moodle Server for CT-2 has been done successfully b) The virtual International Conference VCIPECH organized by EN department has been completed successfully c) 60 seats of NCC were allotted timely, would be useful for future d) The GCM date was finalized on 19th December'20. Mr. Mahesh Munjal Ji and Pro VC AKTU will join the meet. The data & roadmap w.r.t upcoming NAAC visit will be presented. e) The three verticals of Academics were introduced i.e Industry Corridor, Separate Entity for Consultancy and Skill Development & Finishing School. f) The e- Induction Program for 1st year students will start from 24th November '20. g) The Parent Meeting – online will be scheduled on 29th November'20. The number of attendees should be around 800. h) The Counseling Program for parents by Mr. Sushant Kalra is fixed on 6th December'20 from 11:00 AM to 1:00 PM. i) For the first time, an induction program will be conducted for MBA, MCA and KSOP Departments j) The final visit of NAAC is due on 23rd May'21. So, by that time, all the preparations should be completed. k) NAAC Expert Visit may be planned in December'20. So that the suggestions from them can be incorporated in SAR. l) Any activity which is organized through electronic mode should be well rehearsed and streamlined by any department. m) Joint Director shared that 20 classrooms are ready for blended classroom teaching. Teachers to take lectures from the classrooms and give their feedback so that any improvements can be done timely. 	<p><u>Para 1(a) to 1(m):</u> All HoDs to note</p>
2.	Minor Specialization - MOOCs honors degree (Reg. for session 2018-19)	<ul style="list-style-type: none"> a) Dean (A) briefed that the AKTU has changed their MOOCs honors degree program. b) Prof. Yaduvir Singh demonstrated the result report of MOOCs for honors degree for 2018-19 batches. c) The minor specialization course can be selected from the revised list of MOOCs courses by AKTU. d) The students having 80% cumulative percentage may be encouraged to complete MOOCs Honors Degree, so that 10% 	<p><u>Para 2(c) to 2(d):</u> Dean (A) to examine as per AKTU circular</p>

		student for 2018 and 20% students for 2019 can be achieved.	
3.	Report on GATE/GPAT Classes	<p>a) The report on GATE/GPAT was presented by Dr. Arunesh Chandra.</p> <p>b) He reported that, good responses have been received from B.Tech 3rd year; however very few students have reported from B.Tech 2nd year.</p> <p>c) He shared, that students are suffering with mental fatigue due to continuous online classes.</p> <p>d) Director suggested that the GATE classes can be conducted on alternative days.</p> <p>e) HoD (IT) suggested to encourage only interested students to save the efforts and to avoid the duplicity of the students in multiple activities.</p> <p>f) Dean (A) emphasized that the task w.r.t GATE/GPAT classes should be performed sincerely. Departments should confirm about their interest regarding GATE/GPAT classes.</p>	<p><u>Para 3(a) to 3(f):</u></p> <p>Dr. Arunesh Chandra to consult with respective HoDs regarding the issues, to submit the progress report 7 new proposal for GATE, conduct a meeting of dept. coordinators with Dean (A)</p> <p>And</p> <p>Streamline all the task in next 10 days.</p>
4.	Faculty Development Program - ATAL FDP/ NITTTR STP	<p>a) Dean (A) briefed out the agenda and shared that the NITTTR STP is an 8-module program which can be attended online (free) by the faculty members.</p> <p>b) Director appreciated and asked HoDs to encourage their faculty members to attend. Advised them to take it as a very good opportunity.</p> <p>c) Director also shared that attending NITTTR's 8-module program is mandatory as per 7th pay commission, GOI.</p> <p>d) HoDs were suggested that at least 1-2 FDPs should be completed by the faculty members in a semester.</p>	<p><u>Para 4(a) to 4(d):</u></p> <p>All HoDs to examine and give feedback &</p> <p>To include this point in next agenda</p>
5.	Report on Weak Students and Plan for Improvement	<p>a) Director shared that the 'policy on weak students' has given a good response. But the focus should not be loose anyhow.</p> <p>b) HoDs shared their department's progress report.</p> <p>c) HoDs suggested to organize a meeting with weak students' parents to make them aware of their ward's performance.</p>	
6.	Roadmap of NAAC - preparation status	<p>a) Dean (A) expressed his concern about the NAAC related task. Also, notified HoDs that the data may be asked once or two times. Asked for their cooperation.</p> <p>b) Dean (A) shared the roadmap of NAAC visit.</p> <p>c) Dean (A) suggested to all HoDs that the data related to NAAC must be verified by HoDs/Addl. HoDs.</p> <p>d) Director encouraged all and emphasized to achieve A++ because KIET deserves it.</p> <p>e) Director also stressed on that the ownership of any task should be taken by HoD himself. Direct involvement is necessary.</p> <p>f) HoD (IT) suggested to create sub groups of the HoDs to discuss on</p>	<p><u>Para 5(a) to 5(e):</u></p> <p>All attendees to note and implement</p>

Minutes of IQAC Meeting held on 21st November, 2020 at 10:00 AM at ADAM Conference Hall

		<p>NAAC work.</p> <p>g) Director notified that the NAAC expert visit may be planned in mid-December. So, the SAR should be prepared and submitted to the Director before 12th December.</p> <p>h) Joint Director suggested to compile the data up to 30th October'20. The data from 1st Nov'20 - 28th Feb'21 can be added afterwards.</p> <p>i) Director invited all HoDs to share any name of any NAAC expert they may know.</p>	<p><u>Para 6(g) to 6(i):</u></p> <p>Dean (A) to note</p>
7.	<p align="center">Academic Policy w.e.f 01 Dec - Discussion & Finalization</p>	<p>a) Director advised not to call students in the campus until essential. All the activities related to students can be organized online.</p> <p>b) The addendum in Academic Policy for odd sem 2020-21 was presented by Dean (A). Suggestions from HoDs invited for the same.</p> <p>c) HoDs opined that the visit routine of faculty/staff members should be continued the same till 15th December. 4 days of reporting can be done.</p> <p>d) The information w.r.t institute visit should be floated by HR department.</p> <p>e) Respective HoDs shared the status of online coding classes by Mr. Abhay Upadhyay.</p> <p>f) Joint Director suggested that the address session of Director, Joint Director and Dean Academics should be fixed on the day when the maximum students' strength is there.</p> <p>g) HoDs suggested that a session on "How to attend online classes" should be there in the beginning of the student orientation program and another should be after one week.</p> <p>h) Director emphasized to all HoDs to address all the points raised in CR's meeting on priority basis at department level.</p>	<p><u>Para 7(e):</u></p> <p>Dan(A) to examine online classes & HoDs to identify the number of the students in coding classes</p> <p><u>Para 7(h):</u></p> <p>All HoDs to note and implement</p>
8.	<p align="center">Institutional Events (EPOQUE/Convocation)</p>	<p>a) Dean (A) invited the ideas from all the HoDs to organize the event.</p> <p>b) HoDs recommended to execute the EPOQUE through online mode by professionals. Stand-up comedy/ Competitions/ Games can be included.</p> <p>c) The Convocation may also be done by electronic mode. The degree certificate can be sent directly to the student by the University.</p>	<p><u>Para 8(b) & 8(c):</u></p> <p>Date will be decided in next meeting</p>
	<p align="center">Closing Remark</p>	<p>Director closed the meeting with following points:</p> <p>a) All points of discussion should be honored.</p> <p>b) HoD's direct involvement is significant activity for department to progress.</p> <p>c) AKTU has reserved the month of August for internship. So, the remaining hours can be covered during academic activities.</p>	



Dean (Academics)

Distributed to: All concerned.

KIET Group of Institutions, Delhi-NCR, Ghaziabad
Department of Electrical and Electronics Engineering
 Compliance Report: IQAC Meeting held on 21 November 2020

Sl No	Agenda	Points of Discussion/Dicision(s) Taken	Action Taken
1	Opening Remarks	<p>j) The final visit of NAAC is due on 23rd May'21. So, by that time, all the preparations should be completed.</p> <p>k) NAAC Expert Visit may be planned in December'20. So that the suggestions from them can be incorporated in SAR.</p> <p>l) Any activity which is organized through electronic mode should be well rehearsed and streamlined by any department.</p> <p>m) Joint Director shared that 20 classrooms are ready for blended classroom teaching. Teachers to take lectures from the classrooms and give their feedback so that any improvements can be done timely.</p>	<p>The Department is preparing for the NAAC expert visit.</p> <p>Most of the faculty members are utilising the newly developed classrooms for conducting the classes.</p>
3	Report on GATE/GPAT Classes	<p>a) The report on GATE/GP AT was presented by Dr. Arunesh Chandra.</p> <p>b) He reported that, good responses have been received from B .Tech 3rd year; however very few students have reported from B.Tech 2nd year.</p> <p>c) He shared, that students are suffering with mental fatigue due to continuous online classes.</p> <p>d) Director suggested that the GATE classes can be conducted on alternative days.</p> <p>e) HoD (IT) suggested to encourage only interested students to save the efforts and to avoid the duplicity of the students in multiple activities.</p> <p>f) Dean (A) emphasized that the task w.r.t GATE/GPAT classes should be performed sincerely. Departments should confirm about their interest regarding GATE/GPAT classes.</p>	<p>As suggested, the GATE classes are being conducted for the interested students at their convenient time.</p>
4	Faculty Development Program- ATAL FDP/NITT R STP	<p>a) Dean (A) briefed out the agenda and shared that the NITTTR STP is an 8-module program which can be attended online (free) by the faculty members.</p> <p>b) Director appreciated and asked HoDs to encourage their faculty members to attend. Advised them to take it as a very good give opportunity.</p> <p>c) Director also shared that attending NITTTR's 8-module program is mandatory as per 7th pay commission, GOI.</p> <p>d) HoDs were suggested that at least 1-2 FDPs should be completed by the faculty members in a semester.</p>	<p>The massage has been conveyed to the faculty members.</p>

6	Roadmap of NAAC-preparation Status	<p>a) Dean (A) expressed his concern about the NAAC related task. Also, notified HoDs that the data may be asked once or two times. Asked for their cooperation.</p> <p>b) Dean (A) shared the roadmap of NAAC visit.</p> <p>c) Dean (A) suggested to all HoDs that the data related to NAAC be verified by HoDs/Addl. HoDs. Director encouraged all and emphasized to achieve A++ because status KIET deserves it.</p> <p>d) Director also stressed on that the ownership of any task should be taken by HoD himself. Direct involvement is necessary.</p> <p>e) HoD (IT) suggested to create sub groups of the HoDs to discuss on NAAC Work</p> <p>f) NAAC work.</p> <p>g) Director notified that the NAAC expert visit may be planned in mid-December. So, the SAR should be prepared and submitted to the Director before 12th December.</p> <p>h) Joint Director suggested to compile the data up to 30th October'20. The data from 1st Nov '20 - 28th Feb'21 can be added afterwards.</p> <p>i) Director invited all HoDs to share any name of any NAAC expert they may know.</p>	The Department has started working according to the roadmap.
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 (Dr. Neeraj Kumar Gupta)
 HoD

Minutes of IQAC Meeting held on 31st October 2020 at 10:30 AM through MS Team

Chair: Dr. (Col) A Garg.

