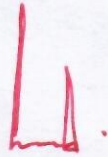


## OFFICE ORDER: 08/2022

**Appointment of Associate Dean - Research, Industrial & Sponsored Project Development**  
(Addendum to Office Order 07/2022 - Re-Organization of Research & Development Committee)

**Reference: Office Order 07/2022 dated 11 Apr'22 (Copy attached).**

1. **Prof. (Dr.) Mayank Singh (IT department)** is hereby appointed as **Associate Dean-Research, Industrial & Sponsored Project Development** in the Research & Development Committee of the Institute **with immediate effect**.
2. Expected **roles & responsibilities** in the designated capacity above is attached at **Annexure-A**.
3. He shall be performing the above duties in addition to his existing academic/administrative engagement.
4. The above shall be read in conjunction with Office Order under reference.

  
Dr. (Col) A Garg  
**Director**

06...May'22

### Distribution:

- Joint Director/ Deans/ Principal-KSOP/HoDs (CSE/IT/CSIT/CS/AI&ML/AI/EC/EN/CE/ME/MCA/MBA/HS/AS), COE, Head-CRPC, Head-CAM & CAW, Head-AEC, Head-IRCDC, Associate Dean & Head-IT Operations, Head-HR, Head-PR&IR, Dy GM-TBI, Head EC (IEC), Addl. Head-IIPC, Registrar, Head F&A, Manager Administration, Librarian, Head-Purchase & Stores, KIETians

### Copy to:

- Dean R&D and Team, HoD IT – For information.
- Prof. (Dr.) Mayank Singh (Associate Dean-Research, Industrial & Sponsored Project Development)



**Roles /Responsibilities**  
**Research & Development Committee**

**Associate Dean - Research, Industrial & Sponsored Project Development**

- Promote Research & Development (R&D) activities in the Circuit Branches.
- Coordinate overall Research & Development (R&D) activities in the Circuit Branches.
- Promote and support a culture of innovative Industrial and sponsored project development in Institute.
- Provide direction, resources and oversight in the preparation of scientific proposals in accordance with Government Funding Agencies like DRDO, ICMR, DST, AICTE, ISRO, MeitY etc.
- Provide direction, resources and oversight in industrial and sponsored project/product development in accordance with KIET Ethics Policy and sponsoring agency policies and procedures.
- Work and facilitate with latest innovative ideas/schemes to create awareness among faculty and students towards product development.
- Assist graduate and post graduate student funding, in particular with respect to fellowships on research and training grants.
- Foster and facilitate proposal development and promote interaction for large multi-disciplinary faculty and student research opportunities.
- Assist the progress of faculty members and students involved in various departmental research groups based on Centres of Excellence on a regular basis.