KIET Group of Institutions, Delhi-NCR, Ghaziabad

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Summary – IQAC Meetings

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Dean(Academics)

IQAC

Minutes of Meetings

2021

Date: 29th Jul'21

Minutes of Meeting of IQAC Meeting held on 29th July 2021

Chair: - Director
Participants: - Joint Director, Dean Academics, All HODs and Dean SW

The **point wise updates/ action taken** on the suggested points are stated below:

S.N	Discussion points/ Suggestions	Comments/Decision Taken	Action by
1.	Opening Remarks	1. Director formally welcomed all the participants and apprised that on 31st July 2021, there will be a meeting of Governing council. Subsequently the progress on the Action Taken Report (Last GCM) was presented for review by members and points taken. It was marked an important meeting by Honorable Director. 2. Commencement of meeting was done with the very first point of agenda.	
2.	Discussion on Action Taken Report (Last Governing Council Meeting)	3. Director informed that in reference to Last Governing Council Meeting the required progress and achievement report to be showcased in upcoming meeting. 4. Various inputs were given by HODs in view of Industry Problem Identification /Support. It was opined by the members that recently our institute got collaborated with many reputed industries and few Internship and Guest lectures by Expertise are also scheduled. 5. It was enlightened that dept of CE has a MOU with Construction Industry Development Council (CIDC) and internship proposal has been received from CIDC. In addition to, One EN student has been put on a project in Havells. 6. It was highlighted that students are repeatedly made aware of industry practices & changing technologies. The departments invite experts from industries and universities for sharing trends in technology by way of lecture series.	All the Concerning
3	Feedback on Final Year Projects - Carry Status Report	7. Dean A stated that feedback of final year project report is required to get an exact picture of ongoing process in current year. 8. Director invited the HODs to give the outcome of projects. 9. An approximate figure of published research paper and patent was presented by all the departments. 10. Director asked Project Coordinator (Dr.Dilkeshwar Pandey- Prof.In charge	Dean A to take appropriate action.

		Project) to submit the exact report to Dean A.	
4.	**Lab Internal Exam**	11. Dean A informed that in reference to the Academic Policy it has been observed that Lab Internal exam are not conducted in proper way and the marks of some departments on ERP portal are not uploaded. 12. Director took the feedback from all the participants and emphasized to follow the points given in academic policy and Dean A to include the schedule of Internal Lab Practical Exam in w.e.f 2021-22.	All Participants
5.	**ASSET Aptitude Training**	13. Head SD & FS represented the structure of ASSET External Aptitude Training. 14. The scheduled dates and the timing were also defined by him. 15. Director appreciated the work asked Head SD & FS to mail the document to all the departments. 16. It was stated that the Aptitude training through External trainers +*-to be conducted. Head SDFS to issue the notification. 17. Detailed Information will be shared via mail. 18. Minor Specialization Schedule was also proposed by Head SD & FS.	Head SD & FS to share the schedule with all the departments.
6.	**Few Academic Related Points**	19. Director took suggestions to modify the existing Academic Policy, HODs to improvise the quality of question paper and opined that submission of question paper should be on time by the respective faculty members. 20. It was also emphasized by the Honorable Director to continue with the strategies which are being followed by the departments for the slow learners. Regular attention to be given. 21. A brain storming session was held regarding the upcoming session to be commenced from 14th September. Dean SW kept a valuable point that if classes will be conducted in physical mode than a revised planning to be done and the vaccination should be mandatory for all the students before coming to campus. 22. Dean A presented the Faculty feedback report by students. Director appreciated everyone.	Dean A to send an official mail to students regarding vaccination. All HODs to take action.

Dr.Anil Ahlawat
IQAC Coordinator

Distribution: All Concerned

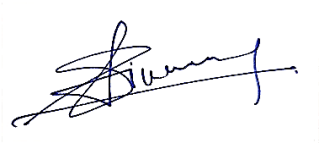
Date: 09/08/2021

Compliance Report of Minutes of IQAC Meeting held on 29th July 2021

Compliance Report of Minutes of IQAC Meeting held on 29th July 2021 is summarized below:

Sl. No.	Agenda	Points of Discussion / Decision Taken	Action By	Compliance Report by Department
1	**Opening Remarks**	Director opened the meeting with a welcome note and apprised about the GCM Meeting scheduled to be held on 31st July 2021 and discussed the action taken report of last meeting.		Relevant Points were shared and discussed with Faculty members.
2	**Discussion on Action Taken Report (Last Governing Council Meeting)**	The Action Taken Report of last Governing Council Meeting was discussed in detail. Additional information (if any) in this regard was asked to be submitted to the office of Director.	**All Concerned**	The relevant information pertaining to the Department of Civil Engineering was submitted to the Office of Director. **(Annexure-1)**
3	**Feedback on Final Year Projects**	A report is to be submitted to the office of Dean Academics.	**All Concerned**	The said report pertaining to the Department of Civil Engineering has been submitted to the Office of Dean Academics by Departmental Project Coordinator.
4	**Lab Internal Examination**	Lab Internal Examinations must be conducted as per academic policy	**All Concerned**	Lab Internal Examinations have been conducted as per academic policy and all the marks have been uploaded on KIET ERP on time.

5	**ASSET Aptitude Training**	Head SD & FS to share the schedule with the departments.		Schedule has been received and the training will be conducted as per the schedule.
6	**Few Academic Related Points**			Noted for compliance



Dr. Shailendra Kumar Tiwary
HoD, Civil Engineering

KIET GROUP OF INSTITUTIONS

Dr. Shailendra Kumar Tiwary <shailendra.tiwary@kiet.edu>

Copy- ATR (Last GCM) - HoDs for review/discussion during tomorrow's IQAC meet @ 10 am

Dr. Shailendra Kumar Tiwary <shailendra.tiwary@kiet.edu> Thu, Jul 29, 2021 at 1:51 PM
To: DIRECTOR OFFICE <directoroffice@kiet.edu>

Respected Sir,

As desired in the IQAC Meeting today, please find below the additional information related to ATR on Governing Council Meeting:

Sl. No.	Comments/Decision Taken	Supplementary information
1	• Senior Officials/Experts from National Hydro Power Corporation (NHPC) & Ministry of Jal Shakti, Government of India have consented for delivering some expert lectures for our students and faculty members.	• Lecture Topics from NHPC Experts: i. Survey and Investigation for Hydro Power Projects ii. Detailed Topographical survey & mapping iii. Design of Civil Works for Hydro Power Projects iv. Overview and Project Management of Hydro Power Projects • Lecture Topics by Experts from Ministry of Jal Shakti: i. Sustainable Water Management ii. Water Policy analysis and construction project management for Hydro Projects iii. Implication of Geotechnical Earthquake Engineering for Dams and Hydropower Projects, iv. Design of Civil Works for Hydro Power Projects
2	• The National Institute of Construction Management and Research (NICMAR) has also agreed to establish academic collaboration with us in the areas of Expert Lectures, Conduction of Workshops etc. They have further appointed one SPOC from their side to pursue further.	Confirmation Mail from MICMAR (Annexure-1)
3	• The Department of Civil Engineering has a MoU with Construction Industry Development Council (CIDC) and Internship proposal has been received from CIDC.	Confirmation Mail from CIDC (Annexure-2)

[Quoted text hidden]

3 attachments

Supplementary information for GCM.docx
15K

Mail - [Fwd_ Request for Academic Association in pursuit of Academic (Annexure-1).pdf
158K

Mail - Proposal For National Level Internship (Annexure-2).pdf
138K

Date: 17th Aug'21

Compliance to the Minutes of Meeting of IQAC Meeting held on 29th July 2021

To,
The Director/ Dean Academics

The **point wise updates/ action taken** on the suggested points are stated below:

S.N	Discussion points/ Suggestions	Comments/Decision Taken	Action taken
1.	**Discussion on Action Taken Report (Last Governing Council Meeting)**	1. Director informed that in reference to Last Governing Council Meeting the required progress and achievement report to be showcased in upcoming meeting. 2. Various inputs were given by HODs in view of Industry Problem Identification /Support. It was opined by the members that recently our institute got collaborated with many reputed industries and few Internship and Guest lectures by Expertise are also scheduled. 3. It was enlightened that dept of CE has a MOU with Construction Industry Development Council (CIDC) and internship proposal has been received from CIDC. In addition to, One EN student has been put on a project in Havells. 4. It was highlighted that students are repeatedly made aware of industry practices & changing technologies. The departments invite experts from industries and universities for sharing trends in technology by way of lecture series.	1. Points noted, and roadmap is planned for execution. 2. (a) Industry Mentors are invited. In process. (b) One Guest Lecture Organized and One lecture per month is planned. (c) Faculty are also advised to explore the leading technologies specialization. In process.
2.	**Lab Internal Exam**	5. Dean A informed that in reference to the Academic Policy it has been observed that Lab Internal exam are not conducted in proper way and the marks of some departments on ERP portal are not uploaded. 6. Director took the feedback from all the participants and emphasized to follow the points given in academic policy and Dean A to include the schedule of Internal Lab Practical Exam in w.e.f 2021-22.	5. Point is noted, and due care will be taken care. Same is also informed to all faculties. Due to ongoing placements and ASSET training the policy will be fully functional in coming semester. 6. Schedule of Internal Lab will be shared after getting the same from Dean (A) office. In meantime faculties have been informed about the same.

5.	**ASSET Aptitude Training**	7. Head SD & FS represented the structure of ASSET External Aptitude Training. 8. The scheduled dates and the timing were also defined by him. 9. Director appreciated the work asked Head SD & FS to mail the document to all the departments. 10. It was stated that the Aptitude training through External trainers +*-to be conducted. Head SDFS to issue the notification. 11. Detailed Information will be shared via mail. 12. Minor Specialization Schedule was also proposed by Head SD & FS.	7-10. All students have been updated about the schedule and faculties are also deputed as well. Faculties are also deputed for the Minor Specialization.
6.	**Few Academic Related Points**	13. Director took suggestions to modify the existing Academic Policy, HODs to improvise the quality of question paper and opined that submission of question paper should be on time by the respective faculty members. 14. It was also emphasized by the Honorable Director to continue with the strategies which are being followed by the departments for the slow learners. Regular attention to be given. 15. A brain storming session was held regarding the upcoming session to be commenced from 14th September. Dean SW kept a valuable point that if classes will be conducted in physical mode than a revised planning to be done and the vaccination should be mandatory for all the students before coming to campus. 16. Dean A presented the Faculty feedback report by students. Director appreciated everyone.	13. All faculties have been informed about improving the quality of question papers. It is also informed that a balanced question paper must be prepared. 14. Follow up on the slow learners is going on. Department is planning to start the special sessions on the backlogs as well after the practical exams get over. 15. All Students have been informed about vaccination and we are sending regular reminders as well.

Dr. Pradeep Kumar Singh
Head of Department, Computer Science

KIET GROUP OF INSTITUTIONS, GHAZIABAD

13 KM STONE, GHAZIABAD-MEERUT ROAD, GHAZIABAD - 201 206 (U.P.)
(An ISO - 9001 : 2015 Certified Institution)
DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING

Compliance Report of Minutes of IQAC Meeting held on 29th July

S.No.	Point	Report
1	Final year projects carry status report	Outcome in form of Research Paper, Patent, Copyright, App on play store are as follows: 1. 16 Research Papers 2. 46 Web and Mobile APP 3. 03 Patents 4. Departmental Project Exhibition has also been conducted on 10th July.
2	Lab Internal Exams	Internal lab exam and viva were conducted as per following schedule: 1. Second Year: 27-28 July 2021 (Informed via email dated 26th July) 2. Third Year: 12-17 July 2021 (Informed via email dated 2nd July)
3	ASSET Aptitude Training	1. Aptitude Session: 10-13 Aug 2021 2. CSE department is conducting a Technical Refresher Program of 36 Hrs for all core and CSE/CS branches from 24-29 Aug 2021(Already informed to all stakeholders through email dated 16th Aug)
4	Academic related points	Department has organised remedial and revision classes for students as per following schedule: 1. Second year: 12-17 July 2021 2. Third Year: 12-17 July 2021

Dr. Vineet Sharma
(HoD-CSE)

DEAN AC <dean_ac@kiet.edu>

ECE: Compliance report of Minutes of IQAC Meeting held on 29th July 2021

HoD ECE Office <hodeceoffice@kiet.edu> Tue, Aug 17, 2021 at 3:26 PM
To: DEAN AC <dean_ac@kiet.edu>

Dear Sir

Greetings!!

Please find below the ECE Compliance Report: Regarding IQAC Meeting held on 29th July 2021-

1. Regarding Vaccination status of students of ECE Department – ECE department has sent the mail to students to track the status of the vaccination of the students and will share the data of vaccinated students with the DSW office on or before 31st August 2021 in the given format.
2. Regarding Laboratory Internal Exam- Online internal practical examinations were conducted as per the academic policy and also the internal marks were uploaded well on time on KIET erp.
3. ASSET TRAINING PROGRAM II Soft Skills Interview Schedule II Details- shared with students (Annexure 1).
4. Regarding Schedule of ASSET Technical Refresher Course- - shared with students (Annexure 2).
5. Schedule for Final Project Evaluation (Internal) (Annexure 3).
6. Regarding outcome of final year project (Annexure 4).

Thanks & Regards

HoD Office (ECE)
KIET Group of Institutions
13 Km Stone, Ghaziabad- Meerut Road
Ghaziabad, U.P.
hodeceoffice@kiet.edu | http://www.kiet.edu

---------- Forwarded message ---------
From: **DEAN AC** <dean_ac@kiet.edu>
Date: Tue, Aug 17, 2021 at 10:06 AM
Subject: Gentle reminder || Compliance report of Minutes of IQAC Meeting held on 29th July 2021
To: DEAN - SW <deansw@kiet.edu>, DILKESHWAR PANDEY <dilkeshwar.pandey@kiet.edu>, DR. AJAY KUMAR SHRIVASTAVA KIET <ajay@kiet.edu>, <facultyhod@kiet.edu>
Cc: DIRECTOR OFFICE <directoroffice@kiet.edu>, Joint Director <jointdirector@kiet.edu>, ANIL AHLAWAT <anil.ahlawat@kiet.edu>

Dear All,

Greetings !!!

Hope you are doing well !!!

The compliance reports of some departments are still not received.Kindly forward it by tomorrow i.e 18th August 2021 positively.

Note :- Kindly ignore if already sent.

Thanks & Regards,

Prof. (Dr.) Anil K. Ahlawat

Dean (Academics), Professor (CSE)

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Attachments area

---------- Forwarded message ---------
From: **DEAN AC** <dean_ac@kiet.edu>
Date: Wed, Aug 4, 2021 at 12:47 PM
Subject: Minutes of IQAC Meeting held on 29th July 2021
To: <facultyhod@kiet.edu>, DEAN - SW <deansw@kiet.edu>, DILKESHWAR PANDEY <dilkeshwar.pandey@kiet.edu>, DR. AJAY KUMAR SHRIVASTAVA KIET <ajay@kiet.edu>
Cc: DIRECTOR OFFICE <directoroffice@kiet.edu>, Joint Director <jointdirector@kiet.edu>, ANIL AHLAWAT <anil.ahlawat@kiet.edu>

Dear All,

Greetings.

Kindly find the attached **Minutes of IQAC Meeting** held on 29th July 2021 for your kind information.

HODs , IQAC Members and all concernings ,Kindly send the compliance report of MoM by 9th August 2021 i.e Monday.

Thanks & Regards.

Prof. (Dr.) Anil K. Ahlawat

Dean (Academics), Professor (CSE)

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Attachments area

5 attachments

Annexure 1.pdf

268K

Annexure 4.xls
123K

Annexure 2.pdf
258K

Annexure 3.pdf
378K

MoM IQAC - July Month (1).pdf
411K

RUCHITA GAUTAM <ruchita.gautam@kiet.edu>

ASSET TRAINING PROGRAM II Soft Skills Interview Schedule II Details

Mohit Tyagi <mohit.tyagi@kiet.edu> Mon, Aug 16, 2021 at 3:26 PM

To: aadarsh.1822ec1001@kiet.edu, aakash.1822ec1003@kiet.edu, aayush.1822ec1004@kiet.edu, aayushi.1822ec1005@kiet.edu, abhijeet.1822ec1006@kiet.edu, abhinav.1822ec1007@kiet.edu, abhishek.1822ec1008@kiet.edu, abhishek.1822ec1009@kiet.edu, abhishek.1822ec1010@kiet.edu, aditya.1822ec1011@kiet.edu, agrit.1822ec1012@kiet.edu, akarsh.1822ec1013@kiet.edu, akash.1822ec1014@kiet.edu, akash.1822ec1015@kiet.edu, akhil.1822ec1016@kiet.edu, akshay.1822ec1017@kiet.edu, aman.1822ec1018@kiet.edu, aman.1822ec1019@kiet.edu, amit.1822ec1020@kiet.edu, amit.1822ec1021@kiet.edu, anand.1822ec1022@kiet.edu, anand.1822ec1023@kiet.edu, ananya.1822ec1024@kiet.edu, anchal.1822ec1025@kiet.edu, aniket.1822ec1026@kiet.edu, anjali.1822ec1027@kiet.edu, ankit.1822ec1030@kiet.edu, ankit.1822ec1028@kiet.edu, ankit.1822ec1029@kiet.edu, ankita.1822ec1031@kiet.edu, ankur.1822ec1032@kiet.edu, ankush.1822ec1033@kiet.edu, anmol.1822ec1034@kiet.edu, anuj.1822ec1035@kiet.edu, anurag.1822ec1191@kiet.edu, 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Cc: "Dr. SANJAY SHARMA" <drsanjaysharma@kiet.edu>, "Dr. Vibhav Kumar Sachan" <vibhavsachan@gmail.com>, RUCHITA GAUTAM <ruchita.gautam@kiet.edu>, DIKSHA SINGH <diksha.singh@kiet.edu>, paramanand.sharma@kiet.edu, shipra.srivastava@kiet.edu

Dear Students,

Under the ASSET training program of placements preparation , Soft Skills Interviews for ECE students have been scheduled from **24th to 26th** August 2021 in between **9:30 am to 12:30 pm .**

Note: 1. As technical refresher programme for ECE students is also scheduled from 24th to 29th August 2021 as per already shared schedule, so in parallel to that students will join for the interview in accordance to the interview time slot and after the interview students will rejoin the technical session back.

2. All of you are suggested to get your resume updated/corrected if still required. Resume of each and every ECE student must be completed in all ways as per latest formats.

3. Each soft skill trainer will connect with their respective students on mail and interview slots of all students will be shared shortly .

Please go through the attached mail.

Thanks and Regards:

www.kiet.edu

KIET Group of Institutions

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Mohit Tyagi

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---------- Forwarded message ---------
From: **PUJA ROHATGI** <puja.rohatgi@kiet.edu>
Date: Mon, Aug 16, 2021 at 2:36 PM
Subject: ASSET TRAINING PROGRAM II Soft Skills Interview Schedule II Details
To: <abhas.kanungo@kiet.edu>, Sharad Gupta <sharad.gupta@kiet.edu>, <swati@kiet.edu>, Mohit Tyagi <mohit.tyagi@kiet.edu>, <diksha.singh@kiet.edu>, Gaurav Parashar <gaurav.parashar@kiet.edu>, <preeti.garg@kiet.edu>, <ankit.kumar@kiet.edu>, <rohit.kaliyar@kiet.edu>, <sartaj.ahmad@kiet.edu>, <madhu.gautam@kiet.edu>, <neha.shukla@kiet.edu>, <ankit.verma@kiet.edu>, Amit Gupta <amit.gupta@kiet.edu>, <krishna.ojha@kiet.edu>, <ashok.vikal@kiet.edu>, <amninder.nayyar@kiet.edu>, <varnavishakar@kiet.edu>
Cc: DR. NEERAJ KR. Gupta <neeraj.gupta@kiet.edu>, <sumita.chaudhary@kiet.edu>, <drsanjaysharma@kiet.edu>, ashish.karnwal@kiet.edu <ashish.karnwal@kiet.edu>, SHAILENDRA KUMAR TIWARY <shailendra.tiwary@kiet.edu>, <vineet.sharma@kiet.edu>, <pradeep.singh@kiet.edu>, ADESH PANDEY <ak.pandey@kiet.edu>, <abhinav.juneja@kiet.edu>, DR. AJAY KUMAR SHRIVASTAVA KIET <ajay@kiet.edu>, <sdfs@kiet.edu>

Dear All:

Greetings!

This is in reference to the ongoing ASSET Training Program.

Please find below the interview schedule for your respective branches:

Dates	Days	Branch	Total No. of Students	Time slot
24 Aug - 26 Aug	3 days	EC & EN	191 + 188 = 379	9:30 am - 12:30 pm
27 Aug - 28 Aug	2 days	ME +EI	196 + 33 = 229	9:30 am - 12:30 pm
24 Aug - 25 Aug	2 days	CSE +CS	275	1:30 pm - 4:30 pm
26 Aug - 27 Aug	2 days	IT + CSIT	258	1:30 pm - 4:30 pm
17 Aug - 18 Aug	2 days	MCA 4	38	9:30 am - 4:30 pm
20-Aug	1 day	CE	119	9:30 am - 4:30 pm

***Note**: Each soft skills trainer will connect with their respective students on mail keeping respective faculty coordinators and HoDs in the loop. We request the coordinators to ensure maximum participation in the entire process as the scores will be counted towards the final ASSET certification.*

REQUEST YOU TO CIRCULATE THIS INFORMATION TO STUDENTS OF YOUR RESPECTIVE BRANCHES AS WELL.

Thank you for your support!

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KIET Group of Institutions

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Ghaziabad - 201206

Puja Rohatgi

Associate Prof.- Communication & Soft Skills

Addl. Head H&S

Addl.Head Finishing School

MA (English)

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RUCHITA GAUTAM <ruchita.gautam@kiet.edu>

Regarding Schedule of ASSET Technical Refresher Course

Mohit Tyagi <mohit.tyagi@kiet.edu> Mon, Aug 16, 2021 at 2:02 PM

To: aadarsh.1822ec1001@kiet.edu, aakash.1822ec1003@kiet.edu, aayush.1822ec1004@kiet.edu, aayushi.1822ec1005@kiet.edu, abhijeet.1822ec1006@kiet.edu, abhinav.1822ec1007@kiet.edu, abhishek.1822ec1008@kiet.edu, abhishek.1822ec1009@kiet.edu, abhishek.1822ec1010@kiet.edu, aditya.1822ec1011@kiet.edu, agrit.1822ec1012@kiet.edu, akarsh.1822ec1013@kiet.edu, akash.1822ec1014@kiet.edu, akash.1822ec1015@kiet.edu, akhil.1822ec1016@kiet.edu, akshay.1822ec1017@kiet.edu, aman.1822ec1018@kiet.edu, aman.1822ec1019@kiet.edu, amit.1822ec1020@kiet.edu, amit.1822ec1021@kiet.edu, anand.1822ec1022@kiet.edu, anand.1822ec1023@kiet.edu, ananya.1822ec1024@kiet.edu, anchal.1822ec1025@kiet.edu, aniket.1822ec1026@kiet.edu, anjali.1822ec1027@kiet.edu, ankit.1822ec1030@kiet.edu, ankit.1822ec1028@kiet.edu, ankit.1822ec1029@kiet.edu, ankita.1822ec1031@kiet.edu, ankur.1822ec1032@kiet.edu, ankush.1822ec1033@kiet.edu, anmol.1822ec1034@kiet.edu, anuj.1822ec1035@kiet.edu, anurag.1822ec1191@kiet.edu, 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hritik.1822ec1070@kiet.edu, jagriti.1822ce1034@kiet.edu, jhanvi.1822ec1072@kiet.edu, kanika.1822ec1073@kiet.edu, karan.1822ec1074@kiet.edu, kartik.1822ec1075@kiet.edu, kartikeya.1822ec1076@kiet.edu, karuna.1822ec1077@kiet.edu, khushboo.1822ec1078@kiet.edu, khushi.1822ec1079@kiet.edu, krishna.1822ec1080@kiet.edu, luv.1822ec1081@kiet.edu, manish.1822ec1082@kiet.edu, manvi.1822ec1084@kiet.edu, mayank.1822ec1086@kiet.edu, mohammad.1822ec1087@kiet.edu, mukesh.1822ec1089@kiet.edu, mukul.1822ec1090@kiet.edu, MUSKAAN MITTAL <muskaan.1822ec1091@kiet.edu>, naved.1822ec1092@kiet.edu, naveen.1822ec1093@kiet.edu, naveen.1822ec1094@kiet.edu, nidhi.1822ec1095@kiet.edu, nidhi.1822ec1096@kiet.edu, nikhil.1822ec1097@kiet.edu, nikhil.1822ec1098@kiet.edu, nikolaz.1822ec1099@kiet.edu, nishant.1822ec1101@kiet.edu, nishant.1822ec1102@kiet.edu, nishtha.1822ec1103@kiet.edu, parth.1822ec1104@kiet.edu, piyush.1822ec1179@kiet.edu, prabhat.1822ec1105@kiet.edu, Pradeep Kumar <pradeep.1822ec1106@kiet.edu>, 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Cc: "Dr. Vibhav Kumar Sachan" <vibhavsachan@gmail.com>, "Dr. SANJAY SHARMA" <drsanjaysharma@kiet.edu>, RUCHITA GAUTAM <ruchita.gautam@kiet.edu>, paramanand.sharma@kiet.edu, DIKSHA SINGH <diksha.singh@kiet.edu>, shipra.srivastava@kiet.edu

Dear Students,
Hope you are fine and doing well !!

I am writing this mail to bring to your kind notice that the ASSET Technical Refresher Course is planned to be executed from **24th August 2021 to 29th August 2021.** In this duration daily class of 6 hours is scheduled to gain maximum within a limited span of time. This Technical refresher course has been planned to impart the knowledge related to **Pseudo codes development, Data Structure, and Algorithms** writing to all students.

Resource persons for above scheduled training will be from the CSE/CS department.

Microsoft team Link: Technical Refresher Course_Placements (This is the same link as given in attached schedule pdf)

Duration : 24 August 2021 - 29 August 2021
Timings : 9:30 am-12:30 pm & 1:30 pm - 4:30 pm

Note: 100 percent active participation from all ECE students is expected in this technical refresher course.

Pl find : Attached ASSET schedule

Thanks and Regards:

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ASSET SCHEDULE 24-Aug-29-Aug.pdf
127K

RUCHITA GAUTAM <ruchita.gautam@kiet.edu>

Fwd: SCHEDULE FOR FINAL PROJECT EVALUATION (INTERNAL)

N. R. SRIVASTAVA <nr.srivastava@kiet.edu> Tue, Aug 17, 2021 at 11:59 AM
To: RUCHITA GAUTAM <ruchita.gautam@kiet.edu>, satya.singh@kiet.edu

---------- Forwarded message ---------
From: **N. R. SRIVASTAVA** <nr.srivastava@kiet.edu>
Date: Wed, Jul 7, 2021 at 4:29 PM
Subject: SCHEDULE FOR FINAL PROJECT EVALUATION (INTERNAL)
To: <aakash.1721ec1005@kiet.edu>, AARJAV JAIN <aarjav.1721ec1006@kiet.edu>, <aaryan.1721ec1172@kiet.edu>, <aastha.1721ec1007@kiet.edu>, <aayash.1721ec1173@kiet.edu>, <aayushi.1721ec1008@kiet.edu>, <aayushi.1721ec1009@kiet.edu>, <aayushi.1721ec1010@kiet.edu>, ABHILASH CHAND <abhilash.1721ec1012@kiet.edu>, <abhishek.1721ei1036@kiet.edu>, <abhishek.1721ec1014@kiet.edu>, <abhishek.1721ec1212@kiet.edu>, <abhishek.1721ec1174@kiet.edu>, <aditya.1721ec1175@kiet.edu>, <akash.1721ec1176@kiet.edu>, <akshay.1721ec1024@kiet.edu>, <almeen.1721ec1026@kiet.edu>, <aman.1721ec1027@kiet.edu>, AMAN VERMA <aman.1721ec1028@kiet.edu>, <amitesh.1721ec1029@kiet.edu>, <amol.1721ec1030@kiet.edu>, <ananya.1721ec1031@kiet.edu>, <anirudh.1721ec1032@kiet.edu>, <anirudh.1721ec1033@kiet.edu>, <anjali.1721ec1215@kiet.edu>, <anjani.1721ec1034@kiet.edu>, <ankit.1721ec1036@kiet.edu>, <anshika.1721me1050@kiet.edu>, <anurag.1721ec1038@kiet.edu>, <archit.1721ec1001@kiet.edu>, ARNAV SAHA <arnav.1721ec1039@kiet.edu>, <arpit.1721ec1040@kiet.edu>, <arpit.1721ec1041@kiet.edu>, <arshita.1721ec1042@kiet.edu>, <arya.1721ec1043@kiet.edu>, <ashish.1721ec1044@kiet.edu>, <ashu.1721ec1045@kiet.edu>, <ashutosh.1721ec1046@kiet.edu>, <astitva.1721ec1047@kiet.edu>, <aviral.1721ec1048@kiet.edu>, <aysha.1721ec1049@kiet.edu>, <ayush.1721ec1200@kiet.edu>, <bhavesh.1721ec1051@kiet.edu>, <bhawna.1721ec1209@kiet.edu>, <chandan.1721ec1053@kiet.edu>, <charu.1721ec1054@kiet.edu>, <deepak.1721ec1055@kiet.edu>, <divyam.1721ec1057@kiet.edu>, <garima.1721ec1177@kiet.edu>, <garima.1721ec1167@kiet.edu>, <hari.1721ec1058@kiet.edu>, <harshit.1721ec1060@kiet.edu>, <himanshu.1721ec1062@kiet.edu>, <hrishabh.1721ec1063@kiet.edu>, <ishani.1721ec1178@kiet.edu>, <kanchan.1721ec1002@kiet.edu>, <kartikey.1721ec1067@kiet.edu>, <prabhat.1721ec1218@kiet.edu>, <yash.1721ec1219@kiet.edu>, <mohammad.1721en1066@kiet.edu>, <rashika.1721en1158@kiet.edu>, <shikha.1721en1108@kiet.edu>, <kshitij.1721ec1070@kiet.edu>, <madhav.1721ec1179@kiet.edu>, <mahesh.1721ec1072@kiet.edu>, <mahima.1721ec1210@kiet.edu>, <mahima.1721ec1073@kiet.edu>, <manas.1721ec1074@kiet.edu>, <manu.1721ec1076@kiet.edu>, <manuj.1721ec1077@kiet.edu>, <manushree.1721ec1180@kiet.edu>, <manvi.1721ec1078@kiet.edu>, <mayank.1721ec1080@kiet.edu>, <mayank.1721ec1081@kiet.edu>, <meghvi.1721ec1082@kiet.edu>, MOHAMMAD SHAHBAZ <mohammad.1721ec1083@kiet.edu>, <mohd.1721ec1087@kiet.edu>, <mohd.1721ec1202@kiet.edu>, <mohd.1721ec1085@kiet.edu>, <mohd.1721ec1086@kiet.edu>, <mohit.1721ec1203@kiet.edu>, <mohit.1721ec1088@kiet.edu>, <mukhar.1721ec1089@kiet.edu>, <nancy.1721ec1181@kiet.edu>, NISHANT TYAGI <nishant.1721ec1182@kiet.edu>, <nishtha.1721ec1091@kiet.edu>, NISHTHA SHARMA <nishtha.1721ec1092@kiet.edu>, PARAS GAUR <paras.1721ec1093@kiet.edu>, <parul.1721ec1204@kiet.edu>, <piyush.1721ec1184@kiet.edu>, <prabhansh.1721ec1094@kiet.edu>, PRACHI SACHAN <prachi.1721ec1095@kiet.edu>, <prada.1721ec1096@kiet.edu>, <pradeep.1721ec1097@kiet.edu>, <pranay.1721en1085@kiet.edu>, <pranay.1721ec1098@kiet.edu>, <prashansa.1721ec1099@kiet.edu>, <prateek.1721ec1101@kiet.edu>, <prateek.1721ec1102@kiet.edu>, <prateek.1721ec1103@kiet.edu>, <priyanshi.1721me1107@kiet.edu>, <priyanshi.1721ec1185@kiet.edu>, <priyanshu.1721ec1107@kiet.edu>, RAHUL KUMAR YADAV <rahul.1721ec1108@kiet.edu>, <raj.1721ec1109@kiet.edu>, <rajat.1721ec1110@kiet.edu>, <rajeev.1721ec1205@kiet.edu>, RANJANA PRASAD <ranjana.1721ec1111@kiet.edu>, <ravi.1721ei1026@kiet.edu>, <ravijeet.1721ec1112@kiet.edu>, <rishabh.1721ec1186@kiet.edu>, <ritik.1721ec1187@kiet.edu>, <ritika.1721cs1173@kiet.edu>, <riya.1721ec1113@kiet.edu>, <robin.1721ec1114@kiet.edu>, ROHAN KESHARI <rohan.1721ec1115@kiet.edu>, <rohan.1721ec1116@kiet.edu>, <rukhsar.1721ec1117@kiet.edu>, <sachi.1721ec1206@kiet.edu>, <chitraank.1721cs1052@kiet.edu>, <ayushi.1721me1062@kiet.edu>, <sumit.1721ce1092@kiet.edu>, <ayush.1721me1061@kiet.edu>, <sagar.1721ec1118@kiet.edu>, <sahil.1721ec1119@kiet.edu>, SANJEET MISHRA <sanjeet.1721ec1188@kiet.edu>, <santosh.1721ec1122@kiet.edu>, SARVAGYA KUMAR <sarvagya.1721ec1213@kiet.edu>, <satyam.1721ec1123@kiet.edu>, <satyam.1721ec1189@kiet.edu>, <saurabh.1721ec1190@kiet.edu>, SAURABH SINGH <saurabh.1721ec1124@kiet.edu>, SAURAV PRAKASH <saurav.1721ec1125@kiet.edu>, <savinay.1721ec1126@kiet.edu>, <shashank.1721ec1128@kiet.edu>, <shashank.1721ec1191@kiet.edu>, <shashank.1721ec1129@kiet.edu>, <shibli.1721ec1130@kiet.edu>, <shikhar.1721ec1192@kiet.edu>, <shipra.1721en1110@kiet.edu>, <shiva.1721en1111@kiet.edu>, <shivam.1721ec1132@kiet.edu>, <shivam.1721ec1131@kiet.edu>, <shivam.1721ei1029@kiet.edu>, <shivang.1721ec1170@kiet.edu>, <shivansh.1721ec1214@kiet.edu>, <shivendra.1721ec1134@kiet.edu>,