Participants: Joint Director, Dr. Anil K. Ahlawat (Dean Academics), Department HoDs

S.N	Agenda	Points of Discussion / Decision taken	Action by
1.	Opening Remark	<p>Director opened the meeting with best wishes on “National Unity Day” to all followed by few updates:</p> <ul style="list-style-type: none"> a) 26 students from KIET Group of Institutions have secured the rank and place in top 10 at university level. Students earned 4 gold, 2 bronze, 2 silver medals. Proud moment for KIET Group of Institutions. <i>Complimented!!!</i> b) Pro VC - AKTU, now is a member of Institute Governing Council. GCM may be scheduled on 1st Saturday or 2nd Saturday of December and Advisory Board Meeting will be planned in January 2021. <i>For Information Only!!!</i> c) MOU with BIESSE India has been signed. d) In – house Moodle training of faculty members for examination has been done successfully. e) E-Booster master classes for students have been conducted. <i>Complemented to HoD (HS) & Team !!!</i> f) CRs meeting were conducted for all branches and received valuable feedback from students. Minute of Meeting will be floated shortly. g) Faculty Induction program has been done successfully by Team HR. h) TedEx countdown event has been done successfully. i) Two webinars by Dr. N.C Shivaprakash were conducted through online platform. Received an excellent response from KIETians. j) Human Value Workshop for the student’s parents was organized by the Department of Applied Science. k) e-Khelo, a Sports event was organized by KIET Fitness Committee. l) Webinar session on startups conducted by KSOP. m) A real time issue was shared by the officers from NCRTC to the students of Civil Engineering Department to resolve during their visit to KIET campus. The event was coordinated by HoD(CE). n) Breast Cancer awareness session has been organized by KSOP department successfully. 	<p><u>Para 1(a) – 1(z):</u> All HoDs to note</p>

	<p>o) 1st International conference was organized by Department of HS. <i>Complemented the Team!!!</i></p> <p>p) Short term training program was organized by MCA Dept. on Block Chain Technology. The STTP is undergoing and will be completed in 3 phases.</p> <p>q) The Governing Board meet has been conducted by TBI.</p> <p>r) ISO external audit has been conducted successfully.</p> <p>s) KIET has taken the membership of Quality Circle Forum of India. All Departments to make use of the same.</p> <p>t) Interaction session with parents' of B.Tech 1st year students is about to be organized. Will be coordinated by HoD (AS).</p> <p>u) CT-2 is going to be started. Received the request from Dept. HoDs to permit students to appear on recommendation basis. <i>Approved!!!</i></p> <p>v) International Conference in EN Dept. is going to be organized. Shri Ajeet Pal, Minister of U.P Govt. will inaugurate the event.</p> <p>w) Office Order on the Policy of Sexual Harassment of woman employees & students and re-organization of Institutional Proctorial Board has been issued. New policy on Environment & Energy Management Cell will be issued shortly. HoD (CE) has been given the responsibility. Regular audits will be done through this policy.</p> <p>x) The suggestions from all the departments have been received regarding Human Value Cell Policy document. The same will be issued shortly.</p> <p>y) As per the need of the time, the students from core branches also need to be exposed continuously on to the coding skill. Keeping the concept of the finishing school into the view, another vertical was proposed to create at institute level as Skill Development and Finishing School. A new appointment for the same will be announced shortly.</p> <p>z) Joint Director also shared that the ISO auditors were very impressed and appreciated the KIET academic policy, migration concept from offline to online etc. <i>Congratulated to All!!!</i> He also shared the areas of minor improvement viz. effective monitoring system, policies, quality of video lectures etc.</p>	
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2.	Strategy of Teaching & Learning after CT-2 examination	<p>a) Dean (A) mentioned the first agenda point by sharing the information about the planning to re-open the Institution after CT-2 examination. Invited the suggestions from house.</p> <p>b) HoD (IT) suggested keeping students engaged till end semester examination. 5-6 days preparatory leave should be given to the students. One lecture from the time table may be reduced on need basis. In final year, the pattern of assignment should be revised so that students remain indulged in their studies. Teachers should have to change their teaching methodology. The pace of syllabus coverage will be slow automatically.</p> <p>c) HoD (CSE) submitted that the lecture schedule may be off on Saturday. One week for assignments (subjective and numerical based) only may be plan to keep students engaged.</p> <p>d) HoD (ME) suggested to reduce the number of the lectures from time table. So, in remaining time, the programing language coding classes may be conducted. Four lectures may be spared for coding classes for core branch's students. Faculty members may live stream the actual experiments conducted on the experiment setup w.r.t Lab classes.</p> <p>e) HoD (EN) submitted to cover the things beyond the syllabus during the classes. Good quality assignment may be given to the students. Review paper of respective subject may be done through students.</p> <p>f) Off. Principal (KSOP) advised to plan some guest lecturers related to subject's thrust areas which totally depends on the need of syllabus coverage. Interaction with Alumni's who are working in reputed companies may plan on Saturday's for all the students to bridge the gap. He also shared that in KSOP (7th Sem), practice scheme is conducting under which students are working for minor projects in a small group by downloading different applications from Myloft concept. Now they are encouraging students to write the review paper and submit to good Scopus journal.</p> <p>g) HoD (MBA) submitted that the mentoring session on Saturday's should be used for conducting Group discussion on various topics. MBA department is doing so.</p> <p>h) HoD (ECE) suggested to cut down some lectures, mainly in core branches. Some model papers may be created by subject teachers based on previous year examination question paper to solve by students. Later on, same model paper can be discussed in the class. Expert lectures may also be conducted on Saturdays. Also, the draft of the policy for improvement of</p>	<p align="center">Dean (A) to examine all the suggestions and formulate the policy accordingly</p>
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		<p>utilization of AKTU Nalnda e-Consortium (Myloft) was demonstrated by Dean (R&D) and team.</p> <p>i) HoD (HS) submitted to utilize their 2nd year's soft skill trainers for the lower proficiency students identified on the basis of external third-party test in the 3rd year.</p>	
3.	<p align="center">Blended Learning (Requirement Analysis) - on re-opening of the institution.</p>	<p>a) Dean (A) briefed about the agenda point and some major requirements for the same viz. software, internet, camera etc. Suggestions from HoDs were invited.</p> <p>b) HoD (ECE) said that Higher Education Institutes are now open for 50% strength of faculty/staff members. So online classes may be conducted from department classroom after doing some necessary arrangements in classrooms.</p> <p>c) HoD (EI) shared some suggestions viz. Students may be divided into two groups (50% - 50%). One group of students may be called to attend the classes physically in the campus and another group can attend the same class through live streaming. Same may be followed alternatively. Or they may be called into two shifts viz. morning and evening. Equal number of lectures should be conducted for both the groups. But due to this, the teaching load of faculty members may be increased slightly. Also proposed that, CTs & PUE should be conducted offline by maintaining the social distancing as per the norms. Hardware based Labs should be conducted offline and virtual labs should be used for learning online/concept development. The 50% students, who are presented in the campus for attending the lab classes can be divided further into small groups. Software coding labs should be conducted online.</p> <p>d) Joint Director suggested to explore about the student's division as per below average and above average parameter. So that, the below average group of the students can be called for physical classes and above average group of the students can attend the classes at their home.</p> <p>e) HoD (MCA) submitted that 50% students may attend the classes in the campus and 50% students may watch the recorded video lecture of the respective subject. In the next scheduled offline class, the doubts of the students' w.r.t video lecture can be discussed in the beginning of the lecture. Some content of the subject which does not require the elaboration and physical class may be identified by the subject teacher and only the recorded lecture may be provided for the identified topics.</p> <p>f) HoD (MBA) submitted the agreement for dividing the</p>	<p align="center">Dean (A) & Dean (ITS) to formulate strategy taking their inputs into the consideration.</p>

		<p>students into 50% - 50% group and to provide physical classes and live streaming alternatively. In addition, doubt clearing session may be organized as per the need.</p> <p>g) HoD (IT) submitted few points' i.e stress testing of IT infrastructure should be done. Live streaming and blended learning are entirely different concept from each other. So different methodology should be used for both the concepts.</p>	
4.	Identification of weak students and action taken	<p>a) Dean (A) briefed that taking care of slow learners is extremely important. A subject teacher should consider as a moral responsibility to work on some identified weak students for improving the result. Faculty member may be awarded for reporting zero PCP and should be penalized for not improving.</p> <p>b) Dear (A) asked for the action taken reports from the HoDs.</p> <p>c) ECE – Identified students as special class required students for results improvement. Two special classes are organizing on every Saturday for such students. Getting good response. Mentors are counseling these students continuously. Study materials are also being provided. Class coordinators are also in touch with these students through whatsapp.</p> <p>d) EN – Doubt clearing session is organizing on Saturday's. Student's problems related to subject are resolving through whatsapp groups as well.</p> <p>e) EI – Weak students are not allowed to attend additional skill classes and doubt clearing session is organizing for them.</p> <p>f) ME – Students have identified based on the CT-1 result and students having less than 50% marks & detainees are considered as weak students. Classes on Saturday's are being provided.</p> <p>g) IT – Organizing the classes for branch change, diploma holders and detained students.</p> <p>h) MCA – Additional classes beyond the institution's timing are being organized for such students.</p> <p>i) KSOP – Assignments, Question banks with answers are being circulated continuously.</p>	<p>All HoDs to keep focus to this aspect</p>
5.	Lab reports - Students overall satisfaction strategy	<p>a) Dean (A) explained that a huge number of the students are not satisfied with Lab classes. The strategies that are using need to be revised. HoDs submitted their views.</p> <p>b) Experiments can be conducted through virtual labs.</p> <p>c) Faculty members may find out some online educational</p>	

Minutes of IQAC Meeting held on 31st October 2020 at 10:30 AM through MS Team

		platforms for learning experiments. d) One week may be arranged for live streaming the lab experiments. e) Day scholars may be called for performing experiments. Project based learning can be conducted. f) Alumni's may also be connected for demonstrating live experience. g) Guidelines may be floated regarding the lab experiments that experiments will be explained by students in online classes.	All HoDs to keep focus to this aspect
6.	With permission of the chair	a) Dean (A) briefed about the NPTEL registration i.e 3000 registration but only 75 students have submitted the fee till yet. Suggested to HoDs to encourage students to submit fees timely. b) Only five branches (EN, CE, MBA, MCA, AS) have uploaded the COs on KIET website. Suggested to other departments to upload on priority basis.	<u>Para 5(a) & 5(b):</u> All HoDs to implement and take action on priority.
7.	Closing Remark	Director closed the meeting with some important precautionary steps that should be followed by all: a) Some of the faculty members have been observed very casual during their online classes in terms of language, dressing, code of conduct etc. b) All the issues are needed to be sensitized. So, a session on " Sensitization " was proposed for all on coming Thursday.	


Dean Academics

Distributed to: All concerned

KIET Group of Institutions, Ghaziabad

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Compliance Report on IQAC Meeting held on 31st October 2020

S.N.	Agenda	Points Discussed	Action Taken Status
1	Course Outcome updating on KIET website	Suggested to departments to update Course Outcome on Website	All departments updated course outcome on website and give status to Dean (A) office.



Minutes of IQAC Meeting held on 26th September 2020 at 10:30 AM through virtual platform

Chair: Dr. (Col) A Garg.

Participants: Dr. Anil K. Ahlawat (Dean Academics), Department HoDs, Head (CRPC).

