



**KIET**  
GROUP OF INSTITUTIONS  
Affiliated to Dr. A.P.J. Abdul Kalam Technical Univ., Lucknow  
Accredited by NAAC with Grade 'A' (5 yrs) | NBA accredited courses  
Delhi-NCR, Meerut Road (NH-58), Ghaziabad - 201206



“Shaping Young Minds With Skill Oriented & Value Based Education”

# STUDENT MANUAL

(ACADEMIC YEAR : 2021-22)



Toll Free No: 1800 3130 056



## VISION

To achieve excellence in technical education and create competent professionals for industry & Social-economic development to meet National and International needs.

## MISSION

- To achieve academic excellence in technical education through innovative teaching-learning process.
- To provide strong fundamental & conceptual knowledge with essential skills to meet current and future needs.
- To build strong industry academia connect through industrial & socially relevant projects.
- To inculcate right human values and professional ethics.

## QUALITY POLICY

Acknowledging our commitment towards quality and systematically streamlined working, the quality certifying authority has awarded us the ISO-9001-2015 certification. This certification means that we have an established system for monitoring and examining of academic procedures like lesson plans, completion of syllabus and manuals. A well established hierarchical and organizational structure, authority system, documentation procedure, safety and security system have inspired the certification authorities to award the institute the coveted ISO-9001-2015 certification.



## EXPECTATIONS FROM KIET STUDENTS

➤ ***One project per year to be showcased in Annual Technical Fest-Innotech:***

Projects help in becoming better learners and better engineers. The skills learnt by doing projects help the students to prepare better for the industry. It helps to inculcate and to explore qualities like leadership, teamwork, confidence and hard work.

➤ ***One publication/patent/product during the degree:***

A publication/patent/product is important because it can help safeguard your invention. It can protect any product, design or process that meets certain specifications according to its originality, practicality, suitability, and utility. As an Engineering/ Management/ Pharmacy student, a patent can definitely add to your credentials and will help you in getting good placements.

➤ ***Appearance in GATE/GPAT for (undergraduate only):***

It's always good to strengthen your career and pursue postgraduate courses. Qualifying GATE is also a minimum requirement to apply for various fellowships awarded/job opportunities by many government organizations/PSU like DRDO, BARC, ISRO, NTPC, BPCH, HPCL, GAIL, HAL and many more. Further, GATE qualified candidates are also eligible for Junior Research Fellowship in CSIR. GPAT is conducted by All India Council for Technical Education (AICTE) for admissions in M. Pharma programs in the country.

➤ ***One participation in National Level Event (Cultural/Technical/Literary):***

When students participate in cultural/ technical and literary activities, it gives a boost to their self-esteem. This self-esteem helps them face the outer world more confidently.

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**“Ensuring quality higher education is one of the most important things we can do for future generations”**

**KIET Group of Institutions** was established in 1998 in Ghaziabad (Delhi-NCR) with an annual intake of 180 students. It is an **AICTE** approved Institution and is affiliated to **Dr. A.P.J Abdul Kalam Technical University, Lucknow** (formerly UPTU). With the glorious legacy of **22 years**, the Institute now has **6000+** students on its rolls which is a substantial growth and is empowered with 350 + highly qualified full-time faculty to nurture our students. KIET has been sustaining excellent results over the last several years and has been consistently rated as one of the best Institutions affiliated to Dr. A.P.J Abdul Kalam Technical University, Lucknow. KIET believes and focuses on **'Shaping young minds with skill oriented and value-based education'**.

KIET offers B.Tech Degree courses in **ten disciplines** i.e. (CSE, ECE, EN, IT, ME, CE, CS, CSIT, CSAI, CSME) and in addition **M.Tech in two disciplines** i.e. (CSE, ME), **MCA, MBA & Pharmacy** (D.Pharm, B.Pharm & M.Pharm) courses to meet varied aspirations of the students. The Institute in the **A.Y 2021-22**, has a sanctioned intake of 1873 including all its UG/PG programs. Our six B.Tech programmes (**CSE, IT, ECE, ME, EN & CE**) along with **MCA, MBA & Pharmacy** are NBA accredited and Institute has **NAAC** accreditation status with 'A' Grade. In addition, The Institute has recognition of **Scientific and Industrial Research Organizations (SIRO)** by Department of Scientific & Industrial Research (DSIR). Over the years, KIET Group of Institutions has been established as a preferred destination to bright students with 100% admissions.

The institute has earned a vital position in the Rank Band of **176** for **Engineering discipline** and **Pharmacy Rank Band 76-100** in **National Institutional Ranking Framework (NIRF) - India Ranking 2021** announced by **MHRD, Govt. of India**. In addition, KIET Group of Institutions has remarkably positioned itself as **'Band A'** Institution i.e. among **Top 25 Institutions** in category of **'Private/Self-Financed College/Institutes'** in **ARIIA 2020 rankings** announced by the **Hon'ble Vice President of India @ award ceremony for ARIIA Rankings 2020**. Also, recipient of **AICTE-Utkrishit Sansthan Viswakarma Award (USVA) 2020** in **category3 Material/Product manufactured/Developed (II position)** in recently announced award ceremony of USVA 2020 in the august presence of Shri Ramesh Pokhriyal Ji, Hon'ble Minister of Education, Govt. of India.

**6 Patents** of **KIET Group of Institutions** as applicants recently got published in the Journal of Patent, 36/2020 (4 September, 2020). The said 6 Patents are available on the link

[http://www.ipindia.nic.in/writereaddata/Portal/IPOJournal/1\\_4904\\_1/Part-1.pdf](http://www.ipindia.nic.in/writereaddata/Portal/IPOJournal/1_4904_1/Part-1.pdf)



KIET has well established **Innovation Centre**, conceptualized with a mission to promote **outcome-based learning for students** that includes learning by making market-ready projects and developing deeper understanding of the subject specifically in a student's own interest area.

This Centre is designed and developed with latest equipment for the practical hands-on experience of students and includes equipment and software tools of various fields of technology.

The **beyond curriculum** technical & hobby clubs at KIET provide the much-needed hands on experience to the students, contributing towards their all-round development. Some of the initiatives taken in this domain are-

- Centre for **Automotive Mechatronics** in collaboration with Mercedes Benz India Pvt Ltd.
- Centre for **Advance Woodworking** in collaboration with BIESSE India.
- Organizing project Exhibitions and Summer/Winter Schools value added courses (iOS, NI lab view, Android, etc.) Cambridge Certification for English Language, GATE/GPAT coaching, Aptitude and Soft Skills Training etc.
- **Public Relations & International Relations (PR&IR)** for National & International educational opportunities and this department has already proved instrumental in providing opportunities to the students to gain internships in Germany, Egypt, Indonesia Kenya & others. Japanese language course has also been introduced under its aegis. The institute believes in preparing global citizens and the department of PR&IR@KIET looks after their international relations, collaborations, foreign languages, events and internships.

The Institution is embellished with a number of **Centers of Excellence** and our students acquire competence to become **global knowledge workers**. Our in house entrepreneurship cell, **Technology Business Incubator** i.e. TBI-KIET and **Innovation Centre** up skill our students through research-based activities. This 'Technology Business Incubator (TBI) set up in association with Department of Science & Technology, Govt. of India, to promote Innovation and Entrepreneurship in the Institute and in the adjoining areas. Since its inception, it has accelerated **105 starts-ups** thereby promoting a culture of Innovation and Entrepreneurship keeping in line with Start-Up India and New India programs of the GOI. Presently, **50 incubatees** are operational.



## COURSES OFFERED

Courses			
S.No.		U.G. Courses	Intake
1.	<b>B.Tech</b>	Computer Science & Engineering	180
2.		Computer Science & Information Technology	180
3.		Computer Science	180
4.		Computer Science & Engg. (Artificial Intelligence)	60
5.		Computer Science & Engg. (Artificial Intelligence & Machine Learning)	60
6.		Electronics & Communication Engineering	180
7.		Electrical & Electronics Engineering	150
8.		Mechanical Engineering	120
9.		Information Technology	180
10.		Civil Engineering	60
11.	<b>D.Pharm</b>		60
12.	<b>B.Pharm</b>		100
P.G. Courses			
13.	<b>MBA</b>		150
14.	<b>MCA</b>		150
15.	<b>M.Tech</b>	Mechanical Engineering	6
16.		Computer Science & Engineering	12
17.	<b>M.Pharm</b>	Pharmaceutics	15
18.		Quality Assurance	15
19.		Pharmacology	15
20.	<b>ADAM</b>	Advanced Diploma in Automotive Mechatronics	20

# Courses



KIET Group of Institutions is providing the quality education. The foremost priority and aim of the institution is to nurture our students and make them competent professionals by enriching knowledge and skills in their own area of interest. The goal is not only to enrich the knowledge but shape up the student's career even in this pandemic situation through the online teaching and learning. KIET Group of Institutions has taken unique steps to achieve the desired goals.

In view of this, KIET Group of Institutions has initiated an Academic System with a purpose to introduce students with the new guidelines for Odd semester 2021-22. The policy may be revised in future as per updated guidelines of AKTU/State Government.

It is important to note that all the students need to be mandatorily vaccinated before the commencement of the Odd Semester 2021-22 to maintain a healthy environment in the campus.

The main criteria of academic policy 2021-22 @ KIET Group of Institutions for the Odd Semester are as follows:

**1. Academic Calendar:** As per the academic calendar issued by AKTU (AKTU/COE/2021/13382) issued on 19th August 2021 for academic session 2021-22 the detailed Academic Calendar for Odd Semester 2021-22 was issued on 8th Sep'2021.

**2(a). Registration & Commencement of Classes for B.Tech/B.Pharm 2<sup>nd</sup> year, 3<sup>rd</sup> year & 4<sup>th</sup> year, MCA/MBA (2<sup>nd</sup> year):**

1. The registration of existing students will be on 12<sup>th</sup> Sep' 2021 and 13<sup>th</sup> Sep' 2021 in online mode as per the schedule issued by the respective department.
2. **Orientation Program by HoDs:** HoDs will present the achievements of their departments with the students in the first week of the commencement of the semester.
3. **Classes** will be conducted from **14<sup>th</sup> Sep'2021** in physical /online/blended mode as per the time table issued by the department.





## **2(b). Registration & Commencement of Classes for B.Tech/ B.Pharm/ MBA /MCA – 1<sup>st</sup> year:**

1. The registration of **B.Tech/B.Pharm/MBA/MCA 1<sup>st</sup> year** will be on **1<sup>st</sup> Oct'2021** as per the schedule to be issued by the respective department.
2. **Orientation programme for B.Tech (1<sup>st</sup> Year):** It will be organised for 2 weeks on department level as per the guidelines issued by AICTE/AKTU.
  - \* **Commencement of classes** will be from **16<sup>th</sup> Oct'2021**, in physical /online mode as per time table issued by the department.
3. **Orientation programme for MBA, MCA and B.Pharm (1st Year):** It will be organised for 3 days on department level as per the guidelines issued by AICTE/AKTU.
  - \* **Commencement of classes** will be from **4<sup>th</sup> Oct'2021**, in physical /online mode as per time table issued by the department.

## **2(c). Registration Process:**

1. HoDs will create the class coordinators from their dashboard.
2. On the day of registration, class coordinators will be available at their assigned place for the registration process.
3. Only the registered students will be allowed to attend the class and faculty will give them attendance as per rules.
4. **Late Joining:** In the reference to the late registration of the students who could not register timely due to any genuine reasons, firstly they will take the permission from the concerned HOD to attend the classes but their attendance will not be marked on ERP until they are registered.
5. For these students, manual records will be maintained by respective subject teacher. It may be possible that some of the students will get detained from CT1 Examination due to late registration. In this regard, the following clauses will be implemented:

**Clause 1:** During the period (From announced Institute registration date to student registration date), a student has attended the class but did not get attendance due to locked portal for non-registered students.

- \* **Make-up Test** – The student will get the chance to appear in make-up test for CT-1.

**Clause 2:** If the student misses one week attendance till student registration dates as clause -1.

- \* Student will get 3 days attendance during CT-1.

**Clause 3:** If the student misses two or more week attendance

- \* Student will get 3 days attendance during CT-1 and 5 days attendance during CT-2.

**Clause 4:** If a student's attendance is less than 75% before CT-2. But from the date of student's registration till CT-2/PUE, his/her attendance is above 90%.

- \* Student may be allowed in CT-2/PUE.

**Clause 5:** If a student does not fulfil clause –4.

- \* Student will attend make up classes before University Examination as per the university norms.

- ★ After completion of criteria, he/she will be allowed in University examination

### 3. Mode of Classes (Offline/Online/Blended) For All courses:

1. **For All Courses:** To maintain the social distancing, the schedule of classes from Monday to Saturday will be as per the schedule issued by the office of the Dean Academics in offline /Online/blended mode.
2. The class will be conducted **3 days** physically in the institute and 3 days in online mode in a week subject to review depending on the COVID-19 protocol.
  - ★ HoDs will decide that which subjects/activities will be scheduled during online classes.
  - ★ It is expected from the students to explore all e-content material and video lecture provided on Moodle before attending the lecture.
  - ★ The mode of the classes will be reviewed periodically and suitable mode will be opted for.

### 4. Section Formation & Change:

The section for all courses will be formed by the Registrar office in consultation with the respective HODs.