<shourya.1721ec1135@kiet.edu>, <shreya.1721ec1193@kiet.edu>, <shruti.1721ec1138@kiet.edu>, <shruti.1721ec1207@kiet.edu>, <shubham.1721ec1140@kiet.edu>, SHWETA BHARDWAJ <shweta.1721ec1142@kiet.edu>, <siddharth.1721ec1143@kiet.edu>, <simran.1721cs1180@kiet.edu>, <sparsh.1721ec1144@kiet.edu>, <sumit.1721ec1145@kiet.edu>, <sunny.1721ec1146@kiet.edu>, <suraj.1721ec1147@kiet.edu>, <sushant.1721ec1148@kiet.edu>, <swapnil.1721ec1150@kiet.edu>, <tanuj.1721ec1003@kiet.edu>, <tauqir.1721ec1151@kiet.edu>, <tej.1721ec1194@kiet.edu>, <tushar.1721ec1004@kiet.edu>, <tushar.1721ec1195@kiet.edu>, <uddeshya.1721ec1196@kiet.edu>, <ujjwal.1721ec1197@kiet.edu>, <umang.1721ec1155@kiet.edu>, <utsav.1721ec1156@kiet.edu>, <vaishali.1721me1154@kiet.edu>, <vaishnavi.1721ec1157@kiet.edu>, <vaishvik.1721ec1158@kiet.edu>, VARTIKA SAXENA <vartika.1721ec1159@kiet.edu>, <varun.1721me1182@kiet.edu>, <vijay.1721ec1160@kiet.edu>, <vikrant.1721ec1208@kiet.edu>, <vishakh.1721ec1162@kiet.edu>, <vishakha.1721ec1163@kiet.edu>, <yash.1721ec1166@kiet.edu>, <yash.1721ei1035@kiet.edu>, Amit Kumar <amit.kumar.ece@kiet.edu>, PRAVESH SINGH <pravesh.singh@kiet.edu>, <manish.singh.ece@kiet.edu>, N. R. SRIVASTAVA <nr.srivastava@kiet.edu>, Himanshu Sharma <himanshu.sharma@kiet.edu>, <pooja.tyagi@kiet.edu>, <shipra.srivastava@kiet.edu>, Parvin Kaushik <parvin.kaushik@kiet.edu>, <amit.bohra@kiet.edu>, Ankit Goel <ankit.goel@kiet.edu>, BALRAM TAMRAKAR <balram.tamrakar@kiet.edu>, <satya.singh@kiet.edu>, VIPIN VERMA <vipin.verma@kiet.edu>, Mohit Tyagi <mohit.tyagi@kiet.edu>, ragini sharma <ragini.sharma@kiet.edu>, Sachin Kumar Tyagi <sachin.tyagi@kiet.edu>, <shubham.shukla@kiet.edu>, HUNNY PAHUJA <hunny.pahuja@kiet.edu>, Rochak Bajpai <rochak.bajpai@kiet.edu>, <paramanand.sharma@kiet.edu>, <vaishali.kikan@kiet.edu>, <diksha.singh@kiet.edu>, <nikita.goel@kiet.edu>, <abhishek.sharma@kiet.edu>, richa srivastava <richa.srivastava@kiet.edu>

SCHEDULE FOR FINAL PROJECT EVALUATION (INTERNAL)

All the **final year ECE students** are hereby informed that they are required to appear in the **Final Project Evaluation (Internal) presentation** of the **project work**, as per the following schedule:

DATE	PROJECT GROUP NOs	TIMING
15/07/2021	1-31	09:30 – 04:30
16/07/2021	32-63	09:30 – 04:30

Each group shall be allotted **10-15 minutes** for **Project presentation (ppt)** at **virtual presentation (Details will be Communicated)**.

Further, the evaluation criteria for the presentation will be, as per below:

Quality of Presentation	Viva-Voce	Project Report	Project Development	Research Papers Published	PPT
20	20	20	15	15	10

Mr. N R Srivastava **Mr. S. P. Singh**
(Project Co-ordinator, ECE)

Procedure:

1. As per the allotted schedule, project groups will be created.
2. All groups should enter the presentation room in their respective time slots.
3. Groups must share their screen in respective time slots one by one and give a presentation.
4. The Students allotted for Electrical Engineering Projects (SHUBHAM SINGH, SIMRAN VERMA & SUMIT KUMAR KANOJIYA) are to report to the Project Coordinator (EE) (Dr. Ruchika Singh, 9811427595) for the schedule and evaluation of their respective projects.

*** For Any discrepancy or Query, Contact Mr. N R Srivastava (nr.srivastava@kiet.edu) and Mr. S P Singh (satya.singh@kiet.edu).**

Attachments:
1. Updated Project List
2. KIET Policy for MY LOFT paper addition in the report (Compulsory to be followed)

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2 attachments

Approved-Academic Policy for utilization of AKTU Nalanda E-Consortium by students.pdf
261K

Latest Project List.xls
123K

KIET GROUP OF INSTITUTIONS, Ghaziabad

DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

(An ISO – 9001: 2008 Certified & 'A' Grade accredited Institution by NAAC)

Students Project Allocation Details of ECE 2017-21 Batch

Gr. No.	PROJECT GUIDE	Roll No	Name of Students	F/S	NAME OF Projects	OUTCOME (Publication/ Patent)
1	Dr Sanjay Sharma Mr Santosh Gupta (External Mentor)	1702931107	RAHUL KUMAR YADAV	F	Finger print door unlock system using Arduino	Publication
		1702931099	PRANAY SINGHANIA			
		1702931123	SACHI GUPTA			
		1702931097	PRADEEP SINGH			
		1802931184	YOGYA KHURANA			
2	Dr Vibhav Sachan Mr Saurabh Agarwal (External Mentor)	1702931113	RAVI AGRAHARI	F	Design And Analysis of Energy Efficient WSN	2 Paper Published
		1702931103	PRATEEK SINGH			
		1702931096	PRADA GUPTA			
		1702931083	MUKHAR MEHROTRA			
		1802931007	ABHISHEK CHOUDHARY			
3	Dr Ruchita Gautam	1702931090	PARAS GAUR	F	Design & Analysis of Solar powered Air Purifier	Publication
		1702931091	PARUL TIWARI			
		1702931093	PIYUSH YADAV			
		1702931094	PRABHANSH AGARWAL			
		1802931133	SAKSHMIKA AGARWAL			
4	Dr Ruchita Gautam	1702931180	VIJAY KUMAR	F	Design & Analysis of Solar powered Inverter for Home Appliances	Publication
		1702931170	UJJWAL GUPTA			
		1702931134	SAURAV PRAKASH			
		1802931072	JHANVI AGARWAL			
5	Dr. Ruchita Gautam	1702931116	RITIK JAIN	F	Design of Microstrip Antenna for Wi-MAX, X and C band applications	1 Paper Published
		1802931071	JAGRITI SINGH			
6	Mr S P Singh Mr Tarun (External Mentor)	1702931165	TEJ PRAKASH DWIVEDI	F	Plant Disease Detection System	Publication
		1702931133	SAURABH SINGH			
		1802931068	HIMANSHU KUMAR JAISWAL			
7	Mr Amit Kumar Mr Deepak Sharma (External Mentor)	1702931155	SIDDHARTH JAISWAL	F	UART implementation on FPGA	Publication
		1702931169	UDDESHYA AGARWAL			
		1702931182	VISHAKH TRIPATHI			
		1702931162	SWAPNIL SRIVASTAVA			
		1802931123	RAVI KUMAR VISHWAKARMA			
		1702921010 (EN)	Abhishek Kumar			
8	Mr Amit Kumar	1702931143	SHIVAM VACHHER	F	Design & Analysis of Automatic Traffic Light Controller	Publication
		1702931125	SAHIL GUPTA			
		1702931132	SAURABH RAI			
		1702931139	SHIBLI WARSI			
		1802931008	ABHISHEK GARG			
9	Mr Amit Kumar	1702931002	AARJAV JAIN	F	Design & Analysis of Microcontroller based vehicle security system	Publication
		1702931017	ALMEEN SIDDIQUE			
		1702931062	KARTIKEY GUPTA			
		1702921104	RASHIKA AGARWAL			
		1802931026	ANJALI SHARMA			

10	Mr Amit Kumar	1702931060	ISHANI RAWAT	F	Solar Powered Automatic Irrigation System	1 Paper Published
		1702921123 (EN)	Sudhanshu			
		1702921109 (EN)	Rupesh Kumar			
		1702921038 (EN)	Ashu Kumar			
		1802931061	GOVINDA SINDHU			
11	Dr Pravesh Singh	1702931154	SHWETA BHARDWAJ	S	A live chatting tool.	Publication
		1702913099 (IT)	Saurabh kumar			
		1802931058	DURGESH KUMAR			
12	Mr N R Srivastava	1702931021	AMOL PRACHETA	F	Optimization of Electron Parameters in SPINTRONICS	1 Paper Published
		1702931177	VARUN KUMAR			
		1802931179	VISHAL GARG			
13	Dr Richa Srivastava	1702931185	YASH GUPTA	S	Design and interface of ALU with memory using Verilog HDL.	Publication
		1702931167	TUSHAR SEHGAL			
		1802931142	SHAILEE GUPTA			
14	Mr N R Srivastava	1702931121	ROHAN MEHTA	F	Organizo Covid-19 ERP System	Publication
		1702931150	SHREYA JAISWAL			
		1702910055 (CSE)	ANSHUL GUPTA			
		1702910002 (CSE)	AKANKSHA SHIVANI			
		1802931176	VIJAY GUPTA			
15	Mr S P Singh Mr Tarun (External Mentor)	1702931181	VIKRANT CHOUDHARY	S	Medical Face Mask Detection Using Mobi Mobile Net V2	1 Paper Published
		1702931001	AAKASH VATSA			
		1702931026	ANJANI KUMAR RAI			
		1802931141	SAURAV MISHRA			
16	Dr. Pravin Kumar Kaushik	1702931114	RAVIJEET DEO VATS	F	Design & Analysis of IOT based helath monitoring system	Publication
		1702931006	AAYUSHI GUPTA			
		1702931036	ARYA GUPTA			
		1702931072	MANVI JOSHI			
		1802931063	HARSHIT MAHESHWARI			
17	Dr. Pravin Kumar Kaushik	1702931010	ABHISHEK GUPTA	F	Design & Analysis of Hybrid wireless system using optisim software	Publication
		1702931011	ABHISHEK KUMAR			
		1702931013	ABHISHEK YADAV			
		1802931028	ANKIT KUMAR SRIVASTAVA			
18	Dr Parvin Kaushik	1702931038	ASHU KUMAR	S	Water Presidency	Patent (Done)
		1702931039	ASHUTOSH SINGH			
		1702931040	ASTITVA NIGAM			
		1702931042	AVIRAL SINGH			
		1802931160	SIMRAN PANDEY			
		1602921163 (EN)	Sumit Jain			
19	Dr Abhishek Sharma	1702931076	MOHAMMAD SHAHBAZ	F	Filter Design Using MATLAB	Publication
		1702931078	MOHD SHARIQ SHAMIM			
		1702931079	MOHD TALHA ANSARI			
		1702931068	MANAS SHUKLA			
		1802931097	NISHANT KISHORE			
20	Dr Abhishek Sharma	1702931019	AMAN VERMA	F	IoT Based Green House Monitoring System	Publication
		1702931027	ANKIT KUMAR TIWARI			
		1702931043	AYSHA BHATIA			
		1702931048	CHARU CHAUDHARY			
		1802931015	AKHIL KUMAR VERMA			
21	Mr N R Srivastava	1702931045	BHAVESH PRAKASH TIWARI	F	Bionic Arm	Publication
		1702931034	ARPIT SHARMA			
		1702931046	BHAWNA GUPTA			
		1702931028	ANSHIKA RATURI			
		1802931045	ASHWINI KUMAR SINGH			
22	Mr Manish Kumar Singh Mr Anuj Tiwari (External Mentor)	1702921073	MOHAMMAD YASRUB SIDDIQUI	S	Tongue Control System/Technology	Publication
		1702931009	ABHILASH CHAND			
		Lateral Entry	PRABHAT GAUTAM			
		Lateral Entry	YASH CHAUHAN			
		1802931046	ASTHA SINGH			
		1702931066	MAHIMA GOYAL			

23	Mr N R Srivastava	1702931110	RAJEEV TRIPATHI	F	Smart Gas Detection and monitoring System with Exhaust fan	Publication
		1702931112	RANJANA PRASAD			
		1702940040	**AYUSHI AGRAWAL**			
		1802931083	MANVI SHARMA			
24	Mr N R Srivastava Mr Anil Verma (External Mentor)	1702931173	VAISHALI KESARWANI	S	EYE++ - A Helping Hand for Visually Challenged People	Publication
		1702931104	PRIYANSHI GOYAL			
		1702931106	PRIYANSHU GUPTA			
		1802931082	MANISH KUMAR			
25	Mr N R Srivastava	1702931074	MAYANK SINGH	F	Image Processing using Deep Learning	1 Paper Communicated
		1702931075	MEGHVI RAJ			
		1702931087	NISHTHA GUPTA			
		1702931153	SHUBHAM SINGH			
		1702931158	SUMIT KUMAR KANOJIYA			
		1702913019 (IT)	Aakash Sharma			
		1802931149	SHIVAM GUPTA			
26	Mr. N R Srivastava Mr Shyam Swarup (External Mentor)	1702931136	SHASHANK KUMAR	F	design Weather Station for Farming	1 Paper Published and 1 paper Communicated
		1702931137	SHASHANK SAXENA			
		1702931149	SHOURYA VASHISHTHA			
		1702921115	SHIKHA SINGH			
		1802931126	RISHAB CHAUDHARY			
		1702940028 (ME)	Arjit Jaitely			
27	Mr. N R Srivastava Mr Rakesh (External Mentor)	1702921062 (EN)	Jeet Singh Panwar	F	Design and Analysis of time management Robot.	Publication
		1702931020	AMITESH MAURYA			
		1802931139	SAUMYA BATHLA			
28	Mr. Himanshu Sharma	1702931157	SPARSH KUMAR GUPTA	F	Design and Analysis of IoT for Smart Cities using Machine Learning	Publication
		1702931144	SHIVAM GUPTA			
		1702931160	SURAJ SINGH			
		1702931161	SUSHANT VERMA			
		1802931059	GARGI AGRAWAL			
29	Mr. Himanshu Sharma	1702931128	SANTOSH KUMAR	F	Design & Analysis of IOT for smart cities using machine learning	Publication
		1702931129	SARVAGYA KUMAR			
		1802931169	TARUN TYAGI			
30	Ms Shipra Srivastava	1702931131	SATYAM SINGH NIRANJAN	F	Design and analysis of Frequency reconfigurable micostrip Patch Antenna	Publication
		1802931165	SUNNY MISHRA			
31	Ms. Pooja Tyagi	1702931138	SHASHANK SHARMA	F	Design & Analysis of Text detection and recognition from image using MATLAB	Publication
		1702931140	SHIKHAR SHARMA			
		1802931106	PRAKRITI JAIN			
		1702921078 (EN)	Naman Kansal			
32	Mr N R Srivastava and Mr S P Singh	1702931081	MOHIT	F	Monitoring and Working of Biogas Plant Using IoT	Patent Process in Progress
		1802931173	VATTSAL SINGHAL			
33	Mr N R Srivastava Mr Deepak Sharma (External Mentor)	1702931141	SHIPRA SRIVASTAVA	F	Number Plate Detection System	Publication
		1702931151	SHRUTI DHAR			
		1702931174	VAISHNAVI			
		1802931024	ANCHAL GOVIL			
34	Mr S P Singh Mr Prakash Tekchandani (External Mentor)	1702931142	SHIVA TYAGI	F	Design optimized second order low pass filter using richardson extrapolation and backward difference formula	Publication
		1702931146	SHIVANG VASHISTH			
		1702931147	SHIVANSH BHARDWAJ			
		1802931049	AVNISH KUMAR			
35	Mr S P Singh Mr Tarun (External Mentor)	1702931152	SHRUTI MISHRA	F	Design and analysis of Junction Device - SELBOX technology	Publication
		1802931004	AAYUSHI TYAGI			
36	Mr Ankit Goel	1702931077	MOHD. SAHIL	F	RFID & IOT Based Human Applications	Publication
		1702931100	PRASHANSA SRIVASTAVA			
		1702931120	ROHAN KESHARI			
		1802931014	AKASH			
37	Mr Ankit Goel	1702910055	**CHITRAANK SINGH**	F	Meal Manager	Publication
		1702931085	NANCY GUPTA			
		1502931081	Manish Kumar Singh			
		1702913071 (IT)	Parisha Bansal			

		1702913084 (IT)	Raj Priya			
		1802931066	Harshita Sachdeva			
38	Dr Richa Srivastava	1702931051	DIVYAM TIWARI	F	Design and analysis of Automatic water dripping system in agriculture field	Publication
		1702931030	ANURAG DIXIT			
		1702931004	AASTHA AGARWAL			
		1702931052	GARIMA SHEKHAWAT			
		1802931166	SUSHIL KUMAR VERMA			
39	Ms Diksha Singh	1702931163	TANUJ GUPTA	F	Design and analysis of optimizing air particle around 250-	Publication
		1802931006	ABHINAV SRIVASTAVA			
40	Mr. Vipin Kumar Verma	1702931055	HARSHIT SHARMA	F	Advanced Water Quality Monitoring System Based on Solar Tracking System	Publication
		1702931037	ASHISH DABAS			
		1702931012	ABHISHEK SIWACH			
		1702931050	DEEPAK VERMA			
		1802931111	PRAVESH NARAYAN SONI			
41	Mr Vipin Verma	1702931172	UTSAV YADAV	F	Automatic Tracking of solar panel with irrigation system	Publication
		1702931168	TUSHAR TYAGI			
		1702931186	YASH KUMAR TYAGI			
		1702931171	UMANG GARG			
		1802931164	SUMIT SRIVASTAVA			
42	Ms. Ragini Sharma	1702940039	**AYUSH JADAUN**	F	Wireless Health Monitoring System	Publication
		1702931124	SAGAR SRIVASTAVA			
		1702931044	AYUSH SHARMA			
		1802931185	YUVRAJ SINGH			
43	Ms. Ragini Sharma	1702931148	SHIVENDRA KUMAR	F	Design & Analysis of Energy Extraction from EM Signal using Microstrip Antenna	Publication
		1702931166	TUSHAR JAIN			
		1702931175	VAISHVIK			
		1802931011	AGRIT TIWARI			
44	Mr Ankit Goel	1702931098	PRANAY AGRAWAL	F	Metropolitan Fire Detection and Prevention System	Publication
		1702931101	PRATEEK ALEX TOPPO			
		1702931073	MAYANK SAINI			
		1702931024	ANIRUDH DUA			
		1802931037	ANUSHKA SHARMA			
45	Mr Mohit Tyagi	1702931130	SATYAM SAHU	F	Analysis and simulation of SAR ADC for Biomedical application using CADENCE	Publication
		1702931135	SAVINAY KUMAR			
		1702931047	CHANDAN KUMAR			
		1802931037	ANUSHKA SHARMA			
46	Mr. Sachin Tyagi	1702931057	HIMANSHU ARYA	F	Smart water management system through IOT	Publication
		1702931058	HRISHABH KUMAR			
		1702931061	KANCHAN CHOUDHARY			
		1702931053	GARIMA SINGH			
		1802931039	APURVA SINGH			
47	Mr Hunny Pahuja	1702931159	SUNNY CHAUDHARY	F	Advanced Encryption Standard (AES) using Verilog.	Publication
		1702931145	SHIVAM GUPTA			
		1702931127	SANJEET MISHRA			
		1802931186	YUVRAJ CHAUDHARY			
48	Mr. Shubham Shukla	1702931109	RAJAT JAISWAL	F	Smart water management system through IOT	Publication
		1702931119	ROBIN RAJ VERMA			
		1702931095	PRACHI SACHAN			
		1702931117	RITIKA AGARWAL			
		1802931108	PRASHANT CHAUHAN			
		1702931108	RAJ VARDHAN SINGH			
		1702931016	AKSHAY KUMAR SINGH		Design & Analysis of	

49	Mr. Shubham Shukla	1702931102	PRATEEK RAI	F	Solar powered Air Purifier	Publication
		1702931035	ARSHITA VERMA			
		1802931116	PULAK TANDON			
50	Mr. Shubham Shukla	1702931007	AAYUSHI GUPTA	F	ATM Monitoring	Publication
		1702931063	KSHITIJ SAXENA			
		1702931032	ARNAV SAHA			
		1802931138	SAUMITRA SHUKLA			
51	Mr. Shubham Shukla	1702931054	HARI OM SINGH	F	CLOUD COMPUTING BASED IRRIGATION SYSTEM USING THING SPEED CLOUD IOT SERVICE AND DATA ANALYSIS	Publication
		1702931025	ANJALI SHUKLA			
		1702931008	AAYUSHI MITTAL			
		1702931022	ANANYA SINGHAL			
		1802931118	PULKIT MITTAL			
52	Mr. Shubham Shukla	1702931014	ADITYA NATH	F	Smart Health Care System	Publication
		1702931015	AKASH PANDEY			
		1702931018	AMAN RAI			
		1702931023	ANIRUDH DISWAR			
		1802931145	SHASHANK PANDEY			
53	Mr. Shubham Shukla	1702931003	AARYAN VASHISHTHA	F	IoT Based Smart Irrigation System Using Soil Moisture Sensor	Publication
		1702931005	AAYASH JAIN			
		1702931031	ARCHIT CHAURASIA			
		1702931033	ARPIT BISEN			
		1802931081	LUV SHARMA			
54	Mr Shubham Shukla	1702931115	RISHABH TYAGI	F	THIRD EYE FOR BLIND (USING ULTRASONIC Vibrator GLOVE)	Publication
		1702931069	MANU TALIYAN			
		1702931105	PRIYANSHI VARSHNEY			
		1702931118	RIYA SHRIVASTAVA			
		1802931125	RISHABH JAIN			
55	Mr. Shubham Shukla	1702931164	TAUQIR AHMED SIDDIQUI	F	Home Automation through Google Assistant	Publication
		1702931176	VARTIKA SAXENA			
		1702931183	VISHAKHA SINGH			
		1802931051	AYUSH JAIN			
56	Mr Rochak Bajpai	1702931064	MADHAV GOEL	F	Fiber optic dispersion compensation mechanism and its dependance on different modulation scheme	Publication
		1702931070	MANUJ GOYAL			
		1702931071	MANUSHREE TYAGI			
		1802931069	HRITHIK SINGH			
57	Mr Parmanand Sharma Mr Mridu Ranjan Srivastava (External Mentor)	1702931080	MOHD UZAIR	F	Brainiac Traffic Control	Publication
		1702931086	Nishant Tyagi			
		1702900092	Sumit Bhardwaj			
		1702931082	MOHIT JANMEJAY			
		1802931042	ARUSHI AGARWAL			
58	Ms Vaishali Kikan	1702931088	NISHTHA SHARMA	S	Social Distancing Analyzer	Publication
		1802910901	Abhilasha Singh			
		1702910124	Riya Rashmi Srivastava			
		1802910906	Ankita Upadhyay			
		1802931101	PIYUSH KUMAR			
59	Ms Vaishali Kikan	1702931122	RUKHSAR KHAN	F	Image Segmentation using Clustering Algorithm	Publication
		1702931065	MAHESH CHANDRA SARKAR			
		1702931067	MAHIMA SHARMA			
		1802931170	TARUN CHOUDHARY			
Students Alloted to Make	Mr Ashish Thombre Dr. Neeraj Gupta (Co-Guide) (EN)	1702931156	SIMRAN VERMA	F	Design and Development Of Breakfast Vending Machine	Publication

HoD, ECE

KIET GROUP OF INSTITUTIONS, GHAZIABAD

Department of Electronics & Instrumentation Engineering

Compliance Report of MoM, IQAC Meeting, 29th July' 21

S. No.	Point of Discussion	Comments/Decision Taken	Action By	Action taken
1	Feedback on Final Year Projects- Carry Status report	i. Dean A stated that feedback of final year project report is required to get an exact picture of ongoing process in current year. ii. Director invited the HODs to give the outcome of projects. iii. An approximate figure of published research paper and patent was presented by all the departments. iv. Director asked Project Coordinator (Dr. Dilkeshwar Pandey- Prof. In charge Project) to submit the exact report to Dean A.	Dean A to take appropriate action.	Feedback of final year project report as per format sent to Dr. Dilkeshwar Pandey- Prof. In charge-Project, on 30th July 2021 by project Coordinator Mr. Salim.
2	Lab Internal Exam	i. Dean A informed that in reference to the Academic Policy it has been observed that Lab Internal exam are not conducted in proper way and the marks of some departments on ERP portal are not uploaded. ii. Director took the feedback from all the participants and emphasized to follow the points given in academic policy and Dean A to include the schedule of Internal Lab Practical Exam in w.e.f 2021-22.	All Participants	Internal exams were conducted for all labs. Two viva exams were conducted during the running semester and internal exam was conducted after the completion of semester classes.
3.	Few Academic Related Points	i. Director took suggestions to modify the existing Academic Policy, HODs to improvise the quality of question paper and opined	Dean A to send an official mail to students regarding vaccination. All	A google form has been circulated to EIE students regarding status of vaccination. The

		that submission of question paper should be on time by the respective faculty members. **ii. It was also emphasized by the Honorable Director to continue with the strategies which are being followed by the departments for the slow learners. Regular attention to be given.** **iii. A brain storming session was held regarding the upcoming session to be commenced from 14th September. Dean SW kept a valuable point that if classes will be conducted in physical mode than a revised planning to be done and the vaccination should be mandatory for al the students before coming to campus.** **iv. Dean A presented the faculty feedback report by students. Director appreciated everyone.**	**HoDs to take action.**	**format received from of Dean SW will be completed and forwarded to Dean SW shortly.**

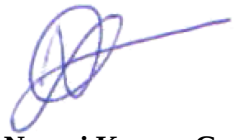
Dr. Sumita Ray Chaudhuri
Professor ECE & COE

Compliance Report on Minutes of IQAC Meeting held on 29th July 2021

S.N	Discussion points/ Suggestions	Comments/Decision Taken	Action by	Action Taken
1.	**Opening Remarks**	1. Director formally welcomed all the participants and apprised that on 31st July 2021, there will be a meeting of Governing council. Subsequently the progress on the Action Taken Report (Last GCM) was presented for review by members and points taken. It was marked an important meeting by Honorable Director. 2. Commencement of meeting was done with the very first point of agenda.		Not Applicable
2.	**Discussion on Action Taken Report (Last Governing Council Meeting)**	1. Director informed that in reference to Last Governing Council Meeting the required progress and achievement report to be showcased in upcoming meeting. 2. Various inputs were given by HODs in view of Industry Problem Identification /Support. It was opined by the members that recently our institute got collaborated with many reputed industries and few Internship and Guest lectures by Expertise are also scheduled. 3. It was enlightened that dept of CE has a MOU with Construction Industry Development Council (CIDC) and internship proposal has been received from CIDC. In addition to, One EN student has been put on a project in Havells. 4. It was highlighted that students are repeatedly made aware of industry practices & changing technologies. The departments invite experts from industries and universities for sharing trends in technology by way of lecture series.	All the Concerning	The department is putting it best efforts towards connecting the students with Industry. Also, the department invites experts from industries and universities for sharing trends in technology by way of lecture series on regular basis.

3	**Feedback on Final Year Projects - Carry Status Report**	1. Dean A stated that feedback of final year project report is required to get an exact picture of ongoing process in current year. 2. Director invited the HODs to give the outcome of projects. 3. An approximate figure of published research paper and patent was presented by all the departments. 4. Director asked Project Coordinator (Dr. Dilkeshwar Pandey - Prof. In charge Project) to submit the exact report to Dean A.	Dean A to take appropriate action	A total of 41 papers have been published/accepted/submitted in different journals and conferences by final year students.
4.	**Lab Internal Exam**	1. Dean A informed that in reference to the Academic Policy it has been observed that Lab Internal exam are not conducted in proper way and the marks of some departments on ERP portal are not uploaded. 2. Director took the feedback from all the participants and emphasized to follow the points given in academic policy and Dean A to include the schedule of Internal Lab Practical Exam in w.e.f 2021-22.	All Participants	Internal Lab will be conducted during odd semester of 2021-22 as per the instruction issued by the Dean (A)
5.	**ASSET Aptitude Training**	1. Head SD & FS represented the structure of ASSET External Aptitude Training. 2. The scheduled dates and the timing were also defined by him. 3. Director appreciated the work asked Head SD & FS to mail the document to all the departments. 4. It was stated that the Aptitude training through External trainers +*-to be conducted. Head SDFS to issue the notification. 5. Detailed Information will be shared via mail. 6. Minor Specialization Schedule was also proposed by Head SD & FS.	Head SD & FS to share the schedule with all the departments.	The availability of the students will be ensured by the department for attending the sessions.
6.	**Few Academic Related Points**	1. Director took suggestions to modify the existing Academic Policy, HODs to improvise the quality of question paper and opined that submission of question paper should be on time by the respective faculty members. 2. It was also emphasized by the Honorable Director to continue with the strategies which are being	Dean A to send an official mail to students regarding vaccination. All HODs to take action.	The data related to the vaccination of the EN students is being collected by the department.

		followed by the departments for the slow learners. Regular attention to be given. 3. A brain storming session was held regarding the upcoming session to be commenced from 14th September. Dean SW kept a valuable point that if classes will be conducted in physical mode than a revised planning to be done and the vaccination should be mandatory for all the students before coming to campus. 4. Dean A presented the Faculty feedback report by students. Director appreciated everyone.		



Dr. Neeraj Kumar Gupta
Head, EN Department

Department of Information Technology/CSIT

Compliance Report of IQAC Meeting held on 29th July 2021

S.N	Agenda	Point of Discussion	Action Taken
1	**Final Year Project status and outcome**	HODs are supposed to submit the status and outcome of final year project to Prof. in-charge	❖ Department has submitted the status to the professor in-charge about the major project and their outcome.
2	**Lab Internal Examination**	HODs have been asked to give the status of Lab internal examination.	❖ Lab internal examinations have been conducted and notification had been sent to dean office.