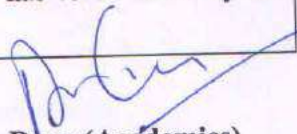
S.N	Agenda	Points of Discussion / Decision taken	Action by
1.	Opening Remark	<p>Director opened the meeting with welcome note followed by few updates:</p> <ul style="list-style-type: none"> a) 6 patents from KIET are published in a Journal of Patent on 4th September 2020. Now we have got 21 patents in total. Complimented!!! b) Director complimented COE & Team, Registrar, HoDs & faculty members for conducting end semester examination and UPSEE exam smoothly under the unfavorable circumstance of COVID – 19. c) MOU was signed with an Italian Company called BIESSE (a Wood working Machine Manufacturing company), agreed to setup a centre of excellence named Centre of Advanced Wood Working (CAW). We are going to have three machines very soon. d) Computer programming proficiency cell has been setup under the supervision of HoD (CSE) and team has been made also. Best Wishes!!! e) A student's club called TechAdventure has been formulated for Virtual Lab development. We wish to see some of our Labs on MHRD website through this practice. f) Dr. K. Nagrajan is now as officiating Principal of KSOP. All the best for tenure!!! g) Student Grievance Redressal Cell has been reorganized due to AICTE guidelines. The Office order is available at KIET web site. h) A seminar organized by ICC cell. Very Well!! i) One student from ME department (Rishabh) received a letter of appreciation for internship from GIANT Robot Ltd. London. Five students from EI department have also received a letter of appreciation from Air Officer Commanding 13 base repair depot air force Palam on automatic calibration of test equipments. Marvelous effort. Congratulation!! j) Student's Felicitation program is going well. Director suggested to invite people from other colleges as well (may be the Director /Chairman or vise chairman AKTU) to create more visibility of the Institute. k) Industry interaction has to be increased. Better placement opportunities are required. It is important to strengthen not only the Technical skill but also soft skills for better placement options. 	<p>Para 1(c): HoD (ME) to take the honor ship and identify good faculty members and technicians</p> <p>Para 1(i) & 1(k): All HoDs to note and implement</p>

Minutes of IQAC Meeting held on 26th September 2020 at 10:30 AM through virtual platform

2.	Placement Canvas@ KIET (Big 7 IT Companies)	<p>a) The Placement Canvas was presented by HoD (HS) and Head (CRPC).</p> <p>b) Appreciated by Director and All HoDs, called it an eye-opener presentation and students should get to know about it.</p> <p>c) Director suggested showing the presentation during the time of orientation program of students.</p> <p>d) Director emphasized and said that a structured plan must be followed. From the 1st year of the students, the distribution of additional skills should be equal among students. In their 2nd and 3rd year, it should be at department level. In Final year, company specific training should be given to the students. So, the students get certified before sitting for a placement.</p> <p>e) HoD (HS) suggested promoting more interdisciplinary project to students. So that they can get the exposure for both the things.</p> <p>f) Dean (A) suggested that the students group for project which are formulated in their 1st year, same group should be go further to full fill the interdisciplinary project concept. <i>Appreciated as a tempting thought by Director !!!</i></p> <p>g) To improve employability skills, HoD (HS) and Head (CRPC) jointly proposed to conduct an e-booster training program for 1000 students of final year.</p> <p>h) Director stressed to design a policy on finishing school for 7 companies presented by the HoD (HS) and Head (CRPC).</p>	<p><u>Para 2(c):</u> HoD(AS) to note</p> <p><u>Para 2(d):</u> All HoDs to note and implement.</p> <p><u>Para 2(g) & 2(h):</u> HoD (HS) and Head (CRPC) to carry on with idea.</p>
3.	Policy for Human Value Club	<p>a) Dean (A) shared some points about the issues facing by the HoDs related to their faculty members. A communication gap is creating between HoDs and faculty members.</p> <p>b) Director stressed that unprofessional behavior should not be tolerated. HoDs have the authority to report the event and take necessary actions.</p> <p>c) Dean (A) invited to HoD (AS) and his team to demonstrate the presentation on Human Value Club. <i>Received the Appreciation by Director !!!</i></p> <p>d) HoD (AS) suggested to create such an environment which inspire to all the KIETiens to live happily and provide value based education to our students. Continuous efforts are required.</p> <p>e) Dean (SW) also shared some activities of Students Activity Club.</p> <p>f) HoDs shared their views related to the Human Value Club. Suggested to include this feature in Faculty Induction program.</p> <p>g) Director stressed that by the year 2022, level -1 and</p>	<p><u>Para 3(b):</u> All HoDs to take n/a</p> <p><u>Para 2(g) & 2(h):</u> All HoDs to note and implement.</p>

Minutes of IQAC Meeting held on 26th September 2020 at 10:30 AM through virtual platform


		<p>Refreshment course of Human value should be completed by all the faculty members.</p> <p>h) 8-10 resource persons are required to complete the 3 – levels of Human values program. Then they will be in a position to become a resource person for other colleges as well.</p> <p>i) HoD (HS) submitted that this practice should be imbibed in the students and propagated by their parents. Then we will be able to create a change.</p> <p>j) Director advised to rename the Human Value Cell/Course at Institute level so that the students get connected easily. It may be related to development of interpersonal relations.</p>	
4.	Some General points	<p>1. Moderation Report of CT-1 Examination:</p> <p>i. Some gaps are found by COE in CT-1 question paper. Director suggested to departmental moderation committee to monitor the process till the implementation.</p> <p>ii. Director stressed on that the sanctity of the moderation report must be maintained.</p> <p>2. Concept of Negative marking :</p> <p>i. Director invited the feedback from all HoDs to implement the same in next CTs.</p> <p>ii. All HoDs were agreed to continue this practice further, but the time limit of the examination may be increased.</p> <p>3. Dean (ITS) proposed to constitute a Moodle Committee at institute level.</p>	<p>Para 1: All HoDs to note and implement.</p>
Closing Remark		<p>Director closed the meeting with a satisfactory note and said to the house that:</p> <p>1. Do not hesitate to express your views. A collective decision will be taken.</p> <p>2. Target to make Roadmap of 1st year. The honor ship has to be taken by all Leaders.</p>	


Dean (Academics)

Distribute to: All Concerns

KIET Group of Institutions, Delhi-NCR, Ghaziabad
Department of Electrical and Electronics Engineering
 Compliance Report: IQAC Meeting held on 26 September 2020

Sl No	Agenda	Points of Discussion/Dicision(s) Taken	Action Taken
1	Opening Remarks	i) Student's Felicitation program is going well. Director suggested to invite people from other colleges as well (may be the Director /Chairman or vice chairman AKTU and official from AKTU) to create more visibility of the Institute. j) Industry interaction has to be increased. Better placement opportunities are required. It is important to strengthen not only the Technical skill but also soft skills for better placement options.	Teams of Faculty members have started putting their Efforts.
2	Placement Canvas@ KIET (Big 7 IT Companies)	d) Director emphasized and said that a structured plan must be followed. From 1st year of the students, the distribution of additional skills should be equal among students. In their 2nd and 3rd year, it should be at department level. In Final year, company specific training should be given to the students. So, the students get certified before sitting for a placement.	EN Department has started the minor specialisation courses aligned with the Industry need for the students from second year onwards.
3	Policy for Human Value Club	g) Director stressed that by the year 2022, level -1 and Refreshment course of Human value should be completed by all the faculty members. h) 8-10 faculty members should be trained as resource persons for which they are required to complete the 3 – levels of Human values program. Then they will be in a position to become a resource person for other colleges as well.	Efforts are being made for ensuring the joining of more and more faculty members in these courses.


 (Dr. Neeraj Kumar Gupta)
 HoD

Chair: Dr. (Col) A Garg.

Participants: Dr. Manoj Goel (Joint Director), Dr. Anil K. Ahlawat (Dean Academics), Department HoDs, Dean (IEC), Manager (IA), Dr. Sangeeta Arora.

S.No.	Agenda	Points of Discussion / Decision taken	Action by
1.	Opening Remark	<p>Director started the meeting and wished everyone good luck on the auspicious occasion of Ganesha Chaturthi.</p> <p>Following were shared by Director:</p> <ol style="list-style-type: none"> KIET Group of Institutions achieved ATAL Ranking of Institutions on Innovation Achievements. We are very fortunate to get a place in ATAL Ranking as well as in NIRF Ranking this year which proves that hard work with commitment is always payoff. This practice must be continued in future. It was decided and announced that this year only the C.V. Raman Awards will be announced on the occasion of Teacher's Day. The Teacher's Day celebration will be taken place on 5th September 2020. After having an interaction session with dept. HoDs and faculty members, Director shared the view that the concept of blended learning has adopted by our teachers and students completely and is going quite well. Complimented to all!!! As per the intimation received from the university, the end semester examination may not be conducted by the university for final year students due to increasing number of COVID -19 cases. In terms of Rationalization of duties, this must be designed and allotted by dept. HoD & Addl. HoD. The main idea is to create balance among all the faculty members which enable them to perform effortlessly. 	<p><u>Para 1(a) to 1(e):</u> All HoDs to note</p> <p><u>Para 1(b):</u> Dean (A) will be notified separately.</p> <p><u>Para 1(e):</u> HoD (CSE) to brief all dept. HoDs</p>
2.	Atal Ranking for Institute Innovation Achievements – (3rd vertical of Innovation & Entrepreneurship)	<ol style="list-style-type: none"> Before start with the agenda point Dean (A) shared his views that knowledge sharing is not an easy task when it comes to deliver a quality of video lecture and any other study material to our students. However, this task provides an immense satisfaction to all the faculty members at the end. As per the feedback received from Dean (ITS), all the subject e-content up to CT-2 has been uploaded on Moodle. On the behalf of all HoDs, Dean (A) thanked to Director & Joint Director to motivate all with their kind words and praises. 	

		<p>d) Dean (IEC) briefed about the ATAL ranking with a thankful note for Director & Joint Director for giving the opportunity to put efforts to achieve a place in ATAL ranking. Also thanked to all HoDs for their support.</p> <p>e) Dean (IEC) shared that Innovation and Entrepreneurship is going to be a roadmap for Higher Education Institutions in future.</p> <p>f) Dean (IEC) presented the score card of KIET for ATAL ranking in which it could be seen that where we are good and we are lacking among nine parameters.</p> <p>g) Received appreciation and complements.</p>	<p>Para 2(f): Dean (IEC) to share with all HoDs</p>
3.	<p>Synergy University, Moscow - Collaboration with KIET</p>	<p>a) Manager (IA) briefed about the collaboration of KIET with Synergy University, Moscow which is an International MOU opportunity for KIET.</p> <p>b) The Synergy University proposed to sign a general MOU with KIET. Given an overview through the presentation slides.</p> <p>c) Director suggested to examining the Universities worldwide according to their department usefulness. Department must has at least one International collaboration to have benefits during the accreditation.</p> <p>d) HoD (MBA) reported that the dept. of MBA is in the process to connect with Malaysian University.</p> <p>e) Joint Director shared that Milan University has also shown their interest to collaborate with KIET come up with a special certificate online program. Also quoted a special price for KIET.</p>	<p>Para 3(d): All HoDs to examine</p>
4.	<p>Internal examination proposal through MOODLE and SPDC -2020 Training Program</p>	<p>a) Dean (A) shared the information about the regular assessment of the students are doing through quizzes conducted during the lecture by subject teacher. These quizzes are not only used for the student's attendance but also hold the weight-age in internal marks.</p> <p>b) Dean (A) suggested to all HoDs to share that information with their faculty members so that they also can convey the information about quizzes to their students.</p> <p>c) Dean (A) also shared that we have got a positive impact by the quiz policy on students as their attendance is improving and the strength of the students in the class is also increasing.</p> <p>d) Dean (ITS) presented the Roadmap on Skill</p>	<p>Para 4(b): All HoDs to implement</p>

		<p>&Personality Development Program (SPDC 2020).</p> <p>e) Director advised considering Soft Skill as a part of Internship. <i>Let's take is as a challenge....!!!</i></p> <p>f) HoD (CSE) suggested that the pre-evaluation test should be conducted before launching SPDC 2020.</p> <p>g) Dean (ITS) suggested to all HoDs to motivate their students to register in this program which will bring the number of placement opportunities in future.</p> <p>h) Dean (ITS) submitted the two tasks to achieve in terms of Moodle server i.e 1) Awareness among students 2) Increase the usability.</p> <p>i) Dr. Awadhesh Srivastava presented the plan of conducting internal examination through Moodle server.</p> <p>j) All HoDs appreciated the plan and beneficial as well. Also submitted their views.</p> <p>k) Stress Testing of Moodle server is required, submitted by Dean (ITS)</p>	<p><u>Para 4(e):</u> Dean (ITS) to share the progress report every month.</p> <p><u>Para 4(k):</u> Learning is required for now</p>
5.	Updated Lab video/ Virtual Lab	<p>a) Updated Lab plans of the departments presented by Dr. Sangeeta Arora.</p> <p>b) Joint Director stressed on that self shoot Lab recorded video should be there.</p>	<p><u>Para 5(b):</u> HoDs to verify</p>
6.	Students Registration – report of non-registered students	<p>a) HoDs shared the registration report of their department. Reported about the fee related issues submitted by students.</p>	
Director concluded the meeting with one point i.e Student's registration should be done on priority basis.			