### 5. Time Table For B.Tech/B.Pharm/MCA/MBA:

1. The time table of all the branches/semesters except I Semester (Schedule issued by the Dean Academics) will be uploaded on KIET portal before the commencement of classes till 10<sup>th</sup> Sep'2021. Also, the same time-table will be floated by the departments among students to avoid the uncertainty of the classes.
2. In the online classes, 1 lecture will be scheduled for mentoring for all courses and all years.
3. The timetable slots will be as follows:

Time-Table Slot for Monday to Saturday (Physical/Online mode)										
Lecture	1	2	Short Break	3	4	L U N C H	5	6	7	8
Time	09:00-09:50	09:50-10:40	10:40-10:50	10:50-11:40	11:40-12:30			01:30-02:20	02:20-03:10	03:10-04:00

4. **For Technical Subjects:** Offline classes (physical mode) will be conducted on 3 days in a week subject to review (depending on the COVID-19 protocol).
5. **For Non-Technical/Other Subjects/Other Activities:** Online Classes (virtual mode) will be conducted 3 days in a week (subject to review depending on the COVID-19 protocol).
6. All the Labs will be conducted during offline classes (3 days schedule).

## 7. For 4th Year:

- \* Two groups (department wise) will be formed to conduct classes in physical mode as:

**Group A:** ECE,EN,ME,EI,CE(Monday, Wednesday & Friday)

**Group B:** CSE,CS,CSI,IT (Tuesday, Thursday & Saturday)

- \* The students will come to the Institute on alternate days as per the given schedule.

## 6. Course File / e-content / Lesson Plan :

1. All the course files of all subjects of even semester are available on MOODLE as per the format of Lesson & Session Plan and course file provided by the Office of Dean Academics. (Annexure 1- attached separately in e-mail).
2. The lesson plan contains the hyperlink of all the e-contents so that the students can read the material thoroughly before or after the lecture.
3. Students can access MOODLE server with the help of their login/ password provided by the class coordinators during their registration. (If any student finds any difficulty in accessing the content then he/she may contact his/her respective subject faculty).
4. The books will be issued to the students through book bank & e-book bank facility. A separate notice will be issued by the Prof. In charge /librarian to provide the URL to the students and faculty members.
5. The faculty members will design their assigned subject lesson plan and HoDs will approve it before the commencement of the semester. The actual lesson plan will be approved at the end of HoDs before the commencement of CTs.

## 7. Attendance Modalities :

### 1. Marking Attendance on KIET portal:

- On the basis of quiz attended (online) by students, attendance will be marked on KIET portal on the same day by faculty members or Attendance may be marked by downloading from MS Team.
- The students who will attend classes physically, the faculty will give them attendance on same the day.

### 2. Modality of Organizing Quizzes: A quiz will be organized based on ongoing lecture containing 3-5 questions in online mode.



## **8. Modalities of Assignment / Tutorial :**

### **1. Assignments:**

- The faculty members may give 2 to 3 assignments as per the subject gravity but descriptive type questions and just copied from internet / books will not be given.
- Only logical / analytical / mathematical questions based on the application of knowledge would be given in assignments.
- The faculty members may give the case studies / Project in each subject followed by report submission and presentation / some set of questionnaires to the students in such a way that each student will get 1 or 2 question in one assignment individually.

### **2. Tutorials: (As per department requirement)**

- Departments may organize tutorials classes as per AKTU prescribed syllabus / need of subject and all tutorial sheets should be given to the students in advance and will be uploaded on MOODLE.
- The no. of tutorials will be as per the number of tutorials classes to be organized.

## **9. Attendance Criteria for Internal Examination w.r.t Detention Policy:**

1. The criteria of attendance for all years and all courses to appear in CT-1 will be 70% and to appear in CT-2 & PUE will be 75% as per AKTU norms.
2. The subject wise criteria will be 60% including soft skills except B.Tech 1st year. So, if a student fulfils criteria 1 but has less than 60% attendance in any subject then he/she will be detained from that subject.
3. If any student does not fulfil the given criteria of attendance, he/she may be detained from internal / University Examination. So, HoDs will present all the policies / guidelines including attendance to the students in orientation program.
4. As per the above rules, a detention list will be issued and displayed by each department. A chance to up listed students having attendance <75% & > 60% will be given provisionally to appear in the internal examination. However, the answer sheets of CT-1 Examination will not be evaluated and the marks will not be uploaded on KIET portal till the re- verification of the attendance at the time of CT-2 Examination. Furthermore, the same procedure will be followed for CT-2 and PUE. The Weightage of marks will be 70% of all such cases if student get detained once, 60% if detained twice and 50% in case of detained from all internal examination.
5. For the students having attendance <60% in any of the CTs, the department will prepare a separate subject wise time table for these students and classes will be conducted during CTs. The attendance will be uploaded at KIET ERP under Doubt clearing category.
6. Despite all the efforts, if the student falls short of attendance without any valid reason he/she will be detained from appearing in end semester exams.

### 10. Internal Examination (CT Examination) :

1. There will be two CTs and one PUE (Pre- University Examination) as per the schedule given in Academic Calendar.
2. CT-1, CT-2 and PUE will be conducted as one per day (two / day for MBA) in physical mode.
3. The marks & weight-age, Syllabus coverage percentage in each CT and PUE is given in the following table:

S.No	Internal Exam	Marks / Weightage		Syllabus Coverage %age
		50 marks subject	30 marks subject	
1.	TA (Assignments)	10 marks	5 marks	Regular
2.	CT-1	9 marks (30%)	6 marks (30%)	33
3.	CT-2	9 marks (30%)	6 marks (30%)	33
4.	PUE	12 marks (40%)	8 marks (40%)	100
5.	Attendance	10 marks	5 marks	
	<b>Total</b>	<b>50</b>	<b>30</b>	

### 11(a). Make-Up Test Policy:

In make-up test, only those students are eligible who have missed any CT due to the reason beyond their control (e.g. Medical Case, mishappening etc.) taken prior approval from their respective HoDs to become eligible for make-up test. The students whose attendance is less than 60% before any CT and have completed the attendance criteria after attending classes during CTs are also eligible for make –up test. There will be only one Make-up test after PUE.

### 11(b). Advanced Learner/Slow learner performance improvement policy:

1. 3 marks will be awarded to those students who have appeared in all 3 tests and their marks are above 40 % in each subject.
2. The students who score below 60 % marks will be recognized as slow learners, their performance improvement tests / assignments etc will be organised after PUE by subject faculty under the guidance of respective HOD and their actual obtained marks will be uploaded on KIET ERP. The upper limit of these marks is 60%.

### 12(a). LAB :

1. All the LABs will be conducted physically in laboratory as per the LAB lesson plan format provided by the department and will be included in the time table. The LAB lesson plan will be shared with students in advance.
2. The soft copy of Lab Manuals will be provided to the students by uploading it on MOODLE.
3. In lab, one/two faculty members will be assigned. i.e one faculty member / group. The faculty members will conduct the viva-voce in each lab regularly and marks will be awarded during the evaluation accordingly.



- Single experiment may be given to the students / group and LAB quiz of 2-3 questions may also be conducted in each lab session and attendance may be given on the basis of that.
- Department may plan labs of previous semester (EVEN SEM 2020-21) in physical mode parallel to current semester labs.

**12(b). Internal Practical Examination :**

- For labs, Faculty members will conduct internal practical examinations through MOODLE / software/ hardware physically in Institute.
- An offline quiz exam will be conducted in the alignment of AKTU practical examination.

**12©. Marks Distribution of Internal Practicals :**

- The marks distribution for LABs is given in the following table:

S.No.	Internal Exam	Marks / Weightage	
		50 Marks LAB	25 Marks LAB
1.	Weekly Progress & LAB Quiz	30 marks (3 marks/Experiment)	15 marks (1.5 marks/Experiment)
2.	Internal Exam & Quiz	10 marks	5 marks
3.	LAB Record	5 marks	2 marks
4.	Attendance	5 marks	3 marks
	<b>Total</b>	<b>50</b>	<b>25</b>

**13. MOOCs / Video Lectures Policy:**

- 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> year students will register for MOOCs as per the list provided by AKTU to receive the degree with Honours. For details kindly visit AKTU website.
- For all year students, registration in one MOOCs is mandatory and the proof will be shown at the time of semester registration. Department will identify the relevant MOOCs from NPTEL /Coursera/ edx/ KIET and will provide the options to the students.
- For MBA:** Department will identify the relevant MOOCs from NPTEL /Coursera /NSIM /E-Marketing Institute, etc. and will provide the options to the students.

**14. Project :**

- For B.Tech and MCA students:** The allocation / evaluation of projects will be as per the guidelines issued by Dean A. office with effect from 2021 pass out batch.
- For B.Pharma Projects:** For B.Pharm, as group formation and Project allocation is completed in seventh semester (without assigning in time table) and in eighth semester project is based on elective subjects so students will choose the project wisely.

**15. Additional Skill / Industry Readiness Skill / Minor Specialization/Value added courses**

- Two lectures/ week will be assigned to Additional Skills/ Remedial

Classes.

2. Departments to identify more options for additional skills, so that students can opt any one Additional skill subject as per their interest.
3. Department will identify weak students and organize the remedial classes parallel to the Additional skill classes.
4. There is no CT/PUE for additional skills. However, a certificate will be issued on successful completion at the end of each semester.

#### **16. Nalanda e-consortium :**

1. **B.Tech/B.Pharma (First Year):** Each student of First year is required to download at least two research papers(from the subjects mentioned in Policy) from MyLoft/ Nalanda E- Consortium. The students are required to submit the study of the research papers as an assignment (one assignment for each subject). For more details, kindly refer to the detailed policy.
2. **B.Tech/B.Pharma (Second Year):** Each student is required to download at least five research papers in the five technical subjects which they are studying from MyLoft/ Nalanda E Consortium. The students are then required to submit the study of the research papers in the form of Literature Survey Paper as one of the assignments in all the five subjects (one assignment for each subject). For more details, kindly refer to the detailed policy.
3. **B.Tech/B.Pharma (Third Year):** Each student is required to download at least 10 Research papers (based upon his or her interest) from MyLoft/ Nalanda E- Consortium to finalize the topic of project for final year after doing the detailed literature survey from the downloaded Research paper from AKTU Nalanda E-consortium. For more details, kindly refer to the detailed policy.
4. **B.Tech/B.Pharma (Fourth Year):** Each student is required to download at least 15 Research Papers from MyLoft/ Nalanda E- Consortium and the students will include these research papers in the references of the project report. For more details, kindly refer to the detailed policy.
5. **MBA/MCA (First Year):** Each student is required to download at least two research papers (from the subjects mentioned in Policy) from MyLoft/ Nalanda E- Consortium. The students are required to submit the study of the research papers as an assignment. For more details, kindly refer to the detailed policy.
6. **MBA/MCA (Second Year):** Each student is required to download at least 15 Research Papers from MyLoft/ Nalanda E- Consortium and the students will include these research papers in the references of the project report. For more details, kindly refer to the detailed policy.

#### **17. Soft Skills :**

1. **B. Tech 1<sup>st</sup> year:** The students would go through the AKTU prescribed audit course on Soft Skills I & II (KNC - 101 & 201) in the 1<sup>st</sup> & 2<sup>nd</sup> semester consisting of 20-24 hours of training in each semester.

2. **B. Tech 3<sup>rd</sup> year:** All the students would undergo training on Soft Skills & Verbal Ability for one session per week, and on Quantitative Aptitude & Logical Reasoning two sessions per week, respectively, during the 5<sup>th</sup> semester along with their performance evaluation; and, students needing to improve their English communication skills would be given separate sessions within the timetable along with continuous performance monitoring.

A separate Soft Skills Policy will be issued and circulated to all the students by the H&S Department including the students of KSOM, KSOP, and Computer Application.

**18. Skill Development & Finishing School:**

1. Two hours of contact class (CCIP module) per week in online mode for B.Tech III, V Semester (for core branches only) and MCA I<sup>st</sup> semester.
2. Attendance will be marked as per students' involvement.
3. A Codathon (KICSS-D-HACK 21.3) from 10<sup>th</sup>-12<sup>th</sup> December, 2021 will be organized for the same students.

**19. Computer Programming Proficiency Cell (CPP Cell):**

1. Four hour online class on Hackerank per week for B.Tech 1st Year students.
2. Provision of normal attendance.
3. One coding challenge per semester on Hackerrank.

**Note:** The Institute had been running classes in both online and offline mode by observing all the COVID-19 protocols till September 30th, 2021. Subsequently, after reviewing the conditions the institute switched to offline classes completely w.e.f. October 1st, 2021.



