

## OFFICE ORDER: 26/2019

### Support to Students - Students participation in Inter College Competitions

1. **Reference:** Discussion held in Academic Council Meeting held on 22<sup>nd</sup> Aug'19.
2. The following guidelines are to be followed *w.r.t.* **reimbursement of registration fee, travelling allowance (TA) and accommodation** for encouraging students' participation in various inter collegiate competitions / AKTU events.

Particulars	Event type	Position	Remarks
<b>Participation in AKTU</b>	<b>All Events</b>	<b>All participating students</b>	<b>Registration fee (if any), TA &amp; Accommodation full reimbursement</b>
<b>Participation in IITs/NITs</b>	<b>Sports &amp; Cultural events</b>	<b>Top 3 position holders</b>	<b>Registration fee : full Reimbursement TA &amp; Accommodation 50% reimbursement</b>
		Participating students	<b>Registration fee : 50% reimbursement TA : 50% reimbursement Accommodation: No reimbursement</b>
	<b>Other Events</b>	<b>Top 3 position holders</b>	<b>Registration fee : full Reimbursement TA &amp; Accommodation 50% reimbursement</b>
		Participating students	<b>Registration fee : 50% reimbursement TA :50% Reimbursement Accommodation: No reimbursement</b>
<b>Participation in OTHER Institutes (other than IITs/NITs)</b>	<b>All Events</b>	<b>Top 3 position holders</b>	<b>Registration fee : full Reimbursement TA : 50% reimbursement Accommodation: 25% reimbursement</b>
		Participating students	<b>Registration fee/ TA /Accommodation No Reimbursement</b>

Prior Permission of respective HoDs & Dean-SW is must in all cases.

**Reimbursement Claim by individual / team - Only Two times / semester is permissible**

3. The **Office of Dean-SW** shall maintain all the details *w.r.t.* students' achievements as above and keep copy of Certificate of achievements for record.
4. This order supersedes the previous **Office Order 21/2018** dated 23<sup>rd</sup> Jul'18 in this regard.

**Dr. (Col) A Garg**  
**Director**

**Distribution:**

- Joint Director / Deans / Principal-KSOP/ HoDs (CS/IT/EC/EN/EI/CE/ME/AS/MCA/MBA/HS), Addl. HoDs (CO/CSI), GM-TBI & Dean IEC, Head-CRPC, Head-CAM, Head-AEC, Head-IRCDC, Head-IC, Addl. Head-IIPC, Chairperson-ICC, Manager-ITSS, Manager-IA, Manager-HR, Registrar, Admin Officer, Accts Officer, Librarian, Purchase Officer, KIETians

**Copy to:**

- Dean-SW & Team