HOD-IT

DEAN AC <dean_ac@kiet.edu>

Gentle reminder || Compliance report of Minutes of IQAC Meeting held on 29th July 2021

RUPESH CHALISGAONKAR <rupesh.chalisgaonker@kiet.edu> Tue, Aug 17, 2021 at 12:12 PM
To: DEAN AC <dean_ac@kiet.edu>
Cc: HOD Mechanical <hodme@kiet.edu>, ASHISH KARNWAL <ashish.karnwal@kiet.edu>

Compliance report of Minutes of IQAC Meeting held on 29th July 2021

Dear Sir please see below the following points related to compliance of MOM of IQAC meeting held on 29/7/21.
1. **Feedback on Final year project report:** Final year project reports have been submitted by checking and ensuring the plagiarism. External final project viva was conducted as per AKTU guidelines. A detailed status report regarding Project Outcome of 2021 pass out batch has been submitted to Institute Project Coordinator Dr. Dilkeshwar Panday. Further a mail was forwarded by departmental Project Coordinator to all Project guides regarding to ensure the Project Outcome of 2022 pass out batch.
2. **Lab Internal Examination**. Internal lab examination was successfully conducted. A special time table was floated to all students and faculty members highlighting the Internal Practical Examination schedule as well as assessment of Industry readiness skill courses conducted in the semester.
3. **Assets Training:** A detailed schedule of 15 Hrs. is prepared to be implemented for Asset training during 7-9 September 2021.
4. **Vaccination of students**: All mentors were mailed to trace the status of vaccination of students before registration of next semester.

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KIET Group of Institutions

Delhi-NCR, Meerut Road (NH-58)
Ghaziabad - 201206

Thanks and Regards

Dr. Rupesh Chalisgaonkar

Professor & Additional Head (ME)

B.E., M.E., Ph.D.(NIT Kurukshetra)

Mob.: +91 9899916452

https://www.youtube.com/watch?v=UbeLIiGJyrk

Shaping Young Minds with Skill Oriented & Value Based Education.

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On Tue, Aug 17, 2021 at 10:19 AM HOD Mechanical <hodme@kiet.edu> wrote:

For NA please

Best Regards,

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KIET Group of Institutions

Delhi-NCR, Meerut Road (NH-58)
Ghaziabad - 201206

Dr. Ashish Karnwal

HOD - ME and CAM (Center of Automotive Mechatronics)

KIET Group of Institutions

Advanced Diploma in Automotive Mechatronics (ADAM) - Skill development course in association with **Mercedes-Benz India Ltd.**

Mob.: +91 9999365444

Deptt. Introduction Video: https://www.youtube.com/watch?v=UbeLliGJyrk

Shaping Young Minds with Skill Oriented & Value Based Education.

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[Quoted text hidden]

DEAN AC <dean_ac@kiet.edu>

Minutes of IQAC Meeting held on 29th July 2021

R SRINIVASAN <r.srinivasan@kiet.edu> Tue, Aug 17, 2021 at 1:52 PM
To: DEAN AC <dean_ac@kiet.edu>
Cc: DIRECTOR OFFICE <directoroffice@kiet.edu>, Joint Director <jointdirector@kiet.edu>, ANIL AHLAWAT <anil.ahlawat@kiet.edu>

Dear Sir

The following are compliance report of IQAC meeting July 29:

- Academic Policy were followed in letter and spirit
- In coordination with the HSS department, special Aptitude classes were organized, for the first year students, for their improvement in selection in the final placement
- Remedial classes were conducted for the improvement in performance of the weak students.

This is for you kind information.

Regards

On Wed, Aug 4, 2021 at 12:48 PM DEAN AC <dean_ac@kiet.edu> wrote:
[Quoted text hidden]

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Delhi-NCR, Meerut Road (NH-58)
Ghaziabad - 201206

R. Srinivasan

Professor & Head

KIET School of Management

Ph.D. (FMS, Delhi Univ.)PGDM(IMI Delhi), MCA

Mob.: +91 9958967555

Shaping Young Minds with Skill Oriented & Value Based Education.
[Quoted text hidden]

KIET Group of Institutions, Ghaziabad

Department of Computer Applications

(An ISO – 9001: 2015 Certified & 'A' Grade accredited Institution by NAAC)

Compliance Report of IQAC Conducted on 29th July 2021

Sr No.	Agenda	Compliance status
4.	Lab Internal exams	Lab internal exams were conducted and marks were uploaded on KIET ERP.
5.	ASSET Aptitude Training	The schedule of ASSET was mailed to all stakeholders on time with required approval.
6.	Student Vaccination status	Students are advised to be vaccinated and the certificate confirmation is under process.

Dr. Ajay Kr. Shrivastava
Head-CA

Minutes of IQAC Meeting held on 4th June 2021 at 10:00 AM onwards at MS Teams

Chair: Director

Participants: Joint Director, Dean Academics, Departmental HODs & IQAC Co-Ordinator's, OBE Co-Ordinator's

S.N	Agenda	Point of Discussion/ Decision Taken	Action by
1.	**Major Activities/Opening Remarks**	Director opened the meeting with a *Welcome Note* and enquired about the well-being of all members & their family. He also cheered the CORONA warriors and appreciated all members for showing great resilience in facing the pandemic boldly. He further resumed the meeting by giving an outline of day's deliberation points including few updates as follows: 1. Congratulated HOD-MBA and entire team for getting accredited to NBA for 3 years and appreciated the team of Dean academics for valuable contribution. 2. Informed that KIET Group of Institutions awarded as the best Engineering College in North India for placement 2021 in Rashtriya Gaurav Puruskar Ceremony organized by Centre for Education Growth & Research. Director congratulated the Entire CRPC team along with HS and Skill Development team for their hard work. 3. Director asked the faculty members to upload their publications and research papers on AKTU Portal on regular basis. 4. Apprised that on the World Environment Day, KIET is organizing an online session in which Dr. K Abdul Ghani known as Green Man of India is going to connect virtually to grace this occasion. Joint Director congratulated MBA for NBA Accreditation and discussed about NAAC Preparation and asked to maintain all the required documents from different departments. Dean Academics with welcome note announced agenda and asked concerned person to present their prepared proposals.	All participants
2.	**Project Based Learning**	1. Dr. Shailendra Tiwari HOD-CE showcased the overview of Project Based Learning. 2. Different points were highlighted to emphasize the project-based learning concept in teaching and learning. 3. The entire prospective to present this PBL was to opt an innovative teaching method in which students learn by	Director Appreciated the work and ask HODs for implementation in their

		actively engaging in real world and taking real life examples. 4. A brain storming session was held and everyone appreciated the efforts of Dr. Shailendra Tiwari.	departments.
3.	**Road MAP of OBE**	1. Dr Atul Kant Piyush -OBE Coordinator displayed the road map of OBE for entire year 2021. 2. The activity calendar was framed under the guidance of Dean Academics in which month wise planned activities were showcased. 3. OBE Awareness Programs were also shown to be organized by team on regular basis. 4. Importance of Objective based Education was discussed among dignitaries and a group discussion was held to execute this in all departments.	HODs and Dean A to examine and OBE Coordinator to organize the planned activities.
4.	**Closing Remarks**	Director closed the meeting with the following points: - 1. Cherished both the presenter for the selection and presentation of agenda. 2. Everyone to keep their families safe and take required measures. 3. Every suggestion is valuable for the development of entire system. 4. Innovations are always welcomed by institution by any of the member.	

Dr. Anil Ahlawat

IQAC Coordinator

Distribution:

- Director, Joint Director
- All Concerned

Date: 25/06/2021

Compliance Report of Minutes of IQAC Meeting held on 4th June 2021

Compliance Report of Minutes of IQAC Meeting held on 4th June 2021 is summarized below:

Sl. No.	Agenda	Points of Discussion / Decision Taken	Action By	Compliance Report by Department
1	**Opening Remarks & few updates**	Director opened the meeting with a Welcome Note and enquired about the well-being of all members & their family. He also cheered the CORONA warriors and appreciated all members for showing great resilience in facing the pandemic boldly. He further resumed the meeting by giving an outline of day's deliberation points including few updates as follows: 1. Congratulated HOD-MBA and entire team for getting accredited to NBA for 3 years and appreciated the team of Dean academics for valuable contribution. 2. Informed that KIET Group of Institutions awarded as the best Engineering College in North India for placement 2021 in Rashtriya Gaurav Puruskar Ceremony organized by Centre for Education Growth & Research. Director congratulated the Entire CRPC team along with HS and Skill Development team for their hard work. 3. Director asked the faculty members to upload their publications and research papers on AKTU Portal on regular basis. 4. Apprised that on the World Environment Day, KIET is organizing an online session in which Dr. K Abdul Ghani known as Green Man of India is going to connect virtually to grace this occasion. Joint Director congratulated MBA for NBA Accreditation and discussed about NAAC Preparation and asked to maintain all the required documents from different departments. Dean Academics with welcome note announced agenda and asked concerned person to present their prepared proposals.	All participants	Relevant Points were shared and discussed with Faculty and they have been instructed to upload their publications and research papers on AKTU Portal on regular basis.

2	**Project Based Learning**	1. Dr. Shailendra Tiwari HOD-CE showcased the overview of Project Based Learning. 2. Different points were highlighted to emphasize the project-based learning concept in teaching and learning. 3. The entire prospective to present this PBL was to opt an innovative teaching method in which students learn by actively engaging in real world and taking real life examples. 4. A brain storming session was held and everyone appreciated the efforts of Dr. Shailendra Tiwari.	Director Appreciated the work and ask HODs for implementation in their departments.	Noted for compliance.
3	**Road MAP of OBE**	1. Dr Atul Kant Piyush -OBE Coordinator displayed the road map of OBE for entire year 2021. 2. The activity calendar was framed under the guidance of Dean Academics in which month wise planned activities were showcased. 3. OBE Awareness Programs were also shown to be organized by team on regular basis. 4. Importance of Objective based Education was discussed among dignitaries and a group discussion was held to execute this in all departments.	HODs and Dean A to examine and OBE Coordinator to organize the planned activities.	Meticulously prepared road map which will be very helpful in streamlining the OBE practices in the department.
4	**Closing Remarks**	Director closed the meeting with the following points: - 1. Cherished both the presenter for the selection and presentation of agenda. 2. Everyone to keep their families safe and take required measures. 3. Every suggestion is valuable for the development of entire system. 4. Innovations are always welcomed by institution by any of the member.		Noted

Dr. Shailendra Kumar Tiwary
HoD, Civil Engineering

Department of Computer Science and Engineering and Computer Science

Compliance Report of Minutes of Meeting held on 04th June

	Agenda	Point of Discussion/ Decision Taken	Action by Department
1.	Major Activities/ Opening Remarks	Director Sir asked the faculty members to upload their publications and research papers on AKTU Portal on regular basis.	All faculty members have been instructed to upload their publications on AKTU Portal and one monthly progress report will be generated for the same.
2.	Project Based Learning	1. Dr. Shailendra Tiwari HOD-CE showcased the overviewof Project Based Learning. 2. Different points were highlighted to emphasize the project-based learning concept in teaching and learning. 3. The entire prospective to present this PBL was to opt aninnovative teaching method in which students learn by actively engaging in real world problems.	Two of our faculty, Prof. Sanjeev Kumar and Prof. A. P. Shukla are going to attend workshop for the same on 18th and 19th June and after workshop they will share its findings & the process to implement in our departments.
3.	Road MAP of OBE	1. Dr Atul Kant Piyush -OBE Coordinator displayed the road map of OBE for entire year 2021. 2. The activity calendar was framed under the guidance of Dean Academics in which month wise planned activitieswere showcased. 3. OBE Awareness Programs were also shown to be organized by team on regular basis. 4. Importance of Objective based Education was discussedamong dignitaries and a group discussion was held to execute this in all departments. actively engaging in real world and taking real life examples. 5. A brain storming session was held and everyone appreciated the efforts of Dr. Shailendra Tiwari (HOD – Civil).	The following three faculty members Dr. Sanjiv Sharma Prof. Swati Sharma Prof. Neha Yadav are attending the in-housework shop of one week conducted by Dr Atul Kant Piyush. After workshop all three faculty will be sharing and finding the process to implement it in our department in synchronization with activity calendar.

Dr. Vineet Sharma
(HoD CSE)

KIET Group of Institutions, Ghaziabad
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Department of Electronics & Communication Engineering (NBA Accredited)

Date: 16-06-2021

ECE Compliance Report: Regarding IQAC Meeting held on 04th June 2021

As per the attached **MOM** dated 04.06.2021 point no. 3 regarding Road Map of OBE, ECE Department has nominated the following faculty members regarding In-house 5 days workshop / awareness program on OBE Practices – Phase 1 (**Annexure 1**):

S. No.	Name of Faculty Member	Designation	Mobile No.	Email
1	Dr Pravesh Singh	Professor	9873632623	pravesh.singh@kiet.edu
2	Dr Richa Srivastva	Associate Professor	9999001159	richa.srivastava@kiet.edu
3	Dr Chirag Arora	Associate Professor	9411791466	chirag.arora@kiet.edu

Key Points:

1. All the 03 senior faculty members of ECE Department are attending this workshop on OBE Practices.
2. Dr Pravesh Singh has also presented the revised CO-PO mapping of 01 subject (Signals & Systems, IV Sem, KEC403) during the workshop as per the feedback given from the Expert.
3. As soon as the workshop is over, the departmental OBE coordinator will organize a presentation at the Department level to explain the key facts required to revise the CO-PO mapping for all subjects.

HoD (ECE)

DEAN AC <dean_ac@kiet.edu>

ECE Compliance Report : ECE Action Taken Report || Regarding IQAC Meeting held on 04th June 2021

HoD ECE Office <hodeceoffice@kiet.edu> Fri, Jun 18, 2021 at 11:21 AM
To: DEAN AC <dean_ac@kiet.edu>
Cc: "Cc:" <drsanjaysharma@kiet.edu>, vibhav.sachan@kiet.edu, RUCHITA GAUTAM <ruchita.gautam@kiet.edu>

Respected Sir
Greetings !!

Please find attached the ECE Compliance Report regarding the attached MOM of IQAC Meeting held on 04th June 2021.

ECE Compliance Report: ECE Action Taken Report: Regarding IQAC Meeting held on 04th June 2021

As per the attached MOM dated 04.06.2021 point no. 3 regarding Road Map of OBE, ECE Department has nominated the following faculty members regarding In-house 5 days workshop/awareness program on OBE Practices – Phase 1 (Annexure 1):

S. No.	Name of Faculty Member	Designation	Mobile No.	Email
1	Dr Pravesh Singh	Professor	9873632623	pravesh.singh@kiet.edu
2	Dr Richa Srivastva	Associate Professor	9999001159	richa.srivastava@kiet.edu
3	Dr Chirag Arora	Associate Professor	9411791466	chirag.arora@kiet.edu

Key Points:

1. All the 03 senior faculty members of ECE Department are attending this workshop on OBE Practices.
2. Dr Pravesh Singh has also presented the revised CO-PO mapping of 01 subject (Signals & Systems, IV Sem, KEC403) during the workshop as per the feedback given from the Expert.
3. As soon as the workshop is over, the Departmental OBE coordinator will organize a presentation at the Department level to explain the key facts required to revise the CO-PO mapping for all subjects.

Thanks & Regards

HoD Office (ECE)
KIET Group of Institutions
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On Sat, Jun 12, 2021 at 4:29 PM DEAN AC <dean_ac@kiet.edu> wrote:

> Dear All,
>
> Greetings.
>
> Kindly find the attached **Minutes of IQAC Meeting** held on 4th June 2021 for your kind information.
>
> **HODs and IQAC Members,Kindly send the compliance report of MoM by 16th June 2021 i.e Wednesday.**
>
> Thanks & Regards.

Prof. (Dr.) Anil K. Ahlawat

Dean (Academics), Professor (CSE)

Mob.: +91 9891616861

KIET Group of Institutions

Delhi-NCR, Meerut Road (NH-58) Ghaziabad - 201206

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Attachments area

3 attachments

ECE Compliance Report Regarding 04th June IQAC MOM.docx
30K

Annexure 1.pdf
421K

MoM of IQAC Ist Meeting -June Month (1).pdf
521K

KIET GROUP OF INSTITUTIONS, GHAZIABAD

Department of Electronics & Instrumentation Engineering

Compliance Report of MoM, IQAC Meeting, 4th June '21

S. No.	Agenda	Point of Discussion	Action by	Action taken
1	Major Activities	Director asked the faculty members to upload their publications and research papers on AKTU Portal on regular basis.	All participants	All faculty members have been instructed for necessary action.
2	Project Based Learning	1. Dr. Shailendra Tiwari HOD-CE showcased the overview of Project Based Learning. 2. Different points were highlighted to emphasize the project-based learning concept in teaching and learning. 3. The entire prospective to present this PBL was to opt an innovative teaching method in which students learn by actively engaging in real world and taking real life examples. 4. A brain storming session was held and everyone appreciated the efforts of Dr. Shailendra Tiwari.	HODs for implementation in their departments.	
3.	Road MAP of OBE	1. Dr Atul Kant Piyush -OBE Coordinator displayed the road map of OBE for entire year 2021. 2. The activity calendar was framed under the guidance of Dean Academics in which month wise planned activities were showcased.	HODs and Dean A to examine and OBE Coordinator to organize the planned activities.	

		3. OBE Awareness Programs were also shown to be organized by team on regular basis. 4. Importance of Objective based Education was discussed among dignitaries and a group discussion was held to execute this in all departments.		

Dr. Sumita Ray Chaudhuri
HoD, EIE

Compliance report on Minutes of IQAC Meeting held on 04th June 2021: EN

Chair: Director
Participants: Joint Director, Dean Academics, HODs, IQAC coordinators and OBE coordinators.

S.N	Agenda	Point of Discussion/ Decision Taken	Action by	Action Taken
1	**Major Activities/ Opening Remarks**	Director opened the meeting with a *Welcome Note* and enquired about the well-being of all members & their family. He also cheered the CORONA warriors and appreciated all members for showing great resilience in facing the pandemic boldly. He further resumed the meeting by giving an outline of day's deliberation points including few updates as follows: 1. Congratulated HOD-MBA and entire team for getting accredited to NBA for 3 years and appreciated the team of Dean Academics for valuable contribution. 2. Informed that KIET Group of Institutions awarded as the best Engineering College in North India for placement 2021 in Rashtriya Gaurav Puruskar Ceremony organized by Centre for Education Growth & Research. Director congratulated the Entire CRPC team along with HS and Skill Development team for their hard work. 3. Director asked the faculty members to upload their publications and research papers on AKTU Portal on regular basis. 4. Apprised that on the World Environment Day, KIET is organizing an online session in which Dr. K Abdul Ghani known as Green Man of India is going to connect virtually to grace this occasion. Joint Director congratulated MBA for NBA Accreditation and discussed about NAAC Preparation and asked to maintain all the required documents from different departments. Dean Academics with welcome note announced agenda and asked concerned person to present their prepared proposals.	All participants	1.3 All the faculty members have been asked to check the AKTU portal on regular basis and ensure the uploading of their publication/research papers.
2	**Project Based Learning**	1. Dr. Shailendra Tiwari HOD-CE showcased the overview of Project Based Learning. 2. Different points were highlighted to emphasize the project-based learning concept in teaching and learning. 3. The entire prospective to present this PBL was to opt an	Director Appreciated the work and ask HODs for implementation in their departments.	2.3 The department has initiated the efforts towards the implementation of PBL during next semester.

Compliance report on Minutes of IQAC Meeting held on 04th June 2021: EN

S.N	Agenda	Point of Discussion/ Decision Taken	Action by	Action Taken
		innovative teaching method in which students learn by actively engaging in real world and taking real life examples. 4. A brain storming session was held and everyone appreciated the efforts of Dr. Shailendra Tiwari.		
3	**Road MAP of OBE**	1. Dr Atul Kant Piyush -OBE Coordinator displayed the road map of OBE for entire year 2021. 2. The activity calendar was framed under the guidance of Dean Academics in which month wise planned activities were showcased. 3. OBE Awareness Programs were also shown to be organized by team on regular basis. 4. Importance of Objective based Education was discussed among dignitaries and a group discussion was held to execute this in all departments.	HODs and Dean A to examine and OBE Coordinator to organize the planned activities.	3.2 The team of faculty members, involved in preparations for NBA, discussed different aspects of OBE at different point of time.
4	**Closing Remarks**	Director closed the meeting with the following points: - 1. Cherished both the presenter for the selection and presentation of agenda. 2. Everyone to keep their families safe and take required measures. 3. Every suggestion is valuable for the development of entire system. 4. Innovations are always welcomed by institution by any of the member.		

Dr. Neeraj Kumar Gupta
HOD (EN)

Department of Information Technology

Compliance Report of IQAC Meeting held on 04th June 2021

S.N	Agenda	Point of Discussion	Action Taken
1	**Project Based Learning**	a. HOD CIBIL has presented the project based concept and it was decided that department will include the same in the regular teaching learning process.	❖ Add HODs has been deputed the attend the project based learning workshops. ❖ Department will execute 100% project through GitHub
2	**Road MAP of OBE**	1. Dr Atul Kant Piyush -OBE Coordinator displayed the road map of OBE for entire year 2021. 2. The activity calendar was framed under the guidance of Dean Academics in which month wise planned activities were showcased. 3. OBE Awareness Programs were also shown to be organized by team on regular basis. 4. Importance of Objective based Education was discussed among dignitaries and a group discussion was held to execute this in all departments.	❖ Departmental NBA coordinator has been asked to present the roadmap in the departmental meeting. ❖ It has been decided that department will train the all the stake holders as per the new roadmap.

HOD-IT

KIET SCHOOL OF PHARMACY
ACTION TAKEN REPORT *as per*
IQAC Meeting held on 4th June 2021

S. No.	Point of Discussion	Action Taken
1.3	Uploading the research publications in AKTU portal on regular basis.	An email is shared to all the faculty members through Principal KSOP to upload their publication and research works on regular basis in the AKTU portal.
1.5	About Departmental NAAC Preparation	Regular communication is laid down between the departmental and central NAAC team. The required data is communicated timely to the designated faculty members through email and whatsapp communication. The NAAC Preparation Agenda is also discussed during the Departmental Meeting. The furnished data is provided to the Central Team in a time bound manner.
2.2	Emphasis on Project Based Learning Concept in teaching and learning	Dr. Ashu Mittal, Professor, KSOP under the guidance of Principal KSOP has presented a detailed plan on Project Based Learning in Pharmaceutics andInstrumental Techniques which focus on implementing this concept to students from B. Pharm 1st year onwards. **Strategies suggested for Project Based Learning :** 1. To identify problems subject wise /topic wise by faculty as per the area of interest and expertise. 2. To identify student interest and select small groups (Group of 2-3 students should comprise of first year and second year student and Third year and final year student) 3. Project based learning should be started from first year itself. 4. Student from different classes collaboration should be encouraged for

		developing collaboration and team work (First year student can collaborate with second year; third year can collaborate with final year). So on and so forth. **5. Special lecture and lab work shall be conducted by faculty expert in the chosen area of research/project in order to improve broad experimental and working skills of the group.** **6. After completion of the project, student group should be encouraged to publish their work either in the journal or as an patent outcome.**
3	**Road map of OBE**	**The roadmap of OBE is shared with the faculty members and discussed.** **Four faculty members from KSOP (Mr. Himanshu Agarwal, Dr. Richa Goel, Mr. Praveen Kumar Dixit and Dr. Abhay Bhardwaj) has participated in the OBE workshop.** **Mr. Himanshu Agarwal, Assistant Professor, KSOP is designated as the Departmental OBE Coordinator.**

DEAN AC <dean_ac@kiet.edu>

Gentle Reminder || Compliance report of IQAC Meeting held on 4th June 2021

Dr Ajay KIET Group of Institutions <ajay@kiet.edu> Thu, Jun 24, 2021 at 3:41 PM
To: DEAN AC <dean_ac@kiet.edu>

Dear Sir,
Greetings of the day.

The IQAC meeting covered very important points and the compliance report of the IQAC meeting are as follows:
1. The Department will adapt project based learning wherever possible. Although one project per semester is already implemented in the MCA Department. The students are learning new/demanding technologies through these projects.
2. The OBE calendar is a very good practise initiated by the Dean- Academic office. The calendar will be followed strictly.

Thanks and regards.

Warm Regards

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Dr. Ajay Kumar Shrivastava

Head- SD & FS,

Head- Computer Applications

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DEAN AC <dean_ac@kiet.edu>

Minutes of IQAC Meeting held on 4th June 2021

RUPESH CHALISGAONKAR <rupesh.chalisgaonker@kiet.edu> Fri, Jun 18, 2021 at 2:00 PM
To: DEAN AC <dean_ac@kiet.edu>, HOD Mechanical <hodme@kiet.edu>
Cc: SANDEEP CHHABRA <sandeep.chhabra@kiet.edu>

Dear sir, the following compliance has been taken.

1. It is informed to all faculty members to fill and update all research credentials on AKTU ERP.
2. Regarding implementation of PBL, relevant subjects would be identified to implement and subsequent report will be submitted after one week.

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Thanks and Regards

Dr. Rupesh Chalisgaonkar

Professor & Additional Head (ME)

B.E., M.E., Ph.D.(NIT Kurukshetra)

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https://www.youtube.com/watch?v=UbeLIiGJyrk

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On Sat, Jun 12, 2021 at 4:29 PM DEAN AC <dean_ac@kiet.edu> wrote:
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Minutes of IQAC Meeting held on 22nd May 2021 at 10:00 AM onwards at MS Teams

Chair: The Director

Participants: Dean Academics, Departmental HODs & IQAC Co-Ordinator's, Manager-Institutional Affairs

S.N	Agenda	Point of Discussion/ Decision Taken	Action by
1.	**Major Activities**	a) Director welcomed everyone and appreciated all the KIET members for taking the initiatives to support each other in this outbreak and cheered the CORONA warriors, wished for the speedy recovery of all those who are still struggling. He appreciated all members for showing great resilience in facing the pandemic boldly. b) Director informed that Re-designing of Student Feedback Form & Career guidance cell is in the process c) Director apprised about the completion of Mentoring Policy & Annual Appraisal Form and asked everyone to implement it accordingly. d) Director invited Dean A for the formal commencement of the meeting.	All HODs & IQAC Coordinators to implement.
2.	**Student Feedback Form**	a) Dr. Parita Jain represented the 360 Degree feedback form. b) Designing is done based on AICTE given parameters and by comparing it with KIET existing form. c) Few parameters designed by Dr. Sandeep Chhabra were also showcased for the points of discussion. d) A brainstorming session was held to modify it and different suggestions were received. It was directed to list down all the suggestions. e) It was also decided that a document clearly defining the expectations from the faculty members while they are in classrooms to be framed. f) Director complimented Dr. Parita for the work done and asked to reframe a feedback parameters comparison table.	All IQAC members to publicizes, Dr. Parita to reframe the form.
3.	**Restructuring of Career Guidance Cell**	a) A transformed proposal for pre-structure Career Guidance Cell was presented by Manager -IA. b) A new name was proposed for Career Guidance Cell as Department of Public Relations (PR), Industrial Relations (IR) & Career Guidance (CG). c) The hierarchy of department was showcased, and a brainstorming session was held to polish the entire system. d) Roles of PR, IR, and CG were discussed, and Director emphasized to be more focused on International Placements and Relations along with proper guidance to students for different domains. e) A permanent career counselor to be appointed to maintain a proper Career Guidance Cell. f) Head CRPC enlightened the involvement of Alumni with	Dr. Preeti Chitkara to reshape all the points.

		CRPC. g) After deliberations, it was decided to have a separate vertical for CGC and not combine with others as proposed.	
4.	**Closing Remarks**	Director closed the meeting with the following points: - a) All the points of discussion should be honored. b) Reframing of Student Feedback form to be done with respect to all suggestions. c) Everyone to keep themselves and their families safe and take required measures. d) Every suggestion is valuable for the development of entire system.	

Dr. Anil Ahlawat
IQAC Coordinator

Distribution:

- Director, Joint Director
- All Concerned

Compliance Report of IQAC Meeting held on 22nd May 2021 at 10:00 AM onwards at MS Teams

As per the discussion in the IQAC meeting held on 22nd May 2021. Following are the suggestions given by all the members:

1. Proposed parameter number 5 can be merged with parameter number 8 as they both are almost similar to each other.

2. Another point from the perspective of students i.e. how much confidence is gained by the student in learning that particular subject can be added as one of the parameters in feedback.

3. Teaching learning methodology can be more elaborated in terms of career guidance.

4. Put the parameters in simple terms so, that students can easily understand the points on which they have to give the feedback.

5. A comparison table must be reframed in terms of proposed parameters and AICTE feedback parameters.

6. Pace on which the contents were covered may be elaborated more in accordance with slow/average/advance learners. (while giving feedback its not possible to elaborate more on students)

7. Students may give feedback based on some adjectives not in terms of numbers (this may be taken when students give the feedback).

8. Teaching Pedagogy must be communicated to new faculty members so that they know that how he/she supposed to conduct class. They must know about: what is teaching in terms of the subject context.

After analyzing all the above points, all the given suggestions have been added in the updated report accordingly where they are applicable.

Dr. Parita Jain

Asst.Professor(R)
& Asst. Dean(A)

DEAN AC <dean_ac@kiet.edu>

Regarding Compliance report of IQAC Meeting

Preeti Chitkara <preeti.chitkara@kiet.edu> Wed, Jun 2, 2021 at 5:59 PM
To: DEAN AC <dean_ac@kiet.edu>
Cc: Parita Jain <parita.jain@kiet.edu>

Dear Sir

Greetings!

As the final decision was to be taken at the director's office, the work is in process.

Regards

On Sat, May 29, 2021 at 11:30 AM DEAN AC <dean_ac@kiet.edu> wrote:
[Quoted text hidden]

--
Thank you

Warm Regards

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Delhi-NCR, Meerut Road (NH-58)
Ghaziabad - 201206

Dr. Preeti Chitkara

Manager Institutional Affairs

Coordinator Career Guidance Centre

(International Relations)

PhD (Eng), UGC NET (Edu)

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[Quoted text hidden]

Minutes of IQAC Meeting held on 05th May 2021 at 02:30 PM onwards at MS Teams

Chair: The Director

Participants: Joint Director, Dean Academics, Departmental HODs & IQAC Co-Ordinator's

S.N	Agenda	Point of Discussion/ Decision Taken	Action by
1.	**Major Activities**	**a.** Director welcomed everyone and appreciated all the KIET members for taking initiatives to support each other in this outbreak. As the COVID-19 Pandemic runs its course, Director suggested to improve the quality of online teaching-learning process to meet the standardize outcomes in order to redirect quality learning material in continuity. **b.** To mitigate the coronavirus disease, COVID- App was launched and formal appreciation was given to team IT. **c.** NAAC team will be visiting soon in campus. Referring to NAAC visit, the respective departments were communicated to keep all necessary records and to maintain the data which must be showcased during the visit. **d.** Dean (A) opined that there should be transparency in academic process and must meet quality parameters. **e.** Appraisal form was discussed in an elaborative way by Head-HR and brainstorming session was held for further modification. **f.** Mentoring form - Re-designing in process.	All HODs & IQAC Coordinators to implement.
2.	**COVID-App**	a. COVID App was launched by Manager -IT and features were explained in brief by giving example. b. This app is basically for raising the helping hand in this pandemic. Director appreciated the entire team for this achievement in a short period of time.	All IQAC members to publicizes
3.	**Modification in appraisal form by Head HR.**	**a.** Mr. Rishi Malhotra, Head HR presented the annual appraisal review and shared the suggestions to be implemented. **b.** The inputs from faculty members and HODs (Previously discussed were shown). The appraisal form is renamed as 360-degree feedback form. **c.** Refinement in faculty appraisal review point system for upcoming cycle. Mentoring Points are divided into few sub-points for better assessment and asked by Director to examine. Steep decrease in student feedback was demonstrated. **d.** In category II-Research and Academic contributions, it is clearly stated that one publication for every faculty member in a session is mandatory. **e.** Director, as per suggestions asked Head -HR to examine that marks of ACR is to be increased to 15 or more than that. **f.** Dr. Vineet Sharma and Dr. AP Shukla were asked to examine the entire discussion and create the bifurcation for marks.	HR Head to discuss the suggestions came.

4.	**Mentoring policy: CAPA for marks and attendance by HoD EI**	a. Modified Mentoring policy was presented by HOD EI. b. Mentor card was displayed with a goal that the entire information of students' performance and attendance will be added in their card. c. A mentor will be appointed in each semester and he/she will be responsible for filling the CAPA form of students in terms of attendance and special reviews. The mentor from the parent department will continue till final year and meeting with alumni will be conducted on continuous basis. d. Ensuring the entries of Mentoring Form is proposed on every Saturday. e. Three colors are selected to show the performance of the student, red for slow learner, yellow for average and green for Advance Learner to visualize the accuracy. f. To ensure student's holistic development, A parent meeting with Mentor is proposed at least once in a semester and prior invitation must be sent through mail or text message. Mentor is supposed to be in touch regularly with subject teacher for better understanding of student's performance. g. If student is participating in any extracurricular activities, certificate will be uploaded in mentor form with the approval of concerned mentor.	All HODs & Dean A to examine
5.	**Free courses like coursera, edx etc by Head SDFS**	a. Head SDFS represented the points related to free courses. b. Revised internship policy is in process where (120 hours) 90 hours internship + 30 hours free course proposed. c. HODs were asked to inform students regarding registration of these courses based on their interest. d. It was intimated that no limitations for CISCO Academy free courses are for CS Branch students. Any number of students can register for the same as per their interest.	HODs to examine and encourage students to focus on their soft skills.
6.	**Closing Remarks**	Director closed the meeting with following points: - a. All the points of discussion should be honored. b. HODs direct involvement is anticipated for desired outcome. c. Everyone to keep themselves and their families safe and take required measures. d. Every suggestion is valuable for the development of entire system.	

