



KIET Group of Institutions, Delhi-NCR, Ghaziabad

(An ISO – 9001: 2008 Certified & 'A' Grade accredited Institution by NAAC)



Office of the Dean R&D

Policy for Research Proposals/Grants



Issued By

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Dean (R&D)**

Approved By

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Director**



KIET Group of Institutions, Delhi-NCR, Ghaziabad

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Policy for Research Proposals/Grants

Purpose

The objective of research Grants at KIET is to inculcate a vibrant atmosphere of research in campus amongst its faculty, students and staff.

Objectives

- To develop and sustain research culture.
- To ensure effective and efficient support to facilitate faculty and researchers in carrying out their research activities.
- To increase the visibility of Institute at National and International Level in Latest Research areas
- To file the National and International Patents as an outcome of Research Grants and also to commercialize the patents in terms of product development.
- High Quality publication in High-Impact Factor Journals, indexed in Scopus/Web of Science.
- Encouraging interdisciplinary and multi-disciplinary collaborations nationally and globally.
- To attract the Ph.D Research Scholars
- Creation of Centres of Excellence on Specific Research themes

Custodian of Policy

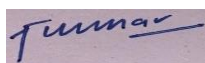
All research related activities and policy in KIET are governed through the Office of the Dean Research & Development (R&D). Office of the Dean R&D functions under the Director, KIET.

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Guidelines for Writing Research Proposals

1. In a Research proposal, the Abstract and Objectives of the Research Proposal should not be same.
2. In a Research proposal, the Objective should be of one line and of vital importance.
3. In a Research proposal, the Title should be novel and very particular. It should meet the objective unambiguously.
4. In a Research proposal, Methodology should be described with utter importance according to project planning and it should be different from objective.
5. In a Research proposal, the literature should include at least last three years' work in terms of research papers, small projects undertake, patents, if any. In other words, for research proposals, there is a need of continuous involvement of faculty and students.
6. In a Research proposal, the Budget should be as per genuine requirements and not to the maximum limit i.e. Budget justification should be very appropriate as per required Equipment and softwares etc.
7. One should always ask for the comments for the Research Proposal if it is not accepted by DST or some other agency so as to improve it in future, by visiting DST website.
8. Need of writing the Research proposals throughout the year by faculty, not just before ten days before the date of submission.
9. Need of associating and making use of strong KIET student community with faculty members of the Institute to identify the new research ideas for proposals/projects writing to be submitted to various agencies, later on.
10. With the above guidelines, PI/ CO-PI are required to prepare the Research proposal and also required to be present it in front of Research Proposal Screening Committee.
11. Research Proposal Screening Committee comprising of following members-
 - Chairman- Dean R&D
 - Eminent Expert from outside- DST/DRDO/ISRO/IIT's/NIT's/Central Funded Universities, etc
 - Eminent Expert from KIET-Professor Research
 - Members-
 - Associate Dean, Collaborative Research & Development
 - Associate Dean, Implementation of Research & Development
 - Associate Dean, Patents & Consultancy
 - Assistant Dean, Research Planning & Execution
 - Assistant Dean, Research Data Management
 - Overall Incharge- Assistant Dean, Research Projects & Grants



12. The meeting of the Screening Committee shall be organized Quarterly and report will be submitted to Director Office by Assistant Dean, Research Projects & Grants.
13. Eminent Expert from outside and KIET-Professor (Research) will be on rotation basis.
14. PI/ CO-PI are required to submit the final proposal after incorporating the suggestions given by the Project Screening Committee to the Office of Dean R&D one week before the date of final submission.
15. Dean R&D will submit the recommendations to the Director Office for Final approval by Honorable Director.
16. Assistant Dean, Research Projects & Grants will ensure the timely submission of proposal to various funding agencies with the help of PI and CO-PI and will provide all the supporting documents to PI/CO-PI during the submission.

Incentives

- Appreciation letter will be awarded to Principal Investigator/ Co-Investigators.
- Research incentive will be 5% of the allocable amount if the Institutional overheads are less than 10% of the project and 10% if the overheads are 10% or more of the project cost. Research grants with no overheads are eligible up to 5% incentive. However, researchers are encouraged to include institutional overheads while proposing the grant budgets. Applicable on DST/DRDO/ISRO/DAE/ICMR/DEIT/DST.
- Principal Investigator will be entitled for 60% of the incentive while remaining 40% shall be equally distributed among the Co-Investigators.
- The maximum limit for any faculty shall be Rupees One Lakh (Rs.1.00 Lakh) per year with taxes as applicable. The amount will be payable over the period of the grant.

