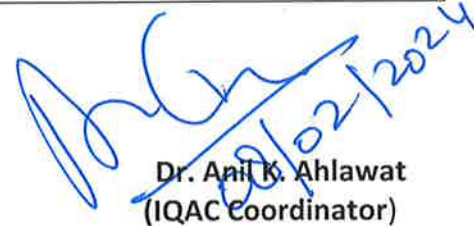


**Internal Quality Assurance Cell  
 Action Taken Report  
 July 2023 to Dec 2023**

Date	Agenda Point/ Suggestion	Action Taken
9 <sup>th</sup> August 2023	Plastic Free Campus	<ul style="list-style-type: none"> <li>• Initiatives Taken               <ul style="list-style-type: none"> <li>• Ensuring the segregation of plastic wastes from other wastes.</li> <li>• Replacing the single-use plastic items with metallic plates/bowls/ glasses.</li> <li>• Ensuring the restriction on polythene bags and cutleries from the KIET campus.</li> <li>• Ensuring the replacement of plastic packing in events with butter paper or paper envelopes.</li> <li>• Use of LED Displays and Cloth/Paper Posters</li> <li>• Conducting events and poster competitions etc. on ill impacts use of single-use plastic.</li> <li>• Promoting 3 R Rules of plastic waste management i.e. reduce, reuse, and recycle.</li> </ul> </li> <li>• Action Taken               <ul style="list-style-type: none"> <li>• Eliminate the plastic grass mat with natural grass or cover the open soil near the plants or trees with small crystal stones to beautify the place and prevent soil erosion.</li> <li>• Every lab at KIET must replace the plastic folders with cardboard file folders.</li> <li>• Implement staff education and training by providing training materials with facts, plastic consumption and waste generation.</li> </ul> </li> </ul>
13 <sup>th</sup> October 2023	<b>Annual Quality Assurance Cell (AQAR) Presentation</b> <ul style="list-style-type: none"> <li>• Part A Point 15 - Multidisciplinary/ interdisciplinary: needs to add interdisciplinary projects and open elective subjects.</li> <li>• Part A Point 16 - Academic bank of credits (ABC): AKTU has already started to work on ABC. Add the points in a writeup</li> </ul>	<ul style="list-style-type: none"> <li>• As per suggestion, interdisciplinary projects and open elective subjects were added in writeups.</li> <li>• The implementation done by AKTU was added to AQAR</li> </ul>

**Internal Quality Assurance Cell**

<p>13<sup>th</sup> October 2023</p>	<p>Criterion 1-7 (AQAR)</p>	<ul style="list-style-type: none"> <li>• As per suggestion, the AKTU Academic Calendar was added to the website</li> <li>• In metric number 1.3.1 First Year Induction program was added to address cross-cutting issues</li> <li>• For metric number 3.5.1, data is verified with Dr. Ruchita Gautam (Addl. Head ECE)</li> <li>• For metric number 3.4.2, data was shown to Dean SW</li> <li>• The writeup was updated for metric no. 4.2.1 with the help of Ms. Reeta Singhal, Librarian</li> <li>• All data verified for metric number 5.4.1, 5.2.2 and 5.2.3, as per suggestion of the house in AQAR.</li> </ul>
<p>30<sup>th</sup> November 2023</p>	<p>Improvement in Attendance of first lecture (Theory and Lab)</p>	<ul style="list-style-type: none"> <li>• As per the suggestion of the house, The first lecture attendance is freezed till 09:15 A.M. The Head of the Department is taking action in concern.</li> </ul>
<p>30<sup>th</sup> November 2023</p>	<p>Additional Lab Experiments/Assignments to be given to Gallant Learners</p>	<ul style="list-style-type: none"> <li>• The mail is sent to the department to give challenging tasks to Gallant Learners. All departments have taken action on it.</li> </ul>
<p>30<sup>th</sup> November 2023</p>	<p>Action on Coding/ Lab Competition as per office note from Dean Academics</p>	<ul style="list-style-type: none"> <li>• All departments are guided to conduct coding competitions in the labs and display the results in the department to motivate the students.</li> </ul>
<p>30<sup>th</sup> November 2023</p>	<p>Quality Academic Audit as per new formats</p>	<ul style="list-style-type: none"> <li>• For the development of the Academic Audit module on ERP, requirements were discussed in IQAC meeting dated 31<sup>st</sup> January 2024.</li> <li>• The requirements were given to the ERP team for the development of the Academic Audit Module on 6<sup>th</sup> February 2024.</li> </ul>
<p>29<sup>th</sup> Dec 2024</p>	<p>Challenges in Data Preparation for AQAR &amp; Grey Metric for Quality Improvement</p>	<ul style="list-style-type: none"> <li>• The challenges and grey metrics are communicated to all the departments. The detail is sent through the mail to all concerned Heads for the action.</li> </ul>

  
20/02/2024

Dr. Anil K. Ahlawat  
(IQAC Coordinator)