Dr. Anil Ahlawat
IQAC Coordinator

Distribution:

- Director, Joint Director
- All Concerned

Compliance Report of Minutes of IQAC Meeting held on 05th May 2021 at 02:30 PM

Chair: The Director

Participants: Joint Director, Dean Academics, Departmental HODs & IQAC Co-Ordinator's

S.N	Agenda	Point of Discussion/ Decision Taken	Action by	Compliance by Department
1.	**Major Activities**	**a.** Director welcomed everyone and appreciated all the KIET members for taking initiatives to support each other in this outbreak. As the COVID-19 Pandemic runs its course, Director suggested to improve the quality of online teaching-learning process to meet the standardize outcomes in order to redirect quality learning material in continuity. **b.** To mitigate the coronavirus disease, COVID- App was launched and formal appreciation was given to team IT. **c.** NAAC team will be visiting soon in campus. Referring to NAAC visit, the respective departments were communicated to keep all necessary records and to maintain the data which must be showcased during the visit. **d.** Dean (A) opined that there should be transparency in academic process and must meet quality parameters. **e.** Appraisal form was discussed in an elaborative way by Head-HR and brainstorming session was held for further modification. **f.** Mentoring form - Re-designing in process.	All HODs & IQAC Coordinators to implement.	Relevant Points were shared and discussed with Faculty and Staff Members. NAAC Coordinator has been instructed to keep all the desired documents ready.
2.	**COVID-App**	a. COVID App was launched by Manager -IT and features were explained in brief by giving example. b. This app is basically for raising the helping hand in this pandemic. Director appreciated the entire team for this achievement in a short period of time.	All IQAC members to publicizes	Publicized with the faculty and staff members.
3.	**Modification in appraisal form by Head HR.**	**a.** Mr. Rishi Malhotra, Head HR presented the annual appraisal review and shared the suggestions to be implemented. **b.** The inputs from faculty members and HODs (Previously discussed were shown). The appraisal form is renamed as 360-degree feedback form. **c.** Refinement in faculty appraisal review point system for upcoming cycle. Mentoring Points are divided into few sub-points for better assessment and asked by Director to examine. Steep decrease in student feedback was demonstrated. **d.** In category II-Research and Academic contributions, it is clearly stated that one publication for every faculty member in a session is mandatory.	HR Head to discuss the suggestions came.	Noted

		e. Director, as per suggestions asked Head -HR to examine that marks of ACR is to be increased to 15 or more than that. **f.** Dr. Vineet Sharma and Dr. AP Shukla were asked to examine the entire discussion and create the bifurcation for marks.		
4.	**Mentoring policy: CAPA for marks and attendance by HoD EI**	a. Modified Mentoring policy was presented by HOD EI. b. Mentor card was displayed with a goal that the entire information of students' performance and attendance will be added in their card. c. A mentor will be appointed in each semester and he/she will be responsible for filling the CAPA form of students in terms of attendance and special reviews. The mentor from the parent department will continue till final year and meeting with alumni will be conducted on continuous basis. d. Ensuring the entries of Mentoring Form is proposed on every Saturday. e. Three colors are selected to show the performance of the student, red for slow learner, yellow for average and green for Advance Learner to visualize the accuracy. f. To ensure student's holistic development, A parent meeting with Mentor is proposed at least once in a semester and prior invitation must be sent through mail or text message. Mentor is supposed to be in touch regularly with subject teacher for better understanding of student's performance. g. If student is participating in any extracurricular activities, certificate will be uploaded in mentor form with the approval of concerned mentor.	All HODs & Dean A to examine	Relevant Points were shared and discussed with Faculty Members. All the concerned have been instructed for compliance.
5.	**Free courses like coursera, edx etc by Head SDFS**	a. Head SDFS represented the points related to free courses. b. Revised internship policy is in process where (120 hours) 90 hours internship + 30 hours free course proposed. c. HODs were asked to inform students regarding registration of these courses based on their interest. d. It was intimated that no limitations for CISCO Academy free courses are for CS Branch students. Any number of students can register for the same as per their interest.	HODs to examine and encourage students to focus on their soft skills.	Information shared with students.

6.	**Closing Remarks**	Director closed the meeting with following points: - a. All the points of discussion should be honored. b. HODs direct involvement is anticipated for desired outcome. c. Everyone to keep themselves and their families safe and take required measures. d. Every suggestion is valuable for the development of entire system.		Noted for compliance.

Dr. Shailendra Kumar Tiwary
HoD
Civil Engineering

KIET GROUP OF INSTITUTIONS, GHAZIABAD

Department of Electronics & Instrumentation Engineering

Compliance Report of MoM, IQAC Meeting, 21st & 28th July 2020

S. No.	Agenda	Point of Discussion	Action by	Action taken
1	Free courses like coursera, edx etc by Head SDFS	a. Head SDFS represented the points related to free courses. b. Revised internship policy is in process where (120 hours) 90 hours internship + 30 hours free course proposed. c. HoDs were asked to inform students regarding registration of these courses based on their interest. d. It was intimated that no limitations for CISCO Academy free courses are for CS Branch students. Any number of students can register for the same as per their interest.	HoDs to examine and encourage students to focus on their soft skills.	All students of 3rd year EIE have been informed to register in two courses. A google form has been floated for taking students choice in Coursera, CISCO and EDX online courses. The form has been filled by all 3rd year EIE students. The list of interested students in EDX and CISCO have been forwarded to Dr. Vipin Kr. and Dr. Arun Tripathi. License already activated for those given consent for EDX. Lists attached.
2	Mentoring policy: CAPA for marks and attendance by HoD EI	a. Modified Mentoring policy was presented by HoD EI. b. Mentor card was displayed with a goal that the entire information of students' performance and attendance will be added in their card. c. A mentor will be appointed in each semester and he/she will be responsible for filling the CAPA form of students in terms of attendance and special reviews. The mentor from the parent department will continue till final year and meeting with alumni will be conducted on continuous basis.	All HoDs & Dean A to examine	All suggestions were noted and the re- modified policy has been sent to the office of Dean Academics by HoD EIE.

		d. Ensuring the entries of Mentoring Form is proposed on every Saturday. e. Three colors are selected to show the performance of the student, red for slow learner, yellow for average and green for Advance Learner to visualize the accuracy. f. To ensure student's holistic development, A parent meeting with Mentor is proposed at least once in a semester and prior invitation must be sent through mail or text message. Mentor is supposed to be in touch regularly with subject teacher for better understanding of student's performance. g. If student is participating in any extracurricular activities, certificate will be uploaded in mentor form with the approval of concerned mentor.		
3.	Major Activities	c. NAAC team will be visiting soon in campus. Referring to NAAC visit, the respective departments were communicated to keep all necessary records and to maintain the data which must be showcased during the visit	All HODs & IQAC Coordinators to implement.	Data and document preparation under progress.

Dr. Sumita Ray Chaudhuri
HoD, EIE

Students Intrested in EDX course (EIE Deptt.)

Name	Roll no.	Mobile no.	KIET Email id
Lavish Chandani	1802932013	7992176006	lavish.1822ei1012@kiet.edu
Afraz Khan	1802932001	9326141565	afraz.1822ei1001@kiet.edu
Shubham Sachan	1802932025	6388694493	shubham.1822ei1024@kiet.edu
vishwas garg	1802932031	8743989928	vishwas.1822ei1030@kiet.edu
Jaya Dubey	1802932008	6388707066	jaya.1822ei1009@kiet.edu
Kritika Singh	1802932012	8795905705, 6387363942	kritika.1822ei1011@kiet.edu
Nikhil Parashar	1802932018	6396189707	nikhil.1822ei1016@kiet.edu
Vishal rathi	1802932030	9549115981	vishal.1822ei1029@kiet.edu
Utkarsh Verma	1802932029	9.17467E+11	utkarsh.1822ei1034@kiet.edu
Kanishk Khurana	1802932009	7417335661	kanishk.1822ei1035@kiet.edu
Tanya Gupta	1802932027	9718904632	tanya. 1822ei1026@kiet.edu
Kashish karnwal	1802932010	8384852590	kashish.1822ei1036@kiet.edu

Students Intrested in CISCO course (EIE Deptt.)

Name	Roll no.	Mobile no.	KIET Email id
Mohmad Asif Lone	1802932016	9149785873	mohmad.1822ei1037@kiet.edu
Pravesh Poonia	1802932021	6395003448	pravesh.1822ei1019@kiet.edu
Mansi Kushwaha	1802932014	8743990784	mansi.1822ei1013@kiet.edu
Ekansh Agarwal	1802932004	7599305015	ekansh.1822ei1005@kiet.edu
annanya rajpal	1802932002	8929644025	annanya.1822ei1002@kiet.edu
Megha jain	1802932015	6395787861	megha.1822ei1014@gmail.com
Ruchi Kushwaha	1802932023	9368344307	ruchi.1822ei1021@kiet.edu
Nikita Ray	1802932019	8265805563	nikita.1822ei1017@kiet.edu
Ayush Khare	1702932011	7408179460	ayush.1721ei1013@kiet.edu
Sandesh singh rajput	1802932024	9058590660	sandesh.1822ei1022@kiet.edu
JATIN GOEL	1802932007	7880362153	jatin.1822ei1008@kiet.edu
Yogesh Kumar	1802932033	8193062887	Yogesh.1822ei1032@kiet.edu
Kashish karnwal	1802932010	8384852590	kashish.1822ei1036@kiet.edu
Krishna Kant Gaur	1802932011	7055893264	Krishna.1822ei1010@kiet.edu
piyush gupta	1802932020	8400008745	piyush.1822ei1018@kiet.edu

Compliance Report on Minutes of IQAC Meeting held on 05th May 2021: EN

Chair: Director
Participants: Joint Director, Dean Academics, Departmental HODs & IQAC coordinator's

S.N	Agenda	Point of Discussion/ Decision Taken	Action by	Action Taken
1	**Major Activities**	a) Director welcomed everyone and appreciated all the KIET members for taking initiatives to support each other in this outbreak. As the COVID-19 Pandemic runs its course, Director suggested to improve the quality of online teaching-learning process to meet the standardize outcomes in order to redirect quality learning material in continuity. b) To mitigate the coronavirus disease, COVID- App was launched and formal appreciation was given to team IT. c) NAAC team will be visiting soon in campus. Referring to NAAC visit, the respective departments were communicated to keep all necessary records and to maintain the data which must be showcased during the visit. d) Dean (A) opined that there should be transparency in academic process and must meet quality parameters. e) Appraisal form was discussed in an elaborative way by Head-HR and brainstorming session was held for further modification. f) Mentoring form - Re-designing in process.	All HODs & IQAC Coordinators to implement.	c. The NAAC coordinators in the department are working towards updating of records/data.
2	**COVID-App**	a) COVID App was launched by Manager -IT and features were explained in brief by giving example. b) This app is basically for raising the helping hand in this pandemic. Director appreciated the entire team for this achievement in a short period of time.	All IQAC members to publicizes	a. The information has been shared with faculty and staff members of the department.
4	**Mentoring policy: CAPA for marks and attendance by HoD EI**	a) Modified Mentoring policy was presented by HOD EI. b) Mentor card was displayed with a goal that the entire information of students' performance and attendance will be added in their card. c) A mentor will be appointed in each semester and he/she will be responsible for filling the CAPA form of students in terms of attendance and special reviews. The mentor from the parent department will continue till final year and meeting with alumni will be conducted on continuous basis.	All HODs & Dean A to examine	The details of mentoring policy have been shared with all the faculty members of the department.

Compliance Report on Minutes of IQAC Meeting held on 05th May 2021: EN

S.N	Agenda	Point of Discussion/ Decision Taken	Action by	Action Taken
		d) Ensuring the entries of Mentoring Form is proposed on every Saturday. e) Three colors are selected to show the performance of the student, red for slow learner, yellow for average and green for Advance Learner to visualize the accuracy. f) To ensure student's holistic development, A parent meeting with Mentor is proposed at least once in a semester and prior invitation must be sent through mail or text message. Mentor is supposed to be in touch regularly with subject teacher for better understanding of student's performance. g) If student is participating in any extracurricular activities, certificate will be uploaded in mentor form with the approval of concerned mentor.		
5	**Free courses like coursera, edx etc by Head SDFS**	a) Head SDFS represented the points related to free courses. b) Revised internship policy is in process where (120 hours) 90 hours internship + 30 hours free course proposed. c) HODs were asked to inform students regarding registration of these courses based on their interest. d) It was intimated that no limitations for CISCO Academy free courses are for CS Branch students. Any number of students can register for the same as per their interest.	HODs to examine and encourage students to focus on their soft skills.	C, The information has been shared with faculty members of the department and students.

Dr. Neeraj Kumar Gupta
HoD, EN

KIET Group of Institutions, Ghaziabad

KIET School of Computer Application

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Compliance Report of IQAC Meeting conducted on 05th May 2021

Sr No.	Agenda	Compliance status
1.	Point 1 (C): NAAC Visit	All mind-set and well prepared for the visit to be taken by NAAC Team.
2.	Point 1 (D): Academic Transparency	Time-table, Course material and all academic related-activities are well-informed to MCA students through emails, counselling sessions and online meets.
3.	Point 1 (F): Mentorship Re-designing	Currently, mentor sessions are smoothly conducted as per the assigned time-table slots. Department will follow the re-designed format as and when finalized.
4.	Point 2: COVID-App	Information circulated among all faculty and staff members by the undersigned and an official mail is also circulated by ITSS Team elaborating the purpose and feature of the COVID-app.
5	Point 4: Mentoring Policy	Modified Mentoring policy is welcomed and try to be followed with distinguished features. Consideration to be made with new mentoring system and scope of improvement with flaws will be suggested after an interval of adoption.
6	Point 5: Free Courses For students	Department is already following the process from past few semesters. Recent updated information ***(like: No limitation for CISCO Academy Courses)*** will be circulated to students without fail.

Dr. Ajay Kr. Shrivastava
Head-CA

Sangeta Arora <sangeeta.arora@kiet.edu>

Fwd: Regarding Compliance report of IQAC Meeting, May 05, 2021 (Applied Sciences)

DEAN AC <dean_ac@kiet.edu> Sun, May 23, 2021 at 8:17 PM
To: Sangeta Arora <sangeeta.arora@kiet.edu>

---------- Forwarded message ---------
From: **CHANDRA BATRA** <cm.batra@kiet.edu>
Date: Sun, 23 May, 2021, 4:22 PM
Subject: Regarding Compliance report of IQAC Meeting, May 05, 2021 (Applied Sciences)
To: DEAN AC <dean_ac@kiet.edu>

Respected Sir

As per discussion in IQAC meeting held on May 05, 2021. Following decision has been taken:

1. Each mentor will fill the entries in the mentoring forms of students on every saturday.
2. To update and upgrade the student's performance, a parent meeting with mentor will be organized once in a semester.
3. For better understanding of student's performance a regular meeting will be organized with mentor and concern subject teacher.
4. Certificate of participation of concern student in any extracurricular activity will be uploaded in mentor form.

--
With Regards

www.kiet.edu

KIET Group of Institutions

Delhi-NCR, Meerut Road (NH-58)
Ghaziabad - 201206

Dr. C. M. Batra

Professor & Head

Department of Applied Sciences

M.Sc., Ph. D (Mathematics)

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Sangeta Arora <sangeeta.arora@kiet.edu>

Fwd: Compliance report of IQAC Meeting held on 5th May 2021

DEAN AC <dean_ac@kiet.edu> Tue, May 25, 2021 at 12:26 PM
To: Sangeta Arora <sangeeta.arora@kiet.edu>

Prof. (Dr.) Anil K. Ahlawat

Dean (Academics), Professor (CSE)

Mob.: +91 9891616861

www.kiet.edu

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Attachments area

---------- Forwarded message ---------
From: **ASHISH KARNWAL** <ashish.karnwal@kiet.edu>
Date: Tue, May 25, 2021 at 12:17 PM
Subject: Fwd: Compliance report of IQAC Meeting held on 5th May 2021
To: DEAN AC <dean_ac@kiet.edu>

Respected Sir,

Please find the compliance report of the ME Department, with reference to the IQAC meeting held on 5th May 2021.

---------- Forwarded message ---------
From: **RUPESH CHALISGAONKAR** <rupesh.chalisgaonker@kiet.edu>
Date: Mon, May 24, 2021 at 6:53 PM
Subject: Compliance report of IQAC Meeting held on 5th May 2021
To: HOD Mechanical <hodme@kiet.edu>, ASHISH KARNWAL <ashish.karnwal@kiet.edu>

Dear sir, please find following points related to the compliance report of IQAC Meeting held on 5th May 2021.
1. Agenda 1 C: Department has sent all NAAC data related to it as and when asked to Dean office.
2. Agenda 2 COVID APP: All faculty members were informed (By mail) and told to install COVID App to get help and also give help through it.

Thanks and Regards

Dr. Rupesh Chalisgaonkar

Professor & Additional Head (ME)

B.E., M.E., Ph.D.(NIT Kurukshetra)

Mob.: +91 9899916452

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https://www.youtube.com/watch?v=UbeLIiGJyrk

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--
Best Regards,

www.kiet.edu

Dr. Ashish Karnwal

HOD - ME and CAM (Center of Automotive Mechatronics)

KIET Group of Institutions

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Delhi-NCR, Meerut Road (NH-58)
Ghaziabad - 201206

Advanced Diploma in Automotive Mechatronics (ADAM) - Skill development course in association with **Mercedes-Benz India Ltd.**

Mob.: +91 9999365444

Deptt: Introduction: https://www.youtube.com/watch?v=UbeLIiGJyrk

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Compliance report of IQAC Meeting held on 5th May 2021

KIET SCHOOL OF PHARMACY

S.NO	AGENDA	ACTION TAKEN
1	Quality of the content used in academic process	All faculty members are using PPT's, Animations, Self-recorded videos for teaching purpose. Faculty members are also making use of latest research and review articles, NPTEL resources for preparing teaching content.
2	Uploading of CT-1 marks	Completed by all faculty members.
3	Action taken for slow learners	All faculty members have given assignments and done counselling for motivation of slow learners. Also, difficult topics are Invited from them and discussed separately in a MS teams call.
4	COVID-app developed by IT dept.	Most of the faculty members have downloaded the app and are using it.
5	Mentoring	➢ In current pandemic situation, every faculty member is in touch with their mentees telephonically on daily basis. ➢ Mentoring of students is done by faculty members regularly, telephonically/ through MS teams/ WhatsApp. ➢ Mentoring entry is done in ERP portal regularly. ➢ Many faculty members have already interacted with parents of their mentees, few shall be fixing virtual meeting in future. ➢ Uploading of extracurricular activities certificates for mentees have also been done/ in process. ➢ Many mentees especially PG students have been encouraged and are involved in review paper writing. ➢ CAPA form is not visible in ERP, entries are pending.
6	Free courses like Coursera, edx etc.	To boost up the job opportunities and career options, all the students of B.Pharm have been encouraged to enroll themselves for some certified MOOC's. Therefore, the following courses have been identified from various platforms for different batches. From this list the students have to select atleast one suitable Coursera course of their interest. Additionally, they can also register themselves for Courses offered by Edx. **FIRST YEAR** COURSERA A. Chemicals and Health B. Introduction to Forensic Science C. Drugs, Drug Use, Drug Policy and Health D. COVID -19 Training for Healthcare workers Edx A. Introduction to Food and Health B. The Immune System-Part I

		C. CARE: Nutrition in Ageing D. Respiration in the Human Body E. Cell Biology: Transport F. Medical Terminology **SECOND YEAR** COURSERA A. Advanced Chemistry B. Intellectual Property in Healthcare Industry C. Drug Commercialization D. Medicinal Chemistry: The Molecular Basis Of Drug Discovery E. Drugs, Drug Use, Drug Policy and Health F. COVID -19 Training for Healthcare workers Edx: A. Drug Discovery and Medicinal Chemistry B. Food as Medicine: Preventing and Reversing Chronic diseases C. Drug discovery and its target D. Medical Terminology E. Introduction to Pharmacology NPTEL/SWAYAM A. Current Regulatory Requirements for conducting the clinical trials in India for investigational new Drugs. **THIRD YEAR** COURSERA A. Drug Commercialization (for students who are studying DRA as minor specialization) B. Industrial Biotechnology (for all other students who are NOT studying DRA as minor specialization) Edx: A. Principles of Health Law and Regulatory issues B. Viruses and How to Beat Them: Cells, Immunity and Vaccines
7	Modification in appraisal form	Some suggestions from faculty members: ➢ Departmental and Institutional Committee Members marks should be of equal weightage. ➢ Research points should not be mandatory. As many faculties are giving more focus on academics related activities. ➢ There should be weightage for M. Pharm as well as B. Pharm final year projects as it demands significant time for project writing and thesis writing. ➢ Some credit for social welfare contributions can be awarded, to uplift morale of the doer.

Department of Information Technology

Compliance Report of IQAC Meeting held on 05th May 2021 at 02:30PM

S.N	Agenda	Point of Discussion	Action Taken
1	**COVID-App**	a. COVID App was launched by Manager -IT and features were explained in brief by giving example. b. This app is basically for raising the helping hand in this pandemic.	Information Shared with Faculty , Staff and Students
2	**Free courses like coursera, edx etc by Head SDFS**	a. Head SDFS represented the points related to free courses. b. HODs were asked to inform students regarding registration of these courses based ontheir interest.	Department informed to the students and motivate them to register in the courses .
3	**Closing Remarks**	Director closed the meeting with following points: - a. All the points of discussion should be honored. b. HODs direct involvement is anticipated for desired outcome. c. Everyone to keep themselves and their families safe and take required measures. d. Every suggestion is valuable for the development of entire system.	IQAC Feedback has been passed to the faculty members

HOD-IT

S.N	Agenda	Point of Discussion/ Decision Taken	Action by	Action Taken	Status
1.	**Major Activities**	**a.** Director welcomed everyone and appreciated all the KIET members for taking initiatives to support each other in this outbreak. As the COVID-19 Pandemic runs its course, Director suggested to improve the quality of online teaching- learning process to meet the standardize outcomes in order to redirect quality learning material in continuity. **b.** To mitigate the coronavirus disease, COVID- App was launched and formal appreciation was given to team IT. **c.** NAAC team will be visiting soon in campus. Referring to NAAC visit, the respective departments were communicated to keep all necessary records and to maintain the data which must be showcased during the visit. **d.** Dean (A) opined that there should be transparency in academic process and must meet quality parameters. **e.** Appraisal form was discussed in an elaborative way by Head- HR and brainstorming session was held for further modification. **f.** Mentoring form - Re-designing in process.	All HODs & IQAC Coordinators to implement.	Information and instructions about COVID App,NAAC Visit transparency about appraisal process and E Mentoring to all faculty members of department have been given.	Done
2.	**COVID-App**	a. COVID App was launched by Manager -IT and features were explained in brief by giving example. b. This app is basically for raising the helping hand in this pandemic. Director appreciated the entire team for this achievement in a short period of time.	All IQAC members to publicizes	Details of COVID app have been shared with faculty members of department. Dr Sanjeev Sharma is appointed as departmental coordinator.	Done

3.	**Modification in appraisal form by Head HR.**	**a.** Mr. Rishi Malhotra, Head HR presented the annual appraisal review and shared the suggestions to be implemented. **b.** The inputs from faculty members and HODs (Previously discussed were shown). The appraisal form is renamed as 360- degree feedback form. **c.** Refinement in faculty appraisal review point system for upcoming cycle. Mentoring Points are divided into few sub- points for better assessment and asked by Director to examine. Steep decrease in student feedback was demonstrated. **d.** In category II-Research and Academic contributions, it is clearly stated that one publication for every faculty member in a session is mandatory. **e.** Director, as per suggestions asked Head -HR to examine that marks of ACR is to be increased to 15 or more than that. **f.** Dr. Vineet Sharma and Dr. AP Shukla were asked to examine the entire discussion and create the bifurcation for marks.	HR Head to discuss the suggestions came.	A meeting including Dr Anil Ahlawat,Dr Vineet Sharma, Dr A P Shukla, Dr A K Pandey, Mr Rishi Malhotra and Mr Vinay Ahlawat have been conducted and brainstorming was done on various aspects about part C of annual appraisal form.	Done

4.	**Mentoring policy: CAPA for marks and attendance by HoD EI**	a. Modified Mentoring policy was presented by HOD EI. b. Mentor card was displayed with a goal that the entire information of students' performance and attendance will be added in their card. c. A mentor will be appointed in each semester and he/she will be responsible for filling the CAPA form of students in terms of attendance and special reviews. The mentor from the parent department will continue till final year and meeting with alumni will be conducted on continuous basis. d. Ensuring the entries of Mentoring Form is proposed on every Saturday. e. Three colors are selected to show the performance of the student, red for slow learner, yellow for average and green for Advance Learner to visualize the accuracy. f. To ensure student's holistic development, A parent meeting with Mentor is proposed at least once in a semester and prior invitation must be sent through mail or text message. Mentor is supposed to be in touch regularly with subject teacher for better understanding of student's performance. g. If student is participating in any extracurricular activities, certificate will be uploaded in mentor form with the approval of concerned mentor.	All HODs & Dean A to examine	Information regarding new mentoring policy have been shared with faculty members of department.	Done
5.	**Free courses like coursera, edx etc by Head SDFS**	a. Head SDFS represented the points related to free courses. b. Revised internship policy is in process where (120 hours) 90 hours internship + 30 hours free course proposed. c. HODs were asked to inform students regarding registration of these courses based on their interest. d. It was intimated that no limitations for CISCO Academy free courses are for CS Branch students. Any number of students can register for the same as per their interest.	HODs to examine and encourage students to focus on their soft skills.	Departmental coordinator for the same has been appointed and students are motivated to attend the cources.	Done

ECE Compliance Report: Regarding IQAC Meeting held on 5th May 2021

As per the attached **MOM** dated 05.05.2021 point 1.c for NAAC visit preparation, Faculty Members of ECE Department have completed the pending Academic / Admin Work during the suspension of Academic Classes i.e from 10th May 2021 to 19th May 2021 as mentioned below:

1. Uploading of all necessary e-material (Lesson Plan for Theory Subjects, Subject Notes, Quiz, Assignments, Tuts, Material for Weak Students, etc) on KIET Local Moodle to complete e-Course file on Moodle **(Annexure 1)**
2. Uploading of the updated lesson plan (Labs) as per the attached format on KIET Local Moodle to complete Lab Manual on Moodle **(Annexure 2)**
3. Uploading of Mentoring / Counselling details up to CT1 in e-mentor card on KIET – ERP **(Annexure 3)**
4. Uploading of Marks for online CT1 on KIET ERP **(Annexure 4)**
5. Development of all pending self - shoot videos for remaining units of all subjects **(Annexure 5)**
6. Regarding MOOCs Honors Degree AKTU - ECE Department Students Status shared with Dean (A) office **(Annexure 6)**
7. Regarding Free Online Courses from Coursera, EDX and CISCO Academy **shared with Students (Annexure 7)**

HoD (ECE)

HoD ECE Office <hodeceoffice@kiet.edu>

Regarding Online CT-1 Marks Uploading on KIET ERP for B.Tech ECE IV, VI & VIII Semester || On or Before 10th May 2021 || EVEN Semester Session 2020-21

HoD ECE Office <hodeceoffice@kiet.edu> Sat, May 8, 2021 at 3:05 PM
To: Amit Kumar <amit.kumar.ece@kiet.edu>, PRAVESH SINGH <pravesh.singh@kiet.edu>, MANISH SINGH <manish.singh.ece@kiet.edu>, "N. R. SRIVASTAVA" <nr.srivastava@kiet.edu>, Himanshu Sharma <himanshu.sharma@kiet.edu>, pooja.tyagi@kiet.edu, SHIPRA SRIVASTAVA <shipra.srivastava@kiet.edu>, Parvin Kaushik <parvin.kaushik@kiet.edu>, Ankit Goel <ankit.goel@kiet.edu>, BALRAM TAMRAKAR <balram.tamrakar@kiet.edu>, satya.singh@kiet.edu, RUCHITA GAUTAM <ruchita.gautam@kiet.edu>, vipin.verma@kiet.edu, Mohit Tyagi <mohit.tyagi@kiet.edu>, ragini sharma <ragini.sharma@kiet.edu>, Sachin Kumar Tyagi <sachin.tyagi@kiet.edu>, Shubham Shukla <shubham.shukla@kiet.edu>, HUNNY PAHUJA <hunny.pahuja@kiet.edu>, Rochak Bajpai <rochak.bajpai@kiet.edu>, paramanand.sharma@kiet.edu, VAISHALI KIKAN <vaishali.kikan@kiet.edu>, DIKSHA SINGH <diksha.singh@kiet.edu>, ABHISHEK SHARMA <abhishek.sharma@kiet.edu>, richa srivastava <richa.srivastava@kiet.edu>, chirag.arora@kiet.edu, satyam.mishra@kiet.edu, abhishek.ece@kiet.edu, swati.maheshwari@kiet.edu, sonia.gauri@kiet.edu, prateek.gupta@kiet.edu, nitin.girdharwal@kiet.edu, amit.arora@kiet.edu, AMIT KUMAR <amit.kumar.mca@kiet.edu>, Sonia Gouri <sonia.gouri@kiet.edu>
Cc: "Cc:" <drsanjaysharma@kiet.edu>, vibhav.sachan@kiet.edu, RUCHITA GAUTAM <ruchita.gautam@kiet.edu>

Respected Faculty Members,
Greetings !!

Hope you all are safe and doing well !

As per the trailing mail from Dean (A) point no. 2, it has been decided that the portal will remain open till 10th May, 2021 to upload Online CT-1 marks.

In view of the above, all the faculty members are hereby requested to upload the marks of Online CT-1 for B.Tech ECE IV, VI & VIII Semester on KIET ERP On or Before 10th May (Monday) @ 10 AM.

All the class coordinators are also requested to ensure the uploading of marks for your respective class section and submit the assurance report by 10th May 2021 (Monday), @ 11 AM.

Stay Home & Stay Safe !!

Thanks & Regards

HoD Office (ECE)
KIET Group of Institutions
13 Km Stone, Ghaziabad- Meerut Road
Ghaziabad, U.P.
hodeceoffice@kiet.edu | http://www.kiet.edu

---------- Forwarded message ---------
From: **DEAN AC** <dean_ac@kiet.edu>
Date: Thu, Apr 29, 2021 at 2:04 PM
Subject: Regarding Question Paper Format and Uploading of marks on Portal
To: <faculty@kiet.edu>
Cc: DIRECTOR OFFICE <directoroffice@kiet.edu>, Joint Director <jointdirector@kiet.edu>, <facultyhod@kiet.edu>, Controller Examination <coe@kiet.edu>, Vinay Ahlawat <vinay.ahlawat@kiet.edu>

Dear All,

Greetings!

As you know that CT-1 examination (Even Semester 2020-21) has ended today i.e 29th April 2021. As far as the question paper uploading of CT-1 examination (Even Semester 2020-21) on ERP is concerned, kindly note the following:

1. Instead of 100 objective type questions, upload only 50/25 questions as per format of question paper for the subjects for which approval was taken on ERP based on the weightage of CO's included in the paper so as to maintain the course outcome percentage by keeping in mind that each (CO-1 & CO-2) is divided according to weightage assigned in question paper (For example:- if 70% questions were included from CO1 and 30% questions from CO2 out of 100 questions then maintain same weightage during the uploading of 50/25 questions on KIET ERP).
2. As per norms, previously the portal was open for 3 days after completion of exam, but due to current situation, many of our faculty members are affected due to COVID -19. **It has been decided that this time portal will remain open till 10th May, 2021 to upload CT-1 marks. In case any faculty member is somehow unable to upload marks till date then special permission can directly be taken from Dean Academics to extend the date.**
3. The correct question (in case of 50 questions) will have a weightage of +2 marks and wrong answer has the weightage of -0.5 (25% negative marking) mark and in case of 25 questions weightage of +4 marks and wrong answer has the weightage of -1 (25% negative marking) mark.

We pray for quick control of the COVID 19 Pandemic, for the healing of those affected, their families and health care personnel. Remember humanity has seen worse, and every time we have bounced back. Being hopeful is the key.

Stay home; Stay safe!

