

KIET GROUP OF INSTITUTIONS, GHAZIABAD

Delhi-NCR, Ghaziabad (UP) – 201206

Accredited by NAAC with Grade 'A+' (5 years) NBA accredited courses



OFFICE OF THE DEAN STUDENT WELFARE

Guidelines for restricted entry of vehicles in the campus

(w.e.f. 1st April 2022)

Dear All

In order to ease the process of vehicle entry and exit in the campus we all are supposed to abide by the following instructions-(*However, we strongly favor the usage of safe public transport and support the green initiatives*).

1. The students of the campus can come by two- wheeler. (In this case the **students and the accompanist** must wear **helmet** else, they will **not** be allowed to enter the premises).

2. **Four- wheeler is NOT permitted in the campus for the students of KIET.** However, Four-wheeler **MAY BE PERMITTED TO A PARTICULAR** student provided:

- The distance between the campus and her/ his residence is at least **50 kilometers.** (The students must ensure they are wearing seat belts; else they will not be allowed to enter the premises).
- In case of medical emergency, the vehicle pass can be issued if the student is providing valid medical prescription, diagnosis letter, path tests report etc., Also note that, if the student is coming with the driver, the **driver is not allowed** to stay in campus during the college hours. However, the car can be parked inside only if the parking id vehicle sticker pass is issued.
- Student must have a valid driving license.
- Student must get the authorization/ consent letter signed duly by the parents.
- Student must get KIET parking pass sticker issued from the Manager-Administration Office post submission of the copies of valid DL, RC Pollution Certificate and Recommendation from parents. Further they are required to paste sticker on their vehicle.

Points to Note:

- The student must fill the Application for Vehicle Permit and attach all relevant documents for applying Vehicle Pass.

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- If any unauthorized vehicle by any student is found in the campus, suitable disciplinary action as well as monetary penalty of INR 1K will be imposed.
- All students are supposed to park their vehicles in the designated areas (for two-wheeler- Football Ground, for four- wheeler- Near CV Raman Hostel).
- Speed of the vehicle (Two-Wheeler and Four Wheeler) inside the campus must be between **10-20 kmph.**
- The registered pass owner must not hand over her/ his vehicle to any friend/or any person in any case.
- Random checking of the vehicle can be done at any point any time by the college authorities.
- College will not be responsible for any loss/ damage to the vehicles.
- Students should not create sound pollution by **honking** or any other means.
- Vehicle should have a pollution clearance certificate by competent authority.
- **Single non transferrable** vehicles parking pass will be issued per student.
- Vehicle pass will be renewed **semester wise**.
- Duplicate KIET entry pass will be issued on the payment **₹500** along with an application duly approved by **Manager-Administration**.
- Any violation of the said norms will lead to confiscation of the Vehicle pass for few days.
- If repeated violation of norms is found, the vehicles pass will be cancelled and the concerned student will be debarred from bringing any vehicle in the future.

Dr. Satish Kumar (Dean –SW)

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Application for Vehicle Permit

1	Two Wheeler/ Four Wheeler	
2	Name of Student	
3	Course (Branch)	
4	Year Semester Section	
5	Address and Contact Number	
6	Parent's Name and Contact Number	
7	Vehicle Number	
8	RC Owner Name	
9	Relationship with RC Owner	
10	Signature of Parent	
11	Signature of Mentor	
12	Signature of Head of Department	

Signature of Manager Administration

Recommended/Not Recommended

Dean SW

Attach copies of

- *RC*
- *Driving License*
- *Pollution Certificate*
- *Parents Consent letter*