## DISCIPLINARY INSTRUCTIONS

- Every student must carry his/her Identity Card issued by the institute in the KIET premises. Failing which will be treated as the act of indiscipline.
- It is mandatory for the students to attend the classes, laboratory sessions, tutorial, etc; on all working days from the start to the end of the term/semester.
- Students are expected to behave in a responsible manner and abstain from chatting among themselves while the class is in progress.
- Any indiscipline or misbehavior in class or in the campus or in the bus or even outside the campus would warrant disciplinary action against the student(s).
- Students are encouraged to spend their free time in the Library/Reading Room. Clustering in the verandahs or crowding in front of the offices or the Campus roads are to be avoided.
- No student shall indulge in any activity that might be illegal or may lead to disorderliness.
- Possession or consumption of narcotic drugs, tobacco, smoking cigarettes, alcohol and other intoxicating substances are strictly prohibited in the campus and hostels.
- Students should follow institute dress code as per the institute guidelines.
- Any reported, observed, objectionable conduct within or outside the premises of the Institute, will make him/ her liable for strict disciplinary action.
- Students shall not indulge in activities, which would damage/ disfigure Institute's property including books, apparatus, furniture etc.
- Students involving in business, collection of funds, compelling others to join in some organization as a member etc must not be made under any circumstances.
- No one shall indulge in politics, violence, rioting or instigate communal feelings or have dealings with outside elements. Such activities may lead to expulsion of the student from the hostel as well as from the Institute.
- Misconduct or infringement of rules & regulations and activities which are not in the interest of the institution and harmful to the reputation of the institution will make a student liable for severe disciplinary action and even expulsion from the hostel as well as from the Institute.
- The institute has full power to suspend, fine, rusticate or to take any action which is necessary in case of any indiscipline by the student.
- Students need to obtain prior permission from the college authorities to exhibit any type of banners, flags, boards etc. inside the campus, hostels, gates, buildings or on the compound walls.

### **Objective of the Policy :**

1. Good discipline is the fundamental requirement for the achievement of any institute's Vision and Mission. The primary focus of KIET Group of Institutions is the overall development of each and every student. Discipline is a collaborative effort by the institute's administration, parents, teachers and students. When this happens, we believe that a very positive and productive learning environment prevails, enabling students to strive for excellence. We seek to build within each student a love for learning, a sense of responsibility, self-discipline, an entrepreneur mindset and respect for others. Institute's goal is to create a community in which each one is respected and encouraged to reach their full potential. All students of KIET Group of Institutions are expected to make positive behaviour choices that promote their safety, the safety of others and a productive learning environment. However, mistakes are a natural part of growth.

When any student disregards rules, disobeys instructions or otherwise engages in conduct which causes or may cause harm, inconvenience or embarrassment to the institute's faculty members, staff members, other students or anyone else, this leads to disciplinary action against them. In order to combat discipline issues, KIET Group of Institutions has developed a discipline policy that is firm, transparent and will be consistently applied. The disciplinary policy is aimed at ensuring that issues of indiscipline and misconduct are managed and dealt within a fair, unbiased and confidential manner.

### **Disciplinary Rules and Procedures :**

2. Details of various acts of indiscipline alongwith corrective action(s) for each are enumerated at Appendix-A. The disciplinary process is not intended to be punitive in nature. The procedure therefore describes the steps to be taken to deal with each situation reasonably and, wherever possible, help the student(s) concerned to improve their standards of conduct to reach to the acceptable level. However, it also allows to take necessary and sufficient steps to avoid any severe and repeated act of indiscipline.

### **Implementation Modality :**

3. In case, any act of indiscipline is noticed, respective HoD/ Chief Rector/ Dean-SW/ other Functional Heads can give a suitable decision as per the implementation modality given in Appendix - B.
4. It is expected that all students at KIET Group of Institutions shall be responsible for conducting themselves in a manner that helps augment environment of learning and discipline during their stay in campus.

  
Dr. (Col) A Garg  
Director



## APPENDIX-A: DISCIPLINARY RULES & PROCEDURES

Clause No.	Act of Indiscipline	Corrective Action(s)
1.	Staying in the hostel during academic hours without permission.	<ol style="list-style-type: none"> <li>1. Counselling/Warning to Student.</li> <li>2. Repetition may lead to information to parents.</li> </ol>
2.	Fighting/Using abusive language with Hostel Staff/Mess boys/ Security Guards/ Attenders etc.	<ol style="list-style-type: none"> <li>1. Counselling/Warning to Student.</li> <li>2. Information to Parents.</li> <li>3. Termination from Hostel.</li> </ol>
3.	Damage of college property due to negligence, e.g; causing damage to window panes while playing at unauthorized places.	<ol style="list-style-type: none"> <li>1. Warning to Student.</li> <li>2. Information to Parents.</li> <li>3. Suitable Monetary Penalty.</li> </ol>
4.	Pasting of posters or distributing pamphlets, handbills etc., of an objectionable nature or writing on walls and disfiguring buildings.	<ol style="list-style-type: none"> <li>1.Warning to student along with undertaking from student.</li> <li>2. Information to Parents.</li> <li>3. Suspension from Classes.</li> <li>4. Termination from Hostel.</li> </ol>
5.	Organizing meetings in the institute and/or Displaying notices on the institute notice boards without permission of the competent authority.	<ol style="list-style-type: none"> <li>1. Warning to Student.</li> <li>2. Information to Parents.</li> <li>3. Suspension from Classes.</li> <li>4. Termination from Hostel.</li> <li>5. Expulsion from the Institute.</li> </ol>
6.	Creating public nuisance and disturbing the natural ambience by means of shouting; burning crackers, banging doors etc.	<ol style="list-style-type: none"> <li>1. Counselling/Warning to Student.</li> <li>2. Information to Parents.</li> <li>3. Suspension from Classes.</li> </ol>
7.	Disruption of teaching, student examination, research or administrative work, curricular or extra-curricular activity or residential life of the members of the institute.	<ol style="list-style-type: none"> <li>1. Counseling/Warning to Student along with undertaking from student.</li> <li>2. Information to parents along with undertaking from parents.</li> <li>3. Suspension from Classes.</li> </ol>
8.	Use of abusive language or Any act of disrespect towards the faculty & staff members.	<ol style="list-style-type: none"> <li>1. Information to Parents and their physical presence in the Institute along with undertaking from parents.</li> <li>2. Suspension from Classes.</li> </ol>

Clause No.	Act of indiscipline	Corrective Action(s)
9.	Misbehavior with company representatives/Faculty and Staff involved during placement drive.	Restrain from placement drive along with apology.
10.	Improper behavior while on Industrial Visits/Placements Visits/Educational Tours.	Debarring from participation in visits/tours.
11.	Bullying (includes any electronic, written, verbal or physical act or a series of acts of physical, social, or emotional domination) that cause physical or substantial emotional harm to another student or group of students.	<ol style="list-style-type: none"> <li>1. Information to Parents.</li> <li>2. Suspension from Classes.</li> <li>3. Debarring from Participation in Sports/Cultural/Placement Activities.</li> </ol>
12.	Violation of the status, Dignity & honor of a student belonging to a differently abled or tribal communities. Discrimination against any student/member of staff on grounds of caste, creed, language, place of origin, social and cultural background or any of them.	<ol style="list-style-type: none"> <li>1. Warning to Student.</li> <li>2. Information to Parents.</li> <li>3. Suspension from Classes.</li> <li>4. Termination from Hostel.</li> <li>5. Expulsion from the Institute.</li> </ol>
13.	Discrimination on the ground of sex/sexual harassment of women employees and girl students.	As per the Internal Complaints Committee (ICC) of the Institute.
14.	Deliberate act of mental harassment to any fellow student causing psychological trauma of serious nature amounting to ragging.	As per AICTE Regulations (2009) on Prevention and Prohibition of Ragging in Technical Institutions.
15.	Possession, distribution and consumption of cigarette & chewable tobacco as well as smoking in the hostel or institute campus.	<ol style="list-style-type: none"> <li>1. Counseling/Warning to Student.</li> <li>2. Information to Parents.</li> </ol>
16.	Possession and consumption of alcoholic drinks as well as other banned narcotic substances (Opium, marijuana etc.) and/or Entering the campus in intoxicated state.	<ol style="list-style-type: none"> <li>1. Information to Parents.</li> <li>2. Suspension from Classes.</li> <li>3. Termination from Hostel.</li> <li>4. Expulsion from the Institute.</li> </ol>

Clause No.	Act of indiscipline	Corrective Action(s)
17.	Possessing or using any weapons such as knives, Lathis, iron chains, iron rods, sticks, explosives and fire arms in the institute premises.	1. Information to Parents. 2. Suspension from Classes. 3. Termination from Hostel. 4. Expulsion from the Institute.
18.	Physical assault/Fighting/abusing with other students causing serious/significant injury.	1. Counseling/Warning to Student. 2. Information to Parents. 3. Suspension from Classes. 4. Termination from Hostel.
19.	Use of College resources for unauthorized commercial purposes or personal gain.	1. Counseling/Warning to Student. 2. Information to Parents. 3. Suspension from Classes.
20.	Stealing of money or expensive electronic items like Laptop, Smart watch, Mobile or Camera etc.	1. Warning to Student. 2. Information to Parents.
21.	Use of social media to tarnish the image of Institute, staff members and students of the Institute. Any other acts of indiscipline that tarnishes the image of the Institute.	1. Information to Parents. 2. Suspension from Classes. 3. Termination from Hostel.
22.	Using unfair means in the examination.	As per the Institute Internal Examination Policy/As per AKTU Examination Guidelines
23.	Retaliation against any student or group of students who makes a complaint, cooperates with an investigation, or participates in a resolution process.	1. Counseling/Warning to Student. 2. Information to Parents. 3. Suspension from Classes.
24.	Wastage of Food.	1. Counselling of Student. 2. Warning to Student.
25.	Use of mobile in class/Late entry inside the class/Entry of two-wheeler rider in campus without helmet/Driveing License.	1. Counselling of Student. 2. Warning to Student. 3. Information to Parents. 4. Suspension from Classes.

## APPENDIX-B: IMPLEMENTATION MODALITY

S.No.	Corrective Actions	Decisive Authority (Incident happening during academic hours)	Non-Academic Hours	
			Decisive Authority (Incident involving hostellers)	Decisive Authority (Incident involving Non-hostellers)
1.	Counselling of Student/Warning to Student/ Information to Parents/Undertaking by Student & Parents	Respective HoD/Addl-HoD on the recommendation of faculty or staff with whom incident took place	Respective Chief Rector/Rector on the recommendation of Warden with whom incident took place	Respective HoD/Addl HoD on the recommendation of Proctorial Board Member/Mentor
2.	Suitable Monetary Penalty	Respective HoD/Chief Proctor/Dean-SW/Joint Director	Respective Chief Rector/Chief Proctor/Dean-SW/Joint Director	Respective HoD/Chief Proctor/Dean-SW/Joint Director
3.	Debarring from Participation in Visits/Tours	Respective HoD/Chief Proctor/Dean-SW	Respective Chief Rector/Chief Proctor/Dean-SW	Respective HoD/Chief Proctor/Dean-SW
4.	Debarring from Participation in Sports/Cultural and Other Activities	Respective HoD/Chief Proctor/Dean-SW	Respective Chief Rector/Chief Proctor/Dean-SW	Respective HoD/Chief Proctor/Dean-SW
5.	Restrain from Placement Drive along with Apology	Head CRPC in consultation with Respective HoD	Head CRPC in consultation with respective HoD	Head CRPC in consultation with respective HoD
6.	Suspension from Classes up to three days	Respective HoD	Respective Chief Rector	Respective HoD
7.	Suspension from Classes for four to five days	Respective HOD in consultation with Chief Proctor & Dean-SW	Respective Chief Rector in consultation with Chief Proctor & Dean-SW	Respective HOD in consultation with Chief Proctor & Dean-SW
8.	Suspension from Classes beyond five days/ Termination from Hostel/ Expulsion from the Institute	Joint Director/ Director	Joint Director/ Director	Joint Director/ Director

### NOTE :

- Every student along with his/her parents will have to submit an undertaking to the institute (*In case parents are called because of any indisciplinary activity*).
- Repetition of any of the above clause will lead to the severe punishment, which may have bad impact on the character certificate of student.
- Every indiscipline act made by student along with the corrective action(s) must be registered in the mentoring record by respective mentor at the department level.

4. A copy of the same will also be maintained by the respective proctorial board member in the format issued from the office of Chief Proctor/Dean-SW. Respective Proctor has to submit the data at the end of every fortnight to the office of Chief Proctor/Dean-SW for the purpose of record keeping and vigil for repetitive nature of students.

