

HOSTEL RULES

1. All residents are required to maintain standards of behaviour expected of students of a prestigious Institution. They are expected to behave courteously and fairly with every one inside and outside the COLLEGE campus.
2. All residents are required to always carry their valid Identity Cards issued to them by the Institute.
3. The rooms, common areas and surroundings of the hostel should always be kept clean and hygienic. Notices shall not be pasted on walls, glass panes and walls shall not be scribbled on.
4. Rooms are allotted to each resident on his/her personal responsibility. He/she should see to the upkeep of his/her room, hostel and its environment.
5. Residents should bring to the notice of the warden any pending maintenance work (Civil, Carpentry, Electrical and Sanitation) to be carried out in rooms, corridors, toilets or other areas in hostel premises.
6. Residents should co-operate in carrying out maintenance work and vacate their rooms completely when the Hostel administration requires the rooms for this purpose. On such occasions, the management will try to provide alternate accommodation. If any maintenance work is to be carried out when the room is under occupation, it is the occupant's responsibility to make the room available for the maintenance work.
7. The residents should not carry unauthorized/illegal movies in their rooms. Any violation will be dealt severely.
8. The resident of a room is responsible for any damage to the property in the room during his / her occupancy of that room and will be required to replace/repair at their own cost the damage, if any.
9. In case of damage to or loss of hostel property the cost will be recovered from the residents responsible for such damage or loss, if identified, or from all the residents of the wing/hostel, as decided by the Rectors.
10. The resident shall not move any furniture from its proper allotted place and also not damage them in anyway. If there are any additional items other than the above belonging to the hostel in a room, the occupant of the room shall hand

over them to the warden, failing which he/she will be charged a penal rent as decided by the Wardens.

11. The resident shall not remove any fittings from any other room or common area and get them fitted in his/her room.

12. Ragging of students admitted to the Institute is totally banned. Any violation of this by the senior students will be dealt with very severely as per the Institute norms and guidelines issued from me to me by the competent authorities.

13. Freshers should report incidents of ragging immediately. Those who do not do so even when being witnesses or victims, will be considered to be part of this practice, and will also be punished accordingly.

14. When the persons committing or abetting the crime of ragging are not identified, collective punishment on suspected group could be resorted to as a possible deterrent measure, as it would ensure community pressure on the potential raggers not to indulge in ragging.

15. All hostellers are required to sign an An-Ragging Undertaking form as per AICTE/UGC guidelines and submit to Registrar Office

16. In the hostel premises following are strictly prohibited –

- Smoking
- Consumption of alcoholic drinks/drugs.
- Gambling
- Intimidation or violence
- Wilful damage to property
- Entering the hostel premises in intoxicated state.
- Boys moving near the girl's hostel premises.
- Shouting and using abusive language in their own hostel or in other hostel premises and campus.
- Employing unauthorized persons for personal work such as washing clothes, etc.
- Cooking in room.
- Parents/Relatives/Friends are not allowed to stay overnight in hostels. Mother/Father of the residents can only visit ll 9 pm.

17. Room services are strictly prohibited. However, sick diet may be served in room after taking permission from Rector/Warden. Roommate may be permitted.

18. Residents should not participate in any anti-national, antisocial or undesirable activity in or outside the campus.

19. The use of electrical appliances such as immersion heaters, electric stove / heaters are not allowed in the rooms. Such appliances, if found will be confiscated and a fine will also be imposed.

20. The uses of audio systems which may cause inconvenience to other occupants are not allowed. The residents should not view objectionable videos.

21. When the residents go out of their room they should switch off all the electrical / electronic appliances, and keep it locked. Violation will attract suitable penalty and punishment as decided by authorities.

22. In case any resident has to stay out of hostel for a day or more for any reason, he has to obtain written permission from the Warden. However, during academic days students shall obtain written permission from concerned HoD/Addl. HoD and Warden.

23. No resident is permitted to stay in hostel rooms during academic working hours. However, any sick residents should obtain written permission from the Rector.

24. Residents of all hostels (both boys and Girls) must make entry in the in-out register available at main security gate for going out of the institute campus.

25. Birthday /celebrations of any kind with prior permission of the Rector. Strict adherence to the timings (duration of 3 hrs. max. ll 12:30 am) as well as maintaining the discipline in the hostel premises. However, celebrations of any kind should be pleasant and it should not cause any inconvenience to other inmates. Any type of physical handling and thereby deriving sadistic pleasure is strictly prohibited.