Dean Academics

Distributed to: All Concerns.

KIET GROUP OF INSTITUTIONS, GHAZIABAD

Department of Electronics & Instrumentation Engineering

Compliance Report of MoM, IQAC Meeting 22nd Aug. 2020

S. No.	Agenda	Point of Discussion	Action by	Action taken
1	Opening Remark	In terms of Rationalization of duties, this must be designed and allotted by dept. HoD & Addl. HoD. The main idea is to create balance among all the faculty members which enable them to perform effortlessly.	HoD (CSE) to brief all dept. HoDs	Rationalization of duties revised as per the guidelines by HoD CSE.
2	Internal examination proposal through MOODLE and SPDC - 2020 Training Program	a) Dean (A) shared the information about the regular assessment of the students are doing through quizzes conducted during the lecture by subject teacher. These quizzes are not only used for the student's attendance but also hold the weight-age in internal marks. b) Dean (A) suggested to all HoDs to share that information with their faculty members so that they also can convey the information about quizzes to their students.	Para 4(b): All HoDs to implement	Implemented.
3	Updated Lab video/ Virtual Lab	a) Updated Lab plans of the departments presented by Dr. Sangeeta Arora. b) Joint Director stressed on that self-shoot Lab recorded video should be there.	HoDs to verify	There are self-shoot videos planned in all labs except one lab which completely software based. Lab plan summary attached.

Dr. Sumita Ray Chaudhuri
HoD, EIE

Minutes of IQAC Meeting held on 21st July 2020 and again continued on 28th July 2020 at 10:30 AM through virtual platform

Chair: Dr. (Col) A Garg.

Participants: Dr. Manoj Goel (Joint Director), Dr. Anil K. Ahlawat (Dean Academics), Department HoDs, Dean (SW), Dean (IEC)

S.No.	Agenda	Points of Discussion / Decision taken	Action by
1.	Opening Remark	<p>Director started the meeting with a congratulatory note to all the parents for their children to score excellent marks in their 10th and 12th standard. It creates positivity in professional and personal life if children do well. Following were shared by Director:</p> <ul style="list-style-type: none"> a) Two patents by 2 faculty members from EI dept. b) Ten students of KIET will be felicitated on the occasion of "AKTU Sthapna Diwas" on 26th July 2020. c) Three Office orders issued from the office of Director i.e NIRF Committee 2021, GPAT Club Policy and UBA Policy respectively. d) Eleven admissions confirmed successfully for ADAM even during this pandemic situation. Appreciated!!! e) MOU with two CSIT Labs (ITRC Lucknow & NPL Delhi) is under process. Efforts by Dean R&D and Dean (IEC) were appreciated. f) Academy of CSIR – Ghaziabad proposed to register KIET faculty members. Will be notified shortly. g) The National level event by ASSOCHAM attended by KIET HoDs/Faculty members brought clear visibility. The perception of KIET Group of Institution will be improved definitely if these kinds of efforts continue. Efforts by Manager (IA) were appreciated. h) Director appreciated the efforts put by faculty members in making quality videos. i) As per the ACM of University, there will be no examination for 1st, 2nd and 3rd year students and will be promoted accordingly to their previous semester marks. For final year students, offline examination will take place as per the guidelines issued by AICTE – MHRD. The Examination Centre will be the student's own institutions. Objective type question paper would be given and three exams in one day would be conducted. j) The AKTU issued the letter to start the classes of new session (Odd – 2020-21) from 4th August 2020. k) Director recommended to all HoDs to design their own rationalization of duties plan three times in a year. (Twice at the beginning of each semester and one more time for the vacations). l) Joint Director appreciated to all the HoDs and faculty members to complete marks uploading task 	<p><u>Para 1(a) to 1(l) :</u> All HoDs to note</p>

		on AKTU timely.	
2.	Academic Policy (Odd Semester 2020-21)	<p>Dean Academics presented the draft of Academic Policy for Odd Sem 2020-21 after including valuable suggestion from all the HoDs.</p> <ol style="list-style-type: none"> The date of online registration for existing students was freezed on 1st August 2020 & 2nd August 2020 (Sunday). All HoDs submitted their views w.r.t Online Registration Process. All HoDs submitted that the proposed format of Time-table (8 lec. /day) should be followed. HoD(CSE) proposed to classify the faculty members as per the availability of infrastructure to take online classes at their home. So, they may call to the Institute to cover the online lectures. Also suggested that an observer team may be created for online classes. Dean (IEC) suggested that the mapping of infrastructure and location of the faculty members should be there. All HoDs submitted the agreement to call faculty members in college on rotational basis. All HoDs were agreed to notify all the faculty members that they may be called any time in the institution. Director recommended accessing the e-resources available in the college Library for the students. Also, the links of the freely available books should be provided to the students HOD (IT) suggested that the number of assignments should be less and the number of questions in the assignments should be more than proposed number by Dean (A) to retain the quality of assignments. 	<p><u>Para 2(d) 7(e):</u> All HoDs to examine</p> <p><u>Para 2(h):</u> Dean(ITS) to Examine & Dean (A) to mention the point in academic guidelines</p> <p><u>Para 2(i):</u> Dean (A) to examine</p>
3.	Lab Planning for Odd Semester 2020-21	<p>The compiled lab plan has been presented by Dr. Sangeeta Arora for all Engineering branches, Pharmacy and Computer Application.</p> <ol style="list-style-type: none"> Director suggested recording self-shoot Lab video before the beginning of the classes to show to the students in the first week of the semester. Dean (A) reported that the Syllabus of 5th Semester (EIE) branch is not issued yet by the university. Already notified to university. HoD (EIE) reported that only evaluation scheme is received which also would be revised. 	<p><u>Para 3(a):</u> All HoDs to implement</p> <p>Dr. Sangeeta Arora to share the link of Virtual Lab to all HoDs</p>
4.	Soft Skills/Additional Skills	<ol style="list-style-type: none"> It was recommended to put the attendance criteria 60% for soft skills classes as well. It was recommended by Director that there will be the same slot of 2 hours for additional skills and 	<p><u>Para 4(a) & 4(b):</u> All HoDs to note</p>

Minutes of IQAC Meeting held on 21st July 2020 and again continued on 28th July 2020 at 10:30 AM through virtual platform

	<p>remedial classes in the timetable.</p> <p>c) Director gave the brief introduction of Mr. Abhishek Gupta - KIET Academic Advisory Board Member who is doing efforts to improve not only the Soft Skill vertical but also the Additional Skills vertical at national level.</p> <p>d) The compiled report on additional skills was presented by Dr. Vipin Kumar proposed by Mr. Abhishek Gupta.</p> <p>e) Mr. Abhay Upaddhyay shared his views over skill domains under core branches. Appreciated by Director and Joint Director.</p> <p>f) All HoDs shared their views regarding the proposed plan.</p>	<p>Para 4(d):</p> <p>All HoDs to examine to implement the Moodle proposed by additional skills team.</p>
	<p>Director concluded the meeting by sharing two points as:</p> <p>a) Any additional skill/ minor specialization is going to be plan by any department must be aligned to some specialization.</p> <p>b) All HoDs, must explain each point of Academic Policy to the students through presentation. So, there should be no room for any confusion. Should be communicated in a structured manner.</p>	

Dean Academics

Distributed to: All concerns



KIET GROUP OF INSTITUTIONS, DELHI-NCR, GHAZIABAD

13 KM STONE, GHAZIABAD-MEERUT ROAD, GHAZIABAD - 201 206 (U.P.)

(An ISO - 9001: 2008 Certified Institution)

DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING

Date: 30-July-2020

Compliance Report of IQAC Meeting Conducted on 28th July 2020

Sr No.	Agenda	Compliance status
1.	Finalization of Secondary Duties	Time table of odd sem 2020-21 has been finalized and published. Academic load of faculty members has been finalized. As soon as research faculties are finalized, it Rationalization of secondary duties will also be published. (Tentative date is 10 th of August).
2.	Goldman Sachs	Faculty placement coordinator along with student placement coordinators are working personally on this. A mail regarding the consolidated and concrete information about it has already been dropped to students.
3.	Moodle Preparation for Lab	All labs will be conducted on Moodle with the help of online compilers and Microsoft Teams. We have also identified some virtual labs and other related stuff and all this information will also be uploaded on Moodle. All lab manuals will also be available on Moodle.
4.	Minor Specialisation	Already presented and shared. MOOCs for second year third year and final year have been identified from coursera and swyam portal.
5.	Demo of Lab	Ready to present on 01 Aug 2020
6.	Other point	Next semester preparation like time table, Faculty load, KIET ERP setup, online lab set up etc has been almost done.

Dr. Vineet Sharma
Head (Deptt. of CSE/ CO)

KIET GROUP OF INSTITUTIONS, GHAZIABAD

Department of Electronics & Instrumentation Engineering

Compliance Report of MoM, IQAC Meeting, 21st & 28th July 2020

S. No.	Agenda	Point of Discussion	Action by	Action taken
1	Free courses like coursera, edx etc by Head SDFS	<p>a. Head SDFS represented the points related to free courses.</p> <p>b. Revised internship policy is in process where (120 hours) 90 hours internship + 30 hours free course proposed.</p> <p>c. HoDs were asked to inform students regarding registration of these courses based on their interest.</p> <p>d. It was intimated that no limitations for CISCO Academy free courses are for CS Branch students. Any number of students can register for the same as per their interest.</p>	HoDs to examine and encourage students to focus on their soft skills.	<p>All students of 3rd year EIE have been informed to register in two courses.</p> <p>A google form has been floated for taking students choice in Coursera, CISCO and EDX online courses. The form has been filled by all 3rd year EIE students. The list of interested students in EDX and CISCO have been forwarded to Dr. Vipin Kr. and Dr. Arun Tripathi. License already activated for those given consent for EDX. Lists attached.</p>
2	Mentoring policy: CAPA for marks and attendance by HoD EI	<p>a. Modified Mentoring policy was presented by HoD EI.</p> <p>b. Mentor card was displayed with a goal that the entire information of students' performance and attendance will be added in their card.</p> <p>c. A mentor will be appointed in each semester and he/she will be responsible for filling the CAPA form of students in terms of attendance and special reviews. The mentor from the parent department will continue till final year and meeting with alumni will be conducted on continuous basis.</p>	All HoDs & Dean A to examine	All suggestions were noted and the re- modified policy has been sent to the office of Dean Academics by HoD EIE.

		<p>d. Ensuring the entries of Mentoring Form is proposed on every Saturday.</p> <p>e. Three colors are selected to show the performance of the student, red for slow learner, yellow for average and green for Advance Learner to visualize the accuracy.</p> <p>f. To ensure student's holistic development, A parent meeting with Mentor is proposed at least once in a semester and prior invitation must be sent through mail or text message. Mentor is supposed to be in touch regularly with subject teacher for better understanding of student's performance.</p> <p>g. If student is participating in any extracurricular activities, certificate will be uploaded in mentor form with the approval of concerned mentor.</p>		
3.	Major Activities	c. NAAC team will be visiting soon in campus. Referring to NAAC visit, the respective departments were communicated to keep all necessary records and to maintain the data which must be showcased during the visit	All HODs & IQAC Coordinators to implement.	Data and document preparation under progress.