Prof. (Dr.) Anil K. Ahlawat

Dean (Academics), Professor (CSE)

Mob.: +91 9891616861

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Attachments area

S No	Sem.	Sec	Subject Name	Faculty Name	Uploading of Marks for online CT1 on KIET ERP
1	IV	A	KEC 401 Communication Engineering	Dr Abhishek Sharma (AS)	Uploaded
2	IV	A	KEC 402 Analog Circuits (AC)	Dr Richa Srivastava (RS)	Uploaded
3	IV	A	KEC 403 Signal System (SS)	Mr Hunny Pahuja (HP)	Uploaded
4	IV	B	KEC 402 Communication Engineeering (CE)	Dr Abhishek Sharma (AS)	Uploaded
5	IV	B	KEC 403 Analog Circuits (AC)	Dr Richa Srivastava (RS)	Uploaded
6	IV	B	KEC 403 Signal System (SS)	Mr Hunny Pahuja (HP)	Uploaded
7	IV	C	KEC 402 Communication Engineeering (CE)	Dr Parvin Kumar (PK)	Uploaded
8	IV	C	KEC 403 Analog Circuits (AC)	Mr Vipin Verma (VV)	Uploaded
9	IV	C	KeC 402 Signal System (SS)	Dr Pravesh Singh (PS)	Uploaded
10	VI	A	KEC-601 Digital Communication (DC)	Mr Rochak Bajpai (RB)	Uploaded
11	VI	A	KEC-602 Control System (CS)	Mr Balram Tamrakar (BT)	Uploaded
12	VI	A	KEC-603 EMFT & Antenna (EMFT)	Ms Vaishali Kikan (VK)	Uploaded
13	VI	A	KEC-063 Data Communication Networks (DCN)	Dr Ruchita Gautam (RG)	Uploaded
14	VI	B	KEC-601 Digital Communication (DC)	Mr Rochak Bajpai (RB)	Uploaded
15	VI	B	KEC-602 Control System (CS)	Mr Balram Tamrakar (BT)	Uploaded
16	VI	B	KEC-603 EMFT & Antenna (EMFT)	Ms Vaishali Kikan (VK)	Uploaded
17	VI	B	KEC-063 Data Communication Networks (DCN)	Ms. Diksha Singh (DS)	Uploaded
18	VI	C	KEC-601 Digital Communication (DC)	Dr. Himanshu Sharma (HS)	Uploaded
19	VI	C	KEC-602 Control System (CS)	Dr. Pravesh Singh (PS)	Uploaded
20	VI	C	KEC-603 EMFT & Antenna (EMFT)	Ms. Ragini Sharma	Uploaded
21	VI	C	KEC-063 Data Communication Networks (DCN)	Ms. Diksha Singh (DS)	Uploaded
22	VI	C	KOE-062 Embedded System (ES)	Mr. Vipin Verma	Uploaded
23	VIII	A	ROE-083 Machine Learning (ML)	Dr Himanshu Sharma (HS)	Uploaded
24	VIII	A	REC - 080Electronic Switching (ES)	Ms Pooja Tyagi (PT)	Uploaded
25	VIII	A	REC-085 Wireless & Mobile Communication (WMC)	Mr. Mohit Tyagi(MT)	Uploaded
26	VIII	B	ROE-083 Machine Learning (ML)	Mr N R Srivastava (NRS)	Uploaded
27	VIII	B	REC – 080 Electronic Switching (ES)	Ms Pooja Tyagi (PT)	Uploaded
28	VIII	B	REC-085 Wireless & Mobile Communication (WMC)	Dr V K Sachan (VK)	Uploaded
29	VIII	C	ROE-083 Machine Learning (ML)	Mr. Sachin Tyagi	Uploaded
30	VIII	C	REC – 080 Electronic Switching (ES)	Ms. Shiipra Srivastava	Uploaded
31	VIII	C	REC-085 Wireless & Mobile Communication (WMC)	Mr. SP Singh	Uploaded

S. No.	Sem	Subject Code	Subject Name	Name of Faculty Members	Syllabus upto CT-1	Syllabus upto CT-2	Syllabus upto PUE	Total	Total No. of Planned Videos	Total Video Developed	Total %age Coverage
					30%	30%	40%	100%			
1	IV	KEC 401	Communication Engineering	Dr. Abhishek Sharma + Dr. Parvin Kaushik	30	30	40	100	40	40	100
2	IV	KEC 402	Analog Circuit	Dr. Richa Srivastava + Mr. Vipin Verma	30	30	40	100	36	36	100
3	IV	KEC 403	Signal System	Dr Pravesh Singh + Mr Hunny Pahuja	30	30	32.5	92.5	40	37	92.5
4	VI	KEC 601	Digital Communication	Dr Himanshu Sharma + Mr Rochak Bajpai	30	30	30	90	40	37	92.5
5	VI	KEC 602	Control System	Mr Balram Tamrakar + Dr Pravesh Singh	30	30	15	75	40	28	70
6	VI	KEC 603	Antenna & Wave Propagation	Ms Ragini Sharma + Ms Vaishali Kikan	30	30	40	100	41	41	100
7	VI	KEC 062	Data Communication Network	Dr Ruchita Gautam + Ms Diksha Singh	30	30	40	100	40	40	100
8	VI	KEC 064	Embedded System	Dr Shubham Shukla + Mr Vipin Verma	30	15	15	38	40	16	40
9	VIII	ROE 083	Machine Learning	Dr. Himanshu Sharma + Mr. Sachin Tyagi + Mr Neelesh Ranjan Srivastava	30	15	30	75	40	28	70
10	VIII	REC 080	Electronic Switching	Ms Pooja Tyagi + Ms Shipra Srivastava	30	30	40	100	40	39	97.50
11	VIII	REC 085	Wireless and Mobile Communication	Mr Mohit Tyagi + Mr SP Singh	30	15	15	60	40	28	70

HoD ECE Office <hodeceoffice@kiet.edu>

Regarding MOOCs Honors Degree AKTU - Students Status || ECE Department

HoD ECE Office <hodeceoffice@kiet.edu>
To: YADUVIR SINGH <yaduvir.singh@kiet.edu>, DEAN AC <dean_ac@kiet.edu>
Cc: "Cc:" <drsanjaysharma@kiet.edu>, vibhav.sachan@kiet.edu, RUCHITA GAUTAM <ruchita.gautam@kiet.edu>, HUNNY PAHUJA <hunny.pahuja@kiet.edu>

Dear Sir,
Greetings !!

Hope you are safe and doing well !

As per the trailing mail, please find attached the status of B.Tech ECE students who are expected to earn an honors degree as per the given proforma.

Thanks & Regards

HoD Office (ECE)
KIET Group of Institutions
13 Km Stone, Ghaziabad- Meerut Road
Ghaziabad, U.P.
hodeceoffice@kiet.edu | http://www.kiet.edu

---------- Forwarded message ---------

From: **YADUVIR SINGH** <yaduvir.singh@kiet.edu>
Date: Wed, 5 May 2021 at 9:41 AM
Subject: MOOCs Honors Degree AKTU - Students Status
To: DR. NEERAJ KR. Gupta <neeraj.gupta@kiet.edu>, VINEET SHARMA <vineet.sharma@kiet.edu>, ADESH PANDEY <ak.pandey@kiet.edu>, <drsanjaysharma@kiet.edu>
<shailendra.tiwary@kiet.edu>, ASHISH KARNWAL <ashish.karnwal@kiet.edu>, ATUL KANT PIYOOSH <atul.piyoosh@kiet.edu>, RUPESH CHALISGAONKAR <rupesh.chali
KUMAR <bhoopendra.kumar@kiet.edu>, A. P. SHUKLA <ap.shukla@kiet.edu>, ARVIND SHARMA <arvind.sharma.en@kiet.edu>, Dr. Sanjeev Kumar <sanjeev.yadav@kiet.e
Cc: DEAN AC <dean_ac@kiet.edu>, DIRECTOR OFFICE <directoroffice@kiet.edu>

Dear Sir/Madam

In reference of trailing mail.....

As per the AKTU circular (for B Tech students) attached from batch 2018-19 for Honors Degree students have to earn extra 20 credits from NPTEL courses as per the list of cc

Next year passing out batch (Batch 2018-19) students have the opportunity to earn honors degrees if they are doing required courses of NPTEL.

Kindly share the status of students who are expected to earn an honors degree from your department in the attached proforma.

The tentative list of courses for next semester is given by NPTEL as per the deadlines given in the table below (List of courses attached).

TIMELINE	4 Weeks (SET 1)	8 Weeks (SET 1)	12
Start of Course	July 26, 2021	July 26, 2021	July
End of Course	August 20, 2021	September 17, 2021	Octob
Exam Dates - 1	26 September 2021 - 2 Sessions on each date : 9am - 12 noon; 2pm - 5pm		23 October 20
Open enrollment to the Course	May, 20 2021(Tentative)		
Close enrollment to the Course	August 02,2021		
Open exam registration form	Jun, 17 2021(Tentative)		
Close exam registration form	Aug 20, 2021		

Kindly motivate the students for registering NPTEL MOOCs timely required for Honors degree.

Past, Present and Future of Electrical and Electronics Engineering

Warm Regards

www.kiet.edu

KIET Group of Institutions

Delhi-NCR, Meerut Road Ghaziabad - 201206

PROF YADUVIR SINGH

ASSOCIATE PROFESSOR

Department of Electrical & Electronics Engineering

Mob.: +91 9899319491, +91 9873394917

Shaping Young Minds with Skill Oriented & Value Based Education.

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---------- Forwarded message ---------
From: **DEAN AC** <dean_ac@kiet.edu>
Date: Mon, Nov 30, 2020 at 2:03 PM
Subject: MOOCs Honors Degree AKTU - Students Status || by 4th Dec'20
To: <facultyhod@kiet.edu>, KIET Addl HoDs <addlhod@kiet.edu>

Dear Madam/Sir

Greetings.....

Kindly find the attached proforma for the MOOCs Honors degree AKTU.

Kindly provide the detail of students eligible for honors degree and status of students certifications detail as per attached proforma by 4th Dec'20.

The latest circular AKTU is also attached herewith.

Thanks

Warm Regards

Prof. (Dr.) Anil K. Ahlawat

Dean (Academics), Professor (CSE)

KIET Group of Institutions

Delhi-NCR, Meerut Road (NH-58) Ghaziabad - 201206

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Attachments area

ECE-Details of students for MOOC (Hons).xlsx
16K

Detail of Students - MOOCs for Honors Degree (as per AKTU List) - Batch 2019-20							
S. No.	**Roll No**	**Name of the student**	**Eligiblity (Yes/NO)**	**Name of the Certified Courses (As per Hns Degree Requirement)**			
				Course - 1	**Course - 2**	**Course - 3**	**Course - 4**
1	1900290310148	Shikhar Gaur	Yes	Development soft skills and personality	Enhancing soft skills and personality		
2	1900290310063	Hritik Jindal	Yes	Introduction to Python	Developing Soft Skills	Enhancing Soft Skills	
3	1900290310127	Ronit Roushan	Yes	Devloping soft skills and personality	Enhancing soft skill and personality		
4	1900290310127	Ronit Roushan	Yes	Devloping soft skills and personality	Enhancing soft skill and personality		
5	1900290310146	Shaumitra Sahu	Yes	Devloping soft skills and personality	Enhancing soft skill and personality		
6	1900290310135	SAMREEN SIDDIQUI	Yes	Devloping soft skills and personality	Enhancing soft skill and personality		
7	1900290310132	Sambhav Gupta	Yes	Introduction to programming in C	Devloping soft skills and personality	Enhancing soft skill and personality	
8	1900290310093	Nitya Goel	Yes	Developing soft skills and personality			
9	1900290310182	Unnati Srivastava	Yes	Enhancing soft skills			
10	1900290310069	Kanishka Nagar	Yes	Enhancing soft skills and personality..			
11	1900290310097	Prachi yadav	Yes	Developing Soft skills and Personality			
12	1900290310106	pratik kumar	Yes	Developing Soft Skills and Personality.	Enhancing Soft Skills and Personality.	Introduction to the Internet of Things.	
13	1900290310090	Nikhil Maurya	Yes	Devloping soft skills and personality	Enhancing soft skill and personality		
14	1900290310023	Anjali Singh	Yes	Digital systems from logic gates to processors			
15	1900290310026	Anubhav Kulshrestha	Yes	Developing soft skills and personality			
16	1900290310059	Harsh Jaiswal	Yes	Devloping soft skills and personality	Enhancing soft skill and personality		
17	1900290310060	Harsh Jha	Yes	Developing soft skills and personalit	Introduction to programming in C		
18	1900290310159	Shruti Yadav	Yes	Developing Soft skills and personality			

19	1900290310101	Prakhar Srivastava	Yes	Devloping soft skills and personality	Enhancing soft skill and personality		
20	1900290310053	Disha Tyagi	Yes	Developing Soft Skills and personality			
21	1900290310064	Iqra Aamin	Yes	Developing Soft Skills and Personality			
22	1900290310029	Arpit Bansal	Yes	Devloping soft skills and personality	Enhancing soft skill and personality		
23	1900290310052	Dharmendra Raikwar	Yes	Devloping soft skills and personality	Enhancing soft skill and personality		
24	1900290310051	Devansh Jha	Yes	Devloping soft skills and personality	Enhancing soft skill and personality		
25	1900290310128	Sahil chadha	Yes	Programming for everybody getting started with python			
26	1900290310001	Aakash Tyagi	Yes	Programming with python,getting started with programming	object oriented programming with java		
27	1900290310170	Sparsh	Yes	Developing soft skills and personality			
28	1900290310177	Tanish Chhillar	Yes	Programming for everybody			
29	1900290310058	Harsh Joshi	Yes	Developing Soft Skills and Personality,	Enhancing Soft Skills and Personality	, Programming In Java	
30	1900290310025	Ansh Rastogi	Yes	Devloping soft skills and personality	Enhancing soft skill and personality		
31	1900290310188	Vikash kumar gupta	Yes	Developing soft skill			
32	1900290310129	Sajal gupta	Yes	None			
33	1900290310183	Utkarsh bhardwaj	Yes	Introduction to programming in C			
34	1900290310157	Shreyansh Tripathi	Yes	Devloping soft skills and personality	Enhancing soft skill and personality		
35	1900290310174	Sumeet Kumar	Yes	Devloping soft skills and personality	Enhancing soft skill and personality		
36	1900290310174	SUMEET KUMAR	Yes	Devloping soft skills and personality	Enhancing soft skill and personality		
37	1900290310154	Shivansh Mittal	Yes	Developing Soft Skills and Personality,	Introduction to Programming in C		
38	1900290310006	Abhishek Kumar Gupta	Yes	Devloping soft skills and personality	Enhancing soft skill and personality	Introduction to Programming in C	
39	1900290310162	Shubhangi Goel	Yes	Development of soft skills and personality			
40	1900290310189	Vivek Kumar	Yes	Enhancing soft skill and personality			

41	1900290310189	Vivek Kumar	Yes	Enhancing soft skill and personality			
42	1900290310144	Shashwat Kapoor	Yes	Developing soft skills and personality			
43	1900290310167	Sonam Singhal	Yes	Enhancing Soft Skills And Personality			
44	1900290310061	HARSH MAHESHWARI	Yes	Devloping soft skills and personality	Enhancing soft skill and personality		
45	1900290310169	Soumya Riti	Yes	Enhancing Softskills and Personality			
46	1900290310168	Soumen Bhadra	Yes	Devloping soft skills and personality	Enhancing soft skill and personality		
47	1900290310094	Paras Gupta	Yes	Developing Soft Skills and Personality			
48	1900290310187	VIDIT BHARUKA	Yes	DEVELOPING SOFT SKILLS AND PERSONALITY			
49	1900290310069	Kanishka Nagar	Yes	Developing soft skills and personality			
50	1900290310156	Shreya tibrewal	Yes	Developing soft skill and personality			
51	1900290310143	Sharfuddin Mohammad	Yes	NONE			
52	1900290310186	VARTIKA DUEBY	Yes	Devloping soft skills and personality	Enhancing soft skill and personality		
53	1900290310179	Tanya Agarwal	Yes	Nil			
54	1900290310173	Sukhad Tyagi	Yes	Nill			
55	1900290310164	Smriti	Yes	Nil (But Interested for Hons. Degree)			
56	1900290310139	SATWIK PAL	Yes	NONE			
57	1900290210140	SAUMYA OJHA	Yes	NIL			
58	1900290310138	Sarvagya awasthi	Yes	Introduction to programming in C			
59	1900290310045	Ayush vats	Yes	Devloping soft skills and personality	Enhancing soft skill and personality		
60	1900290310045	Ayush vats	Yes	Devloping soft skills and personality	Enhancing soft skill and personality		

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Sachin Kumar Tyagi <sachin.tyagi@kiet.edu>

Free Online Courses from Coursera, EDX and CISCO Academy

HUNNY PAHUJA <hunny.pahuja@kiet.edu> Thu, May 13, 2021 at

To: aakash.1923ec1018@kiet.edu, aalind.1923ec1186@kiet.edu, abhigya.1923ec1170@kiet.edu, abhinav.1923ec1076@kiet.edu, abhishek.1923ec1081@kiet.edu, abhishek.1923ec1160@kiet.edu, abhishek.1923ec1012@kiet.edu, aditi.1923ec1130@kiet.edu, aditya.1923ec1090@kiet.edu, aditya.1923ec1172@kiet.edu, afnan.1923ec1110@kiet.edu, ajay.1923ec1136@kiet.edu, akash.1923ec1011@kiet.edu, akhilesh.1923ec1176@kiet.edu, akrisht.1923ec1156@kiet.edu, akshay.1923ec1195@kiet.edu, ali.1923ec1060@kiet.edu, aman.1923ec1117@kiet.edu, amit.1923ec1093@kiet.edu, anand.1923ec1104@kiet.edu, anchal.1923ec1036@kiet.edu, aniket.1923ec1192@kiet.edu, anjali.1923ec1166@kiet.edu, ankur.1923ec1143@kiet.edu, ansh.1923ec1002@kiet.edu, anubhav.1923ec1089@kiet.edu, km.1923ec1123@kiet.edu, anushka.1923ec1023@kiet.edu, arpit.1923ec1045@kiet.edu, arpit.1923ec1153@kiet.edu, arun.1923ec1095@kiet.edu, aryaa.1923ec1199@kiet.edu, aryan.1923ec1181@kiet.edu, aryan.1923ec1101@kiet.edu, aryan.1923ec1109@kiet.edu, ashish.1923ec1008@kiet.edu, ashish.1923ec1022@kiet.edu, ashita.1923ec1147@kiet.edu, atrij.1923ec1085@kiet.edu, avanish.1923ec1191@kiet.edu, avantika.1923ec1145@kiet.edu, avinash.1923ec1070@kiet.edu, ayush.1923ec1088@kiet.edu, ayush.1923ec1019@kiet.edu, ayush.1923ec1092@kiet.edu, bhavya.1923ec1066@kiet.edu, chirag.1923ec1094@kiet.edu, daniyal.1923ec1131@kiet.edu, deepak.1923ec1113@kiet.edu, dev.1923ec1042@kiet.edu, devansh.1923ec1127@kiet.edu, dharmendra.1923ec1138@kiet.edu, disha.1923ec1056@kiet.edu, divanker.1923ec1175@kiet.edu, durgesh.1923ec1190@kiet.edu, gaurav.1923ec1140@kiet.edu, harpriet.1923ec1187@kiet.edu, harsh.1923ec1050@kiet.edu, harsh.1923ec1102@kiet.edu, harsh.1923ec1128@kiet.edu, harsh.1923ec1137@kiet.edu, harsh.1923ec1006@kiet.edu, hritik.1923ec1032@kiet.edu, iqra.1923ec1183@kiet.edu, anchal.1923ec1208@kiet.edu, utkarsh.1923ec1209@kiet.edu, priyanshu.1923ec1205@kiet.edu, rajnikant.1923ec1210@kiet.edu, isha.1923ec1035@kiet.edu, jatin.1923ec1033@kiet.edu, kalpana.1923ec1068@kiet.edu, kanhaiya.1923ec1065@kiet.edu, kanishka.1923ec1079@kiet.edu, kaustubh.1923ec1151@kiet.edu, khushi.1923ec1158@kiet.edu, kohina.1923ec1116@kiet.edu, krishna.1923ec1107@kiet.edu, kunal.1923ec1096@kiet.edu, kush.1923ec1141@kiet.edu, kushagr.1923ec1057@kiet.edu, mahak.1923ec1184@kiet.edu, mayank.1923ec1139@kiet.edu, meraj.1923ec1071@kiet.edu, mohammad.1923ec1155@kiet.edu, mohammad.1923ec1080@kiet.edu, MRIDUL NIGAM <mridul.1923ec1200@kiet.edu>, mrigank.1923ec1193@kiet.edu, muskan.1923ec1173@kiet.edu, naba.1923ec1005@kiet.edu, namrata.1923ec1100@kiet.edu, nancy.1923ec1134@kiet.edu, nidhaan.1923ec1105@kiet.edu, nikhil.1923ec1064@kiet.edu, nikhil.1923ec1142@kiet.edu, nikhil.1923ec1067@kiet.edu, nikunj.1923ec1009@kiet.edu, nitya.1923ec1051@kiet.edu, paras.1923ec1161@kiet.edu, parneet.1923ec1037@kiet.edu, parv.1923ec1188@kiet.edu, prachi.1923ec1126@kiet.edu, prajjwal.1923ec1075@kiet.edu, prajjwal.1923ec1154@kiet.edu, prakhar.1923ec1135@kiet.edu, prakhar.1923ec1179@kiet.edu, prakhar.1923ec1112@kiet.edu, pranjal.1923ec1132@kiet.edu, prateek.1923ec1152@kiet.edu, pratik.1923ec1178@kiet.edu, prince.1923ec1048@kiet.edu, priyanshu.1923ec1026@kiet.edu, PRIYVRAT TYAGI <priyvrat.1923ec1001@kiet.edu>, puru.1923ec1015@kiet.edu, rachit.1923ec1150@kiet.edu, rahul.1923ec1025@kiet.edu, rahul.1923ec1043@kiet.edu, rajat.1923ec1013@kiet.edu, ravi.1923ec1163@kiet.edu, ravi.1923ec1157@kiet.edu, rishabh.1923ec1083@kiet.edu, rishabh.1923ec1122@kiet.edu, rishb.1923ec1103@kiet.edu, rishi.1923ec1077@kiet.edu, rishit.1923ec1119@kiet.edu, ritesh.1923ec1099@kiet.edu, ritik.1923ec1041@kiet.edu, ritika.1923ec1196@kiet.edu, rohit.1923ec1146@kiet.edu, ronit.1923ec1118@kiet.edu, sahil.1923ec1058@kiet.edu, lavanya.1923en1136@kiet.edu, divya.1923en1024@kiet.edu, gayatri.1923en1146@kiet.edu, pratishtha.1923ec1206@kiet.edu, sajal.1923ec1203@kiet.edu, saksham.1923ec1162@kiet.edu, sakshi.1923ec1086@kiet.edu, sambhav.1923ec1054@kiet.edu, sameer.1923ec1197@kiet.edu, sameer.1923ec1111@kiet.edu, 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Cc: "Dr. Vibhav Kumar Sachan" <vibhavsachan@gmail.com>, "Dr. SANJAY SHARMA" <drsanjaysharma@kiet.edu>, Sachin Kumar Tyagi <sachin.tyagi@kiet.edu>

Greetings of the day!!

Dear Student

As per the instructions given by Honorable Director Sir in reference to online courses for students, I am sending the online courses Registration Manual for Students are 3 separate Registration Manuals for Coursera, EDX, and CISCO Academy.

You are advised to go through the manuals and register yourself at any platform.

1. **For Coursera:**
   a. Students have to follow steps given in the Coursera Registration Manual, then automatically he/she will get ONE free course from Cours September 2021.

2. **For EDX:**
   a. Fill the attached google form and send your entries by 14 May 2021. After that, you will get invitation mail from EDX Portal to your Mail-ID that, you have to follow EDX Registration Manual.

   https://forms.gle/8uSrtvDVTcxg96U56

3. **For CISCO Academy:**
   a. Fill the attached google form and send your entries by 14 May 2021. After that, you will get invitation mail from CISCO Portal to your Mail-ID that, you have to follow CISCO Registration Manual.

   https://forms.gle/BCNCgwv3M1RAPKmH6

For any query, you can contact me.

Hunny Pahuja

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3 attachments

- **Cisco Academy Registration Manual.pdf** 123K
- **EDX Registration Manual.pdf** 487K
- **Coursera Registration Manual.pdf** 702K

S No	Sem.	Sec	Subject Name	Faculty Name	Course File (MOODLE)		
					Part A	Part-B	updated lesson plan (theory subjects)
1	IV	A	KEC 401 Communication Engineering	Dr Abhishek Sharma (AS)	Uploaded	Uploaded	Uploaded
2	IV	A	KEC 402 Analog Circuits (AC)	Dr Richa Srivastava (RS)	Uploaded	Uploaded	Uploaded
3	IV	A	KEC 403 Signal System (SS)	Mr Hunny Pahuja (HP)	Uploaded	Uploaded	Uploaded
4	IV	B	KEC 402 Communication Engineeering (CE)	Dr Abhishek Sharma (AS)	Uploaded	Uploaded	Uploaded
5	IV	B	KEC 403 Analog Circuits (AC)	Dr Richa Srivastava (RS)	Uploaded	Uploaded	Uploaded
6	IV	B	KEC 403 Signal System (SS)	Mr Hunny Pahuja (HP)	Uploaded	Uploaded	Uploaded
7	IV	C	KEC 402 Communication Engineeering (CE)	Dr Parvin Kumar (PK)	Uploaded	Uploaded	Uploaded
8	IV	C	KEC 403 Analog Circuits (AC)	Mr Vipin Verma (VV)	Uploaded	Uploaded	Uploaded
9	IV	C	KeC 402 Signal System (SS)	Dr Pravesh Singh (PS)	Uploaded	Uploaded	Uploaded
10	VI	A	KEC-601 Digital Communication (DC)	Mr Rochak Bajpai (RB)	Uploaded	Uploaded	Uploaded
11	VI	A	KEC-602 Control System (CS)	Mr Balram Tamrakar (BT)	Uploaded	Uploaded	Uploaded
12	VI	A	KEC-603 EMFT & Antenna (EMFT)	Ms Vaishali Kikan (VK)	Uploaded	Uploaded	Uploaded
13	VI	A	KEC-063 Data Communication Networks (DCN)	Dr Ruchita Gautam (RG)	Uploaded	Uploaded	Uploaded
14	VI	B	KEC-601 Digital Communication (DC)	Mr Rochak Bajpai (RB)	Uploaded	Uploaded	Uploaded
15	VI	B	KEC-602 Control System (CS)	Mr Balram Tamrakar (BT)	Uploaded	Uploaded	Uploaded
16	VI	B	KEC-603 EMFT & Antenna (EMFT)	Ms Vaishali Kikan (VK)	Uploaded	Uploaded	Uploaded
17	VI	B	KEC-063 Data Communication Networks (DCN)	Ms. Diksha Singh (DS)	Uploaded	Uploaded	Uploaded
18	VI	C	KEC-601 Digital Communication (DC)	Dr. Himanshu Sharma (HS	Uploaded	Uploaded	Uploaded
19	VI	C	KEC-602 Control System (CS)	Dr. Pravesh Singh (PS)	Uploaded	Uploaded	Uploaded
20	VI	C	KEC-603 EMFT & Antenna (EMFT)	Ms. Ragini Sharma	Uploaded	Uploaded	Uploaded
21	VI	C	KEC-063 Data Communication Networks (DCN)	Ms. Diksha Singh (DS)	Uploaded	Uploaded	Uploaded
22	VI	C	KOE-062 Embedded System (ES)	Mr. Vipin Verma	Uploaded	Uploaded	Uploaded
23	VIII	A	ROE-083 Machine Learning (ML)	Dr Himanshu Sharma (HS)	Uploaded	Uploaded	Uploaded
24	VIII	A	REC - 080Electronic Switching (ES)	Ms Pooja Tyagi (PT)	Uploaded	Uploaded	Uploaded
25	VIII	A	REC-085 Wireless & Mobile Communication (WMC)	Mr. Mohit Tyagi(MT)	Uploaded	Uploaded	Uploaded
26	VIII	B	ROE-083 Machine Learning (ML)	Mr N R Srivastava (NRS)	Uploaded	Uploaded	Uploaded
27	VIII	B	REC – 080 Electronic Switching (ES)	Ms Pooja Tyagi (PT)	Uploaded	Uploaded	Uploaded
28	VIII	B	REC-085 Wireless & Mobile Communication (WMC)	Dr V K Sachan (VK)	Uploaded	Uploaded	Uploaded
29	VIII	C	ROE-083 Machine Learning (ML)	Mr. Sachin Tyagi	Uploaded	Uploaded	Uploaded
30	VIII	C	REC – 080 Electronic Switching (ES)	Ms. Shiipra Srivastava	Uploaded	Uploaded	Uploaded
31	VIII	C	REC-085 Wireless & Mobile Communication (WMC)	Mr. SP Singh	Uploaded	Uploaded	Uploaded

S No	Sem.	Sec	Subject Name	Faculty Name	Lab Classes	
					Virtual Lab	updated lesson plan (Labs)
1	IV	A	KEC 401 Communication Engineering	Dr Abhishek Sharma (AS)	Uploaded	Uploaded
2	IV	A	KEC 402 Analog Circuits (AC)	Dr Richa Srivastava (RS)	Uploaded	Uploaded
3	IV	A	KEC 403 Signal System (SS)	Mr Hunny Pahuja (HP)	Uploaded	Uploaded
4	IV	B	KEC 402 Communication Engineeering (CE)	Dr Abhishek Sharma (AS)	Uploaded	Uploaded
5	IV	B	KEC 403 Analog Circuits (AC)	Dr Richa Srivastava (RS)	Uploaded	Uploaded
6	IV	B	KEC 403 Signal System (SS)	Mr Hunny Pahuja (HP)	Uploaded	Uploaded
7	IV	C	KEC 402 Communication Engineeering (CE)	Dr Parvin Kumar (PK)	Uploaded	Uploaded
8	IV	C	KEC 403 Analog Circuits (AC)	Mr Vipin Verma (VV)	Uploaded	Uploaded
9	IV	C	KeC 402 Signal System (SS)	Dr Pravesh Singh (PS)	Uploaded	Uploaded
10	VI	A	KEC-601 Digital Communication (DC)	Mr Rochak Bajpai (RB)	Uploaded	Uploaded
11	VI	A	KEC-602 Control System (CS)	Mr Balram Tamrakar (BT)	Uploaded	Uploaded
12	VI	A	KEC-603 EMFT & Antenna (EMFT)	Ms Vaishali Kikan (VK)	Uploaded	Uploaded
13	VI	A	KEC-063 Data Communication Networks (DCN)	Dr Ruchita Gautam (RG)	Uploaded	Uploaded
14	VI	B	KEC-601 Digital Communication (DC)	Mr Rochak Bajpai (RB)	Uploaded	Uploaded
15	VI	B	KEC-602 Control System (CS)	Mr Balram Tamrakar (BT)	Uploaded	Uploaded
16	VI	B	KEC-603 EMFT & Antenna (EMFT)	Ms Vaishali Kikan (VK)	Uploaded	Uploaded
17	VI	B	KEC-063 Data Communication Networks (DCN)	Ms. Diksha Singh (DS)	Uploaded	Uploaded
18	VI	C	KEC-601 Digital Communication (DC)	Dr. Himanshu Sharma (HS	Uploaded	Uploaded
19	VI	C	KEC-602 Control System (CS)	Dr. Pravesh Singh (PS)	Uploaded	Uploaded
20	VI	C	KEC-603 EMFT & Antenna (EMFT)	Ms. Ragini Sharma	Uploaded	Uploaded
21	VI	C	KEC-063 Data Communication Networks (DCN)	Ms. Diksha Singh (DS)	Uploaded	Uploaded
22	VI	C	KOE-062 Embedded System (ES)	Mr. Vipin Verma	Uploaded	Uploaded
23	VIII	A	ROE-083 Machine Learning (ML)	Dr Himanshu Sharma (HS	Uploaded	Uploaded
24	VIII	A	REC - 080Electronic Switching (ES)	Ms Pooja Tyagi (PT)	Uploaded	Uploaded
25	VIII	A	REC-085 Wireless & Mobile Communication (WMC)	Mr. Mohit Tyagi(MT)	Uploaded	Uploaded
26	VIII	B	ROE-083 Machine Learning (ML)	Mr N R Srivastava (NRS)	Uploaded	Uploaded
27	VIII	B	REC – 080 Electronic Switching (ES)	Ms Pooja Tyagi (PT)	Uploaded	Uploaded
28	VIII	B	REC-085 Wireless & Mobile Communication (WMC)	Dr V K Sachan (VK)	Uploaded	Uploaded
29	VIII	C	ROE-083 Machine Learning (ML)	Mr. Sachin Tyagi	Uploaded	Uploaded
30	VIII	C	REC – 080 Electronic Switching (ES)	Ms. Shiipra Srivastava	Uploaded	Uploaded

31	VIII	C	REC-085 Wireless & Mobile Communication (WMC)	Mr. SP Singh	Uploaded	Uploaded

S No	Sem.	Sec	Subject Name	Faculty Name	Mentor Card (online)Upto CT-1 ON KIET ERP PORTAL
1	IV	A	KEC 401 Communication Engineering	Dr Abhishek Sharma (AS)	Uploaded
2	IV	A	KEC 402 Analog Circuits (AC)	Dr Richa Srivastava (RS)	Uploaded
3	IV	A	KEC 403 Signal System (SS)	Mr Hunny Pahuja (HP)	Uploaded
4	IV	B	KEC 402 Communication Engineeering (CE)	Dr Abhishek Sharma (AS)	Uploaded
5	IV	B	KEC 403 Analog Circuits (AC)	Dr Richa Srivastava (RS)	Uploaded
6	IV	B	KEC 403 Signal System (SS)	Mr Hunny Pahuja (HP)	Uploaded
7	IV	C	KEC 402 Communication Engineeering (CE)	Dr Parvin Kumar (PK)	Uploaded
8	IV	C	KEC 403 Analog Circuits (AC)	Mr Vipin Verma (VV)	Uploaded
9	IV	C	KeC 402 Signal System (SS)	Dr Pravesh Singh (PS)	Uploaded
10	VI	A	KEC-601 Digital Communication (DC)	Mr Rochak Bajpai (RB)	Uploaded
11	VI	A	KEC-602 Control System (CS)	Mr Balram Tamrakar (BT)	Uploaded
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17	VI	B	KEC-063 Data Communication Networks (DCN)	Ms. Diksha Singh (DS)	Uploaded
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30	VIII	C	REC – 080 Electronic Switching (ES)	Ms. Shiipra Srivastava	Uploaded
31	VIII	C	REC-085 Wireless & Mobile Communication (WMC)	Mr. SP Singh	Uploaded

Minutes of OBE Coordinators Meeting held on 18th March 2021 at 01:30 PM at Central Lab

Chair: Dr. Anil K. Ahlawat (Dean Academics)
Participants: OBE & IQAC Co-ordinators

S.N	Agenda	Point of Discussion/ Decision Taken	Action by
1.	**Major Activities**	**1.** Dean Academic started the meeting and suggested to keep major focus on Outcome Base Education in year 2021. **2.** The responsibilities of OBE & IQAC Coordinators were discussed in the house. **3.** The purpose of IQAC visit is to complete all the activities of odd semester 2020-21 of all the departments. So, identifying the gaps and action taken on previous compliances should be the main purpose of IQAC visit. **4.** Progress report of slow learners of respective department should also be verified during the visit.	**All** OBE & IQAC Coordinators to implement.
2.	**OBE Forms (Feedback)**	**1.** It was decided to fill OBE - Form 1 in each section subject wise. **2.** This form must be filled after every sessional examination and action should be taken for slow learners in between the semester. **3.** Form 2 can be filled subject wise. The purpose of filling form 2 is to give the feedback at the end of the semester to the faculty who is going to teach the same subject next year. **4.** It is decided that these forms will be designed on portal so that data can be available to all the faculty members who is teaching the subject first time.	**All** OBE & IQAC Coordinator to implement
3.	**Closing Remark**	**Dean Academic notified** that all the OBE & IQAC coordinators are responsible to complete all the activities of their department and check the activities of assigned department timely.	**All** OBE & IQAC Coordinators to implement

Dr. Anil K. Ahlawat
(Dean Academics)

Distribution:

- Director, Joint Director
- All Concerned

KIET Group of Institutions, Ghaziabad

(An ISO – 9001:2008 Certified & 'A' Grade Accredited Institution by NAAC)

Compliance Report on IQAC Meeting held on 18 March 2021

S.N.	Agenda	Points Discussed	Action Taken Status
1	Outcome Based Education (OBE)	• Focus on Outcome Based Education in 2021 • Responsibilities of IQAC and OBE coordinators were discussed	• IQAC and OBE coordinators successfully done the visit and report submitted.
2	OBE Forms	• Feedback on OBE Forms were taken	• Assoc. Dean (OBE) and Asst. Dean (OBE) implemented all the suggestions.