## ANTI - RAGGING

KIET Group of Institutions is **RAGGING FREE INSTITUTE**. In the incident of Ragging, students have to report the matter forthwith to any member of Anti-Ragging committee. Besides above arrangements, students have to report as per the following directive:

**STEP I : Respective Class coordinator/ Mentor**

**STEP II : Respective HoD/ Anti-Ragging squad Members**

**STEP III : Chief Proctor/ Dean (SW)/ Dean (Academics)**

**STEP IV : Director/ Joint Director**

**STEP V : AKTU Anti-Ragging Cell/ Anti-Ragging Cell (ARC)**

*The student can also report an incident of ragging through the website of KIET i.e., [www.kiet.edu](http://www.kiet.edu). Further student may also contact KIET Helpline No-1800-313-0056 or write a mail to [antiragginghelpline@kiet.edu](mailto:antiragginghelpline@kiet.edu).*

## WHAT IS RAGGING ?

The Hon'ble Supreme Court of India has given a comprehensive meaning of Ragging as under: *“Ragging is any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling any student with rudeness, indulging in rowdy or indisciplined activities which cause or likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the psyche of a fresher or a junior student.”*





## FORMS OF RAGGING

It is said that man's imagination knows no bounds. Very true, but when it comes to Ragging, it can be rightly said that man's perverted imagination too knows no bounds! From what was intended to provide good humor and harmless fun to students, ragging today has assumed torturous, vulgar and inhuman forms that defy all norms of decency, humanity and morality. Some of the most popular forms of ragging in colleges are:

- **Dress Code Ragging:** The freshers are asked to dress in a specific dress code for a particular period of time. But this isn't as easy as it seems. For the dress code prescribed is generally weird e.g. dressing totally in white or black with the hair oiled and combed in a particular style. The dress code ragging may make the freshers feel awkward and uncomfortable as it often brings them unnecessary attention from everybody.
- **Formal Introduction:** This involves asking the freshers to introduce themselves in 'Shuddh Hindi'. The introduction includes the fresher's name, address, school, marks, etc.
- **Verbal Torture:** Verbal torture involves indulging in loose talks. The freshers may be asked to sing the lyrics of any vulgar song or use abusive language while talking to the seniors.
- **Sexual Abuse:** This is the severest form of ragging that takes place in colleges. The seniors are mainly interested in 'juicy' details such as the anatomical description of one's body parts, his or her sexual interests, etc. In many cases, the freshers have been asked to strip before the seniors.
- **Playing The Fool:** The freshers may be asked to enact scenes from a particular movie or mimic a particular film star. In many cases, the seniors may also ask the freshers to do silly things like climbing a tree, kissing a tree, proposing to someone from the opposite gender, etc.
- **Hostel Ragging:** Outstation students who stay in the hostel are most vulnerable to ragging. They may be asked to do all odd acts from cleaning the room of seniors to washing their clothes, from fetching them water or milk to completing their assignments.
- **Drug Abuse:** This can be the worst form of ragging wherein the freshers are forced to try drugs thereby driving them into addiction.

## PUNISHMENTS/STRINGENT ACTION IN CASE OF RAGGING

Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging at the Institute level shall be anyone or any combination of the following: -

- Cancellation of admission
- Suspension from attending classes
- Withholding/ Withdrawing Scholarship/ Fellowship and/ or any other benefits
- Debarring from appearing for any test/ examination and/ or other evaluation process
- Withholding results of any test / examination
- Debarring from representing the Institute in any campus interview
- Debarring from attending/ participating in any national or international meet/ tournament/ youth festival, etc.
- Suspension /expulsion from the hostel
- Rustication from the Institute for such period as may be decided by the competent authorities
- Expulsion from the Institute and consequent debarring from admission to any other educational institution, for such period as may be decided by concerned authorities
- Imposition of fine up to Rs. 25,000/- (Rupees Twenty-Five Thousand)
- Rigorous imprisonment up to 3 (three) years (by a Court of Law) etc.

**Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.**



## ANTI-RAGGING SQUAD

KIET Group of Institutions has constituted an Anti-Ragging Squad as per the UGC guidelines. The squad will conduct on-the-spot enquiry into the incidents of ragging referred by any student or guardian.

S.No.	Faculty Name	Department	Mobile No.
1.	Prof. Amit Goyal	MCA	9899979748
2.	Prof. (Dr.) Pratibha Kumari	ME	9873896841
3.	Prof. Shiv Kumar	EN	7906064530
4.	Prof. Himanshu Aggarwal	KSOP	9456639009
5.	Prof. Mukul Agrawal	IT	9899260385
6.	Prof. Ankit verma	MCA	9873137958
7.	Prof. Om Prakash	IT	9582072481
8.	Prof. Hunny Pahuja	ECE	9729288808
9.	Prof. Priti Singh	AS	8447326913
10.	Prof. Kumari Archana	ME	8447164122
11.	Dr. Deepti Katiyar	KSOP	8860132632
12.	Prof. Ritu	CSIT	9667670618
13.	Prof. Nitin Kumar	IT	7503447787



[www.kiet.edu](http://www.kiet.edu)

# RAGGING FREE CAMPUS



## ANTI - RAGGING COMMITTEE

In order to prevent any incident of ragging, an **Anti-Ragging Committee** headed by the Director and comprising of following members has been constituted:

<b>Chairman:</b>	Dr. (Col) A Garg	Director	8744097773
<b>Vice Chairman:</b>	Dr. Manoj Goel	Joint Director	9873816173

### Members:

1. Prof. (Dr.) K. Nagarajan	Principal KSOP	9997628670
2. Prof. (Dr.) Anil K. Ahlawat	Dean-Academics	9891616861
3. Prof. (Dr.) Satish Kumar	Dean-SW	9871322833
4. Prof. (Dr.) Sanjay Sharma	Dean (R&D) & HoD-ECE	9917251286
5. Prof. (Dr.) Adesh Kr. Pandey	Dean (ITS) & HoD-IT	9873709715
6. Prof. (Dr.) K L A Khan	Dean-IEC	9412660124
7. Prof. (Dr.) Sumita R. Chaudhary	COE	9811861570
8. Prof. Bhoopendra Kumar	Chief Proctor	9582943933
9. Prof. (Dr.) R. Srinivasan	HoD-MBA	9958967555
10. Prof. (Dr.) Ajay Kr. Shrivastava	HoD-MCA	9873657877
11. Prof. (Dr.) Shailendra K. Tiwary	Dean-B.Tech(AS) & HoD-CE	8923483564
12. Prof. (Dr.) C.M. Batra	HoD-AS	9873725677
13. Prof. (Dr.) Rashid Ali	HoD-AS	9811711672
14. Prof. (Dr.) Ashish Karanwal	HoD-ME	9999365444
15. Prof. (Dr.) Shailendra K. Tiwary	HoD-CE	8923483564
16. Prof. (Dr.) Vineet Sharma	HoD-CSE	9811139463
17. Prof. (Dr.) Neeraj Gupta	HoD-EN	9761115253
18. Prof. (Dr.) Pradeep K. Singh	HoD-CS	9816627732
19. Prof. (Dr.) Abhinav Juneja	HoD-CSIT	9416943312
20. Prof. Komal Mehrotra	HoD-HS	9415267620
21. Prof. (Dr.) Sheetal Mittal	Professor-AS	9999021456
22. Prof. (Dr.) Mani Tyagi	Assoc. Prof.-MBA	8171540944
23. Shri Anup Srivastava	Registrar	9873816182
24. Shri K P Singh	Admin. Officer	9711598330

### Wardens and Students:

List of Hostel Wardens (9) and Students (24) are attached herewith. **(Annexure-I)**

### Representatives from outside Institute:

1. Civil & Police Administration	SHO, Muradnagar	9454403422
2. Uddeshya (NGO)	Mr. Nageshwar Nath Shukla	7007136749
3. Local Media	Shri. Braham Pal Singh	9873667400
4. Parent	Prof. (Dr.) Archana Sharma	9634700561
5. Parent	Dr. Babita Tyagi	9211333444

Above committee members are to keep an extra vigil at all times to ensure that no ragging of fresher takes place in any form. Any incidence of ragging is to be reported to the committee at the earliest.



**Director**

## ANNEXURE-I

### Annexure-I

#### Hostel Warden's List

S.No.	Name of Warden	Name of Hostel	Mobile No.	E-Mail Id
1	Ms. Anjali Dixit	Saraswati	8588816606	anjali.dixit@kiet.edu
2	Ms. Usha Sharma	Sarojini	8588816608	usha.sharma@kiet.edu
3	Ms. Vinita Ruhela	Gargi	8588816607	vinita.ruhela@kiet.edu
4	Ms. Alka Mittal	Sarojini	8588848709	alka.mittal@kiet.edu
5	Mr. Kudey Singh	Chandragupta	9675758321	kudey.singh@kiet.edu
6	Mr. Nagesh Kumar Tiwari	CV Raman	9560522120	kavarpal.singh@kiet.edu
7	Mr. C.B. Tripathi	Tagore	8588816614	chandrabhushan.tripathi@kiet.edu
8	Mr. Vijay Shanker Tiwary	Aryabhatt	9758017311	vijay.tiwari@kiet.edu
9	Mr. Baldev Singh	Vivekanand	8588816605	baldev.singh@kiet.edu

S. No.	Name of Student	University Roll No.	Branch	Phone No.
1	Abhinandan Singh	1900290000002	CE	7424960106
2	Atisha Singh	1900290000019	CE	8700423360
3	Harsh Raghav	1900290130066	IT	7454068555
4	Lavanya Saxena	1900290130088	IT	8826173970
5	Love Tyagi	1900290400072	ME	9389624766
6	Rupali Giri	1900290400106	ME	8126528068
7	Yash Kumar	2000290140139	MCA	8130771701
8	Muskan Tomar	2000290140074	MCA	7417184257
9	Suraj Dhoundiyal	2000290109018	CSE	8920967414
10	Asia Verma	1900290100042	CSE	6352232635
11	Mohammad Arsh	1900290310080	ECE	7704888507
12	Ritika Gaur	1900290310125	ECE	7607291914
13	Shivansh Gangwar	2000290700102	MBA	8077649060
14	Kanika Choudhary	2000290700042	MBA	7456858675
15	Siddharth Bajaj	1901990500084	KSOP	8527263270
16	Priya Sinha	1901990500063	KSOP	8448077047
17	Prakhar Srivastava	1900290210119	EN	8174974602
18	Priyanshi Goel	1900290210124	EN	6397247796
19	Sanchita Mishra	1900290120097	CS	8800912721
20	Vijay Kumar	2000290129008	CS	7455995600
21	Ashish Pandey	1900290110021	CSIT	6306866339
22	Arunika Srivastava	1900290110020	CSIT	7521056835
23	Vibhuti Kumar	1st Year	CSIT	8354826439
24	Khushi Jain	1st Year	CS	9548916875

  
03 Sep 21

## INSTITUTE PROCTORIAL BOARD

To monitor the proper discipline in the Campus, KIET Group of Institutions has constituted a Proctorial Board to look after any incident of indiscipline.

S.No.	Name	Deptt.	Post	Mobile
1	Prof. Bhoopendra Kumar	CSIT	Chief Proctor	9582943933
2	Dr. Meenakshi Tyagi	MBA	Proctor	9540806623
3	Dr. Amit Kumar Gupta	MCA	Proctor	9410815532
4	Prof. Surya Prakash	KSOP	Proctor	8587017568
5	Dr. Prarthana Srivastava	AS	Proctor	9456680456
6	Prof. Vikas Sharma	CE	Proctor	8011028252
7	Dr. Varun Gupta	EN	Proctor	9045440911
8	Dr. Krishna Vijay Ojha	ME	Proctor	8800625835
9	Prof. Parmanand Sharma	ECE	Proctor	9716821546
10	Prof. Vipin Deval	CSE	Proctor	9650534400
11	Prof. Om Prakash	IT	Proctor	9582072481
12	Prof. Zatin Gupta	CS	Proctor	9899430033
13	Prof. Ritu	CSIT	Proctor	9667670618





### Objectives

1. To comply with the direction of the Hon'ble Supreme Court in the case of sexual harassment at the work place.
2. To bring change in behavior and attitude for prevention of sexual harassment at the work place.

### What Constitutes Harassment?

1. Unwelcome physical, verbal or non verbal sexual conduct
2. Forcible Physical Touch or Molestation
3. Physical Contact and advances
4. Requests for sexual favors
5. Sexually colored remarks
6. Showing pornography
7. Pursuing and Stalking Former Girl Friends
8. Gossiping and Spreading Information about a woman's private life
9. Ridiculing a woman on the basis of her color , Ethnicity, Dress or Physical Appearance
10. Eve Teasing Innuendos and Taunts

### Anyone found indulging in such activities may face following disciplinary actions:

1. Debarring entry in the hostel / campus.
2. Debarring from heading posts.
3. Separation from the institute / hostel.
4. Stopping of increment / promotion (in case of employees only).
5. Any other action as per discretions of the competent authority. Appropriate cases police / civil authorities may also be approached.

**Email ID: [iccell@kiet.edu](mailto:iccell@kiet.edu)**

**SPEAK OUT!  
STOP HARASSMENT**



## ICC TEAM MEMBERS

S.No.	Name	Nomination Type	Appointment	Contact	
1.	Dr. Ritu Gupta (AS)	Chairperson		9810335686	
2.	Dr. R Srinivasan (MBA)	Faculty Representatives	Members	9958967555	
3.	Dr. Preeti Chitkara (H&SS)			9837524994	
4.	Dr. Brajesh K Tiwari (EN)			9999297600	
5.	Dr. Neha Bhadauria (ME)			9811523618	
6.	Prof. Pooja Tyagi (EC)			9999618675	
7.	Ms. Reeta Singhal (Lib.)			Staff Representatives	9811471093
8.	Mr. Vipin Kumar (AS)	9997126402			
9.	Mr. Nageshwar Nath Shukla (NGO-Uddeshya) (ME)	NGO Representative			7007136749
10.	Ms. Varnika Jain (CS)	Student Representatives			8755916141
11.	Ms. Nishtha Agarwal (ECE)				7351340099
12.	Ms. Tanya Bajaj (EN)				9756157777
13.	One member from among Non-Government Organization or Associations committed to the cause of women or a person familiar with the issues relating to sexual harassment.			On receipt of the complaint, the said member by name would be nominated by the Executive Authority based on his/her availability.	