Dr. Sumita Ray Chaudhuri
HoD, EIE

Minutes of IQAC Meeting held on 23rd June 2020 at 10:30 am through VC -Microsoft Team

Chair: Dr. (Col) A Garg

Participants: Joint Director, Dean Academics, Dept. HoDs, Dean (SW), Dean (IEC), Prof. Yaduvir Singh, Dr. Sangeeta Arora, Prof. Arunesh Chandra.

S.N	Agenda	Points of Discussion / Decision Taken	Action by
1.	Opening Remark	a) Director opened the meeting with a welcome note and shared about the note received from MHRD regarding the end semester examination. We will pursue the internal examination as planned. b) The date of uploading the e-content as per the said policy may be extended. c) 100% of subject content will be recorded and 100 % of lecture notes have to be uploaded. For other available online content, minimum two types of links may be selected for uploading for instance: NPTEL link and E-Pathshala link .	Para 1(a) to 1(c): All HoDs to note
2.	Virtual Lab/Students Club	a) The presentation of Virtual lab presented by Dr. Sangeeta Arora . b) In coming six months, the simulation part is a challenge but static pages may be prepared. But as per the discussion with IIT Delhi and other IIT colleges, the simulation part is outsourced. c) Some experiments on machine may be record in core engineering branch until the simulation part is not ready. Afterward, that video can be augmented with simulation.	Dr. Sangeeta Arora to share
3.	GPAT Club	a) The presentation on GPAT Club presented by Principal (KSOP) b) HoDs submitted their suggestions.	Principal (KSOP) to share
4.	GATE/CAT Club	a) The presentation on GATE/CAT Club presented by Prof. Arunesh Chandra . b) HoDs submitted their suggestions.	Prof. Arunesh Chandra to share
5.	NBA Manual/ Suggestions	a) The presentation on NBA Manual presented by Prof. Yaduvir Singh . b) The NBA manual will be addressed as OBE Manual from today onwards and the feasible suggestions will be incorporated in the Booklet. c) For COs, Blooms Taxonomy's learning skills will be referred.	Para 5(b): HoDs to note Para 5(c): HoDs to implement
6.	Course files structure on Moodle	a) Dean (ITS) explained the structure of course file on Moodle. b) Director suggested showing in next meeting.	


Dean Academics

Distributed to: All Concerns.

Minutes of IQAC Meeting held on 7th May'20 at 3:30 pm through VC -Microsoft Team


Participants: Joint Director, Dean (A), HoDs, Head-CRPC, Assoc. Head-IIPC, Registrar
Chair: Dr. (Col) A Garg, Director

S.N	Agenda	Points of Discussion / Decision Taken	Action by
1	Opening Remarks & few Updates	<ul style="list-style-type: none"> Director opened the meeting with a welcome note and wished everyone good luck on the auspicious occasion of Budh Poornima & 159th birth anniversary of great poet Rabindranath Tagore. He complimented Deans, HoDs, functional heads and their team for good job being done in their respective work areas during corona lock down period including well conduct of MCQ based online exam (PUE-1). Director shared about one of our EN faculty got the chance to record her lecture (4 hrs) on Swayma Prabha National Channel through AKTU. Congratulations!! AKTU- Weekly Ideathon Challenge- Two students (EC & CSE) were felicitated /got e-certificates for their participation @AKTU on 7th May 2020. University notification w.r.t. sharing of innovative products developed during the lockdown for display @ University website. Dean -IEC to compile the same in coordination with HoDs. Details to be submitted by 9th May. Regular updation on Institute website is extremely important. All stakeholders to take a note of this. We should not loose sight of important things. 	<p>Dean-IEC/ HoDs</p> <p>All Stake holders</p>
2	Rationalization Duties	<ul style="list-style-type: none"> The said policy doc. is in process. We shall share soon for your inputs/suggestions to finalize/implement it. 	OOD
3	Research Guidance Policy	<ul style="list-style-type: none"> The said policy doc. shall also be shared for inviting inputs/comments. 	Dean R & D
4	Faculty Work Load	<ul style="list-style-type: none"> HoDs to ensure equitable distribution of work load @ dept. level. Each one of us should contribute equally. Any reported negligence/casual approach towards assigned work/ academic delivery shall call for strict disciplinary action. Director stressed that HoDs should develop more Leaders within department if they really want to widen their work horizon and to accomplish the set targets within the timeline. 	HoDs
5	Post COVID working guidelines	<ul style="list-style-type: none"> Dean-SW presented the proposed guidelines and invited suggestions. Dean SW to collate the suggestions as received and put up again the revised doc for perusal. 	Dean SW
6	Internship Status- Update	<ul style="list-style-type: none"> Head CRPC shared the Internship update as on date. Director complimented Head CRPC & team IIPC for their sincere efforts in settling the desired number of students (3000+) internship during Corona period. HoDs - if they wish to modify the allotted offers, they can do so within the purview of designed policy doc under intimation to team IIPC for record purpose. 	<p>HoDs</p> <p>ADA (SD)</p> <p>HoD HS</p> <p>HoD IT</p>
7	Budget 2020-21	<ul style="list-style-type: none"> HoDs to review the utilization status of last year allotted budget 	Dean A

Minutes of IQAC Meeting held on 7th May'20 at 3:30 pm through VC -Microsoft Team

		and put up the final summary viz. <i>allotted and utilized</i> . If the budget is underutilized, the same may be adjusted in this year. Only curriculum activities shall be considered while preparing budget this year. HoDs to note.	HoDs
8	Student Club proposal	<ul style="list-style-type: none"> Two proposals for creating student club @ Institute level - Virtual Lab & GATE Club has been received. Based on the discussion, it was proposed that club activities totally driven by students under the supervision & guidance of Sr. Professors. Dean SW to note. Developing KIET Virtual Lab - We can connect with IIT Hyderabad for related guidance. Dean (A) to note /discuss separately with Director how to go about it. 	Dean SW Dean A
9	Computer Skills from first year onwards	<ul style="list-style-type: none"> A policy draft on 'Computer & programming Skills Policy' from first year onwards is in process. We shall float it soon for your comments. 	HoD CSE
10	Re-Organization of IRCDC	<ul style="list-style-type: none"> The importance of industrial consultancy was re-emphasized. All of us should work towards getting good consultancy projects. HoDs to note. Director briefed about the proposed model of IRCDC to which members <i>agreed in principle</i>. The related update shall follow. 	HoDs OOD
11	Dept. Road Map & NAAC Action-PPT	<ul style="list-style-type: none"> HoDs to submit their preferred dates to undersigned for finalizing the presentation slot & further issue (proposed PPT from 14th May'20 onwards). We need to close the same. 	HoDs Dean (A)
12	Exam Form Filling status	<ul style="list-style-type: none"> Registrar shared the number of students branch wise who have not filled the exam form. HoDs to ensure at dept. level that every student fills the form before due date. 	HoDs
13	ISO Audit (Online)	<ul style="list-style-type: none"> Registrar to brief Director the modalities for carrying out on- line ISO Audit. 	Registrar

The meeting concluded at 5:30 pm.


Dr. Anil K. Ahlawat
 Dean (Academics) & Coordinator IQAC

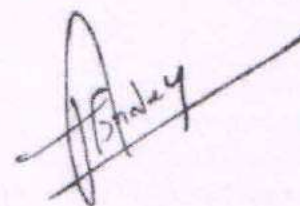
Distribution: All concerned

KIET GROUP OF INSTITUTIONS, Ghaziabad
Department of Information Technology (NBA Accredited)
(An ISO – 9001: 2008 Certified & 'A' Grade accredited Institution by NAAC)

Date: 14-05-2020

Compliance Report on IQAC Meeting held on 7th May 2020

S.N	Agenda	Point Discussed	Action Taken Status
1	Web Site Updation	Regular updation on Institute website is extremely important. All stakeholders to take a note of this.	Compliance has been done
2	Internship Status-Update	HoDs - if they wish to modify the allotted offers, they can do so within the purview of designed policy doc under intimation to team IIPC for record purpose.	The internship manual has been circulated
3	Exam Form Filling status	Registrar shared the number of students branch wise who have not filled the exam form. HoDs to ensure at dept. level that every student fills the form before due date.	All the forms have been filled



HOD (IT)

Compliance report of IQAC held on 7 May

Department of Electronics & Instrumentation

S.N	Agenda	Points of Discussion / Decision Taken	Action by	Action Taken
1	Internship Status-Update	<ul style="list-style-type: none"> Head CRPC shared the Internship update as on date. Director complimented Head CRPC & team IIPC for their sincere efforts in settling the desired number of students (3000+) internship during Corona period. HoDs - if they wish to modify the allotted offers, they can do so within the purview of designed policy doc under intimation to team IIPC for record purpose 	HoDs	Action taken as per policy. Please find attached. (Annexure 1-2)
2	Budget 2020-21	<ul style="list-style-type: none"> HoDs to review the utilization status of last year allotted budget and put up the final summary viz. <i>allotted and utilized</i>. If the budget is underutilized, the same may be adjusted in this year. Only curriculum activities shall be considered while preparing budget this year. HoDs to note. 	HoDs	Budget for Next session and Utilization of previous year prepared.(PFA)
3	Dept. Road Map & NAAC Action-PPT	<ul style="list-style-type: none"> HoDs to submit their preferred dates to undersigned for finalizing the presentation slot & further issue (proposed PPT from 14th May'20 onwards). We need to close the same. 	HoDs Dean (A)	PPT preparation under progress. Tentative Date of presentation 3 rd June 2020 as confirmed with Dean AC.
4	Exam Form Filling status	<ul style="list-style-type: none"> Registrar shared the number of students branch wise who have not filled the exam form. HoDs to ensure at dept. level that every student fills the form before due date. 	HoDs	All students have filled examination before due date.
5	Re-Organization of IRCDC	<ul style="list-style-type: none"> The importance of industrial consultancy was re-emphasized. All of us should work towards getting good consultancy projects. HoDs to note. Director briefed about the proposed model of IRCDC to which members <i>agreed in principle</i>. The related update shall follow. 	HoDs	One faculty from the department Mr. Piyush Chandra Ojha included as member of IRCDC team.
6	Updates	<ul style="list-style-type: none"> Regular updation on Institute website is extremely important. All stakeholders to take a note of this. We should not loose sight of important things. 	All Stake holders	Website coordinator of the department instructed to do the updations regularly

Department of Civil Engineering

Compliance Report of Minutes Meeting of IQAC Meeting held on 7th May'20 at 3:30 pm through VC -Microsoft Team

Participants: Joint Director, Dean (A), HoDs, Head-CRPC, Assoc. Head-IIPC, Registrar
Chair: Dr. (Col) A Garg, Director

S.N	Agenda	Points of Discussion / Decision Taken	Action by	
1	Opening Remarks & few Updates	<ul style="list-style-type: none"> Director opened the meeting with a welcome note and wished everyone good luck on the auspicious occasion of Budh Poornima & 159th birth anniversary of great poet Rabindranath Tagore. He complimented Deans, HoDs, functional heads and their team for good job being done in their respective work areas during corona lock down period including well conduct of MCQ based online exam (PUE-1). Director shared about one of our EN faculty got the chance to record her lecture (4 hrs) on Swayma Prabha National Channel through AKTU. <i>Congratulations!!</i> AKTU- Weekly Ideathon Challenge- Two students (EC & CSE) were felicitated /got e-certificates for their participation @AKTU on 7th May 2020. University notification w.r.t. sharing of innovative products developed during the lockdown for display @ University website. Dean -IEC to compile the same in coordination with HoDs. Details to be submitted by 9th May. Regular updation on Institute website is extremely important. All stakeholders to take a note of this. We should not loose sight of important things. 	<p>Dean-IEC/ HoDs</p> <p>All Stake holders</p>	Shared and discussed the relevant points with faculty members.
2	Rationalization Duties	<ul style="list-style-type: none"> The said policy doc. is in process. We shall share soon for your inputs/suggestions to finalize/implement it. 	OOD	
3	Research Guidance Policy	<ul style="list-style-type: none"> The said policy doc. shall also be shared for inviting inputs/comments. 	Dean R & D	
4	Faculty Work Load	<ul style="list-style-type: none"> HoDs to ensure equitable distribution of work load @ dept. level. Each one of us should contribute equally. Any reported negligence/casual approach towards assigned work/ academic delivery shall call for strict disciplinary action. Director stressed that HoDs should develop more Leaders within 	HoDs	As far as practicable, faculty members have been assigned duties rationally. Shared and discussed the relevant points with faculty members.

department if they really want to widen their work horizon and to accomplish the set targets within the timeline.