Details of Various Schemes and Funding Agencies

Sr. No.	Funding Agency	Scheme	Maximum Limit of Fund in Rs. (Tenure)	Age Limit (yrs)	Month of Scheme Opening	Website link	Remark
1	Department of Science and Technology (DST)	Swarnajayanti Fellowships	The award consists of a Fellowship of Rs 25000/- per Month in addition to the salary drawn from the Parent Institute. (5years)	30-40	Nov – Dec every year	https://dst.gov.in/scientific-programmes/scientific-engineering-research	
		Women Scientist Scheme – A (WOS-A)	30 Lac	27-57	Open throughout the year	https://dst.gov.in/scientific-programmes/scientific-engineering-research/women-scientists-programs	

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2	Science and Engineering Research Board (SERB)	Core Research Grant (CRG)	80 Lac (3 Yrs)	--	Nov– Dec every year	http://serb.gov.in/emr.php
		SERB Science and Technology Award for Research (SERB-STAR)	10 Lac (+1Lac overhead per annum) (3 Yrs)	--	Nov– Dec every year	http://serb.gov.in/star.php
		Teachers Associate ship for Research Excellence (TARE)	Fellowship of Rs. 60,000/- per year (in addition to the researcher's own salary) will be provided subject to completion of minimum 90 days' research work per year in the host institution. Research grant of Rs. 5 lakhs per annum (50% each to host and parent institution) and overheads (as per SERB norms) will be provided.	45	Nov– Dec every year	http://serb.gov.in/tare.php
		Early Career Research Award (ECRA)/Start-up Research Grant (SRG)	50 Lac (excluding overheads) (3 Yrs)	37	Nov– Dec every year	http://serb.gov.in/ecr.php
		SERB Power (Exclusive scheme only for Women)			Nov– Dec every year	http://serb.gov.in/serb_power.php
		Fellowship	10 Lac + 15,000 per month other than Regular Income (3 Yrs)	35-55		
		Research Grant	Level I: 60 Lac Level II: 30 Lac	--		
		MATRICS	Rs. 2 lakh p.a. (+overheads) (3 Yrs)	--	Dec- Jan every year	http://serb.gov.in/matrix.php
International	Rs. 50,000	Less	Throughout	http://serb.gov.in		

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		Travel Support (ITS)		than 35 Yrs	the year	n/its.php	
		Scientific and Useful Profound Research Advancement (SERB-SUPRA)	Rs 50-60 Lac (3 Yrs +2 Yrs)	--	Feb – March every year	https://www.serbonline.in/SERB/Supra	
		Empowerment and Equity Opportunities for Excellence in Science (EMEQ), Specially for SC/ST	Rs 50 Lac	--	April- May every year	https://www.serbonline.in/SERB/Weaker_section?HomePage=New	
		SERB-TETRA (Technology Translation Award)	Rs 15 Lac (2 Yrs)	--	Aug- Sept every year	https://www.serbonline.in/SERB/Tetra	
3	Council of Scientific & Industrial Research (CSIR)	Funding Opportunity in various areas of Science, Engineering, Biotechnology etc	May differ from scheme	--	Throughout the year	https://techindiacsir.anusandhan.net/online/Control.do?findngschmwrpr	Collaboration with CSIR lab may lead the possibility of fund.
4	All India Council for Technical Education (AICTE)	Research Promotion Scheme (RPS), Modernization & Removal of Obsolescence Scheme (MODROBS), Faculty Development Programme (FDP), Short Term Training Programme (STTP), Grant for Organizing Conference (GOC)	25 Lac 20 Lac 5-7 Lac 5 Lac 3 Lac for National Conference	-- -- -- -- --	Oct- Nov every year	https://www.aicte-india.org/	Filled through College login

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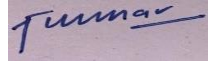
			5 Lac for International Conference	--	8 months prior the date of Conference		
		Scheme for Promoting Interests, Creativity and Ethics among Students (SPICES)	1 Lac	--	September		For Student Club
5	Ministry of Electronics and Information Technology (MeitY)	R&D in Electronics, Information Technology, Emerging Areas in Technology, Cyber Security, Broadband Technology	--	--	Nov-Dec every year	https://www.meit.gov.in/research-development	
6	Department of Bio Technology (DBT)	Medical Bio Technology, Bio Resources, Environment, Nanotechnology, Genome	--	--	No Scheduled time, keep visiting DBT website	http://dbtindia.gov.in/whats-new/call-for-proposals	Extramural Research
7	Indian Space Research Organization (ISRO)	RESPOND BASKET	--	--	Feb-March every year	https://www.isro.gov.in/capacity-building/sponsored-research	Can be applied to the various ISRO Lab in their area of expertise.
8	Ministry of New and Renewable Energy (MNRE)	Solar, Wind, Small Hydro, Bio-Energy, Waste to Energy	--	--	Visit Website for the area of interests.	https://mnre.gov.in/research-and-development/wind	
9	Indian Council of Medical Research (ICMR)	Extra Mural Ad-hoc in Biotechnology, Health Research and Clinical Biology	--	--	No Scheduled time, keep visiting ICMR website	https://icmr.org.in/grants/extramural-ad-hoc/information	

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Conclusion

The policy shall be helpful to all faculty members for writing Research Proposals for various funding agencies and shall also inculcate a vibrant atmosphere of research in campus amongst its faculty, students and staff.



Dr Sanjay Sharma
Dean (R&D)



Dr A Garg
Director