## GUIDELINES FOR HOSTEL STUDENTS

1. All residents are required to maintain standards of behavior expected of students of a prestigious institution. They are expected to behave courteously and fairly with every one inside and outside the COLLEGE campus.
2. All residents are required to always carry their valid Identity Cards issued to them by the Institute.
3. The rooms, common areas and surroundings of the hostel should always be kept clean and hygienic. Notices shall not be pasted on walls, glass panes and walls shall not be scribbled on.
4. Rooms are allotted to each resident on his/her personal responsibility. He/she should see to the upkeep of his/her room, hostel and its environment.
5. Residents should bring to the notice of the warden any pending maintenance work (Civil, Carpentry, Electrical and Sanitation) to be carried out in rooms, corridors, toilets or other areas in hostel premises.
6. Residents should co-operate in carrying out maintenance work and vacate their rooms completely when the Hostel administration requires the rooms for this purpose. On such occasions, the management will try to provide alternate accommodation. If any maintenance work is to be carried out when the room is under occupation, it is the occupant's responsibility to make the room available for the maintenance work.
7. The residents should not carry unauthorized/illegal movies in their rooms. Any violation will be dealt severely.
8. Day scholars are not permitted to enter the hostel. No resident is permitted to entertain day scholars or students of other institutions. The penalty for disobeying this rule will be very severe.
9. Students are not supposed to use any kind of electrical appliance.



## GUIDELINES FOR HOSTEL STUDENTS

10. The resident of a room is responsible for any damage to the property in the room during his/her occupancy of that room and will be required to replace/repair the damage at their own cost, if any.
11. In case of damage to or loss of hostel property the cost will be recovered from the residents responsible for such damage or loss, if identified, or from all the residents of the wing/hostel, as decided by the Rectors.
12. The resident shall not move any furniture from its proper allotted place and also not damage them in anyway. If there are any additional items other than the above belonging to the hostel in a room, the occupant of the room shall hand over them to the warden, failing which he/she will be charged a penal rent as decided by the Wardens.
13. The resident shall not remove any fittings from any other room or common area and get them fitted in his/her room.
14. Ragging of students admitted to the Institute is totally banned. Any violation of this by the senior students will be dealt with very severely as per the Institute norms and guidelines issued from time to time by the competent authorities.
15. Freshers should report incidents of ragging immediately. Those who do not do so even when being witnesses or victims, will be considered to be part of this practice, and will also be punished accordingly.



16. When the persons committing or abetting the crime of ragging are not identified, collective punishment on suspected group could be resorted to as a possible deterrent measure, as it would ensure community pressure on the potential raggers not to indulge in ragging.
17. All hostellers are required to sign an Anti-Ragging Undertaking form as per AICTE/UGC guidelines and submit to Registrar Office.
18. In the hostel premises following are strictly prohibited –
  - Smoking
  - Consumption of alcoholic drinks/drugs.
  - Gambling
  - Intimidation or violence
  - Willful damage to property
  - Entering the hostel premises in intoxicated state.
  - Boys moving near the girls' hostel premises.
  - Shouting and using abusive language in their own hostel or in other hostel premises and campus.
  - Employing unauthorized persons for personal work such as washing clothes, etc.
  - Cooking in room.
  - Parents/Relatives/Friends are not allowed to stay overnight in hostels. Mother/Father of the residents can only visit till 9 pm.
19. Room services are strictly prohibited. However, sick diet may be served in room after taking permission from Rector/Warden. Roommate may be permitted.
20. Residents should not participate in any anti-national, antisocial or undesirable activity in or outside the campus.
21. The use of electrical appliances such as immersion heaters, electric stove / heaters are not allowed in the rooms. Such appliances, if found will be confiscated and a fine will also be imposed.
22. The usage of audio systems which may cause inconvenience to other occupants are not allowed. The residents should not view objectionable videos.
23. When the residents go out of their room they should switch off all the electrical / electronic appliances, and keep it locked. Violation will attract suitable penalty and punishment as decided by authorities.
24. In case any resident has to stay out of hostel for a day or more for any reason, he has to obtain written permission from the Warden. However, during academic days students shall obtain written permission from concerned HoD/Addl. HoD and Warden.
25. No resident is permitted to stay in hostel rooms during academic working hours. However, any sick residents should obtain written permission from the Rector.
26. Residents of all hostels (both boys and Girls) must make entry in the in-out register available at main security gate for going out of the institute campus.



27. Birthday /celebrations of any kind to be conducted with prior permission of the Rector. Strict adherence to the timings (duration of 3 hrs. max. till 12:30 AM) as well as proper discipline should be maintained in the hostel premises. However, celebrations of any kind should be pleasant and it should not cause any inconvenience to other inmates. Any type of physical handling and thereby deriving sadistic pleasure is strictly prohibited.

**28. Hostel Timings and Entry/Out rules for Girls' Hostel:  
Chief Rector : Dr. Pratibha Kumari (Mob. 7906675694)**

S. No.	Course/Year	Normal entry time	Emergency	Students attending Coaching Classes
1.	All B.Tech/ B.Pharm/ MBA/ MCA 1 <sup>st</sup> year students	8:00 PM	Upto 9:00 PM with prior written permission of rector/warden	Not allowed after 8:00 PM
2.	All B.Tech/B.Pharm 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> year, MCA 2 <sup>nd</sup> & 3 <sup>rd</sup> year, MBA 2 <sup>nd</sup> year students	8:00 PM	Upto 9:00 PM with prior written permission of rector/warden	Upto 9:00 PM with consent letter from parents

- No resident of Girls' hostels is allowed to go out of the institute campus after 7:30 PM at night or before 6:00 AM in the morning without gate pass and sanctioned leave.
- All the residents of Girls' hostels must adhere to the timings strictly.
- Violation of the above rules may lead to disciplinary action including expulsion from the hostel.
- If a student returns after normal entry time, guards at the main gate should allow the student only after informing the concerned wardens.





## 29. Hostel Timings and Entry/Out rules for Boys' Hostel:

Chief Rector : Prof. Amit Goyal (Mob. 9899979748)

S. No.	Hostel name	Normal entry time	Night out pass ( in case of more than 1 hr)	Emergency
1.	Chandragupt Hall of Residence	7:00 PM	After 7:00 PM	1 HR. Max.
2.	Tagore Hall of Residence	10:00 PM	After 9:30 PM	1 HR. Max.
3.	Aryabhata Hall of Residence	10:00 PM	After 9:30 PM	1 HR. Max.
4.	Vivekanand Hall of Residence	10:00 PM	After 9:30 PM	1 HR. Max.
5.	CV Raman Hall of Residence	7:00 PM	After 7:00 PM	1 HR. Max.

- If a student returns after 7:00 PM / 10:00 PM, the respective warden has to be informed first then only the entry of that student is allowed.
- After 7:00 PM/ 9:30 PM if a Student wants to stay out for more than 1 hr., he has to take the night out pass from the respective wardens.
- In case of emergency, residents have to make entry in the register placed on the main gate and he is allowed to stay out from the hostel only for 1 hr.
- Violation of the above rules may lead to disciplinary action including expulsion from the hostel



## GIRLS' HOSTEL COMMITTEE

1.	Prof. (Dr.) Pratibha Kumari	Chief Rector		7906675694
2.	Ms. Kumari Archana	Saraswati	Rector	8447164122
3.	Ms. Anjali Dixit		Warden	8588816606
4.	Prof. Priya Bansal	Gargi	Rector	8874589760
5.	Ms. Alka Mittal		Warden	8588848709
6.	Ms. Vineeta Ruhela		Warden	8588816607
7.	Prof. Deepti Katiyar	Sarojini	Rector	8860132632
8.	Ms. Usha Sharma		Warden	8588816608

## BOYS' HOSTEL COMMITTEE

1.	Prof. Amit Goyal	Chief Rector		9899979748
2.	Prof. Ankit Verma	Chandragupta	Rector	9873137958
3.	Mr. Padama Datt		Warden	8588816614
4.	Prof. Himanshu Aggarwal	Tagore	Rector	9456639009
5.	Mr. Kudey Singh		Warden	8588816609
6.	Prof. Hunny Pahuja	Aryabhata	Rector	9729288808
7.	Mr. Vijay Shanker Tiwary		Warden	8588816616
8.	Prof. Mukul Aggarwal	Vivekanand	Rector	9899260385
9.	Mr. Baldev Singh		warden	8588816605
10.	Prof. Shiv Kumar Sikarwar	CV Raman	Rector	9882878815
11.	Mr. Nagesh Kumar Tiwari		Warden	8588816603

## GUIDELINES FOR AVAILING LIBRARY FACILITY

1. KIET Library offers a variety of books including text books, reference books, magazines, journals (hard/soft copy) etc.
2. A maximum of 5 books will be issued to M.Tech., MCA, MBA students, 4 books to B.Tech. students, 6 books to B.Pharma students and 7 books to M.Pharma. students at a time for 15 days.
3. Book-Bank facility is also available for B.Tech., B.Pharma., MBA and MCA, Diploma in Pharmacy students. One book for each subject will be issued to students for the entire semester.
4. An overdue charge of Rs. 2/- will be collected for each day per book when it is kept over-time.
5. Borrowing facility is only for the members of the library against Q R Coded Identity cum library card issued to them by library. Books are issued on counter on presenting the Q R Coded identity card. The library cum identity card is Non-Transferable. In case of misuse of Identity card student will be fined Rs. 200/-.
6. If only a single copy of any book is available in the library, then it will not be issued, the same can only be consulted in the library.
7. The defaulters will not be issued books in future.
8. In the case of loss of book the borrower will have to replace the book along with fine as admissible. If he /she does not replace the book then he/she will have to pay current cost of the book.
9. Loss ID card should be reported to the Chief Proctor immediately. Duplicate ID card will be issued after completion of due process by Library.
10. Library remains open from 9:00 AM to 4:45 PM. Library timings have been reduce due to the COVID-19 protocols. Normal timings will resume in future & as per the situation of COVID-19.



11. Book Issue/ Return in library& Book-Bank Library will be as follows:

S. No.	Library	Days	Timing
1.	Central Library	Monday-Friday	9:30 AM to 4:45 PM*
		Working Saturday, Sunday & all holidays	9:30 AM to 4:45 PM*
2.	Pharmacy Library	Monday-Friday & working Saturday	9:30 AM to 4:45 PM*
3.	MBA Library	Monday-Friday & working Saturday	9:30 AM to 4:45 PM*
4.	Book-Bank Library (One month after commencement of odd and even semester)	Monday-Friday & working Saturday	10:00 AM to 1:30 PM & 2:00 PM to 4:00 PM
5.	During Semester Break (Odd & Even)	Monday-Friday & working Saturday	9:30 AM to 4:45 PM*

\* Due to COVID-19 protocol.



**Note: Above Schedule for ISSUE/ Return of books may be changed as per INSTITUTION'S requirement.**

12. If any student is found indulging in the process of book hiding, stealing, mutilating, this will be treated as indiscipline act and will be punished accordingly.
13. Misbehaving with library staff will be treated as serious Indiscipline. He/she will be terminated from library membership.
14. E-Resource (E-journals/E-Books) can be accessed though AKTU Nalanda E-Consortium for which separate login and password will be sent by AKTU (My Loft) individually.
15. For **Library related matters (like fine, lost of I-card, lost of book... etc)**, student should contact Librarian Dr. Sanjay Sharma.

## DRESS CODE FOR THE STUDENTS

1. All students are required to follow the dress code from Academic Session 2021-22 as illustrated below:
  - (a) **Academic Area:** Full Pants, Shirt / T-Shirt, Jeans, long Kurta / Kurti with legging / formal pants, Salwar Kameej and all formals are allowed; western formals for boys.
  - (b) **Playing Area:** Sportswear as per the concerned activities is allowed.
  - (c) **Other Areas:** Vulgar dress not permitted in common area/ social gathering. Night dress permitted within the premises of hostel only.
  - (d) **Display of profane/ bad language / promoting use of drugs, Alcohol or Tobacco** in any form embossed on the dress is not permitted.
  - (e) **Footwear:** Both shoes and sandals / formal belly are allowed but bathroom slippers will not be permitted in classrooms, workshops and labs.
2. **Dresses for labs/workshops:** The uniform stipulated by the concerned department must be worn for all lab and workshop classes.
3. In case of violation of dress code, the students concerned will be asked by the concerned faculty/ coordinators/ HoD/ Deans/ Director to leave the academic areas.
4. In the event of repeated violation of the prescribed dress code strict disciplinary action may be initiated against the defaulter students.

**Note: Every student is expected to maintain the sanctity of the academic Institute in the truest tradition.**





## CAFETERIA RULES

1. No student is allowed in the cafeteria during academic hours. They can avail the facility only during tea break/lunch hours.
2. Students should enter the cafeteria quietly, orderly and be seated. Loud talking, yelling, screaming, and other disruptions are strictly prohibited.
3. Respect and politeness must be shown to all, including the cafeteria staff.
4. Throwing cake and other food item or any other object is not allowed. Running, excessive noise or other disruptive behavior is not allowed in the Cafeteria.
5. Each student is responsible for the disposal of his/her trash in an appropriate receptacle kept in the dining hall.
6. All central government /state government/ local authorities / administration guidelines of COVID-19 are applicable in cafeteria.