5	Post COVID working guidelines	<ul style="list-style-type: none"> Dean-SW presented the proposed guidelines and invited suggestions. Dean SW to collate the suggestions as received and put up again the revised doc for perusal. 	Dean SW	
6	Internship Status- Update	<ul style="list-style-type: none"> Head CRPC shared the Internship update as on date. Director complimented Head CRPC & team IIPC for their sincere efforts in settling the desired number of students (3000+) internship during Corona period. HoDs - if they wish to modify the allotted offers, they can do so within the purview of designed policy doc under intimation to team IIPC for record purpose. 	HoDs ADA (SD) HoD HS HoD IT	Challenging Problem as Internship@Dept.(CPI-D) have been assigned to all the concerned students as per their interest. Faculty mentors have also been assigned.
7	Budget 2020-21	<ul style="list-style-type: none"> HoDs to review the utilization status of last year allotted budget and put up the final summary viz. allotted and utilized. If the budget is underutilized, the same may be adjusted in this year. Only curriculum activities shall be considered while preparing budget this year. HoDs to note. 	Dean A HODs	Noted and being compiled.
8	Student Club proposal	<ul style="list-style-type: none"> Two proposals for creating student club @ Institute level - Virtual Lab & GATE Club has been received. Based on the discussion, it was proposed that club activities totally driven by students under the supervision & guidance of Sr. Professors. Dean SW to note. Developing KIET Virtual Lab - We can connect with IIT Hyderabad for related guidance. Dean (A) to note /discuss separately with Director how to go about it. 	Dean SW Dean A	
9	Computer Skills from first year onwards	<ul style="list-style-type: none"> A policy draft on 'Computer & programming Skills Policy' from first year onwards is in process. We shall float it soon for your comments. 	HoD CSE	
10	Re-Organization of IRCDC	<ul style="list-style-type: none"> The importance of industrial consultancy was re-emphasized. All of us should work towards getting good consultancy projects. HoDs to note. Director briefed about the proposed model of IRCDC to which members agreed in principle. The related update shall follow. 	HoDs OOD	Shared and discussed the relevant points with faculty members.

Minutes of IQAC Meeting held on 11th Apr'20 at 12 noon through VC -Microsoft Connect

Participants: Joint Director, Dean (A), HoDs, Head-CRPC, Addl. & Assoc. Head-IIPC, Manager-ITSS
Chair: Dr. (Col) A Garg, Director

S.N	Agenda	Points of Discussion / Decision Taken	Action by
1	Opening Remarks	<ul style="list-style-type: none"> Director opened the meeting with a <i>welcome note</i> and enquired about the well-being of all members & their family. He reiterated that we must follow the Govt./State advisories being promulgated from time to time to fight COVID 19 and take good care of ourselves, family members & people in our surroundings as a responsible citizen. Director acknowledged the efforts of HoDs & faculty members for putting their diligent efforts in conducting the CTs online and smooth conduct of online classes on virtual platform. Director also shared about his interaction with department faculty members (last week) being well accepted by them. They really feel connected & motivated. 	
2	Updates-Meeting with Hon'ble VC, AKTU (11 Apr'20)	<ul style="list-style-type: none"> Director briefed about the discussion on important <i>academic points</i> held with Hon'ble Vice Chancellor, AKTU wherein approx. Directors of 40+ colleges had connected through VC as follows: - <ol style="list-style-type: none"> Current semester - possibilities for conducting internals, end semester exam, internships, project, placement issues etc. Ensuring availability of e-resources & its effectiveness. Products offered by Coursera, Turnitin & World Assessment Council. <p><i>The above points were deliberated upon in details and the following decisions have been taken.</i></p> <ul style="list-style-type: none"> ➤ HoDs to submit individual proposal w.r.t. revised Academic Policy for the current balance semester and share with Dean (A) for review & further process. Dean (A) also read out the components pertaining to Academic policy. Dean (A) to circulate the template for compilation of individual comments as asked above. HoD IT to facilitate in designing of the format as discussed. HoDs to submit their proposals to Dean (A) by 14th Apr'20. ➤ Head- CRPC & Addl Head-IIPC to submit the Internship report (online offers) and the plan ahead. Revised Internship policy in prevailing context be drafted accordingly/ put up for review. ➤ A demo by World Assessment Council (WAC) on 'Conduct of Virtual exam' is fixed on Monday, 13 Apr @ 1 pm. Dean (A), HoD IT, COE, Dean R & D, Manager-ITSS to participate to understand more about the product. 	Dean A HoDs Head-CRPC & Addl. Head-IIPC Manager-ITSS
3	TCS Codevita Registration status	<ul style="list-style-type: none"> A good jump has been observed in the registration numbers (III yr) as updated by Head-CRPC. He thanked HoDs for the extended support. Director complimented Head CRPC for the inspiring note he has issued to the students 'Knock down the Lockdown' wherein he has well tried to address the student's future concerns in this unprecedented situation. This kind of practice must continue. Communication is the only key in this prevailing environment to remain connected with the students and to address their concerns, if any on regular basis. 	

Minutes of IQAC Meeting held on 11th Apr'20 at 12 noon through VC -Microsoft Connect

4	Conduct of On-line classes	<ul style="list-style-type: none"> It has been decided to migrate to Microsoft Team app for conduct of online classes w.e.f. next week. HoDs to note for necessary action. Manager ITSS to facilitate in its effective implementation in all departments w.e.f. 15th Apr'20.. Manager ITSS to conduct a training session for faculty on 'Use of Microsoft team App' on 12th Apr'20.' Let's organize all official meetings too using this app. 	HoDs Manager-ITSS
5	Research focus	<ul style="list-style-type: none"> It is reiterated that lot of efforts have been made by Dean R & D and his team to augment research culture in the Institute, but it has been observed that the output is not as expected. HoDs to focus on boosting <i>Research</i> culture too. The next 06 months are very crucial for us. We need to strengthen our Research profile and strive for getting next best ranking in NAAC, NIRF, NBA, ARIIA, IIC, QS, AICTE- CII survey etc. We should not lose focus. Challenges, if any must be discussed by HoDs. Further, Deans/HoDs are free to share any unique practice w.r.t academic or research delivery being followed or noticed somewhere so that it can be examined and implemented @ KIET, if feasible. 	Deans HoDs
6	On line Free Courses on offer	<ul style="list-style-type: none"> Dr. Vipin Kumar, ADA (SD) briefed about online free courses on offer viz. Coursera, AICTE-NEAT, Harvard University, Microsoft Academy, ATAL -FDP, NDL, NMEICT, CISCO, Khan Academy, TCSion etc. Dr. Vipin to share the details/presentation copy with all HoDs for perusal. Director complimented Dr. Vipin for well compiled information. HoDs to explore further the offerings of online free courses - how & where we can utilize them so that maximum students/ faculty get benefitted. HoD MBA & Principal-KSOP to also explore. Offer from TCSion to design specific course based on requirement as shared by Joint Director. HoDs can send their specific course requirement to HoD HS. HoD HS to note/ we can connect accordingly. HoD IT also shared about SAP offering free online course for 50 students. HoD IT to share the details with HoDs for inviting student nomination. Let us avail this opportunity & enroll our students. 	HoDs ADA (SD) HoD HS HoD IT
7	CT-2 report	<ul style="list-style-type: none"> Dr. Sumita, COE presented the CT-2 report viz. absentees & evaluation progress etc. It has been reported that students are using unfair means to score good marks which is a matter of concern. A brainstorming session on 'How to make online test more effective' was carried out / suggestions received. Director shared about products offered by agencies Mettl, WAC & Proctor U to address such issues. Let us understand these products and take an informed decision. COE/ HoD IT to note. 	Dean A HoD IT COE
8	Time Table for next week & Attendance recording	<ul style="list-style-type: none"> It has been decided to follow the regular time table and cover the syllabus. No classes need to be conducted on Sunday. Assignments should be given to students/ assessed properly. Guidelines for students regarding attendance needs to be issued. Dean (A)/ HoDs to note for necessary action. Student's Attendance record (online classes) should be properly maintained by every dept. 	Dean A HoDs
9	ERP Modules	<ul style="list-style-type: none"> Dean A to coordinate with Manager-ITSS on important ERP modules. 	Dean A Manager-

Minutes of IQAC Meeting held on 11th Apr'20 at 12 noon through VC -Microsoft Connect

			ITSS
10	CRs meeting & Topper's felicitation	<ul style="list-style-type: none"> ▪ Dean (A) to schedule the meet with CRs as discussed/send invite. ▪ HoDs to plan topper's felicitation/ issue <i>e-certificates</i>. HoD EN to share the certificate template to Manager -ITSS for necessary action. HoDs to provide the required details to Manager-ITSS. 	HoDs Manager-ITSS
11	e-content/ Lab report	<ul style="list-style-type: none"> ▪ HoDs to provide the requisite report of e-content delivery & conduct of lab reports to Dean (A) on regular basis. 	HoDs Dean (A)

The meeting concluded at 2 pm.



Dr. Anil K. Ahlawat
Dean (Academics) & IQAC Coordinator

Distribution: All concerned



KIET GROUP OF INSTITUTIONS, Ghaziabad

Department of Information Technology (NBA Accredited)

(An ISO – 9001: 2008 Certified & 'A' Grade accredited Institution by NAAC)



Date: 26-03-2020

Compliance Report on HoDs Meeting held on 11th Apr'20

S.N	Agenda	Point Discussed	Action Taken Status
1	Updates-Meeting with Hon'ble VC, AKTU (11 Apr'20)	HoDs to submit individual proposal w.r.t. revised Academic Policy for the current balance semester and share with Dean (A) for review & further process.	Report Submitted
		A demo by World Assessment Council (WAC) on 'Conduct of Virtual exam' is fixed on Monday, 13 Apr @ 1 pm. Dean (A), HoD IT, COE, Dean R & D, Manager-ITSS to participate to understand more about the product.	Attended and report submitted to Director Sir
2	Conduct of On-line classes	It has been decided to migrate to Microsoft Team app for conduct of online classes w.e.f. next week. HoDs to note for necessary action.	Department of IT and CSI have shifted on MS Teams. Classes are conducted on MS Teams only
3	Research focus	It is reiterated that lot of efforts have been made by Dean R & D and his team to augment research culture in the Institute, but it has been observed that the output is not as expected. HoDs to focus on boosting <i>Research</i> culture too.	Department is ensuring the same and it has been conveyed to faculty members also. Department has constituted a committee to monitor the progress of individual faculty member.
4	SAP Program	HoD IT also shared about SAP offering free online course for 50 students. HoD IT to share the details with HoDs for inviting student nomination. Let us avail this opportunity & enroll our students.	MOU has been signed
5	Time Table for next week & Attendance recording	Guidelines for students regarding attendance needs to be issued. Dean (A)/ HoDs to note for necessary action. Student's Attendance record (online classes) should be properly maintained by every dept.	Time table is scheduled till 1 st May 2020 and attendance is unloaded on portal (since 14 th April 2020)
6	CRs meeting & Topper's felicitation	▪ HoDs to plan topper's felicitation/ issue <i>e-certificates</i> . HoD EN to share the certificate template to Manager -ITSS for necessary action. HoDs to provide the required details to Manager-ITSS.	CRs meeting & Topper's felicitation has been done

7	e-content/ report	Lab	HoDs to provide the requisite report of e-content delivery & conduct of lab reports to Dean (A) on regular basis.	Report Submitted
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HOD (IT)

ECE Action Taken Report | Agenda Point 6 (Compliance of MOM) | Minutes of Meeting - HoDs Meeting (11 Apr'20)

1 message

Dr. SANJAY SHARMA <drsanjaysharma@kiet.edu>

Sat, Apr 25, 2020 at 8:20 AM

To: DEAN AC <dean_ac@kiet.edu>, Amik k Garg <amik.garg@kiet.edu>, DIRECTOR OFFICE <directoroffice@kiet.edu>

Cc: Joint Director <jointdirector@kiet.edu>, RUCHITA GAUTAM <ruchita.gautam@kiet.edu>, Vibhav Sachan <vibhavsachan@gmail.com>, ANIL AHLAWAT <anil.ahlawat@kiet.edu>

Action Taken by ECE Department: Minutes of Meeting - HoDs Meeting (11 Apr'20)**1. Special Classes for Result Improvement:**

- a) All the Faculty Members / Mentors are instructed to focus on weak students in their respective classes and mentor - mentee group [Annexure 1-a].
- b) Separate online classes have been scheduled for such students [Annexure 1-b].
- c) As per the discussion held in the Departmental Grievance Committee on 18th April 2020, Weak Students Classes have been renamed as Special Classes for Result Improvement [Annexure 1-c].