Dean(Academics)

09/03/2021

Minutes of Meeting

A HoDs' meeting has been scheduled on **27th February' 2021** at meeting hall (Director Office) regarding the proposed planning for upcoming semester, OBE Workshop, Research Guidance Policy, Financial Literacy.

Chair: Director

Participants: Joint Director, Dean (Academics), All HoDs, Team R&D, Head (IT- Operations)

Following are the discussions and decisions taken in the meeting.

S.No	Agenda	Points of Discussion	Decision/ Action Taken
1.	**Opening Remark**	**Director** opened the meeting with a welcome note followed by few updates: a) As per the AKTU guidelines regarding the commencement of classes for 3rd yr. & 4th yr. students from **8th March 2021**, opine to plan such that not more than 50% students are present in a single day in the institute. b) Having a slight knowledge about financial activities is important for students. **HoD (MBA)** was appreciated to propose a short term program for students/faculty/staff regarding the same. c) Understanding of ERP Modules is significant to all. **Dean (ITS) and Head (IT- Operations)** were appreciated to propose a plan to conduct a workshop regarding the same. d) Two new appointments were introduced to the house. **1.** Prof. N.G Raghvendra (KSOP) **2.** Dr. Abhinav Juneja (IT). **Congratulations & best wishes for a fruitful contribution.**	**Para 1(a)** **HoDs to note**
2.	**Classes of 3rd year & 4th year - upcoming semester (after the permission of Chair)**	a) **Dean (A)** proposed to convene the 3rd yr. and 4th yr. students on alternate days due to maintain social distancing. b) He proposed to create the two subsection of one section in each branch. The students who joined the company may be excluded from the plan. c) As per the proposed plan, 50% students will be convened physically and 50% students will be joined the class online. d) He also briefed the plan that the classes for major technical subjects will be conducted 4 days in a week and the classes for other subjects /activities will be conducted online. e) Groups may be assigned to faculty members on ERP accordingly.	**Para 2(a) to 2(e)** **HoDs to note and Dean (A) to share the plan**
3.	**OBE Workshop for faculty members for CO/PO mapping**	a) **Dean (A)** briefed about the declared policy regarding OBE. b) **Director** advised to use the new methodologies to	**Para 3(b) to 3(d)** **HoDs to note**

	for even semester (2020-21) - Freezing dates	identify the strengths and weaknesses of the students which will also enable the teaching & learning abilities of faculty members. **c)** This will increase the documentation but provide the new ways. **d)** This will also encourage the faculty members to connect with students and provide system to strengthen the teaching and learning techniques. **e)** **Director** appreciated to HoD (CE) for applying the same methodology in the department. **f)** **HoD (ME) & HoD (EN)** were suggested to give a presentation on OBE based on CO/PO mapping on a day during this month in consultation with Dean (A). **g)** **Director** suggested that the department level presentations may be conducted on CO/PO mapping in view of need of the time. **h)** Afterward, the workshop may be conducted for faculty members as well. External experts may be called, if required.	**Para 3(f)** **HoD (ME) & HoD(EN) to present the work accordingly** **Para 3(g) to 3(h)** **HoDs to implement**
4.	**Presentation on Research Guidance Policy**	**a)** The Research Guidance Policy on promotions associated was presented by Dean (R&D) and Team. All members agreed to the policy & complimented efforts as this is the need of the hour. **b)** HoDs suggested that the system may be created for the faculty members who are not indulge in research activities but still are an asset for the department as per the recommendation of HoD. The same concept may be followed for the consultancy. **c)** One paper/faculty member/year – this must be implemented in all departments. **d)** HoD (MBA) suggested to add ABDC list of Journals for Management. **e)** Director Complemented Dean (R&D) and Team for an excellent work in formulating the policy.	**Para 4(b)** **HoDs to note & Dean (R&D) to examine this respect and submit recommendation to this effect, if any.** **Para 4(c)** **HoDs to implement** **Para 4(c)** **Dean (R&D) to examine**
5.	**Financial Literacy Proposal - Presentation by HoD MBA**	**a)** HoD (MBA) presented a draft of the proposed program on Financial Literacy. **b)** HoD (MBA) briefed that the proposed 16 Hrs. program is entirely student's centric and will be conducted under the supervision of faculty members. **c)** HoD (MBA) suggested to aware the students about the importance of program. The recording of the modules of the program may be uploaded on the Moodle.	**HoD(MBA) to take the proposal & forward to implementation w.e.f AY-2020-21 (even sem)**

Dean (Academics) 10/3/21

Director 10/3

Distribute to: All Concerns

KIET Group of Institutions, Ghaziabad

(An ISO – 9001:2008 Certified & 'A' Grade Accredited Institution by NAAC)

Compliance Report on IQAC Meeting held on 27 Feb 2021

S.N.	Agenda	Points Discussed	Action Taken Status
1	Commencement of Classes for Even Semester 2020-21	• Proposal of 3rd year and 4th year classes commencement in physical mode from 8th March 2021 • The plan is proposed to conduct classes in blended mode with 50% strength physically and 50% online • It is also shared that technical subjects will be conducted physically	• ME, EN, ECE, EI, CE, IT, CSIT, CSE, CS, KSOP created the groups of 50% strength and implement the time-table group wise.
2	OBE Workshop	• The policy of OBE is discussed to strengthen the teaching and learning techniques.	• All departments had conducted activities on CO/ PO mapping.
3	Research Guidance Policy	• Research Guidance policy is presented by Dean (R&D) and team.	• All HODs informed about Research Guidance policy in their department.

Dean(Academics)

Minutes of IQAC Meeting|| held on 15th January 2021 at 03:00 PM at Virtual Platform (MS Team)

Chair	**Director, KIET Group of Institutions**
Participants	• **Joint Director, Dean Academics** • **Faculty Representatives of IQAC** • **Representative from Administration** • **Industry Representative – Mr. S.K Sinha, M.D, Chiatanya Projects Consultancy Pvt. Ltd.** • **Alumni Representative - Mr. Shivam Shukla, Asst. Director, Global Service Manager IT practice** • **Students Representative – Torsa Naidu, IT 3rd year Sec-C**

S.N.	Agenda	Points of Discussion / Decision taken	Action by
1.	**Opening Remark**	a) **Director** started the meeting with a welcome note and expressed his gratitude to all the external members of IQAC to spare time from their busy schedule. b) **Director** briefed explicit profile of the KIET Group of Institutions through slide presentations on **'22+ years of excellence in quality education'**. c) **Joint Director** extended thanks to all members for connecting through virtual platform and welcomed all the valuable suggestions from them with serious attention. d) **Dean (A)** also welcomed all members and shared the first agenda point of the meeting.	
2.	**NAAC form review - Target 'A++' in 2021**	a) A brief description of **IQAC** was given by **Dean (A)** under **NAAC**. He shared that there are some functions w.r.t IQAC to enhance the quality of education in the institute so that it could accurately map with the targeted outcome. • **Quality Benchmark & Parameters for various academic & administration activities of the institution.** • **Felicitating the creation of a learner-centric environment in the institution.** • **Involvement of various stakeholders in taking the inputs in enhancing quality education.** b) KIET Group of Institutions is going to apply the **2nd cycle of NAAC accreditation** and targeting **grade 'A++'**. In this regard, a team of seven faculty members has been framed in **May 2020** to complete the NAAC form which contains **7 different criteria**. c) **Dean (A)** shared that all the seven members of the NAAC committee are working on their respective criteria for the last 8 months. d) On behalf of all seven members, a presentation was given by **Dr. Sangeeta Arora** w.r.t work done during last 8 months.	

		e) Further, **Prof. Yaduvir Singh** explained the best practices that implemented by the institution as per the prescribed format of NAAC viz. • **Research Promotions** • **Student's Incentive Policy - based on their academic performance improvement** • **Research Faculty** • **Cultural and Technical Events** • **Governance & Administrative** f) **Director** invited the suggestions from the house on preparation presentation of NAAC to improve the overall practices of the institution to improve. g) **The Principal (KSOP)** appreciated the work done by the NAAC core committee. He also suggested updating the **numbers of higher studies in 2019-20 in criteria – 5.** h) **Mr. Shivam Shukla** complemented all for putting the efforts to make the institution as the benchmark. He also suggested doing more effort w.r.t best practices viz. • **Involving and strengthening more alumni to bring their best practices which will help to raise the institution rank due to the rapidly changing demand of the industry.** • **Improving communication skills because English has now become a global language.**	**Para 2(g):** **Dean(A) to update** **Para 2(g):** **All HoDs to note**
3.	**Mentor-Mentee Policy**	a) **Dean (A)** briefed about the agenda point that the policy already exists. But as per the need of the time, some modifications are required in the policy. So that a robust system can be implemented and maximum students can get the mileage. b) **HoD (EIE)** shared the newly drafted Mentor-Mentees Policy and explained the main components of the draft. c) In the meanwhile, **Director** shared the idea to add up one Alumni into the concept. d) He suggested that 1st-year students will be allotted by 2 mentors viz. one from 1st year and one from their parent branch. Additionally, one student mentor can be assigned from the final year to a 1st-year student. e) **Director** invited the suggestion from the house. f) **Mr. S.K Sinha** appreciated the draft and suggested to get exposure for final year students during their final year project. g) He advised that student's final year project may be sponsored by the Industry. This practice should be acquired to fill the gap between industry and academia and to exhibit the student's capability in the real world. h) **Ms. Torsa Naidu** admired the draft and submitted her thought to	**Para 3(g):** **All HoD to note**

		promoted. **d)** The faculty member should be encouraged to start their youtube channel. The policy for the same is under process. **i)** **HoD (ME)** suggested identifying the topics/lectures which are not covered in the classroom and already uploaded on LMS. The discussion should be held in the lecture on those topics with decided marks weightage and students should call randomly for the discussion/explanation. This will improve the visibility of students in the class. **e)** **HoD(HS)** pointed that the presentation of subject content in the video lecture should be interesting.	
6.	**Closing Remark**	**Director concluded the meeting with few points :** • About the versant test, the policy will be implemented for 1st year students as well in the coming semester. • Obtained remarkable experience through this IQAC meeting. It is a good practice to connect with all stakeholders on a single platform **once in 3 months**. • This practice should be continued in the future as well. • The suggestions from the house and the external IQAC members are valuable and will be incorporated as per the possibilities.	

Dr. Anil K. Ahlawat
Dean(Academics)

CC to:

- **Director**
- **Joint Director**

Distributed to:

- **All concerned**

KIET Group of Institutions, Ghaziabad

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Compliance Report on IQAC Meeting held on 15 Jan 2021

S.N.	Agenda	Points Discussed	Action Taken Status
1	Mentor-Mentee Policy	• 2 mentors for first year students i.e., one from first year and second from parent branch • Alumni Addition	• Mentioned points are added in mentor-mentee Policy
2	General Discussion	• Final year Project from Industry to fill the gap of Industry and Academia, • Versant Test from Pearson	• All departments checked the relevant industries for the same. • Versant Test policy implemented for First year students in the coming semester.

Dean(Academics)

IQAC

Minutes of Meetings

2020

Minutes of IQAC Meeting held on 21st November, 2020 at 10:00 AM at ADAM Conference Hall

Chair: Dr. (Col) A Garg

Participants: Joint Director, Dr. Anil K. Ahlawat (Dean Academics), Department HoDs

S.No	Agenda	Points of Discussion / Decision(s)Taken	Action By
1.	Opening Remarks	**Director**initiated the meeting with a welcome note followed by few updates: a) **Migration to Moodle** Server for CT-2 has been done successfully b) The virtual **International Conference VCIPECH** organized by EN department has been completed successfully c) **60 seats of NCC** were allotted timely, would beuseful for future d) The **GCM**date was finalized on **19th December'20**. Mr. Mahesh Munjal Ji and Pro VC AKTU will join the meet. The data &roadmap w.r.t upcoming NAAC visit will be presented. e) The three verticals of Academics were introduced i.e **Industry Corridor, Separate Entity for Consultancy and Skill Development & Finishing School.** f) The **e- Induction Program** for 1st year students will start from **24th November '20**. g) **The Parent Meeting** – online will be scheduled on **29th November'20**. The number of attendees should be around 800. h) The **Counseling Program** for parents by **Mr. Sushant Kalra**is fixed on **6th December'20 from 11:00 AM to 1:00 PM**. i) For the first time, an induction program will be conducted for MBA, MCA and KSOP Departments j) The final visit of NAAC is due on **23rd May'21**. So, by that time, all the preparations should be completed. k) **NAAC Expert Visit** may be planned in **December'20**. So that the suggestions from them can be incorporated in SAR. l) Any activity which is organized through electronic mode should be **well rehearsed and streamlined** by any department. m) Joint Director shared that **20 classrooms** are ready for blended classroom teaching. Teachers to take lectures from the classrooms and give their feedback so that any improvements can be done timely.	**Para 1(a) to 1(m):** **All HoDs to note**
2.	**Minor Specialization - MOOCs honors degree (Reg. for session 2018-19**	a) Dean (A) briefed that the AKTU has changed their **MOOCS honors degree program**. b) Prof. Yaduvir Singh demonstrated the result report of **MOOCS for honors degree for 2018-19 batches**. c) The minor specialization course can be selected from the revised list of MOOCs courses by AKTU. d) The students having 80% cumulative percentage may be encouraged to complete MOOCs Honors Degree, so that 10%	**Para 2(c) to 2(d):** **Dean (A) to examine as per AKTU circular**

		student for 2018 and 20% students for 2019 can be achieved.	
3.	**Report on GATE/GPAT Classes**	a) The report on **GATE/GPAT** was presented by **Dr. Arunesh Chandra.** b) He reported that, good responses have been received from B.Tech 3rd year; however very few students have reported from B.Tech 2nd year. c) He shared, that students are suffering with mental fatigue due to continuous online classes. d) Director suggested that the GATE classes can be conducted on alternative days. e) HoD (IT) suggested to encourage only interested students to save the efforts and to avoid the duplicity of the students in multiple activities. f) Dean (A) emphasized that the task w.r.t GATE/GPAT classes should be **performed sincerely**. Departments should confirm about their interest regarding GATE/GPAT classes.	**Para 3(a) to 3(f):** **Dr. Arunesh Chandra to consult with respective HoDs regarding the issues, to submit the progress report 7 new proposal for GATE, conduct a meeting of dept. coordinators with Dean (A)** **And** **Streamline all the task in next 10 days.**
4.	**Faculty Development Program - ATAL FDP/ NITTTR STP**	a) Dean (A) briefed out the agenda and shared that the NITTTR STP is an 8-module program which can be attended online (free) by the faculty members. b) Director appreciated and asked HoDs to encourage their faculty members to attend. Advised them to take it as a very good opportunity. c) Director also shared that attending NITTTR's 8-module program is mandatory as per 7th pay commission, GOI. d) HoDs were suggested that at least 1-2 FDPs should be completed by the faculty members in a semester.	**Para 4(a) to 4(d):** **All HoDs to examine and give feedback** **&** **To include this point in next agenda**
5.	**Report on Weak Students and Plan for Improvement**	a) Director shared that the 'policy on weak students' has given a good response. But the focus should not be loose anyhow. b) HoDs shared their department's progress report. c) HoDs suggested to organize a meeting with weak students' parents to make them aware of their ward's performance.	
6.	**Roadmap of NAAC - preparation status**	a) Dean (A) expressed his concern about the NAAC related task. Also, notified HoDs that the data may be asked once or two times. Asked for their cooperation. b) Dean (A) shared the roadmap of NAAC visit. c) Dean (A) suggested to all HoDs that the data related toNAAC must be verified by HoDs/Addl. HoDs. d) Director encouraged all and emphasized to achieve A++ because KIET deserves it. e) Director also stressed on that the ownership of any task should be taken by HoD himself. Direct involvement is necessary. f) HoD (IT) suggested to create sub groups of the HoDs to discuss on	**Para 5(a) to 5(e):** **All attendees to note and implement**

		NAAC work. **g)** Director notified that the NAAC expert visit may be planned in mid-December. So, the SAR should be prepared and submitted to the Director before 12th December. **h)** Joint Director suggested to compile the data up to 30th October'20. The data from 1st Nov'20 - 28thFeb'21 can be added afterwards. **i)** Director invited all HoDs to share any name of any NAAC expert they may know.	**Para 6(g) to 6(i):** **Dean (A) to note**
7.	**Academic Policy w.e.f 01 Dec - Discussion & Finalization**	**a)** Director advised not to call students in the campus until essential. All the activities related to students can be organized online. **b)** The addendum in Academic Policy for odd sem 2020-21 was presented by Dean (A). Suggestions from HoDs invited for the same. **c)** HoDs opined that the visit routine of faculty/staff members should be continued the same till 15th December. 4 days of reporting ca be done. **d)** The information w.r.t institute visit should be floated by HR department. **e)** Respective HoDs shared the status of online coding classes by Mr. Abhay Upadhyay. **f)** Joint Director suggested that the address session of Director, Joint Director and Dean Academics should be fixed on the day when the maximum students' strength is there. **g)** HoDs suggested that a session on "How to attend online classes"should be there in the beginning of the student orientation program and another should be after one week. **h)** Director emphasized to all HoDs to address all the points raised in CR's meeting on priority basis at department level.	**Para 7(e):** **Dan(A) to examine online classes&** **HoDs to identify the number of the students in coding classes** **Para 7(h):** **All HoDs to note and implement**
8.	**Institutional Events (EPOQUE/Convocation)**	**a)** Dean (A) invited the ideas from all the HoDs to organize the event. **b)** HoDs recommended to execute the EPOQUE through online mode by professionals. Stand-upcomedy/ Competitions/ Games can be included. **c)** The Convocation may also be done by electronic mode. The degree certificate can be sent directly to the student by the University.	**Para 8(b) & 8(c):** **Date will be decided in next meeting**
	Closing Remark	Director closed the meeting with following points: **a)** All points of discussion should be honored. **b)** HoD's direct involvement is significant activity for department to progress. **c)** AKTU has reserved the month of August for internship. So, the remaining hours can be covered during academic activities.	

Dean (Academics)

Distributed to: All concerned.

KIET Group of Institutions, Delhi-NCR, Ghaziabad

Depaqrtment of Electrical and Electronics Engineering

Compliance Report: IQAC Meeting held on 21 November 2020

Sl No	Agenda	Points of Discussion/Dicision(s) Taken	Action Taken
1	Opening Remarks	j) The final visit of NAAC is due on 23rd May'21. So, by that time, all the preparations should be completed. k) NAAC Expert Visit may be planned in December'20. So that the suggestions from them can be incorporated in SAR. l) Any activity which is organized through electronic mode should be well rehearsed and streamlined by any department. m) Joint Director shared that 20 classrooms are ready for blended classroom teaching. Teachers to take lectures from the classrooms and give their feedback so that any improvements can be done timely.	The Department is preparing for the NAAC expert visit. Most of the faculty members are utilising the newly developed classrooms for conducting the classes.
3	Report on GATE/GPAT Classes	a) The report on GATE/GP AT was presented by Dr. Arunesh Chandra. b) He reported that, good responses have been received from B .Tech 3rd year; however very few students have reported from B.Tech 2nd year. c) He shared, that students are suffering with mental fatigue due to continuous online classes. d) Director suggested that the GATE classes can be conducted on alternative days. e) HoD (IT) suggested to encourage only interested students to save the efforts and to avoid the duplicity of the students in multiple activities. f) Dean (A) emphasized that the task w.r.t GATE/GPAT classes should be performed sincerely. Departments should confirm about their interest regarding GATE/GPAT classes.	As suggested, the GATE classes are being conducted for the interested students at their convenient time.
4	Faculty Development Program-ATAL FDP/NITTTR STP	a) Dean (A) briefed out the agenda and shared that the NITTTR STP is an 8-module program which can be attended online (free) by the faculty members. b) Director appreciated and asked HoDs to encourage their faculty members to attend. Advised them to take it as a very good give opportunity. c) Director also shared that attending NITTTR's 8-module program is mandatory as per 7th pay commission, GOI. d) HoDs were suggested that at least 1-2 FDPs should be completed by the faculty members in a semester.	The massage has been conveyed to the faculty members.

6	Roadmap of NAAC-preparation Status	a) Dean (A) expressed his concern about the NAAC related task. Also, notified HoDs that the data may be asked once or two times. Asked for their cooperation. b) Dean (A) shared the roadmap of NAAC visit. c) Dean (A) suggested to all HoDs that the data related to NAAC be verified by HoDs/Addl. HoDs. Director encouraged all and emphasized to achieve A++ because status KIET deserves it. d) Director also stressed on that the ownership of any task should be taken by HoD himself. Direct involvement is necessary. e) HoD (IT) suggested to create sub groups of the HoDs to discuss on NAAC Work f) NAAC work. g) Director notified that the NAAC expert visit may be planned in mid-December. So, the SAR should be prepared and submitted to the Director before 12th December. h) Joint Director suggested to compile the data up to 30th October'20. The data from 1st Nov '20 - 28th Feb'21 can be added afterwards. i) Director invited all HoDs to share any name of any NAAC expert they may know.	The Department has started working according to the roadmap.

(Dr. Neeraj Kumar Gupta)
HoD

Minutes of IQAC Meeting held on 31st October 2020 at 10:30 AM through MS Team

Chair: Dr. (Col) A Garg.

Participants: Joint Director, Dr. Anil K. Ahlawat (Dean Academics), Department HoDs

S.N	Agenda	Points of Discussion / Decision taken	Action by
1.	Opening Remark	**Director** opened the meeting with best wishes on **"National Unity Day"** to all followed by few updates: **a)** **26 students** from KIET Group of Institutions have secured the rank and place in **top 10** at university level. Students earned **4 gold, 2 bronze, 2 silver** medals. Proud moment for KIET Group of Institutions. ***Complimented!!!*** **b)** **Pro VC - AKTU**, now is a member of Institute Governing Council. GCM may be scheduled on 1st Saturday or 2nd Saturday of December and Advisory Board Meeting will be planned in January 2021. ***For Information Only!!!*** **c)** **MOU** with **BIESSE India** has been signed. **d)** **In – house Moodle training** of faculty members for examination has been done successfully. **e)** **E-Booster master classes** for students have been conducted. ***Complemented to HoD (HS) & Team !!!*** **f)** **CRs meeting** were conducted for all branches and received valuable feedback from students. Minute of Meeting will be floated shortly. **g)** **Faculty Induction** program has been done successfully by Team HR. **h)** **TedEx countdown event** has been done successfully. **i)** Two webinars by Dr. N.C Shivaprakash were conducted through online platform. Received an excellent response from KIETians. **j)** **Human Value Workshop** for the student's parents was organized by the Department of Applied Science. **k)** **e-Khelo, a Sports event** was organized by KIET Fitness Committee. **l)** **Webinar session on startups** conducted by KSOP. **m)** A real time issue was shared by the officers from **NCRTC** to the students of Civil Engineering Department to resolve during their visit to KIET campus. The event was coordinated by HoD(CE). **n)** **Breast Cancer awareness session** has been organized by KSOP department successfully.	**Para 1(a) – 1(z):** **All HoDs to note**

o) **1st International conference** was organized by Department of HS. ***Complemented the Team!!!***

p) **Short term training program** was organized by MCA Dept. on Block Chain Technology. The STTP is undergoing and will be completed in 3 phases.

q) **The Governing Board** meet has been conducted by TBI.

r) **ISO external audit** has been conducted successfully.

s) KIET has taken the membership of **Quality Circle Forum of India**. All Departments to make use of the same.

t) **Interaction session with parents' of B.Tech 1st year students** is about to be organized. Will be coordinated by HoD (AS).

u) CT-2 is going to be started. Received the request from Dept. HoDs to permit students to appear on recommendation basis. ***Approved!!!***

v) **International Conference in EN Dept.** is going to be organized. **Shri Ajeet Pal, Minister of U.P Govt.** will inaugurate the event.

w) Office Order on the Policy of Sexual Harassment of woman employees & students and re-organization of Institutional Proctorial Board has been issued. **New policy on Environment & Energy Management Cell** will be issued shortly. HoD (CE) has been given the responsibility. Regular audits will be done through this policy.

x) The suggestions from all the departments have been received regarding Human Value Cell Policy document. The same will be issued shortly.

y) As per the need of the time, the students from core branches also need to be exposed continuously on to the coding skill. Keeping the concept of the finishing school into the view, another vertical was proposed to create at institute level as **Skill Development and Finishing School**. A **new appointment** for the same will be announced shortly.

z) Joint Director also shared that the **ISO auditors were very impressed and appreciated** the KIET academic policy, migration concept from offline to online etc. ***Congratulated to All!!!*** He also shared the areas of minor improvement viz. effective monitoring system, policies, quality of video lectures etc.

2.	**Strategy of Teaching & Learning after CT-2 examination**	a) **Dean (A)** mentioned the first agenda point by sharing the information about the planning to re-open the Institution after CT-2 examination. Invited the suggestions from house. b) **HoD (IT)** suggested keeping students engaged till end semester examination. 5-6 days preparatory leave should be given to the students. One lecture from the time table may be reduced on need basis. In final year, the pattern of assignment should be revised so that students remain indulged in their studies. Teachers should have to change their teaching methodology. The pace of syllabus coverage will be slow automatically. c) **HoD (CSE)** submitted that the lecture schedule may be off on Saturday. One week for assignments (subjective and numerical based) only may be plan to keep students engaged. d) **HoD (ME)** suggested to reduce the number of the lectures from time table. So, in remaining time, the programing language coding classes may be conducted. Four lectures may be spared for coding classes for core branch's students. Faculty members may live stream the actual experiments conducted on the experiment setup w.r.t Lab classes. e) **HoD (EN)** submitted to cover the things beyond the syllabus during the classes. Good quality assignment may be given to the students. Review paper of respective subject may be done through students. f) **Off. Principal (KSOP)** advised to plan some guest lecturers related to subject's thrust areas which totally depends on the need of syllabus coverage. Interaction with Alumni's who are working in reputed companies may plan on Saturday's for all the students to bridge the gap. He also shared that in KSOP (7^{th} Sem), practice scheme is conducting under which students are working for minor projects in a small group by downloading different applications from Myloft concept. Now they are encouraging students to write the review paper and submit to good Scopus journal. g) **HoD (MBA)** submitted that the mentoring session on Saturday's should be used for conducting Group discussion on various topics. MBA department is doing so. h) **HoD (ECE)** suggested to cut down some lectures, mainly in core branches. Some model papers may be created by subject teachers based on previous year examination question paper to solve by students. Later on, same model paper can be discussed in the class. Expert lectures may also be conducted on Saturdays. Also, the draft of the policy for improvement of	**Dean (A) to examine all the suggestions and formulate the policy accordingly**

		utilization of AKTU Nalnda e-Consortium (Myloft) was demonstrated by Dean (R&D) and team. i) **HoD (HS)** submitted to utilize their 2nd year's soft skill trainers for the lower proficiency students identified on the basis of external third-party test in the 3rd year.	
3.	**Blended Learning (Requirement Analysis) - on re-opening of the institution.**	a) **Dean (A)** briefed about the agenda point and some major requirements for the same viz. software, internet, camera etc. Suggestions from HoDs were invited. b) **HoD (ECE)** said that Higher Education Institutes are now open for 50% strength of faculty/staff members. So online classes may be conducted from department classroom after doing some necessary arrangements in classrooms. c) **HoD (EI)** shared some suggestions viz. Students may be divided into two groups (50% - 50%). One group of students may be called to attend the classes physically in the campus and another group can attend the same class through live streaming. Same may be followed alternatively. Or they may be called into two shifts viz. morning and evening. Equal number of lectures should be conducted for both the groups. But due to this, the teaching load of faculty members may be increased slightly. Also proposed that, CTs & PUE should be conducted offline by maintaining the social distancing as per the norms. Hardware based Labs should be conducted offline and virtual labs should be used for learning online/concept development. The 50% students, who are presented in the campus for attending the lab classes can be divided further into small groups. Software coding labs should be conducted online. d) **Joint Director** suggested to explore about the student's division as per below average and above average parameter. So that, the below average group of the students can be called for physical classes and above average group of the students can attend the classes at their home. e) **HoD (MCA)** submitted that 50% students may attend the classes in the campus and 50% students may watch the recorded video lecture of the respective subject. In the next scheduled offline class, the doubts of the students' w.r.t video lecture can be discussed in the beginning of the lecture. Some content of the subject which does not require the elaboration and physical class may be identified by the subject teacher and only the recorded lecture may be provided for the identified topics. f) **HoD (MBA)** submitted the agreement for dividing the	**Dean (A) & Dean (ITS) to formulate strategy taking their inputs into the consideration.**

		students into 50% - 50% group and to provide physical classes and live streaming alternatively. In addition, doubt clearing session may be organized as per the need. **g)** **HoD (IT)** submitted few points' i.e stress testing of IT infrastructure should be done. Live streaming and blended learning are entirely different concept from each other. So different methodology should be used for both the concepts.	
4.	**Identification of weak students and action taken**	**a)** Dean (A) briefed that taking care of slow learners is extremely important. A subject teacher should consider as a moral responsibility to work on some identified weak students for improving the result. Faculty member may be awarded for reporting zero PCP and should be penalized for not improving. **b)** **Dear (A)** asked for the action taken reports from the HoDs. **c)** **ECE** – Identified students as special class required students for results improvement. Two special classes are organizing on every Saturday for such students. Getting good response. Mentors are counseling these students continuously. Study materials are also being provided. Class coordinators are also in touch with these students through whatsapp. **d)** **EN** – Doubt clearing session is organizing on Saturday's. Student's problems related to subject are resolving through whatsapp groups as well. **e)** **EI** – Weak students are not allowed to attend additional skill classes and doubt clearing session is organizing for them. **f)** **ME** – Students have identified based on the CT-1 result and students having less than 50% marks & detainees are considered as weak students. Classes on Saturday's are being provided. **g)** **IT** – Organizing the classes for branch change, diploma holders and detained students. **h)** **MCA** – Additional classes beyond the institution's timing are being organized for such students. **i)** **KSOP** – Assignments, Question banks with answers are being circulated continuously.	**All HoDs to keep focus to this aspect**
5.	**Lab reports - Students overall satisfaction strategy**	**a)** **Dean (A)** explained that a huge number of the students are not satisfied with Lab classes. The strategies that are using need to be revised. HoDs submitted their views. **b)** Experiments can be conducted through virtual labs. **c)** Faculty members may find out some online educational	

		platforms for learning experiments. **d)** One week may be arranged for live streaming the lab experiments. **e)** Day scholars may be called for performing experiments. Project based learning can be conducted. **f)** Alumni's may also be connected for demonstrating live experience. **g)** Guidelines may be floated regarding the lab experiments that experiments will be explained by students in online classes.	**All HoDs to keep focus to this aspect**
6.	**With permission of the chair**	**a)** Dean (A) briefed about the NPTEl registration i.e **3000 registration** but only **75** students have submitted the fee till yet. Suggested to HoDs to encourage students to submit fees timely. **b)** Only five branches **(EN, CE, MBA, MCA, AS)** have uploaded the COs on KIET website. Suggested to other departments to upload on priority basis.	**Para 5(a) & 5(b):** **All HoDs to implement and take action on priority.**
7.	**Closing Remark**	**Director closed the meeting with some important precautionary steps that should be followed by all:** **a)** Some of the faculty members have been observed very casual during their online classes in terms of language, dressing, code of conduct etc. **b)** All the issues are needed to be sensitized. So, a session on **"Sensitization"** was proposed for all on coming Thursday.	