## OFFICE OF THE DEAN STUDENT WELFARE

Name		Appointment
Dr. Satish Kumar		Dean-SW
Dr. Mani Tyagi		Associate Dean-SW
Dr. Brajesh Kumar Tiwari		Assistant Dean-SW (Sports)
Prof. Pooja Tyagi		Assistant Dean-SW (Cultural)
Prof. Swati		Assistant Dean-SW (Literary)
Prof. Himanshu Saxena		Assistant Dean-SW (External Affairs)
Institutional Fitness Committee		
Appointment	Name	
<b>Chairman</b>	Dr. Satish Kumar (Dean-SW)	
<b>Coordinator</b>	Dr. Mani Tyagi (Associate Dean-SW)	
<b>Members</b>	Dr. Brajesh Kumar Tiwari (Assistant Dean-Sports)	
	Prof. Swati (Assistant Dean-SW)	
	Prof. Pooja Tyagi Assistant Dean-SW (Cultural)	
	Prof. Himanshu Saxena Assistant Dean-SW (External Affairs)	
	Mr. K. P. Singh (AO)	
<b>Nodal Officer</b>	Dr. Mrinal Verma (MBA)	
<b>Fitness Leaders</b>	1. Volley Ball	Prof. Abhas Kanoongo (ECE)
	2. Table-Tennis & Biliards	Prof. Sakshi (IT)
	3. Foot Ball	Prof. Nitin Kumar (IT)
	4. Cricket	Prof. Rohit Kaliyar (CSIT)
	5. Basket Ball	Prof. Deepak Panwar (ME)
	6. Badminton	Prof. Sweta Shukla (AS)
	7. Chess	Prof. Mohit Tyagi (ECE)
	8. Athletics	Prof. Sachin Rathore (ME)
	9. Carrom	Prof. Ankush Chaudhary (CE)
	10. Yoga	Dr. Pramod Sharma (AS)
	11. Lawn Tennis	Dr. Ramesh Singh (EN)
	12. Martial Art	Prof Praveen Dixit (KSOP)
<b>Student Volunteers 02 Students per leader/Department</b>		Nominated by Fitness Leaders/HoDs

## EXTRA CURRICULAR ACTIVITIES

KIET Group of Institutions strives to make the arrangement of holistic development of the youth and strives to provide a nurturing climate, a trusting environment, and a soil of celebrations. With events, fests, parties, and treks. The various clubs aspire to maintain high levels of enthusiasm and team integration. Be it the colors of cultural club, or the parley of the literary club, be it the mechanics of the robotics or expertise of the technical club, KIET offers it all! Apart from serving as a retreat from intense academic loads, these extracurricular activities present an opportunity that builds confidence, encourages teamwork and gives students a strong sense of achievement and belongingness.

### Student Driven Clubs of Extra-curricular activities

S.No.	Student Club	Activity Performed by Club
1.	Quizzinga	National and International Quiz
2.	KIET Skit Club	Nukkar Natak/ Skit
3.	Kavyanjali	Kavi Sammelan
4.	Odyssey	Literary events (Essay, debate etc.)
5.	KIET MUN	Public Speaking etc.
6.	KIET Music Club	Music group (singing, instrumentation etc.)
7.	KIET Dance Club	Group Dance and Solo Dance
8.	TEDX	Talk show and Motivational Speaker
9.	Uddeshhya	Social Welfare
10.	TBI Incubation Lab Cum E-Cell	Entrepreneur and Start-up Lab etc
11.	Movie Club	Movie creation
12.	KIET Fashion Club	Fashion
13.	Impeccable	Painting / Drawing
14.	EBSB Club	Ek Bharat Shresth Bharat(Cultural Exchange)
15.	E-Boosters	Mentoring & Training of students in General Aptitude & Soft Skills
16.	KIET Sports Club	To conduct various Sports Activities
17.	Ek Prayass (Jagrookta Ki Orr)	To establish conditions that foster positive growth & development
18.	Spic Macay	The society for the promotion of Indian Classical Music & Culture among youth
19.	WORC	Women Outreach Activity Centre

In addition to these clubs, around 20<sup>+</sup> clubs are running in various departments at KIET Group of Institutions.

Institute is responsible for providing support services to all students throughout their time at KIET. Institute will also support the student in academic, co-curricular and cultural activities. For any services students are advised to follow the given instructions:

1. **Examination & result related:** If students have any query regarding their result/exam/back paper/bonafide certificate/ enrollment/ discrepancy in marks sheet etc he/she may visit to the registrar office from 12:30 PM to 4:30 PM (Lunch hours - 1:30 PM to 2:00 PM).
2. **Verification of Document/ attesting any document or a photograph/ application form:** The student can visit P.A. to the Dean Academics from 02:00 PM to 04:00 PM on all working days.
3. **Query/permission/approval for Cultural/Sports/Activity outside the campus:** Students are advised to visit Dean (SW) office on all working days.
4. **Discipline related issues:** All students are advised to report immediately to the proctorial Office regarding any indiscipline issue. The office will entertain indiscipline matters 24X7. **5. Gender based harassment:** If a student feels any harassment regarding abuse/ discrimination can contact any members of Internal complaint committee (ICC) at any time.
6. **Hostel related matter:** Students residing in the college hostel can raise their problem related to any issue to their respective rectors only with a written application.
7. **Academic holidays:** Students are advised to follow the academic calendar issued by the Institute only. They are also advised to follow the notices regularly issued by Director/Dean (Academic) Office. Students can also consult their respective HoD regarding any confusion in above respect.
8. Students are advised to visit **Accounts department/Counter** only for any query related to fee/scholarship/fine/reimbursements.
9. Students are advised to contact the placement faculty coordinator of respective departments for **training letters/placement** related matter.
10. For **scholarship related issues**, students are advised to contact the administrative office/registrar office.
11. Students are advised to report for their **lost & found** to admin office between 9 AM and 5 PM.
12. Students are advised to contact admin office for their query regarding **transport facility**.
13. For **courier & post service**, students should contact Library.
14. All students can send their grievances regarding any problem related to attendance/marks/ hostel/extra curricular activities etc. through **student ERP portal available on KIET website**.
15. Students can send their grievances to respective Chief-Proctor/Chief rector through ERP portal if having any **Indiscipline/hostel regarding issues**.
16. **Internet Facility** : Students can contact **Mr. Madhurendra Singh (Mob. 9899941574)** for their Internet related issues.

## ON CAMPUS MEDICAL FACILITY

Healthy students can build a strong Nation. The institute provides Health Care Facility to all the students by providing First-Aid and other basic Medical facilities. The campus has fully equipped dispensary with full time medical staff. All the students are given free treatment for their day to day medical problems. Ambulance facility is also available 24\*7 in the campus and a senior MBBS doctor is available in the KIET medical OPD situated at the MPC block ground floor, from 1500 hrs 1700 hrs daily except on Sunday and holidays". Also, KIET has a tie-up with Columbia Asia hospital and Naveen Hospital, Ghaziabad. First Aid Facility is available on campus provided by,

**Mr. Naveen (Mob. 09654621173, 07906596613)**

## ONLINE COUNSELING PARTNER: YOUR DOST

### *Online Counseling Partner (24 Hrs)*

Your journey through college is riddled with so many questions, right? Questions about academics, career, relationships and even yourself. If only it were possible to get a friend who could give you anonymous, unbiased, round the clock help. Well, look no further, because we've got just the thing for you. KIET is pleased to join hands with YourDOST, one of India's leading online and emotional wellness platforms, to ensure that your emotional well-being is always looked after.

So how can you go about utilizing YourDOST's services for free as a student of KIET?

- **Here's how**
- **Visit [www.yourdost.com](http://www.yourdost.com)**
- Sign up in a jiffy and be on your way to seeking professional guidance in no time. Important! - You must sign-up using your official KIET email id (\*@kiet.edu). This will whitelist your account and make sure that you receive our services for free.
- Alternatively, you can sign up with your personal email id Important! - In this case, you must sign up using your college's/hostel's network. Once that's done, you can use YourDOST from any network.
- After verifying your email address, click "Chat Now" to start chatting with a YourDOST Expert.
- That's all! You can now start chatting with a YourDOST Expert anytime you want.
- Alternatively, click "Book An Appointment" to book an audio/video appointment with a YourDOST Expert. Should you ever feel the need to open up to someone about your concerns, remember help is always just a click away. Here's wishing a happier and healthier future for you.

## CAREER GUIDANCE CENTRE

The Career Guidance Centre intends to benefit students at our campus by enriching them with career education, which may handle issues such as self-awareness in relation to society and industries, exploration of job opportunities, development of skills required for decision making related to their career. It also aims to empower students and individuals to use the setting / program to make the best possible decisions about further learning and placements. The Centre organizes Career Guidance/ Career Connect Programs, coordinates on-campus & online Career Counseling for the students with the aim of keeping them updated on the higher education and career opportunities after B.Tech / B. Pharma/ MBA & MCA.

CGC also caters to the International Relations of the institute and harbors the Intercontinental relations, collaborations, activities, and internships. KIET has aligned with various Universities and organizations for research, publication, conferences & others. There are multiple opportunities that the department provides through life experiences and personal connections, complementing and accelerating fluency in speaking, reading, and writing foreign languages. The institute regularly organizes the activities which aim at widening the horizons for students, looking for opportunities of pursuing higher education and careers abroad. Moreover, the students at KIET, who opt for international internships, can claim scholarships for the internship that they get selected for. This is to ensure equal opportunity to every student regardless of his/her economic condition. More than 12 students have had the experience of international internships to countries like Egypt, Malaysia, Germany, Indonesia, and Kenya in the last two years.





## OVERVIEW:

Industry Connect is one of the three core principles of KIET Group of Institutions. The other two being Value Driven and Skill Oriented. KIET has developed a distinctive multi-level mechanism of its own to promote a unifying interface with the industry. The Corporate Relations and Placement Centre is equipped to create a pool of skilled human resource by guiding the students to reach their goals with perfection; towards this CRPC has also initiated the Internship & Industry Partnership Cell which follows the guidelines laid down under the Internship Policy of AICTE. The objective of IIPC is to structure and institutionalize Internship which is the most important aspect of Engineering Education in the country as it provides the pre-requisite hands-on practical experience of the workplace to the students. CRPC is piloted by a dedicated team. The department has successfully placed the students in reputed National & Multi-National Companies like TCS, Capgemini, Wipro, NTT Data, IBM, Samsung India Electronics, HUL, ION Trading, HSBC, ZS Associates, Kronos, Pernod Ricard, Sanmar, Atkins, Torrent Power and many more. The zeal and enthusiasm exhibited by premier companies for getting zero day slot, speaks for itself regarding the excellent quality of professionals churned out by the institute.

## Team CRPC:

**Mr. Arvind Kumar Sharma - Head CRPC**

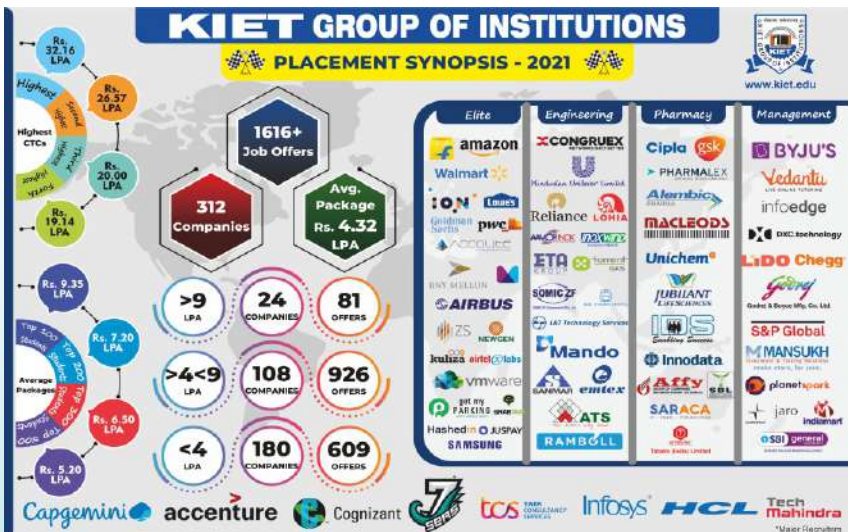
**Ms. Pankaj Dhupar - Addl. Head CRPC**

**Mr. Vishal Sharma - Sr. Manager CRPC**

**Ms. Vidhu Saxena - Placement Incharge - KSOP**

**Ms. Kratika Saraswat - Executive CRPC**

**Raghunath Singh - Office Assistant**





## DEPARTMENT OF HUMANITIES & SOCIAL SCIENCES

KIET Group of Institutions has always been known for its visionary approach and the institute has always been a trail blazer in terms of starting many innovative practices.

Following the same pattern the institute felt a need of training of the students in order to provide them the employability (as per the latest industry needs) and Life Skills the institute set up the department of Soft Skills in October 2012.

Within a short span of time the department produced effective results and thus, it was decided in the year 2018 to provide it with a well planned structure wherein the experts from the domains of Soft Skills and English Communication came together to form the Department of Humanities & Social Sciences with a common objective of making students requirement ready.

The Training wing of the department shoulders its responsibilities in terms of providing trainings to students in three dimensions viz., Soft Skills , Verbal Ability and Quantitative Aptitude and holds their hands from 1 year to final year. Other than regular training sessions the department also organizes various capsule trainings, Faculty Development Programs, Staff Development Programs, Management Development Programs.

The department uses well structured modules for all kinds of trainings wherein Pre- Assessment, Mid - Assessment and Post- Assessment of the students are done in order to track their progress.

The department also coordinates with various agencies of repute to provide students with International exposure; some of them include Talentsprint etc.

The department has been catering to all the training needs wherein it always strives to provide the best of resources and exposure to the students.