2. Microsoft Team for Online Class:

- a) On 12th April 2020, a training session was conducted for all Class Coordinators about using Microsoft Team for Online Class [Annexure 2].
- b) From 15th April 2020, all the Faculty Members of ECE department are teaching online through Microsoft Teams only.

3. Final Year Project Presentation & GD Seminar:

- a) Final Year Project Presentation & GD Seminar conducted through Microsoft Teams for Final year students as per the schedule [Annexure 3].

4. On-Line Webinars / Online Free Courses Registration on Coursera:

- a) An online webinar on "Virtual Lab with MATLAB" for faculty members and students has been conducted on 18th April 2020 at 11:00 AM [Annexure 4 - a]
- b) All the Faculty Members are informed about ASSOCHAM Webinar on Covid19 – A Learning opportunity for Higher Education to be held on 18th April 2020 at 1:00 PM [Annexure 4-b].

- c) All the Faculty Members are informed about joining online free courses available through Coursera [Annexure 4-c].
- d) At present 22 Faculty Members have joined online free courses available through Coursera [Annexure 4-d].
- e) The department is organizing an online webinar on " Machine Learning using MATLAB " for faculty members and students on 25th April 2020 at 11:30 AM.

5. Summary Report of Online Lectures:

- a) The complete summary report of online lectures of ECE Department held from 11th April 2020 to 23rd April 2020 has been attached. [Annexure 5].

6. TCS CODE VITA Registration Status:

- a) Total 233 ECE students have registered for TCS Code Vita till date. [Annexure 6].

7. Turnitin:

An online meeting held on 22.04.2020 (Wednesday) at 02:00 PM regarding awareness and features about Gradescope Complete, Feedback Studio and Sim Check for Admissions.

8. Revised Academic Policy:

- a) Submitted Individual Proposal on 14th April and suggestions. [Annexure 7].
- b) Received the final copy from the Office of Dean Academics for faculty members and students. Disseminated among students and faculty.

9. Research Focus:

- a) All faculty are further requested to carry their research work through email as advised several times earlier also. [Annexure 8].

10. CRs Meeting & Topper's Felicitation:

- a) Felicitation of Topper/NPTEL ECE students was successfully organized on 20th April 2020 from 2:00 pm to 2:30 pm. [Annexure 9].
- b) CR list of ECE Department with their email id's and contact numbers shared with Dean Academics on 13th April 2020. [Annexure 9].

3/2/2020 KJET GROUP OF INSTITUTIONS Mail - ECE Action Taken Report | Agenda Point 6 (Compliance of MOM) | Minutes of Meeting - HoDs ...

11. e-content/ Lab report-

- a) e-Contents delivery shared with dean Academics. [Annexure 5].
- b) Lab Report shared with Dean Academics [Annexure 10].

12. Teaching/Non Teaching staff report. [Annexure 11].

Regards



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28 attachments

Annexure 1-a.pdf
290K

Annexure 1-b.pdf
290K

Annexure 1-c.pdf
290K

Annexure 2.pdf
303K

Annexure 3.pdf
363K

Annexure 4-a.pdf
135K

Annexure 4-d.pdf
79K

Annexure 4-b.pdf
346K

Annexure 4-c.pdf
318K

Compliance report - 11th April 2020 (CSE)

Action	Remarks
Submission of revised academic policy for current semester	submitted my own suggesations via email to Dean (A)
TCS codevita Registration status	Mostly all students of 3rd year are registered; however we are insisting 2nd year students to registere in it.
Conduct of online classes	As per the time table. Attendance have been imporved in all sections
Research Focus	3 research proposals have been submitted to Dean R&D, 4 research proposal are in progress to be submitted to SERB till 30/04/2020
Online Free courses on offer	Links of AICTE NEAT, Courseera courses have been shared
Time Table for next week & attendance recording	Properly following the time table for theory & lab sessions. Seminar and Project presentation is also in process
CR Meetings & Topper Felicitation	Topper felicitation and NPTEL felicitation is done. Details of CR have been given to Dean (A) via mail
e contents & Lab reports	Report of last week(from 13 to 17 th April) have been mailed to Dean (A).

KIET GROUP OF INSTITUTIONS, GHAZIABAD

Department of Electronics & Instrumentation Engineering

Compliance Report of Minutes of HoDs Meeting held on 11th Apr'20 at 12 noon through VC -Microsoft Connect

S. No.	Point of Discussion	Action taken by the department	Date of Completion/ Implementation
1	HoDs to submit individual proposal w.r.t. revised Academic Policy for the current balance semester and share with Dean (A) for review & further process.	HoD had a meeting with all faculty members, taken their suggestion and proposal submitted to Dean AC.	14.04.2020
2	It has been decided to migrate to Microsoft Team app for conduct of online class w.e.f. next week. HoDs to note for necessary action.	Training Session on Microsoft Team app conducted ITSS department was attended by Class Coordinators. Required number of groups and channels created. Classes started from	15.04.2020.
3	It is reiterated that lot of efforts have been made by Dean R & D and his team to augment research culture in the Institute, but it has been observed that the output is not as expected. HoDs to focus on boosting <i>Research</i> culture too. The next 06 months are very crucial for us. We need to strengthen our Research profile and strive for getting next best ranking in NAAC, NIRF, NBA, ARIIA, IIC, QS, AICTE- CII survey etc. We should not lose focus. Challenges, if any must be discussed by HoDs.	In every departmental meeting HoD is emphasizing on Research Publication. Also mentioning that one SCI/Scopus paper by September 2020 is Compulsory.	September 2020
4	HoDs to explore further the offerings of online free courses - how & where we can utilize them so that maximum students/ faculty get benefitted.	All faculty and staff members have joined at least one free online course except those who have already registered for one or more NPTEL courses from	To be completed

		Jan-April 2020. Details are kept in the department.	
5	Director shared about products offered by agencies Mettl, WAC & Proctor U to address such issues. Let us understand these products and take an informed decision. COE/ HoD IT to note Mettl, WAC &	HoD EIE has attended demo sessions of WAC, talked to Mettl. Conveyed to Director Sir that Mettl wants to conduct a demo session. Attended a webinar on Online assessment by Wheebox (Microsoft Teams). Concerned persons from Wheebox has also called (on 27.04.2020) and asked for demo session	
6	It has been decided to follow the regular time table and cover the syllabus. No classes need to be conducted on Sunday. Assignments should be given to students/ assessed properly. Guidelines for students regarding attendance needs to be issued. Dean (A)/ HoDs to note for necessary action. Student's Attendance record (online classes) should be properly maintained by every dept.	Time table made and forwarded to students. Daily 5 classes are conducted from Monday to Friday including Labs. Each class is of 1 hour duration starting from 10 am till 4,00pm. 12.00 noon-1.00pm is for lunch. Attendance are being uploaded from 13.04.2020. Students were notified about attendance uploading and the attendance has improved since then.	To be continued till 1 st May 2020. After that revised timetable for revision classes will be made.
7	HoDs to plan topper's felicitation/ issue <i>e-certificates</i> .	List of toppers for preparation of E- certificates was mailed to ITSS department. E-Certificates received on 27.04.2020	Topper's felicitation will be planned by 02.05.2020
8	HoDs to provide the requisite report of e-content delivery & conduct of lab reports to Dean (A) on regular basis.	Reports shared with Dean (A) on weekly basis.	

Dr. Sumita Ray Chaudhuri
HoD, EIE

K I E T Group of Institutions Ghaziabad
Department of Mechanical Engineering

COMPLIANCE REPORT

Virtual academic council meeting held on 11 April 2020.

S.No.	Agenda	Points of Discussion / Decision Taken	Action Taken Status
1	Updates-Meeting with Hon'ble VC, AKTU (11 Apr'20)	HoDs to submit individual proposal w.r.t. revised Academic Policy for the current balance semester and share with Dean (A) for review & further process. Dean (A) also read out the components pertaining to Academic policy. Dean (A) to circulate the template for compilation of individual comments as asked above. HoD IT to facilitate in designing of the format as discussed. HoDs to submit their proposals to Dean (A) by 14th Apr'20 .	Report Submitted
2	Conduct of On-line classes	It has been decided to migrate to Microsoft Team app for conduct of online classes w.e.f. next week. HoDs to note for necessary action. Manager ITSS to facilitate in its effective implementation in all departments w.e.f. 15th Apr'20.. Let's organize all official meetings too using this app.	All classes are migrated to Microsoft Zoom w.e.f. 15 April 2020
3	Research focus	It is reiterated that lot of efforts have been made by Dean R & D and his team to augment research culture in the Institute, but it has been observed that the output is not as expected. HoDs to focus on boosting <i>Research</i> culture too. The next 06 months are very crucial for us. We need to strengthen our Research profile and strive for getting next best ranking in NAAC, NIRF, NBA, ARIIA, IIC, QS, AICTE- CII survey etc. We should not lose focus. Challenges, if any must be discussed by HoDs. Further, Deans/HoDs are free to share any unique practice w.r.t academic or research delivery being followed or noticed somewhere so that it can be examined and implemented @ KIET, if feasible.	All faculty members are again reiterated that we all have to strengthen our research profile by writing research papers/ applying for projects to funding agencies.