Dean Academics

Distributed to: All concerned

KIET Group of Institutions, Ghaziabad

(An ISO – 9001:2008 Certified & 'A' Grade Accredited Institution by NAAC)

Compliance Report on IQAC Meeting held on 31st October 2020

S.N.	Agenda	Points Discussed	Action Taken Status
1	Course Outcome updating on KIET website	Suggested to departments to update Course Outcome on Website	All departments updated course outcome on website and give status to Dean (A) office.

Minutes of IQAC Meeting held on 26th September 2020 at 10:30 AM through virtual platform

Chair: Dr. (Col) A Garg.

Participants: Dr. Anil K. Ahlawat (Dean Academics), Department HoDs, Head (CRPC).

S.N	Agenda	Points of Discussion / Decision taken	Action by
1.	Opening Remark	Director opened the meeting with welcome note followed by few updates: **a)** 6 patents from KIET are published in a Journal of Patent on 4th September 2020. Now we have got 21 patents in total. ***Complimented!!!*** **b)** Director complimented COE & Team, Registrar, HoDs & faculty members for conducting end semester examination and UPSEE exam smoothly under the unfavorable circumstance of COVID – 19. **c)** MOU was signed with an **Italian Company called BIESSE** (a Wood working Machine Manufacturing company), agreed to setup a centre of excellence named **Centre of Advanced Wood Working (CAW)**. We are going to have three machines very soon. **d)** Computer programming proficiency cell has been setup under the supervision of HoD (CSE) and team has been made also. ***Best Wishes!!!*** **e)** A student's club called **TechAdventure** has been formulated for Virtual Lab development. We wish to see some of our Labs on MHRD website through this practice. **f)** Dr. K. Nagrajan is now as **officiating Principal of KSOP**. All the best for tenure!!! **g)** **Student Grievance Redressal Cell** has been reorganized due to AICTE guidelines. The Office order is available at KIET web site. **h)** A seminar organized by ICC cell. ***Very Well!!*** **i)** One student from ME department **(Rishabh)** received a letter of appreciation for internship from **G1ANT Robot Ltd. London**. Five students from EI department have also received a letter of appreciation from Air Officer Commanding 13 base repair depot air force Palam on automatic calibration of test equipments. ***Marvelous effort. Congratulation!!*** **j)** Student's Felicitation program is going well. Director suggested to invite people from other colleges as well (may be the Director /Chairman or vise chairman AKTU) to create more visibility of the Institute. **k)** Industry interaction has to be increased. Better placement opportunities are required. It is important to strengthen not only the Technical skill but also soft skills for better placement options.	**Para 1(c):** **HoD (ME) to take the honor ship and identify good faculty members and technicians** **Para 1(j) & 1(k):** **All HoDs to note and implement**

2.	**Placement Canvas@ KIET (Big 7 IT Companies)**	a) The Placement Canvas was presented by HoD (HS) and Head (CRPC). b) Appreciated by Director and All HoDs, called it an eye-opener presentation and students should get to know about it. c) Director suggested showing the presentation during the time of orientation program of students. d) Director emphasized and said that a structured plan must be followed. From the 1st year of the students, the distribution of additional skills should be equal among students. In their 2nd and 3rd year, it should be at department level. In Final year, company specific training should be given to the students. So, the students get certified before sitting for a placement. e) HoD (HS) suggested promoting more interdisciplinary project to students. So that they can get the exposure for both the things. f) Dean (A) suggested that the students group for project which are formulated in their 1st year, same group should be go further to full fill the interdisciplinary project concept. ***Appreciated as a tempting thought by Director*** !!! g) To improve employability skills, HoD (HS) and Head (CRPC) jointly proposed to conduct an e-booster training program for 1000 students of final year. h) Director stressed to design a policy on finishing school for 7 companies presented by the HoD (HS) and Head (CRPC).	**Para 2(c):** **HoD(AS) to note** **Para 2(d):** **All HoDs to note and implement.** **Para 2(g) & 2(h):** **HoD (HS) and Head (CRPC) to carry on with idea.**
3.	**Policy for Human Value Club**	a) Dean (A) shared some points about the issues facing by the HoDs related to their faculty members. A communication gap is creating between HoDs and faculty members. b) Director stressed that unprofessional behavior should not be tolerated. HoDs have the authority to report the event and take necessary actions. *c)* Dean (A) invited to HoD (AS) and his team to demonstrate the presentation on Human Value Club. ***Received the Appreciation by Director !!!*** d) HoD (AS) suggested to create such an environment which inspire to all the KIETiens to live happily and provide value based education to our students. Continuous efforts are required. e) Dean (SW) also shared some activities of Students Activity Club. f) HoDs shared their views related to the Human Value Club. Suggested to include this feature in Faculty Induction program. g) Director stressed that by the year 2022, level -1 and	**Para 3(b):** **All HoDs to take n/a** **Para 2(g) & 2(h):** **All HoDs to note and implement.**

		Refreshment course of Human value should be completed by all the faculty members. **h)** 8-10 resource persons are required to complete the 3 – levels of Human values program. Then they will be in a position to become a resource person for other colleges as well. **i)** HoD (HS) submitted that this practice should be imbibed in the students and propagated by their parents. Then we will be able to create a change. **j)** Director advised to rename the Human Value Cell/Course at Institute level so that the students get connected easily. It may be related to development of interpersonal relations.	
4.	**Some General points**	**1. Moderation Report of CT-1 Examination:** i. Some gaps are found by COE in CT-1 question paper. Director suggested to departmental moderation committee to monitor the process till the implementation. ii. Director stressed on that the sanctity of the moderation report must be maintained. **2. Concept of Negative marking :** i. Director invited the feedback from all HoDs to implement the same in next CTs. ii. All HoDs were agreed to continue this practice further, but the time limit of the examination may be increased. **3.** Dean (ITS) proposed to constitute a Moodle Committee at institute level.	**Para 1:** **All HoDs to note and implement.**
Closing Remark		**Director closed the meeting with a satisfactory note and said to the house that:** 1. Do not hesitate to express your views. A collective decision will be taken. 2. Target to make Roadmap of 1st year. The honor ship has to be taken by all Leaders.	

Dean (Academics)

Distribute to: All Concerns

KIET Group of Institutions, Delhi-NCR, Ghaziabad

Depaqrtment of Electrical and Electronics Engineering

Compliance Report: IQAC Meeting held on 26 September 2020

Sl No	Agenda	Points of Discussion/Dicision(s) Taken	Action Taken
1	Opening Remarks	i) Student's Felicitation program is going well. Director suggested to invite people from other colleges as well (may be the Director /Chairman or vice chairman AKTU and official from AKTU) to create more visibility of the Institute. j) Industry interaction has to be increased. Better placement opportunities are required. It is important to strengthen not only the Technical skill but also soft skills for better placement options.	Teams of Faculty members have started putting their Efforts.
2	Placement Canvas@ KIET (Big 7 IT Companies)	d) Director emphasized and said that a structured plan must be followed. From 1st year of the students, the distribution of additional skills should be equal among students. In their 2nd and 3rd year, it should be at department level. In Final year, company specific training should be given to the students. So, the students get certified before sitting for a placement.	EN Department has started the minor specialisation courses aligned with the Industry need for the students from second year onwards.
3	Policy for Human Value Club	g) Director stressed that by the year 2022, level -1 and Refreshment course of Human value should be completed by all the faculty members. h) 8-10 faculty members should be trained as resource persons for which they are required to complete the 3 – levels of Human values program. Then they will be in a position to become a resource person for other colleges as well.	Efforts are being made for ensuring the joining of more and more faculty members in these courses.

(Dr. Neeraj Kumar Gupta)
HoD

Minutes of IQAC Meeting held on 22nd August 2020 at 10:30 AM through virtual platform

Chair: Dr. (Col) A Garg.

Participants: Dr. Manoj Goel (Joint Director), Dr. Anil K. Ahlawat (Dean Academics), Department HoDs, Dean (IEC), Manager (IA), Dr. Sangeeta Arora.

S.No.	Agenda	Points of Discussion / Decision taken	Action by
1.	**Opening Remark**	Director started the meeting and wished everyone good luck on the auspicious occasion of **Ganesha Chaturthi.** Following were shared by Director: a) KIET Group of Institutions achieved **ATAL Ranking of Institutions on Innovation Achievements**. We are very fortunate to get a place in **ATAL Ranking** as well as in **NIRF Ranking** this year which proves that hard work with commitment is always payoff. This practice must be continued in future. b) It was decided and announced that this year only the **C.V. Raman Awards** will be announced on the occasion of **Teacher's Day**. The **Teacher's Day** celebration will be taken place on **5th September 2020**. *c)* After having an interaction session with dept. HoDs and faculty members, Director shared the view that the concept of **blended learning** has adopted by our teachers and students completely and is going quite well. ***Complimented to all.!!!*** d) As per the intimation received from the university, the end semester examination may not be conducted by the university for final year students due to increasing number of COVID -19 cases. e) In terms of Rationalization of duties, this must be designed and allotted by dept. HoD & Addl. HoD. The main idea is to create balance among all the faculty members which enable them to perform effortlessly.	**Para 1(a) to 1(e):** **All HoDs to note** **Para 1(b):** **Dean (A) will be notified separately.** **Para 1(e):** **HoD (CSE) to brief all dept. HoDs**
2.	**Atal Ranking for Institute Innovation Achievements – (3rd vertical of Innovation & Entrepreneurship)**	a) Before start with the agenda point Dean (A) shared his views that knowledge sharing is not an easy task when it comes to deliver a quality of video lecture and any other study material to our students. However, this task provides an immense satisfaction to all the faculty members at the end. b) As per the feedback received from Dean (ITS), all the subject e-content up to CT-2 has been uploaded on Moodle. c) On the behalf of all HoDs, Dean (A) thanked to Director & Joint Director to motivate all with their kind words and praises.	

		d) Dean (IEC) briefed about the ATAL ranking with a thankful note for Director & Joint Director for giving the opportunity to put efforts to achieve a place in ATAL ranking. Also thanked to all HoDs for their support. e) Dean (IEC) shared that Innovation and Entrepreneurship is going to be a roadmap for Higher Education Institutions in future. f) Dean (IEC) presented the score card of KIET for ATAL ranking in which it could be seen that where we are good and we are lacking among nine parameters. g) Received appreciation and complements.	**Para 2(f):** **Dean (IEC) to share with all HoDs**
3.	**Synergy University, Moscow - Collaboration with KIET**	a) Manager (IA) briefed about the collaboration of KIET with **Synergy University, Moscow** which is an **International MOU opportunity** for KIET. b) The **Synergy University** proposed to sign a general MOU with KIET. Given an overview through the presentation slides. c) Director suggested to examining the Universities worldwide according to their department usefulness. Department must has at least one International collaboration to have benefits during the accreditation. d) HoD (MBA) reported that the dept. of MBA is in the process to connect with **Malaysian University**. e) Joint Director shared that **Milan University** has also shown their interest to collaborate with KIET come up with a special certificate online program. Also quoted a special price for KIET.	**Para 3(d):** **All HoDs to examine**
4.	**Internal examination proposal through MOODLE and SPDC -2020 Training Program**	a) Dean (A) shared the information about the regular assessment of the students are doing through quizzes conducted during the lecture by subject teacher. These quizzes are not only used for the student's attendance but also hold the weight-age in internal marks. b) Dean (A) suggested to all HoDs to share that information with their faculty members so that they also can convey the information about quizzes to their students. c) Dean (A) also shared that we have got a positive impact by the quiz policy on students as their attendance is improving and the strength of the students in the class is also increasing. d) Dean (ITS) presented the Roadmap on Skill	**Para 4(b):** **All HoDs to implement**

		&Personality Development Program (SPDC 2020). e) Director advised considering Soft Skill as a part of Internship. ***Let's take is as a challenge…!!!*** f) HoD (CSE) suggested that the pre-evaluation test should be conducted before launching SPDC 2020. g) Dean (ITS) suggested to all HoDs to motivate their students to register in this program which will bring the number of placement opportunities in future. h) Dean (ITS) submitted the two tasks to achieve in terms of Moodle server i.e 1) Awareness among students 2) Increase the usability. i) Dr. Awadhesh Srivastava presented the plan of conducting internal examination through Moodle server. j) All HoDs appreciated the plan and beneficial as well. Also submitted their views. k) **Stress Testing** of Moodle server is required, submitted by Dean (ITS)	**Para 4(e):** **Dean (ITS) to share the progress report every month.** **Para 4(k):** **Learning is required for now**
5.	**Updated Lab video/ Virtual Lab**	a) Updated Lab plans of the departments presented by Dr. Sangeeta Arora. b) Joint Director stressed on that self shoot Lab recorded video should be there.	**Para 5(b):** **HoDs to verify**
6.	**Students Registration – report of non-registered students**	a) HoDs shared the registration report of their department. Reported about the fee related issues submitted by students.	
	Director concluded the meeting with one point **i.e** Student's registration should be done on priority basis.		

Dean Academics

Distributed to: All Concerns.

KIET GROUP OF INSTITUTIONS, GHAZIABAD

Department of Electronics & Instrumentation Engineering

Compliance Report of MoM, IQAC Meeting 22nd Aug. 2020

S. No.	Agenda	Point of Discussion	Action by	Action taken
1	**Opening Remark**	In terms of Rationalization of duties, this must be designed and allotted by dept. HoD & Addl. HoD. The main idea is to create balance among all the faculty members which enable them to perform effortlessly.	**HoD (CSE) to brief all dept. HoDs**	Rationalization of duties revised as per the guidelines by HoD CSE.
2	**Internal examination proposal through MOODLE and SPDC - 2020 Training Program**	a) Dean (A) shared the information about the regular assessment of the students are doing through quizzes conducted during the lecture by subject teacher. These quizzes are not only used for the student's attendance but also hold the weight-age in internal marks. b) Dean (A) suggested to all HoDs to share that information with their faculty members so that they also can convey the information about quizzes to their students.	**Para 4(b): All HoDs to implement**	Implemented.
3	**Updated Lab video/ Virtual Lab**	a) Updated Lab plans of the departments presented by Dr. Sangeeta Arora. b) Joint Director stressed on that self-shoot Lab recorded video should be there.	**HoDs to verify**	There are self-shoot videos planned in all labs except one lab which completely software based. Lab plan summary attached.

Dr. Sumita Ray Chaudhuri
HoD, EIE

Minutes of IQAC Meeting held on 21st July 2020 and again continued on 28th July 2020 at 10:30 AM through virtual platform

Chair: Dr. (Col) A Garg.

Participants: Dr. Manoj Goel (Joint Director), Dr. Anil K. Ahlawat (Dean Academics), Department HoDs, Dean (SW), Dean (IEC)

S.No.	Agenda	Points of Discussion / Decision taken	Action by
1.	**Opening Remark**	Director started the meeting with a congratulatory note to all the parents for their children to score excellent marks in their 10th and 12th standard. It creates positivity in professional and personal life if children do well. Following were shared by Director: a) Two patents by 2 faculty members from EI dept. b) Ten students of KIET will be felicitated on the occasion of **"AKTU Sthapna Diwas"** on 26th July 2020. c) Three Office orders issued from the office of Director i.e**NIRF Committee 2021, GPAT Club Policy and UBA Policy** respectively. d) Eleven admissions confirmed successfully for ADAM even during this pandemic situation. ***Appreciated!!!*** e) MOU with two CSIT Labs (ITRC Lucknow & NPL Delhi) is under process. **Efforts by Dean R&D and Dean (IEC) were appreciated**. f) Academy of CSIR – Ghaziabad proposed to register KIET faculty members. Will be notified shortly. **g)** The **National level event by ASSOCHAM** attended by KIET HoDs/Faculty members brought clear visibility. The perception of KIET Group of Institution will be improved definitely if these kinds of efforts continue. Efforts by **Manager (IA) were appreciated.** h) Director appreciated the efforts put by faculty members in making quality videos. i) As per the ACM of University, there will be no examination for 1st, 2nd and 3rd year students and will be promoted accordingly to their previous semester marks. For final year students, offline examination will take place as per the guidelines issued by AICTE – MHRD. The Examination Centre will be the student's own institutions. Objective type question paper would be given and three exams in one day would be conducted. j) The AKTU issued the letter to start the classes of new session (Odd – 2020-21) from 4th August 2020. k) Director recommended to all HoDs to design their own rationalization of duties plan three times in a year. (Twice at the beginning of each semester and one more time for the vacations). l) Joint Director appreciated to all the HoDs and faculty members to complete marks uploading task	**Para 1(a) to 1(l) :** **All HoDs to note**

		on AKTU timely.	
2.	**Academic Policy (Odd Semester 2020-21)**	Dean Academics presented the draft of **Academic Policy** for **Odd Sem 2020-21** after including valuable suggestion from all the HoDs. a) The date of online registration for existing students was freezed on **1st August 2020 &2nd August 2020 (Sunday).** b) All HoDs submitted their views w.r.t Online Registration Process. c) All HoDs submitted that the proposed format of Time-table (8 lec. /day) should be followed. d) HoD(CSE) proposed to classify the faculty members as per the availability of infrastructure to take online classes at their home. So, they may call to the Institute to cover the online lectures. **Also suggested that an observer team may be created for online classes.** e) Dean (IEC) suggested that the mapping of infrastructure and location of the faculty members should be there. f) All HoDs submitted the agreement to call faculty members in college on rotational basis. g) All HoDs were agreed to notify all the faculty members that they may be called any time in the institution. h) Director recommended accessing the e-resources available in the college Library for the students. Also, the links of the freely available books should be provided to the students i) HOD (IT) suggested that the number of assignments should be less and the number of questions in the assignments should be more than proposed number by Dean (A) to retain the quality of assignments.	**Para 2(d) 7(e):** **All HoDs to examine** **Para 2(h):** **Dean(ITS) to Examine & Dean (A) to mention the point in academic guidelines** **Para 2(i):** **Dean (A) to examine**
3.	**Lab Planning for Odd Semester 2020-21**	The compiled lab plan has been presented by **Dr. Sangeeta Arora** for all Engineering branches, Pharmacy and Computer Application. a) Director suggested recording self-shoot Lab video before the beginning of the classes to show to the students in the first week of the semester. b) Dean (A) reported that the Syllabus of 5th Semester (EIE) branch is not issued yet by the university. Already notified to university. HoD (EIE) reported that only evaluation scheme is received which also would be revised.	**Para 3(a):** **All HoDs to implement** **Dr. Sangeeta Arora to share the link of Virtual Lab to all HoDs**
4.	**Soft Skills/Additional Skills**	a) It was recommended to put the attendance criteria 60% for soft skills classes as well. b) It was recommended by Director that there will be the same slot of 2 hours for additional skills and	**Para 4(a) & 4(b):** **All HoDs to note**

		remedial classes in the timetable. c) Director gave the brief introduction of Mr. Abhishek Gupta - KIET Academic Advisory Board Member who is doing efforts to improve not only the Soft Skill vertical but also the Additional Skills vertical at national level. d) The compiled report on additional skills was presented by Dr. Vipin Kumar proposed by Mr. Abhishek Gupta. e) Mr. Abhay Upaddhyay shared his views ever skill domains under core branches. Appreciated by Director and Joint Director. f) All HoDs shared their views regarding the proposed plan.	**Para 4(d):** **All HoDs to examine to implement the Moodle proposed by additional skills team.**
	Director concluded the meeting by sharing two points as: a) Any additional skill/ minor specialization is going to be plan by any department must be aligned to some specialization. b) All HoDs, must explain each point of Academic Policy to the students through presentation. So, there should be no room for any confusion. Should be communicated in a structured manner.		

Dean Academics

Distributed to: All concerns

KIET GROUP OF INSTITUTIONS, DELHI-NCR, GHAZIABAD

13 KM STONE, GHAZIABAD-MEERUT ROAD, GHAZIABAD - 201 206 (U.P.)

(An ISO - 9001: 2008 Certified Institution)

DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING

Date: 30-July-2020

Compliance Report of IQAC Meeting Conducted on 28th July 2020

Sr No.	Agenda	Compliance status
1.	Finalization of Secondary Duties	Time table of odd sem 2020-21 has been finalized and published. Academic load of faculty members has been finalized. As soon as research faculties are finalized,it Rationalization of secondary duties will also be published.(Tentative date is10th of August).
2.	Goldman Sachs	Faculty placement coordinator along with student placement coordinators are working personally on this. A mail regarding the consolidated and concreate information about it has already been dropped to students.
3.	Moodle Preparation for Lab	All labs will be conducted on Moodle with the help of online compilers and Microsoft Teams. We have also identified some virtual labs and other related stuff and all this information will also be uploaded on Moodle. All lab manuals will also be available on Moodle.
4.	Minor Specialisation	Already presented and shared. MOOCs for second year third year and final year have been identified from coursera and swyam portal.
5.	Demo of Lab	Ready to present on 01 Aug 2020
6.	Other point	Next semester preparation like time table, Faculty load, KIET ERP setup, online lab set up etc has been almost done.

Dr. Vineet Sharma
Head (Deptt. of CSE/ CO)

KIET GROUP OF INSTITUTIONS, GHAZIABAD

Department of Electronics & Instrumentation Engineering

Compliance Report of MoM, IQAC Meeting, 21st & 28th July 2020

S. No.	Agenda	Point of Discussion	Action by	Action taken
1	Free courses like coursera, edx etc by Head SDFS	a. Head SDFS represented the points related to free courses. b. Revised internship policy is in process where (120 hours) 90 hours internship + 30 hours free course proposed. c. HoDs were asked to inform students regarding registration of these courses based on their interest. d. It was intimated that no limitations for CISCO Academy free courses are for CS Branch students. Any number of students can register for the same as per their interest.	HoDs to examine and encourage students to focus on their soft skills.	All students of 3rd year EIE have been informed to register in two courses. A google form has been floated for taking students choice in Coursera, CISCO and EDX online courses. The form has been filled by all 3rd year EIE students. The list of interested students in EDX and CISCO have been forwarded to Dr. Vipin Kr. and Dr. Arun Tripathi. License already activated for those given consent for EDX. Lists attached.
2	Mentoring policy: CAPA for marks and attendance by HoD EI	a. Modified Mentoring policy was presented by HoD EI. b. Mentor card was displayed with a goal that the entire information of students' performance and attendance will be added in their card. c. A mentor will be appointed in each semester and he/she will be responsible for filling the CAPA form of students in terms of attendance and special reviews. The mentor from the parent department will continue till final year and meeting with alumni will be conducted on continuous basis.	All HoDs & Dean A to examine	All suggestions were noted and the re- modified policy has been sent to the office of Dean Academics by HoD EIE.

		d. Ensuring the entries of Mentoring Form is proposed on every Saturday. e. Three colors are selected to show the performance of the student, red for slow learner, yellow for average and green for Advance Learner to visualize the accuracy. f. To ensure student's holistic development, A parent meeting with Mentor is proposed at least once in a semester and prior invitation must be sent through mail or text message. Mentor is supposed to be in touch regularly with subject teacher for better understanding of student's performance. g. If student is participating in any extracurricular activities, certificate will be uploaded in mentor form with the approval of concerned mentor.		
3.	Major Activities	c. NAAC team will be visiting soon in campus. Referring to NAAC visit, the respective departments were communicated to keep all necessary records and to maintain the data which must be showcased during the visit	All HODs & IQAC Coordinators to implement.	Data and document preparation under progress.

Dr. Sumita Ray Chaudhuri
HoD, EIE

Minutes of IQAC Meeting held on 23rd June 2020 at 10:30 am through VC -Microsoft Team

Chair: Dr. (Col) A Garg
Participants: Joint Director, Dean Academics, Dept. HoDs, Dean (SW), Dean (IEC), Prof. Yaduvir Singh, Dr. Sangeeta Arora, Prof. Arunesh Chandra.

S.N	Agenda	Points of Discussion / Decision Taken	Action by
1.	**Opening Remark**	a) Director opened the meeting with a **welcome note** and shared about the note received from **MHRD** regarding the end semester examination. We will pursue the internal examination as planned. b) The **date** of uploading the e-content as per the said policy may be extended. c) 100% of subject content will be recorded and 100 % of lecture notes have to be uploaded. For other available online content, minimum two types of links may be selected for uploading for instance: **NPTEL link and E-Pathshala link**.	**Para 1(a) to 1(c):** **All HoDs to note**
2.	**Virtual Lab/Student' s Club**	**a)** The presentation of **Virtual lab** presented by **Dr. Sangeeta Arora.** b) In coming six months, the simulation part is a challenge but static pages may be prepared. But as per the discussion with IIT Delhi and other IIT colleges, the simulation part is outsourced. c) Some experiments on machine may be record in core engineering branch until the simulation part is not ready. Afterward, that video can be augmented with simulation.	**Dr. Sangeeta Arora to share**
3.	**GPAT Club**	**a)** The presentation on **GPAT Club** presented by **Principal (KSOP)** b) HoDs submitted their suggestions.	**Principal (KSOP) to share**
4.	**GATE/CAT Club**	**a)** The presentation on **GATE/CAT Club** presented by **Prof. Arunesh Chandra.** b) HoDs submitted their suggestions.	**Prof. Arunesh Chandra to share**
5.	**NBA Manual/ Suggestions**	**a)** The presentation on **NBA Manual** presented by **Prof. Yaduvir Singh.** b) The NBA manual will be addressed as OBE Manual from today onwards and the feasible suggestions will be incorporated in the Booklet. c) For **COs, Blooms Taxonomy's learning skills** will be referred.	**Para 5(b):** **HoDs to note** **Para 5(c):** **HoDs to implement**
6.	**Course files structure on Moodle**	a) Dean (ITS) explained the structure of course file on Moodle. b) Director suggested showing in next meeting.	

Dean Academics

Distributed to: All Concerns.

Minutes of IQAC Meeting held on 7th May'20 at 3:30 pm through VC -Microsoft Team

Participants: Joint Director, Dean (A), HoDs, Head-CRPC, Assoc. Head-IIPC, Registrar
Chair: Dr. (Col) A Garg, Director

S.N	Agenda	Points of Discussion / Decision Taken	Action by
1	**Opening Remarks & few Updates**	▪ Director opened the meeting with a welcome note and wished everyone good luck on the auspicious occasion of **Budh Poornima & 159th birth anniversary of *great poet Rabindranath Tagore*.** ▪ He complimented Deans, HoDs, functional heads and their team for good job being done in their respective work areas during corona lock down period including well conduct of MCQ based online exam (PUE-1). ▪ Director shared about one of our EN faculty got the chance to record her lecture (4 hrs) on **Swayma Prabha National Channel** through AKTU. ***Congratulations!!*** ▪ **AKTU- Weekly Ideathon Challenge-** Two students (EC & CSE) were felicitated /got e-certificates for their participation @AKTU on **7th May 2020.** ▪ University notification w.r.t. sharing of innovative products developed during the lockdown for display @ University website. Dean -IEC to compile the same in coordination with HoDs. Details to be submitted by **9th May.** ▪ Regular updation on Institute website is extremely important. All stakeholders to take a note of this. We should not loose sight of important things.	**Dean-IEC/ HoDs** **All Stake holders**
2	**Rationalization Duties**	▪ The said policy doc. is in process. We shall share soon for your inputs/suggestions to finalize/implement it.	**OOD**
3	**Research Guidance Policy**	▪ The said policy doc. shall also be shared for inviting inputs/comments.	**Dean R & D**
4	**Faculty Work Load**	▪ HoDs to ensure equitable distribution of work load @ dept. level. Each one of us should contribute equally. Any reported negligence/casual approach towards assigned work/ academic delivery shall call for strict disciplinary action. ▪ Director stressed that HoDs should develop more Leaders within department if they really want to widen their work horizon and to accomplish the set targets within the timeline.	**HoDs**
5	**Post COVID working guidelines**	▪ Dean-SW presented the proposed guidelines and invited suggestions. ▪ Dean SW to collate the suggestions as received and put up again the revised doc for perusal.	**Dean SW**
6	**Internship Status- Update**	▪ Head CRPC shared the Internship update as on date. Director complimented Head CRPC & team IIPC for their sincere efforts in settling the desired number of students **(3000+) internship** during Corona period. ▪ HoDs - if they wish to modify the allotted offers, they can do so within the purview of designed policy doc under intimation to team IIPC for record purpose.	**HoDs** **ADA (SD)** **HoD HS** **HoD IT**
7	**Budget 2020-21**	▪ HoDs to review the utilization status of last year allotted budget	**Dean A**

		and put up the final summary viz. ***allotted and utilized***. If the budget is underutilized, the same may be adjusted in this year. Only curriculum activities shall be considered while preparing budget this year. HoDs to note.	**HoDs**
8	**Student Club proposal**	▪ Two proposals for creating student club @ **Institute level - Virtual Lab & GATE** Club has been received. Based on the discussion, it was proposed that club activities totally driven by students under the supervision & guidance of Sr. Professors. Dean SW to note. ▪ **Developing KIET Virtual Lab** - We can connect with IIT Hyderabad for related guidance. Dean (A) to note /discuss separately with Director how to go about it.	**Dean SW** **Dean A**
9	**Computer Skills from first year onwards**	▪ A policy draft on **'Computer & programming Skills Policy' from first year onwards** is in process. We shall float it soon for your comments.	**HoD CSE**
10	**Re-Organization of IRCDC**	▪ The importance of industrial consultancy was re-emphasized. All of us should work towards getting good consultancy projects. HoDs to note. ▪ Director briefed about the proposed model of **IRCDC** to which members ***agreed in principle***. The related update shall follow.	**HoDs** **OOD**
11	**Dept. Road Map & NAAC Action-PPT**	▪ HoDs to submit their preferred dates to undersigned for finalizing the presentation slot & further issue (**proposed PPT from 14th May'20 onwards**). We need to close the same.	**HoDs** **Dean (A)**
12	**Exam Form Filling status**	▪ Registrar shared the number of students branch wise who have not filled the exam form. HoDs to ensure at dept. level that every student fills the form before due date.	**HoDs**
13	**ISO Audit (Online)**	▪ Registrar to brief Director the modalities for carrying out on- line ISO Audit.	**Registrar**

The meeting concluded at 5:30 pm.