It is only because of the continuous endeavors of the department that Soft Skills course has been recognized by the university and thus, Soft Skills was made an audit course by the university with effect from the session 2020-21.

The department always believes that whatever it does is a drop in the ocean and the best is yet to come.





A dedicated and State of the art Centre to promote Startup & entrepreneurship culture in the institute and also across the country. Technology Business Incubator is promoted jointly by NSTEDB, DST, Govt. of India, New Delhi & KIET Group of Institutions, Delhi-NCR, Ghaziabad. Since inception TBI has been actively engaged in promoting startup, self-employment & Entrepreneurship.

With its planned & strategic approach, TBI motivate students & passionate aspirants to become their own boss & be the CEO of their company. Till date in house 105 companies have been supported. 20 Nos. of startups through grant of Rs. 6.25 lacs under the support for Entrepreneurial and Managerial Development of MSMEs through Incubators, Ministry of Micro, Small & Medium Enterprises, Government of India, Fellowship of Rs. 30,000/- per month for one year under National Initiative for Developing and Harnessing Innovations- Entrepreneur in Residence (NIDHI-EIR), NSTEDB, DST, Govt. of India, Grant of Rs.10 lacs under National Initiative for Developing and Harnessing Innovations- Promoting and Accelerating Young and ASpiring innovators & startups (NIDHIPRAYAS), NSTEDB, DST, Govt. of India, Seed support upto Rs. 20 lacs without collateral as soft loan With 6% interest rate for next five years given to Incubatees, supported by NSTEDB, DST, Govt. of India.

Besides this Fellowship of max of Rs. 4,00,000/- for Idea to POC under Entrepreneur in Residence and Grant for Prototype Development Rs. 7, 00,000/- under Technology Incubation and Development of Entrepreneurs (TIDE) 2.0 MeitY, Govt. of India.

Substance allowance of Rs. 15,000/- per month Under Startup in UP a flagship scheme of Govt. of UP, Startup as well as Availing Incentives and Application to receive patent filing fees incentives, marketing grant of Rs. 5, 00,000/- .

The companies are owned by college pass out students & have turnover ranging between Rs. 10 lac (p.a) and Rs. 40 cr (p.a) and employed more than 600 personal.

One company's CEO is running retail food chain in the name of Mougli Express & also Master franchisee of Kaizo, Van Huesen & Madame. He is investing Rs. 1200 crore in next three years to expand his business. He has opened many outlets across the country & one at UAE (Sharjah) too.

More than 10 patents have been filed. TBI helps all young brains who want to

initiate start their start up, to develop prototype, product and service, willing to file patent, commercialization of technology, want national & international exposure. These are available under one roof. This is the golden time for students, when at government level and on Prime Minister level also, entrepreneurship and start-up is being actively promoted in the country.

TBI invites all of the students to utilise the facilities of TBI & to be your own boss thereby strengthening the economy of country.

**Mr. Saurav Kumar (saurav.kumar@kiet.edu)**

**Prof. Ashish D Thombre (ashish.thombre@kiet.edu)**

**Mr. Amit Sharma (amit.sharma.tbi@kiet.edu)**

## INTERNSHIP & INDUSTRY PARTNERSHIP CELL (IIPC)

### **OVERVIEW:**

The Internship & Industry Partnership Cell (IIPC) at KIET Group of Institutions stands on a noble thought of developing and igniting innovative minds and to equip them with contemporary skills to meet the challenges ahead. The cell follows the guidelines laid down under the Internship Policy of AICTE and AKTU.

The objective of IIPC is to structure and institutionalize Internship culture at all levels of the professional program. The students are sensitized and efforts are made to make them aware about the importance of internship/ mini projects/ live projects from exploring, analyzing and innovative implementation of their acquired knowledge nudging them to feel and understand a corporate environment.

IIPC comes under the umbrella of Corporate Relation and Placement Centre (CRPC) in KIET. We work cohesively with various professional departments exploring meaningful projects/ internships. We are well connected to the corporate and institutions providing such programs, also KIET has a culture among students where they participate in various inter and intra disciplinary technical clubs and skill enhancement programs.

### **Team IIPC:**

**Mr. Varun Suryanshi - Add. Head IIPC**

**Dr. Ajay Singh Verma - Assoc. Head IIPC**

**Mr. Rahul Tyagi - Executive IIPC**

## KIET INNOVATION CENTRE

Experience personalized learning where you will get the opportunity to learn the future technology of “**your choice**”, “**Be a Maker**” yourself and finally to take your innovative product to the market.

This requires you to find a purpose, a subject you are most passionate about. During initial phase you start with learning the basics of your chosen subject; then you start exploring the scope and growth potential in the same subject.

Once you have set your goals as per your aspirations, you think, and choose a product that you want to make. You learn and do everything possible to make your dream product. Once you get it done, you form a habit of making and learning with fun.

## INNOVATION CENTRE PERFORMER CLUB

SNo.	IC Club (Performer)	Club Nick Name	Faculty Coordinator
1.	Prototype and Product Maker (KIET Product Innovation Centre)	KPIC	Mr. Himanshu Sharma (ECE) Mr. Salim (EIE) Prof. Swati (EN)
2.	IP, BMI & Process Invention (Theory of Inventing problem solving)	TIPS	Dr. Shivani Aggarwal (MBA)
3.	User interface, user experience and user interaction design	Mosaic	Mr. Ankit Verma (MCA)
4.	IoT (Digital input output system)	DIOS	Prod. Ankur Bhardwaj (CSE) Mr. Sharad Gupta - (EIE) Prof. Shiv Kr. Sikarwar - (EN)
5.	Augmented reality	Sensorama	Prof. Neha Yadav (CSE)
6.	Chip designing (RTL to Netlist and physical design - floor planning)	DEUCE	Dr. Richa Shrivastava (ECE)
7.	Artificial intelligence and machine learning	Mycine	Dr. Sanjeev Kr. Yadav (CSE)
8.	Game Creator	Trans-Reptor	Prof. Ashish Bajpai (CSE)
9.	Flying objects drone creators	iNav	Prof. Alok Kumar (CSE) Mr. Amit Kumar (ECE)
10.	Server architecture, Network security & ethical hacking	SAGE	Prof. Nitin Kumar (IT) Prof. Seema Maitrey (CSE)
11.	3D Designing, CAD Modeling	Pronto	Mr. Shubham Kumar (CE)

## SOME HIGHLIGHTS:

- You will be working with experts in their respective technology areas like Rapid Prototyping, Drone/UAV making and piloting, Inventive Problem Solving, Interaction designing, Design thinking, IOT, Robotics, Embedded system, Artificial Intelligence & Machine Learning, Augmented Reality, Game Development, CAD Modelling, web development, digital content creation, videography, cinematography, Cyber Security and ethical hacking.
- You will get the opportunity to work on state-of-the-art equipment's (like 3D Printers, CNC milling machine) and tools like Drill, different types of power saw, grinders, etc.
- You will be supported in teams having mix of students from different branches, different seniority and skills simulating an industrial environment eventually helping you to understand the life-cycle of any product development process. This enriches your overall personality by reducing hesitation in speech, developing team and working with a collaborative approach.
- We aim to promote hands-on learning for all enrolled engineering students and also to support theoretical course work with a practical approach.
- Additionally, the facilities build will serve as places of outreach and engagement with the non-engineering community. Other stated goals included enhancing creativity, team-oriented problem solving, and multidisciplinary collaboration skills, goals which address industry needs for graduating engineers to have such skills.

## ALUMNI ENGAGEMENT CELL (AEC)

Institute's Alumni Engagement Cell (AEC) is setup with an objective to engage alumni, develop strong alumni relations, get senior alumni involved in the professional integration of students, implementing mentor/mentee relationship between senior/junior alumni or students to share expertise and best practices in their respective fields and empower the alumni network of students, recruiters, teachers and alumni.

The cell is constituted with a team of Associate Head, AEC-Executive, faculty and student representation from all departments and headed by a Professor.

The institute also has KIET Alumni Association (KAA) governed by its Alumni settled across the globe.

Institute organizes various events for its Alumni round the year. Few earmarked events are **Reminiscence** – An Annual Alumni Meet, Outstation Chapter meets, Alumni Sports, Alumni Talks, etc

The institute has its alumni portal [www.kietalmaconnect.com](http://www.kietalmaconnect.com) which has a strong database of more than 13,000 alumni.

To reach AEC you can call at **09355132277** or email at [kietalumni@kiet.edu](mailto:kietalumni@kiet.edu).



Public Relations, KIET Group of Institutions at its core, is about influencing, engaging and building a relationship with key stakeholders across numerous platforms in order to shape and frame the public perception of an Institution. Also, it encompasses on anticipating, analyzing and interpreting public opinion, attitudes and issues that might have an impact on the operations and plans of the Institutions. Highlighting major achievements and day to day activities of corporation in both electronic and print media is the foremost job of Public Relation Department.

Department also endeavors to bring visibility to the Institution's achievements & accolades through promotional programs, Press, Media, networking, connecting and bonding the internal as well as external stakeholders as the current students, their parents, faculty & staff members, our alumni, and acknowledging their contributions through Regional meets like "KIET EduVision" across the country.

The department of International Relations caters to various needs of the students. It harbors all the Intercontinental relations, collaborations, activities, and internships. There are multiple opportunities that they provide through life experiences and personal connections, complementing and accelerating fluency in speaking, reading, and writing foreign languages. The opportunities include **INTERNATIONAL COLLABORATIONS, INTERNATIONAL ACTIVITIES & EVENTS, INTERNATIONAL INTERNSHIPS/ SUMMER SCHOOLS, FOREIGN LANGUAGE CLASSES and INTERNATIONAL EDUCATION AWARENESS WEEK.**

To gather, these initiatives of institute are encouragingly exceptional as International Relations Office provides the students, a pool of opportunities & resources by bringing together students, teachers & academicians from around the world for rich & diverse exchange of knowledge & culture and preparing them to be global citizens.



## FUNCTIONAL HEADS

S.N	Name	Designation	Mobile No.
1.	Mr. Arvind K. Sharma	Head-CRPC	9999995765
2.	Mr. Rishi Malhotra	Head-HR	9810567834
3.	Mr. Varun Suryavanshy	Addl. Head IIPC	9555426447
4.	Mr. Vinay Ahlawat	Head-ITSS	9643240079
5.	Prof. (Dr.) Subodh Sharma	Head-IRCDC	9808621738
6.	Prof. (Dr.) Binkey Srivastava	Head-AEC	9999958118
7.	Prof. (Dr.) Ritu Gupta	Chairperson - ICC	9810335686
8.	Dr. Preeti Chitkara	Head - IR&PR	9837524994
9.	Prof. Amit Goyal	Chief Rector (Boys)	9899979748
10.	Prof. (Dr.) Pratibha Kumari	Chief Rector (Girls)	7906675694
11.	Prof. Bhoopendra Kumar	Chief Proctor	9582943933
12.	Mr. Saurav Kumar	Dy. General Manager-TBI	9069345557
13.	Mr. Anup Srivastava	Registrar	9873816182
14.	Mr. Arun Agarwal	Accounts Officer	9873196050
15.	Dr. Sanjay Sharma	Librarian	9953218447
16.	Hon. Capt. K. P. Singh	Admin Officer	9711598330
17.	Mr. Sunil Vashishta	Purchase Officer	9873816171
18.	Mr. Madhurendra	System Administrator	9899941574

## ADDITIONAL HODS

S.N	Name	Department	Mobile No.
1.	Prof. (Dr.) Atul Kant Piyooosh	CE	9918900101
2.	Prof. (Dr.) Rupesh Chalisgaonkar	ME	9899916452
3.	Prof. (Dr.) Vibhav Sachan	ECE	9811539205
4.	Prof. Rabi N. Panda	MCA	9899545613
5.	Prof. (Dr.) Binkey Srivastava	MBA	9999958118
6.	Prof. (Dr.) Sheetal Mittal	AS	9999021456
7.	Prof. (Dr.) Ritu Gupta	AS	9810335686
8.	Prof. Bhoopendra Kumar	CSIT	9582943933
9.	Prof. (Dr.) Arvind Kumar Sharma	EN	9999595770
10.	Dr. Shivani Batra	CSE	7015684691
11.	Prof. Raghendra Kumar Dwivedi	IT	9711404708
12.	Prof. (Dr.) N. G. Raghavendra Rao	B.Pharma	9966794479
13.	Ms. Puja Rohatgi	H&SS	9634575108
14.	Dr. Priyanka Sharma	H&SS	9971581144

# COVID GUIDELINES & PREVENTION



Accredited by  
NAAC with Grade "A"



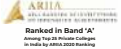
24x7 Helpline : 011-23978046



**KIET**  
GROUP OF INSTITUTIONS  
Affiliated to O.P.J.S. Group of Institutions, Lucknow  
Accredited by NAAC with Grade 'A' (5 yrs) | NBA accredited courses  
Diploma in Computer Aided Design (CAD) | B.Tech. in  
Winner - One District One Champion Award 2020-21



Gold Rating with ISI Gauge



Ranked in Band 'A'

## People may experience



Fever



Chills and/or Repeated  
Shaking with Chills



Cough



Shortness of Breath  
or Difficulty Breathing



Fatigue



Muscle or  
Body Ache



Headache



New Loss of  
Taste or Smell



Sore Throat



Congestion or  
Runny Nose



Nausea or  
Vomiting



Diarrhoea

## Prevention



Maintain Hand  
Hygiene



Stay at Home



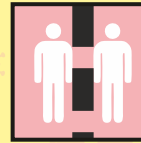
Avoid Touching  
Your Face Frequently



Cover Nose &  
Mouth



Maintain Sanitation  
Around Yourself



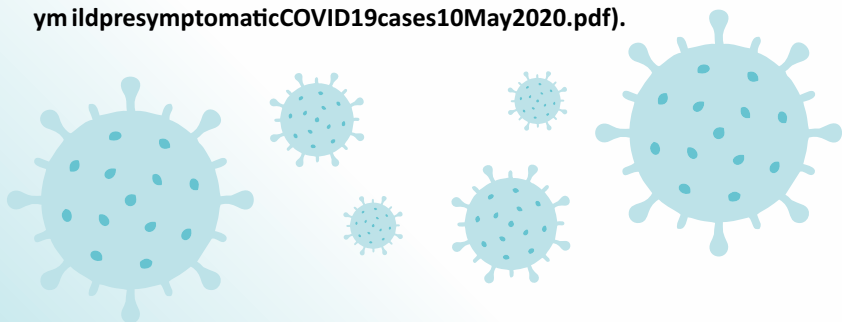
Avoid Close  
Contact

## COVID-19 SOP FOR KIET HOSTEL RESIDENTS

The document provides guidance and standard operating procedure to prevent the hostellers of KIET Group of Institutions from getting infected by COVID-19 in the Hostels as well.