5	Time Table for next week & Attendance recording	<p>It has been decided to follow the regular time table and cover the syllabus. No classes need to be conducted on Sunday. Assignments should be given to students/assessed properly.</p> <p>Guidelines for students regarding attendance needs to be issued. Dean (A)/HoDs to note for necessary action. Student's Attendance record (online classes) should be properly maintained by every dept.</p>	<p>Time table for theory classes and Lab classes are scheduled from Monday to Saturday</p> <p>Attendance guidelines are sent to students and online attendance is uploading from 14 April 2020 on KIET ERP.</p>
6	CRs meeting & Topper's felicitation	HoDs to plan topper's felicitation/ issue <i>e-certificates</i> . HoD EN to share the certificate template to Manager -ITSS for necessary action. HoDs to provide the required details to Manager-ITSS.	CRs meeting was conducted. Toppers felicitation is scheduled on 2 nd May 2020.
7	e-content/ Lab report	HoDs to provide the requisite report of e-content delivery & conduct of lab reports to Dean (A) on regular basis.	Report submitted

HoD (ME)

Department of Civil Engineering

Compliance Report of Minutes of HoDs Meeting held on 11th Apr'20 at 12 noon through VC -Microsoft Connect

Participants: Joint Director, Dean (A), HoDs, Head-CRPC, Addl. & Assoc. Head-IIPC, Manager-ITSS

Chair: Dr. (Col) A Garg, Director

S.N	Agenda	Points of Discussion / Decision Taken	Action by	Compliance Status
1	Opening Remarks	<ul style="list-style-type: none"> ▪ Director opened the meeting with a <i>welcome note</i> and enquired about the well-being of all members & their family. He reiterated that we must follow the Govt./State advisories being promulgated from time to time to fight COVID 19 and take good care of ourselves, family members & people in our surroundings as a responsible citizen. ▪ Director acknowledged the efforts of HoDs & faculty members for putting their diligent efforts in conducting the CTs online and smooth conduct of online classes on virtual platform. ▪ Director also shared about his interaction with department faculty members (last week) being well accepted by them. They really feel connected & motivated. 		Shared with faculty members.
2	Updates-Meeting with Hon'ble VC, AKTU (11 Apr'20)	<ul style="list-style-type: none"> ▪ Director briefed about the discussion on important <i>academic points</i> held with Hon'ble Vice Chancellor, AKTU wherein approx. Directors of 40+ colleges had connected through VC as follows: - <ul style="list-style-type: none"> i. Current semester - possibilities for conducting internals, end semester exam, internships, project, placement issues etc. ii. Ensuring availability of e-resources & its effectiveness. iii. Products offered by Coursera, Turnitin & World Assessment Council. <p><i>The above points were deliberated upon in details and the following decisions have been taken.</i></p> <ul style="list-style-type: none"> ➤ HoDs to submit individual proposal w.r.t. revised Academic Policy for the current balance semester and share with Dean (A) for review & further process. Dean (A) also read out the components pertaining to Academic policy. Dean (A) to circulate the template for compilation of individual comments as asked above. HoD IT to facilitate in designing of the format as discussed. HoDs to submit their proposals to Dean (A) by 14th Apr'20. ➤ Head- CRPC & Addl Head-IIPC to submit the Internship report (online offers) and the plan ahead. Revised Internship policy in prevailing context be drafted accordingly/ put up for review. ➤ A demo by World Assessment Council (WAC) on 'Conduct of Virtual 	<p>Dean A HoDs</p> <p>Head-CRPC & Addl. Head-IIPC</p> <p>Manager- ITSS</p>	Desired information regarding revised Academic Policy for the current balance semester was submitted to Dean A.

		exam' is fixed on Monday, 13 Apr @ 1 pm. Dean (A), HoD IT, COE, Dean R & D, Manager-ITSS to participate to understand more about the product.		
3	TCS Codevita Registration status	<ul style="list-style-type: none"> A good jump has been observed in the registration numbers (III yr) as updated by Head-CRPC. He thanked HoDs for the extended support. Director complimented Head CRPC for the inspiring note he has issued to the students 'Knock down the Lockdown' wherein he has well tried to address the student's future concerns in this unprecedented situation. This kind of practice must continue. Communication is the only key in this prevailing environment to remain connected with the students and to address their concerns, if any on regular basis. 		-----
4	Conduct of On-line classes	<ul style="list-style-type: none"> It has been decided to migrate to Microsoft Team app for conduct of online classes w.e.f. next week. HoDs to note for necessary action. Manager ITSS to facilitate in its effective implementation in all departments w.e.f. 15th Apr'20.. Manager ITSS to conduct a training session for faculty on 'Use of Microsoft team App' on 12th Apr'20.' Let's organize all official meetings too using this app. 	HoDs Manager- ITSS	All the classes are being conducted on Microsoft Team app as per the notified Time Table.
5	Research focus	<ul style="list-style-type: none"> It is reiterated that lot of efforts have been made by Dean R & D and his team to augment research culture in the Institute, but it has been observed that the output is not as expected. HoDs to focus on boosting <i>Research</i> culture too. The next 06 months are very crucial for us. We need to strengthen our Research profile and strive for getting next best ranking in NAAC, NIRF, NBA, ARIIA, IIC, QS, AICTE- CII survey etc. We should not lose focus. Challenges, if any must be discussed by HoDs. Further, Deans/HoDs are free to share any unique practice w.r.t academic or research delivery being followed or noticed somewhere so that it can be examined and implemented @ KIET, if feasible. 	Deans HoDs	Discussed the strengthening of research culture and profile with faculty members in faculty meeting. They have been instructed to pursue the research work and publish the research papers in SCI Journals. They have also been instructed to prepare and submit research/project proposal to funding agencies.

6	On line Free Courses on offer	<ul style="list-style-type: none"> Dr. Vipin Kumar, ADA (SD) briefed about online free courses on offer viz. Coursera, AICTE-NEAT, Harvard University, Microsoft Academy, ATAL -FDP, NDL, NMEICT, CISCO, Khan Academy, TCSion etc. Dr. Vipin to share the details/presentation copy with all HoDs for perusal. Director complimented Dr. Vipin for well compiled information. HoDs to explore further the offerings of online free courses - how & where we can utilize them so that maximum students/ faculty get benefitted. HoD MBA & Principal-KSOP to also explore. Offer from TCSion to design specific course based on requirement as shared by Joint Director. HoDs can send their specific course requirement to HoD HS. HoD HS to note/ we can connect accordingly. HoD IT also shared about SAP offering free online course for 50 students. HoD IT to share the details with HoDs for inviting student nomination. Let us avail this opportunity & enroll our students. 	HoDs ADA (SD) HoD HS HoD IT	Discussed and instructed the faculty members accordingly.
7	CT-2 report	<ul style="list-style-type: none"> Dr. Sumita, COE presented the CT-2 report viz. absentees & evaluation progress etc. It has been reported that students are using unfair means to score good marks which is a matter of concern. A brainstorming session on 'How to make online test more effective' was carried out / suggestions received. Director shared about products offered by agencies Mettl, WAC & Proctor U to address such issues. Let us understand these products and take an informed decision. COE/ HoD IT to note. 	Dean A HoD IT COE	-----
8	Time Table for next week & Attendance recording	<ul style="list-style-type: none"> It has been decided to follow the regular time table and cover the syllabus. No classes need to be conducted on Sunday. Assignments should be given to students/ assessed properly. Guidelines for students regarding attendance needs to be issued. Dean (A)/ HoDs to note for necessary action. Student's Attendance record (online classes) should be properly maintained by every dept. 	Dean A HoDs	Time Table has been released and circulated. Attendance is being recorded as per the instructions,
9	ERP Modules	<ul style="list-style-type: none"> Dean A to coordinate with Manager-ITSS on important ERP modules. 	Dean A Manager-ITSS	-----

10	CRs meeting & Topper's felicitation	<ul style="list-style-type: none"> ▪ Dean (A) to schedule the meet with CRs as discussed/send invite. ▪ HoDs to plan topper's felicitation/ issue <i>e-certificates</i>. HoD EN to share the certificate template to Manager -ITSS for necessary action. HoDs to provide the required details to Manager-ITSS. 	HoDs Manager- ITSS	Will be done shortly.
11	e-content/ Lab report	<ul style="list-style-type: none"> ▪ HoDs to provide the requisite report of e-content delivery & conduct of lab reports to Dean (A) on regular basis. 	HoDs Dean (A)	e-Content sharing report being submitted regularly

HOD- Civil Engineering

		<p>10) Quality Initiative – ISO certification for environment and energy.</p> <p>g) Director instructed to publish one paper in a year by faculty members. Also suggested to utilize the time and going for national or International internships.</p>	<p>Para1(g): Dean (R&D)</p>
2.	<p>Feedback of IQAC academic audit report during CT-1</p>	<p>a) Prof. Yaduvir Singh has readout some issues of the department which have been reported by IQAC members during the visit.</p> <p>b) It was instructed by the Director to remove all the deficiencies timely and all the backlogs have to be clear.</p> <p>c) Joint Director also pointed to do work from the ground level to claim the good marks in NAAC visit. Also emphasized to keep it in routine. Student's related issues have to be resolved timely.</p>	<p>Para 2(b) to 2(c): Dept. HoDs</p>
3.	<p>Library usage and Librarian carry details</p>	<p>a) E-resources have to be activated for faculty members and students.</p> <p>b) It was reported by Librarian that, around 70% of activation of e-resources has been done for the students and it is under process for faculty members.</p> <p>c) The percentage of the usage of the library by faculty members and students was also shared by Librarian.</p> <p>d) Director pointed for maintaining the proper record of the usage for faculty members as well as for students.</p>	<p>Para 3(d): Librarian</p>
4.	<p>Quality Audit – Environment & Energy</p>	<p>a) A quality audit for Environment & Energy was proposed by Dean (IEC) and suggested that it would be beneficial for NAAC visit.</p>	<p>Para 4(a): Admin Officer associate with Registrar in the coordination of Dean (IEC)</p>
5.	<p>COVID – 19 Guidelines</p>	<p>a) Director was described the Advisory for CORONA virus issued from the Government.</p> <p>b) Director instructed to follow the guidelines properly. Keeping personal hygiene is very important and no need to panic.</p> <p>c) It was directed to close the institute until 31st March'20 for students and to follow the advisory issued by HR for faculty and staff.</p> <p>d) Joint Director stressed to not to allow any visitor in the campus and all the transportation, Canteen and Hostels should be sanitized.</p> <p>e) A format of Institutions timings for Day</p>	<p>Para 5(a) to 5(e): All Participants of the meeting & Manager (IA)</p>

		<p>scholars and timings of self-study hall was shared by Dean (SW).</p> <p>f) It was instructed by Joint Director to make a provision of the permission for day scholar for visiting in the campus after 7:00 PM.</p> <p>g) HoD(IT) proposed to provide the visitor's card to day scholar for visiting the campus after 07:00 PM.</p>	<p>Para 5(g): Dean (SW)</p>
6.	Student Attendance Report	<p>a) Dept. HoDs have readout the reports of student's attendance as per pre-prescribed format provided by Dean (A).</p> <p>b) It was directed by Director & Joint Director to fix the criteria of the attendance viz. the students having the attendance less than 60% in core subjects and 75% in overall subject may be detained.</p> <p>c) Joint Director suggested to decrease the weightage of soft skill attendance.</p>	<p>Para 6(b): Dept. HoDs</p>
7.	Action Taken Report – Weak students	<p>a) Director pointed to send the student's performance report to their parents.</p> <p>b) HoDs (IT) reported that student's performance has been shared with their parents through letters and telephone. Director suggested to all to follow the same.</p> <p>c) HoDs reported that doubt clearing session is not going worth. Large numbers of students are going dilute.</p> <p>d) Joint Director emphasized to take necessary actions against the students who are not responding to their studies seriously.</p>	<p>Para 7(a) to 7(d): Dept. HoDs</p>
8.	Project Implementation Report	<p>a) A report for student's project was presented by Dean (A) which has been already circulated among faculty members for their suggestions.</p> <p>b) The draft of project implementation report presented by Dean (A) was appreciated by all the members.</p>	<p>A booklet will be provided to faculty supervisor from next semester.</p>


Dr. Anil K. Ahlawat

(Coordinator IQAC)

KIET Group of Institutions

Distribution: All Concerned

KIET Group of Institutions, Ghaziabad

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Compliance Report on IQAC Meeting held on 17th March 2020

S.N.	Agenda	Points Discussed	Action Taken Status
1	Library Usage	E-Resources have to be activated for faculty members and students	E-Resources uploaded on Moodle
2	Quality Audit- Environment & Energy	A Quality audit for Environment & Energy was proposed by Dean (IEC)	The responsibility is assigned to HOD (CE) and report will be submitted to Dean (A) office
3	Action Taken Report – Weak Students	It is emphasized to take necessary actions against the students who are not responding to their studies seriously	Weak students identified by department and classes will be conducted by department for weak students