- Every resident shall wear face masks in the hostel premises preferably recyclable cloth masks. Strict disciplinary action would be taken if anyone found roaming without mask.
- All residents have to follow Social Distancing (i.e. 6 feet distance) in the campus. Gathering in other/ friend's room is not allowed.
- Residents shall not share the food and water among themselves.
- Social gathering like birthday or any other celebration must be forbidden in the campus until time CORONA virus (COVID-19) is eliminated.
- Residents are instructed to avoid wasting and throwing food in the waste bin to avoid transmission of virus.
- Outdoor activities/common room/study room/indoor courts/ gymnasium will be kept closed till further notice and night out pass (1 Hr.) is banned till further order.
- Residents must follow the procedure for daily temperature scans by thermal scanners while entering and exit from the Hostel. Guard/Warden must report to the admin office and Rector, in case of any abnormality found or anyone is found with body temperature equal or more than 99-degree F.
- Use of Lifts is to be restricted and it will be available only for top floor of the hostels.
- Hostel Residents shall not be allowed to go to outside using Public Transport. Only special cases with special permissions from Rector shall be allowed.
- While using washroom in the hostels, use of personal Disinfectant/ soap is mandatory.
- Bringing/ordering food from outside campus is prohibited till further notice.
- Residents are bound to follow all the safety precautions/Instructions issued by competent authorities/Institute/Local administration/Gol for prevention of Novel COVID-19 virus:

**(<https://www.mohfw.gov.in/pdf/RevisedguidelinesforHomelsolationofverymildpresymptomaticCOVID19cases10May2020.pdf>).**



## COVID POSTERS



Ministry of Health & Family Welfare  
Government of India

#LargestVaccineDrive

Take vaccine to protect yourself and others

Vaccination for all eligible citizens  
above 45 years has started



Visit [cowin.gov.in](https://www.cowin.gov.in) and register for Covid Vaccine

[mohfw.gov.in](https://www.mohfw.gov.in) [f @MoHFWIndia](https://www.facebook.com/MoHFWIndia) [@MoHFW\\_INDIA](https://www.twitter.com/MoHFW_INDIA) [i @mohfwindia](https://www.instagram.com/mohfwindia) [mohfwindia](https://www.youtube.com/mohfwindia) [@mohfw\\_india](https://www.linkedin.com/company/mohfw_india)



स्वास्थ्य एवं परिवार कल्याण मंत्रालय  
भारत सरकार



#LargestVaccineDrive

बीमारी से डरें, टीके से नहीं



[mohfw.gov.in](https://www.mohfw.gov.in) [f @MoHFWIndia](https://www.facebook.com/MoHFWIndia) [@MoHFW\\_INDIA](https://www.twitter.com/MoHFW_INDIA) [i @mohfwindia](https://www.instagram.com/mohfwindia) [mohfwindia](https://www.youtube.com/mohfwindia)



### ASSOCHAM



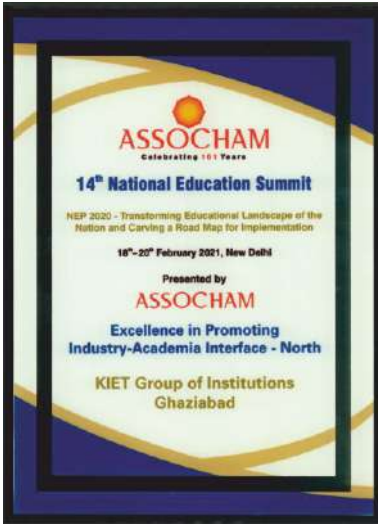
KIET Group of Institutions got award through **ASSOCHAM** for the excellence in promoting Industry-Academic Interface - North

### ISAFE UP- ROAD SAFETY CLUBS



It is worth mentioning that the students' team of Civil Department has got the certificate, Memento & reward of INR 5,000 by Hon'ble Transport Minister of Uttar Pradesh in the presence of Principal Secretary, Transport Department, Transport Commissioner of UP and other key dignitaries during the felicitation function held @ Lucknow on 20<sup>th</sup> Feb'21.

# GLIMPSE: KIET ACCOLADES & CELEBRATIONS



## GLIMPSE: KIET ACCOLADES & CELEBRATIONS







# ACADEMIC CALENDAR-ODD SEM. (2021-22)

Academic Days	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
<b>September 2021</b>	15			1	2	3	4	5
		6	7	8	9	10	11	12
		13	14	15	16	17	18	19
		20	21	22	23	24	25	26
		27	28	29	30			
	1. Address session by Director --> 11 Sep'2021 2. Registration for B.Tech/ B.Pharma/MBA/MCA (All year) --> 1st October'2021 3. Orientation Programme for B.Tech. 1st year --> 1st October'2021 to 15th October'2021 3. Orientation Programme for B.Pharma/MBA/MCA 1st year --> 1st October'2021 to 3rd October'2021 4. Mahatma Gandhi Jayanti (Holiday) --> 02 October'2021 5. Commencement of Classes for B.Tech 1st year --> 16th October'2021 6. Commencement of Classes for B.Pharma/MBA/MCA 1st year --> 4th October'2021 7. CT-1 Examination for B.Tech & IV year (all courses) --> 11 October'2021 to 18th October'2021 8. Mahanavmi (Holiday) --> 14 October'2021 9. Dusshera (Holiday) --> 15 October'2021 10. *Eid-e-Milad/Barawafat (Holiday) --> 19 October'2021							
<b>October 2021</b>	22					1	2	3
		4	5	6	7	8	9	10
		11	12	13	14	15	16	17
		18	19	20	21	22	23	24
		25	26	27	28	29	30	31
	1. Deepawali (Holidays) --> 03 November'2021 to 06 November'2021 2. CR Meeting (B.Tech 1st yr.) --> 09 November'21 3. CR Meeting (B.Tech 2nd yr.) --> 10 November'21 4. CR Meeting (B.Tech 3rd yr.) --> 11 November'21 5. CR Meeting (B.Tech 4th yr.) --> 12 November'2021 6. CR Meeting (B.Pharm/MCA/MBA) --> 13 November'2021 7. CT-1 Examination for 1 year (all courses) --> 22 November'2021 to 27 November'2021 8. CT-2 Examination for B.Tech & IV year (all courses) --> 22 November'2021 to 27 November'2021 9. IQAC Visit --> 16 November'2021 to 18 November'2021 10. Guru Nanak Jayanti --> 19 November'2021							
<b>November 2021</b>	21	1	2	3	4	5	6	7
		8	9	10	11	12	13	14
		15	16	17	18	19	20	21
		22	23	24	25	26	27	28
		29	30					
	1. PUE for B.Tech & IV year (all courses) --> 20 December'2021 to 27 December'2021 2. INNOTECH 2021 --> 10th & 11th December'2021 3. Codathan --> 10th December'2021 to 12th December'2021 4. CT-2 Examination for 1 year (all courses) --> 20 December'2021 to 27 December'2021 5. IQAC Visit --> 16 December'2021 to 18 December'2021 6. Christmas Day (Holiday) --> 25 December 2021 7. Make-up Examination for B.Tech & IV year (all courses) --> 29 December'2021 to 31 December'2021 8. Internal Lab Practical Examination --> 29 December'2021 to 31 December'2021							
<b>December 2021</b>	26			1	2	3	4	5
		6	7	8	9	10	11	12
		13	14	15	16	17	18	19
		20	21	22	23	24	25	26
		27	28	29	30	31		
	1. Curriculum Feedback Survey by all Stakeholders --> 01 January 2022 to 04 January 2022 2. P.U.E. for 1 year (all courses) --> 10 January 2022 to 15 January 2022 3. Make-up Examination for 1 year (all courses) --> 17 January 2022 to 19 January 2022 4. End Sem University Examination (Theory) --> 04 January 2022-30th January 2022 (Tentative) 5. Republic Day --> 26 January 2022							
<b>January 2022</b>	16					1	2	3
		4	5	6	7	8	9	10
		11	12	13	14	15	16	17
		18	19	20	21	22	23	24
		25	26	27	28	29	30	31
	1. End Sem University Examination (Practical) --> 01 February 2022- 10th February 2022 (Tentative)							
<b>February 2022</b>	28							
		1	2	3	4	5	6	7
		8	9	10	11	12	13	14
		15	16	17	18	19	20	21
		22	23	24	25	26	27	28
	1. End Sem University Examination (Theory) --> 04 February 2022- 30th February 2022 (Tentative)							
<b>NOTE:</b> Total Academic Days - 100 *The date may change as per the visibility of Moon. The schedule of 1st year may change according to AKTU notifications								
Director				 Dean (Academics)				



# ACTIVITY CALENDAR-ODD SEM. (2021-22)

MONTH/WEEK	MON	TUE	WED	THU	FRI	SAT	SUN	Week Ending Date
October '21	5				6	7	8	8
	9	10	11	12	13	14	15	15
	16	17	18	19	20	21	22	22
	23	24	25	26	27	28	29	29
	30	31						31
November '21	1	2	3	4	5	6	7	7
	8	9	10	11	12	13	14	14
	15	16	17	18	19	20	21	21
	22	23	24	25	26	27	28	28
	29	30						30
December '21	10		11	12	13	14	15	15
	16	17	18	19	20	21	22	22
	23	24	25	26	27	28	29	29
	30	31						31
January '22	21					22	23	23
	24	25	26	27	28	29	30	30
	31							31

1. Library (Reading School) will be run by team till 10:30 am from 25 Oct 21 to 12 Oct 22
2. All the activities will be allowed to run online/offline inside the per COVID condition from time to time
3. It is desirable to follow all the safety guidelines issued by the central government govt/health
4. Faculty coordinators/teachers will be responsible for the entire event and will submit the report (if any) to the Office of Dean 20.
5. National Certificate of Appreciation (NCA) to be given

Dean 20

*Handwritten signature and date: 25 Oct 2021*

DEAN 20

*Handwritten signature and date: 25 Oct 21*

## IMPORTANT LINKS



<https://www.kiet.edu/>

LMS

<http://lms.kiet.edu/moodle/>

EASy

<https://tech.kiet.edu/ERP.php>



<https://www.facebook.com/kiet.edu/>



<https://in.linkedin.com/school/kiet-group-of-institutions/>



[https://twitter.com/Kiet\\_edu/status/1290599361592860673?lang=ga](https://twitter.com/Kiet_edu/status/1290599361592860673?lang=ga)



[https://instagram.com/kiet\\_edu?utm\\_medium=copy\\_link](https://instagram.com/kiet_edu?utm_medium=copy_link)



<https://kiet.almaconnect.com/>



<https://www.youtube.com/channel/UCBnGPDFKBm-pcP7Ec8lulvg>



<https://yourdost.com/>



<https://aktu.ac.in/>



<https://www.aicte-india.org/>



<https://www.education.gov.in/en>



## “Shaping Young Minds With Skill Oriented & Value Based Education”

KIET Group of Institutions is recognized as one of the best engineering colleges in Delhi-NCR. Founded by the members of Krishna Charitable Society in 1998 with a modest number of 180 students, KIET Group of Institutions has now become a pioneer in the technical education domain with a strength of 6000+ students.

With a rich alumni base of 16000 + students spread in all the nooks and corners of the world, KIET Group of Institutions is moving efficiently towards its vision of shaping young minds with skill-oriented & value based education as these alumni serve the dual purpose of mentoring the present students, as well as opening new doors for them.

The institute has gained a distinct image as an outstanding educational colossal among the technical institutions of Uttar Pradesh, due to its inclination towards innovative and skill-based education. Its consistent belief in 'Achieving High' is aptly reflected in its academics, extracurricular activities and placements. The success of its belief is clearly brought out in the plethora of Education Excellence Awards bagged by the institute. The institute has been accredited by NAAC with Grade 'A' and its programmes (CSE, ECE, EEE, IT, ME, CE, MCA, MBA and Pharmacy) are NBA accredited.