Dr. Anil K. Ahlawat
Dean (Academics) &Coordinator IQAC

Distribution: All concerned

KIET GROUP OF INSTITUTIONS, Ghaziabad

Department of Information Technology (NBA Accredited)

(An ISO – 9001: 2008 Certified & 'A' Grade accredited Institution by NAAC)

Date: 14-05-2020

Compliance Report on IQAC Meeting held on 7th May 2020

S.N	Agenda	Point Discussed	Action Taken Statius
1	Web Site Updation	Regular updation on Institute website is extremely important. All stakeholders to take a note of this.	Compliance has been done
2	**Internship Status-Update**	HoDs - if they wish to modify the allotted offers, they can do so within the purview of designed policy doc under intimation to team IIPC for record purpose.	The internship manual has been circulated
3	**Exam Form Filling status**	Registrar shared the number of students branch wise who have not filled the exam form. HoDs to ensure at dept. level that every student fills the form before due date.	All the forms have been filled

HOD (IT)

Compliance report of IQAC held on 7 May

Department of Electronics & Instrumentation

S.N	Agenda	Points of Discussion / Decision Taken	Action by	Action Taken
1	**Internship Status-Update**	• Head CRPC shared the Internship update as on date. Director complimented Head CRPC & team IIPC for their sincere efforts in settling the desired number of students **(3000+) internship** during Corona period. • HoDs - if they wish to modify the allotted offers, they can do so within the purview of designed policy doc under intimation to team IIPC for record purpose	**HoDs**	Action taken as per policy. Please find attached. (Annexure 1-2)
2	**Budget 2020-21**	• HoDs to review the utilization status of last year allotted budget and put up the final summary viz. ***allotted and utilized***. If the budget is underutilized, the same may be adjusted in this year. Only curriculum activities shall be considered while preparing budget this year. HoDs to note.	**HoDs**	Budget for Next session and Utilization of previous year prepared.(PFA)
3	**Dept. Road Map & NAAC Action-PPT**	• HoDs to submit their preferred dates to undersigned for finalizing the presentation slot & further issue (**proposed PPT from 14th May'20 onwards**). We need to close the same.	**HoDs** **Dean (A)**	PPT preparation under progress. Tentative Date of presentation 3rd June 2020 as confirmed with Dean AC.
4	**Exam Form Filling status**	• Registrar shared the number of students branch wise who have not filled the exam form. HoDs to ensure at dept. level that every student fills the form before due date.	**HoDs**	All students have filled examination before due date.
5	**Re-Organization of IRCDC**	• The importance of industrial consultancy was re-emphasized. All of us should work towards getting good consultancy projects. HoDs to note. • Director briefed about the proposed model of **IRCDC** to which members ***agreed in principle***. The related update shall follow.	**HoDs**	One faculty from the department Mr. Piyush Chandra Ojha included as member of IRCDC team.
6	**Updates**	• Regular updation on Institute website is extremely important. All stakeholders to take a note of this. We should not loose sight of important things.	**All Stake holders**	Website coordinator of the department instructed to do the updations regularly

Department of Civil Engineering

Compliance Report of Minutes Meeting of IQAC Meeting held on 7th May'20 at 3:30 pm through VC -Microsoft Team

Participants: Joint Director, Dean (A), HoDs, Head-CRPC, Assoc. Head-IIPC, Registrar
Chair: Dr. (Col) A Garg, Director

S.N	Agenda	Points of Discussion / Decision Taken	Action by	
1	**Opening Remarks & few Updates**	▪ Director opened the meeting with a welcome note and wished everyone good luck on the auspicious occasion of **Budh Poornima & 159th birth anniversary of *great poet Rabindranath Tagore.*** ▪ He complimented Deans, HoDs, functional heads and their team for good job being done in their respective work areas during corona lock down period including well conduct of MCQ based online exam (PUE-1). ▪ Director shared about one of our EN faculty got the chance to record her lecture (4 hrs) on **Swayma Prabha National Channel** through AKTU. ***Congratulations!!*** ▪ **AKTU- Weekly Ideathon Challenge-** Two students (EC & CSE) were felicitated /got e-certificates for their participation @AKTU on **7th May 2020**. ▪ University notification w.r.t. sharing of innovative products developed during the lockdown for display @ University website. Dean -IEC to compile the same in coordination with HoDs. Details to be submitted by **9th May**. ▪ Regular updation on Institute website is extremely important. All stakeholders to take a note of this. We should not loose sight of important things.	**Dean-IEC/ HoDs** **All Stake holders**	Shared and discussed the relevant points with faculty members.
2	**Rationalization Duties**	▪ The said policy doc. is in process. We shall share soon for your inputs/suggestions to finalize/implement it.	**OOD**	
3	**Research Guidance Policy**	▪ The said policy doc. shall also be shared for inviting inputs/comments.	**Dean R & D**	
4	**Faculty Work Load**	▪ HoDs to ensure equitable distribution of work load @ dept. level. Each one of us should contribute equally. Any reported negligence/casual approach towards assigned work/ academic delivery shall call for strict disciplinary action. ▪ Director stressed that HoDs should develop more Leaders within	**HoDs**	As far as practicable, faculty members have been assigned duties rationally. Shared and discussed the relevant points with faculty members.

		departme[illegible] f they really want to widen their work horiz[illegible] and to accomplish the set targets within the timeline.		
5	**Post COVID working guidelines**	▪ Dean-SW presented the proposed guidelines and invited suggestions. ▪ Dean SW to collate the suggestions as received and put up again the revised doc for perusal.	**Dean SW**	
6	**Internship Status- Update**	▪ Head CRPC shared the Internship update as on date. Director complimented Head CRPC & team IIPC for their sincere efforts in settling the desired number of students **(3000+) internship** during Corona period. ▪ HoDs - if they wish to modify the allotted offers, they can do so within the purview of designed policy doc under intimation to team IIPC for record purpose.	**HoDs ADA (SD) HoD HS HoD IT**	Challenging Problem as Internship@Dept.(CPI-D) have been assigned to all the concerned students as per their interest. Faculty mentors have also been assigned.
7	**Budget 2020-21**	▪ HoDs to review the utilization status of last year allotted budget and put up the final summary viz. allotted and utilized. If the budget is underutilized, the same may be adjusted in this year. ▪ Only curriculum activities shall be considered while preparing budget this year. HoDs to note.	**Dean A HODs**	Noted and being compiled.
8	**Student Club proposal**	▪ Two proposals for creating student club @ **Institute level - Virtual Lab & GATE** Club has been received. Based on the discussion, it was proposed that club activities totally driven by students under the supervision & guidance of Sr. Professors. Dean SW to note. ▪ **Developing KIET Virtual Lab** - We can connect with IIT Hyderabad for related guidance. Dean (A) to note /discuss separately with Director how to go about it.	**Dean SW Dean A**	
9	**Computer Skills from first year onwards**	▪ A policy draft on **'Computer & programming Skills Policy' from first year onwards** is in process. We shall float it soon for your comments.	**HoD CSE**	
10	**Re-Organization of IRCDC**	▪ The importance of industrial consultancy was re-emphasized. All of us should work towards getting good consultancy projects. HoDs to note. ▪ Director briefed about the proposed model of **IRCDC** to which members ***agreed in principle***. The related update shall follow.	**HoDs OOD**	Shared and discussed the relevant points with faculty members.

Minutes of IQAC Meeting held on 11th Apr'20 at 12 noon through VC -Microsoft Connect

Participants: Joint Director, Dean (A), HoDs, Head-CRPC, Addl .& Assoc. Head-IIPC, Manager-ITSS
Chair: Dr. (Col) A Garg, Director

S.N	Agenda	Points of Discussion / Decision Taken	Action by
1	**Opening Remarks**	▪ Director opened the meeting with a *welcome note* and enquired about the well-being of all members & their family. He reiterated that we must follow the Govt./State advisories being promulgated from time to time to fight COVID 19 and take good care of ourselves, family members & people in our surroundings as a responsible citizen. ▪ Director acknowledged the efforts of HoDs & faculty members for putting their diligent efforts in conducting the CTs online and smooth conduct of online classes on virtual platform. ▪ Director also shared about his interaction with department faculty members (last week) being well accepted by them. They really feel connected & motivated.	
2	**Updates-Meeting with Hon'ble VC,AKTU (11 Apr'20)**	▪ Director briefed about the discussion on important *academic points* held with Hon'ble Vice Chancellor, AKTU wherein approx. Directors of 40+ colleges had connected through VC as follows: - i. Current semester - possibilities for conducting internals, end semester exam, internships, project, placement issues etc. ii. Ensuring availability of e-resources & its effectiveness. iii. Products offered by Coursera, Turnitin & World Assessment Council. ***The above points were deliberated upon in details and the following decisions have been taken.*** ➢ HoDs to submit individual proposal w.r.t. **revised Academic Policy for the current balance semester** and share with Dean (A) for review & further process. Dean (A) also read out the components pertaining to Academic policy. Dean (A) to circulate the template for compilation of individual comments as asked above. HoD IT to facilitate in designing of the format as discussed. HoDs to submit their proposals to Dean (A) by **14th Apr'20**. ➢ Head- CRPC & Addl Head-IIPC to submit the Internship report (online offers) and the plan ahead. Revised Internship policy in prevailing context be drafted accordingly/ put up for review. ➢ A demo by World Assessment Council (WAC) on 'Conduct of Virtual exam' is fixed on Monday,13 Apr @ 1 pm. Dean (A), HoD IT, COE, Dean R & D, Manager-ITSS to participate to understand more about the product.	Dean A HoDs Head-CRPC & Addl. Head-IIPC Manager-ITSS
3	**TCS Codevita Registration status**	▪ A good jump has been observed in the registration numbers (III yr) as updated by Head-CRPC. He thanked HoDs for the extended support. ▪ Director complimented Head CRPC for the inspiring note he has issued to the students '**Knock down the Lockdown**' wherein he has well tried to address the student's future concerns in this unprecedented situation. This kind of practice must continue. Communication is the only key in this prevailing environment to remain connected with the students and to address their concerns, if any on regular basis.	

4	**Conduct of On-line classes**	▪ It has been decided to migrate to **Microsoft Team app** for conduct of online classes w.e.f. next week. HoDs to note for necessary action. Manager ITSS to facilitate in its effective implementation in all departments w.e.f. **15th Apr'20**.. ▪ Manager ITSS to conduct a training session for faculty on 'Use of Microsoft team App' on 12th Apr'20.' ▪ Let's organize all official meetings too using this app.	HoDs Manager-ITSS
5	**Research focus**	▪ It is reiterated that lot of efforts have been made by Dean R & D and his team to augment research culture in the Institute, but it has been observed that the output is not as expected. HoDs to focus on boosting *Research* culture too. The next 06 months are very crucial for us. We need to **strengthen our Research profile** and strive for getting next best ranking in NAAC, NIRF, NBA, ARIIA, IIC, QS, AICTE- CII survey etc. We should not lose focus. Challenges, if any must be discussed by HoDs. ▪ Further, Deans/HoDs are free to share any unique practice w.r.t academic or research delivery being followed or noticed somewhere so that it can be examined and implemented @ KIET, if feasible.	Deans HoDs
6	**On line Free Courses on offer**	▪ Dr. Vipin Kumar, ADA (SD) briefed about online free courses on offer *viz.* Coursera, AICTE-NEAT, Harvard University, Microsoft Academy, ATAL -FDP, NDL, NMEICT, CISCO, Khan Academy, TCSion etc. Dr. Vipin to share the details/presentation copy with all HoDs for perusal. Director complimented Dr. Vipin for well compiled information. ▪ HoDs to explore further the offerings of online free courses - how & where we can utilize them so that maximum students/ faculty get benefitted. HoD MBA & Principal-KSOP to also explore. ▪ Offer from TCSion to design specific course based on requirement as shared by Joint Director. HoDs can send their specific course requirement to HoD HS. HoD HS to note/ we can connect accordingly. ▪ HoD IT also shared about SAP offering free online course for 50 students. HoD IT to share the details with HoDs for inviting student nomination. Let us avail this opportunity & enroll our students.	HoDs ADA (SD) HoD HS HoD IT
7	**CT-2 report**	▪ Dr. Sumita, COE presented the CT-2 report *viz.* absentees & evaluation progress etc. It has been reported that students are using unfair means to score good marks which is a matter of concern. ▪ A brainstorming session on **'How to make online test more effective'** was carried out / suggestions received. ▪ Director shared about products offered by agencies Mettl, WAC & Proctor U to address such issues. Let us understand these products and take an informed decision. COE/ HoD IT to note.	Dean A HoD IT COE
8	**Time Table for next week & Attendance recording**	▪ It has been decided to follow the regular time table and cover the syllabus. No classes need to be conducted on Sunday. Assignments should be given to students/ assessed properly. ▪ Guidelines for students regarding attendance needs to be issued. Dean (A)/ HoDs to note for necessary action. Student's Attendance record (online classes) should be properly maintained by every dept.	Dean A HoDs
9	**ERP Modules**	▪ Dean A to coordinate with Manager-ITSS on important ERP modules.	Dean A Manager-

			ITSS
10	**CRs meeting & Topper's felicitation**	▪ Dean (A) to schedule the meet with CRs as discussed/send invite. ▪ HoDs to plan topper's felicitation/ issue *e-certificates*. HoD EN to share the certificate template to Manager -ITSS for necessary action. HoDs to provide the required details to Manager-ITSS.	HoDs Manager-ITSS
11	**e-content/ Lab report**	▪ HoDs to provide the requisite report of e-content delivery & conduct of lab reports to Dean (A) on regular basis.	HoDs Dean (A)

The meeting concluded at 2 pm.

Dr. Anil K. Ahlawat
Dean (Academics) & IQAC Coordinator

Distribution: All concerned

KIET GROUP OF INSTITUTIONS, Ghaziabad

Department of Information Technology (NBA Accredited)

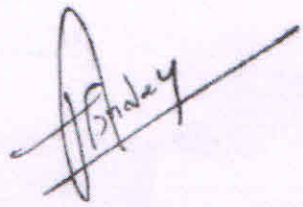
(An ISO – 9001: 2008 Certified & 'A' Grade accredited Institution by NAAC)

Date: 26-03-2020

Compliance Report on HoDs Meeting held on 11th Apr'20

S.N	Agenda	Point Discussed	Action Taken Statius
1	Updates-Meeting with Hon'ble VC,AKTU (11 Apr'20)	HoDs to submit individual proposal w.r.t. revised Academic Policy for the current balance semester and share with Dean (A) for review & further process.	Report Submitted
		A demo by World Assessment Council (WAC) on 'Conduct of Virtual exam' is fixed on Monday,13 Apr @ 1 pm. Dean (A), HoD IT, COE, Dean R & D, Manager-ITSS to participate to understand more about the product.	Attended and report submitted to Director Sir
2	Conduct of On-line classes	It has been decided to migrate to **Microsoft Team app** for conduct of online classes w.e.f. next week. HoDs to note for necessary action.	Department of IT and CSI have shifted on MS Teams. Classes are conducted on MS Teams only
3	Research focus	It is reiterated that lot of efforts have been made by Dean R & D and his team to augment research culture in the Institute, but it has been observed that the output is not as expected. HoDs to focus on boosting *Research* culture too.	Department is ensuring the same and it has been conveyed to faculty members also. Department has constituted a committee to monitor the progress of individual faculty member.
4	SAP Program	HoD IT also shared about SAP offering free online course for 50 students. HoD IT to share the details with HoDs for inviting student nomination. Let us avail this opportunity & enroll our students.	MOU has been signed
5	Time Table for next week & Attendance recording	Guidelines for students regarding attendance needs to be issued. Dean (A)/ HoDs to note for necessary action. Student's Attendance record (online classes) should be properly maintained by every dept.	Time table is scheduled till 1st May 2020 and attendance is unloaded on portal (since 14th April 2020)
6	CRs meeting & Topper's felicitation	▪ HoDs to plan topper's felicitation/ issue *e-certificates*. HoD EN to share the certificate template to Manager -ITSS for necessary action. HoDs to provide the required details to Manager-ITSS.	CRs meeting & Topper's felicitation has been done

7	e-content/ Lab report	HoDs to provide the requisite report of e-content delivery & conduct of lab reports to Dean (A) on regular basis.	Report Submitted



HOD (IT)

KIET GROUP OF INSTITUTIONS

DEAN AC <dean_ac@kiet.edu>

ECE Action Taken Report | Agenda Point 6 (Compliance of MOM) | Minutes of Meeting - HoDs Meeting (11 Apr'20)

1 message

Dr. SANJAY SHARMA <drsanjaysharma@kiet.edu> Sat, Apr 25, 2020 at 8:20 AM
To: DEAN AC <dean_ac@kiet.edu>, Amik k Garg <amik.garg@kiet.edu>, DIRECTOR OFFICE <directoroffice@kiet.edu>
Cc: Joint Director <jointdirector@kiet.edu>, RUCHITA GAUTAM <ruchita.gautam@kiet.edu>, Vibhav Sachan <vibhavsachan@gmail.com>, ANIL AHLAWAT <anil.ahlawat@kiet.edu>

Action Taken by ECE Department: Minutes of Meeting - HoDs Meeting (11 Apr'20)

1. Special Classes for Result Improvement:

a) All the Faculty Members / Mentors are instructed to focus on weak students in their respective classes and mentor - mentee group [**Annexure 1-a**].

b) Separate online classes have been scheduled for such students [**Annexure 1-b**].

c) As per the discussion held in the Departmental Grievance Committee on 18th April 2020, Weak Students Classes have been renamed as Special Classes for Result Improvement [**Annexure 1-c**].

2. Microsoft Team for Online Class:

a) On 12th April 2020, a training session was conducted for all Class Coordinators about using Microsoft Team for Online Class [**Annexure 2**].

b) From 15th April 2020, all the Faculty Members of ECE department are teaching online through Microsoft Teams only.

3. Final Year Project Presentation & GD Seminar:

a) Final Year Project Presentation & GD Seminar conducted through Microsoft Teams for Final year students as per the schedule [**Annexure 3**].

4. On-Line Webinars / Online Free Courses Registration on Coursera:

a) An online webinar on "**Virtual Lab with MATLAB**" for faculty members and students has been conducted on 18th April 2020 at 11:00 AM [**Annexure 4 - a**]

b) All the Faculty Members are informed about ASSOCHAM Webinar on Covid19 – A Learning opportunity for Higher Education to be held on 18th April 2020 at 1:00 PM [**Annexure 4-b**].

c) All the Faculty Members are informed about joining online free courses available through Coursera [**Annexure 4-c**].

d) At present 22 Faculty Members have joined online free courses available through Coursera [**Annexure 4-d**].

e) The department is organizing an online webinar on " **Machine Learning using MATLAB** " for faculty members and students on 25th April 2020 at 11:30 AM.

5. Summary Report of Online Lectures:

a) The complete summary report of online lectures of ECE Department held from11th April 2020 to 23rd April 2020 has been attached. [**Annexure 5**].

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6. TCS CODE VITA Registration Status:

a) Total 233 ECE students have registered for TCS Code Vita till date. [**Annexure 6**].

7. Turnitin:

An online meeting held on 22.04.2020 (Wednesday) at 02:00 PM regarding awareness and features about Gradescope Complete, Feedback Studio and Sim Check for Admissions.

8. Revised Academic Policy:

a) Submitted Individual Proposal on 14th April and suggestions. [**Annexure 7**].

b) Received the final copy from the Office of Dean Academics for faculty members and students. Disseminated among students and faculty.

9. Research Focus:

a) All faculty are further requested to carry their research work through email as advised several times earlier also. [**Annexure 8**].

10. CRs Meeting & Topper's Felicitation:

a) Felicitation of Topper/NPTEL ECE students was successfully organized on 20th April 2020 from 2:00 pm to 2:30 pm. [**Annexure 9**].

b) CR list of ECE Department with their email id`s and contact numbers shared with Dean Academics on 13th April 2020. [**Annexure 9**].

11. e-content/ Lab report-

a) e-Contents delivery shared with dean Academics. **[Annexure 5].**

b) Lab Report shared with Dean Academics **[Annexure 10].**

12. Teaching/Non Teaching staff report. [Annexure 11].

Regards

KIET Group of Institutions

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28 attachments

- **Annexure 1-a.pdf** 290K
- **Annexure 1-b.pdf** 290K
- **Annexure 1-c.pdf** 290K
- **Annexure 2.pdf** 303K
- **Annexure 3.pdf** 363K
- **Annexure 4-a.pdf** 135K
- **Annexure 4-d.pdf** 79K
- **Annexure 4-b.pdf** 346K
- **Annexure 4-c.pdf** 318K

Compliance report - 11th April 2020 (CSE)

Action	Remarks
Submission of revised academic policy for current semester	submitted my own suggesations via email to Dean (A)
TCS codevita Registration status	Mostly all students of 3rd year are registered; however we are insisting 2nd year students to registere in it.
Conduct of online classes	As per the time table. Attendance have been imporved in all sections
Research Focus	3 research proposals have been submitted to Dean R&D, 4 research proposal are in progress to be submitted to SERB till 30/04/2020
Online Free courses on offer	Links of AICTE NEAT, Courseera courses have been shared
Time Table for next week & attendance recording	Properly following the time table for theory & lab sessions. Seminar and Project presentation is also in process
CR Meetings & Topper Felicitation	Topper felicitation and NPTEL felicitation is done. Details of CR have been given to Dean (A) via mail
e contents & Lab reports	Report of last week(from 13 to 17 th April) have been mailed to Dean (A).

KIET GROUP OF INSTITUTIONS, GHAZIABAD

Department of Electronics & Instrumentation Engineering

Compliance Report of Minutes of HoDs Meeting held on 11th Apr'20 at 12 noon through VC -Microsoft Connect

S. No.	Point of Discussion	Action taken by the department	Date of Completion/ Implementation
1	HoDs to submit individual proposal w.r.t. **revised Academic Policy for the current balance semester** and share with Dean (A) for review & further process.	HoD had a meeting with all faculty members, taken their suggestion and proposal submitted to Dean AC.	14.04.2020
2	It has been decided to migrate to **Microsoft Team app** for conduct of online class w.e.f. next week. HoDs to note for necessary action.	Training Session on **Microsoft Team app conducted ITSS department was** attended by Class Coordinators. Required number of groups and channels created. Classes started from	15.04.2020.
3	It is reiterated that lot of efforts have been made by Dean R & D and his team to augment research culture in the Institute, but it has been observed that the output is not as expected. HoDs to focus on boosting *Research* culture too. The next 06 months are very crucial for us. We need to **strengthen our Research profile** and strive for getting next best ranking in NAAC, NIRF, NBA, ARIIA, IIC, QS, AICTE- CII survey etc. We should not lose focus. Challenges, if any must be discussed by HoDs.	In every departmental meeting HoD is emphasizing on Research Publication. Also mentioning that one SCI/Scopus paper by September 2020 is Compulsory.	September 2020
4	HoDs to explore further the offerings of online free courses - how & where we can utilize them so that maximum students/ faculty get benefitted.	All faculty and staff members have joined at least one free online course except those who have already registered for one or more NPTEL courses from	To be completed

		Jan-April 2020. Details are kept in the department.	
5	Director shared about products offered by agencies Mettl, WAC & Proctor U to address such issues. Let us understand these products and take an informed decision. COE/ HoD IT to note Mettl, WAC &	HoD EIE has attended demo sessions of WAC, talked to Mettl. Conveyed to Director Sir that Mettl wants to conduct a demo session. Attended a webinar on Online assessment by Wheebox (Microsoft Teams). Concerned persons from Wheebox has also called (on 27.04.2020) and asked for demo session	
6	It has been decided to follow the regular time table and cover the syllabus. No classes need to be conducted on Sunday. Assignments should be given to students/ assessed properly. Guidelines for students regarding attendance needs to be issued. Dean (A)/ HoDs to note for necessary action. Student's Attendance record (online classes) should be properly maintained by every dept.	Time table made and forwarded to students. Daily 5 classes are conducted from Monday to Friday including Labs. Each class is of 1 hour duration starting from 10 am till 4,00pm. 12.00 noon-1.00pm is for lunch. Attendance are being uploaded from 13.04.2020. Students were notified about attendance uploading and the attendance has improved since then.	To be continued till 1st May 2020. After that revised timetable for revision classes will be made.
7	HoDs to plan topper's felicitation/ issue *e-certificates*.	List of toppers for preparation of E- certificates was mailed to ITSS department. E-Certificates received on 27.04.2020	Topper's felicitation will be planned by 02.05.2020
8	HoDs to provide the requisite report of e-content delivery & conduct of lab reports to Dean (A) on regular basis.	Reports shared with Dean (A) on weekly basis.	

Dr. Sumita Ray Chaudhuri
HoD, EIE

K I E T Group of Institutions Ghaziabad
Department of Mechanical Engineering

COMPLIANCE REPORT

Virtual academic council meeting held on 11 April 2020.

S.No.	Agenda	Points of Discussion / Decision Taken	Action Taken Status
1	**Updates-Meeting with Hon'ble VC,AKTU (11 Apr'20)**	HoDs to submit individual proposal w.r.t. **revised Academic Policy for the current balance semester** and share with Dean (A) for review & further process. Dean (A) also read out the components pertaining to Academic policy. Dean (A) to circulate the template for compilation of individual comments as asked above. HoD IT to facilitate in designing of the format as discussed. HoDs to submit their proposals to Dean (A) by **14th Apr'20**.	Report Submitted
2	**Conduct of On-line classes**	It has been decided to migrate to **Microsoft Team app** for conduct of online classes w.e.f. next week. HoDs to note for necessary action. Manager ITSS to facilitate in its effective implementation in all departments w.e.f. **15th Apr'20**.. Let's organize all official meetings too using this app.	All classes are migrated to Microsoft Zoom w.e.f. 15 April 2020
3	**Research focus**	It is reiterated that lot of efforts have been made by Dean R & D and his team to augment research culture in the Institute, but it has been observed that the output is not as expected. HoDs to focus on boosting *Research* culture too. The next 06 months are very crucial for us. We need to **strengthen our Research profile** and strive for getting next best ranking in NAAC, NIRF, NBA, ARIIA, IIC, QS, AICTE- CII survey etc. We should not lose focus. Challenges, if any must be discussed by HoDs. Further, Deans/HoDs are free to share any unique practice w.r.t academic or research delivery being followed or noticed somewhere so that it can be examined and implemented @ KIET, if feasible.	All faculty members are again reiterated that we all have to strengthen our research profile by writing research papers/ applying for projects to funding agencies.

5	**Time Table for next week & Attendance recording**	It has been decided to follow the regular time table and cover the syllabus. No classes need to be conducted on Sunday. Assignments should be given to students/ assessed properly. Guidelines for students regarding attendance needs to be issued. Dean (A)/ HoDs to note for necessary action. Student's Attendance record (online classes) should be properly maintained by every dept.	Time table for theory classes and Lab classes are scheduled from Monday to Saturday Attendance guidelines are sent to students and online attendance is uploading from 14 April 2020 on KIET ERP.
6	**CRs meeting & Topper's felicitation**	HoDs to plan topper's felicitation/ issue *e-certificates*. HoD EN to share the certificate template to Manager -ITSS for necessary action. HoDs to provide the required details to Manager-ITSS.	CRs meeting was conducted. Toppers felicitation is scheduled on 2nd May 2020.
7	**e-content/ Lab report**	HoDs to provide the requisite report of e-content delivery & conduct of lab reports to Dean (A) on regular basis.	Report submitted

HoD (ME)

Department of Civil Engineering

Compliance Report of Minutes of HoDs Meeting held on 11th Apr'20 at 12 noon through VC -Microsoft Connect

Participants: Joint Director, Dean (A), HoDs, Head-CRPC, Addl .& Assoc. Head-IIPC, Manager-ITSS
Chair: Dr. (Col) A Garg, Director

S.N	Agenda	Points of Discussion / Decision Taken	Action by	Compliance Status
1	Opening Remarks	▪ Director opened the meeting with a *welcome note* and enquired about the well-being of all members & their family. He reiterated that we must follow the Govt./State advisories being promulgated from time to time to fight COVID 19 and take good care of ourselves, family members & people in our surroundings as a responsible citizen. ▪ Director acknowledged the efforts of HoDs & faculty members for putting their diligent efforts in conducting the CTs online and smooth conduct of online classes on virtual platform. ▪ Director also shared about his interaction with department faculty members (last week) being well accepted by them. They really feel connected & motivated.		Shared with faculty members.
2	**Updates-Meeting with Hon'ble VC,AKTU (11 Apr'20)**	▪ Director briefed about the discussion on important *academic points* held with Hon'ble Vice Chancellor, AKTU wherein approx. Directors of 40+ colleges had connected through VC as follows: - i. Current semester - possibilities for conducting internals, end semester exam, internships, project, placement issues etc. ii. Ensuring availability of e-resources & its effectiveness. *iii.* Products offered by Coursera, Turnitin & World Assessment Council. ***The above points were deliberated upon in details and the following decisions have been taken.*** ➢ HoDs to submit individual proposal w.r.t. **revised Academic Policy for the current balance semester** and share with Dean (A) for review & further process. Dean (A) also read out the components pertaining to Academic policy. Dean (A) to circulate the template for compilation of individual comments as asked above. HoD IT to facilitate in designing of the format as discussed. HoDs to submit their proposals to Dean (A) by **14th Apr'20**. ➢ Head- CRPC & Addl Head-IIPC to submit the Internship report (online offers) and the plan ahead. Revised Internship policy in prevailing context be drafted accordingly/ put up for review. ➢ A demo by World Assessment Council (WAC) on 'Conduct of Virtual	Dean A HoDs Head-CRPC & Addl. Head-IIPC Manager- ITSS	Desired information regarding revised Academic Policy for the current balance semester was submitted to Dean A.

		exam' is fixed on Monday,13 Apr @ 1 pm. Dean (A), HoD IT, COE, Dean R & D, Manager-ITSS to participate to understand more about the product.		
3	**TCS Codevita Registration status**	▪ A good jump has been observed in the registration numbers (III yr) as updated by Head-CRPC. He thanked HoDs for the extended support. ▪ Director complimented Head CRPC for the inspiring note he has issued to the students '**Knock down the Lockdown'** wherein he has well tried to address the student's future concerns in this unprecedented situation. This kind of practice must continue. Communication is the only key in this prevailing environment to remain connected with the students and to address their concerns, if any on regular basis.		-------
4	**Conduct of On-line classes**	▪ It has been decided to migrate to **Microsoft Team app** for conduct of online classes w.e.f. next week. HoDs to note for necessary action. Manager ITSS to facilitate in its effective implementation in all departments w.e.f. **15th Apr'20**.. ▪ Manager ITSS to conduct a training session for faculty on 'Use of Microsoft team App' on 12th Apr'20.' ▪ Let's organize all official meetings too using this app.	HoDs Manager- ITSS	All the classes are being conducted on Microsoft Team app as per the notified Time Table.
5	**Research focus**	▪ It is reiterated that lot of efforts have been made by Dean R & D and his team to augment research culture in the Institute, but it has been observed that the output is not as expected. HoDs to focus on boosting *Research* culture too. The next 06 months are very crucial for us. We need to **strengthen our Research profile** and strive for getting next best ranking in NAAC, NIRF, NBA, ARIIA, IIC, QS, AICTE- CII survey etc. We should not lose focus. Challenges, if any must be discussed by HoDs. ▪ Further, Deans/HoDs are free to share any unique practice w.r.t academic or research delivery being followed or noticed somewhere so that it can be examined and implemented @ KIET, if feasible.	Deans HoDs	Discussed the strengthening of research culture and profile with faculty members in faculty meeting. They have been instructed to pursue the research work and publish the research papers in SCI Journals. They have also been instructed to prepare and submit research/project proposal to funding agencies.

6	**On line Free Courses on offer**	▪ Dr. Vipin Kumar, ADA (SD) briefed about online free courses on offer *viz.* Coursera, AICTE-NEAT, Harvard University, Microsoft Academy, ATAL -FDP, NDL, NMEICT, CISCO, Khan Academy, TCSion etc. Dr. Vipin to share the details/presentation copy with all HoDs for perusal. Director complimented Dr. Vipin for well compiled information. ▪ HoDs to explore further the offerings of online free courses - how & where we can utilize them so that maximum students/ faculty get benefitted. HoD MBA & Principal-KSOP to also explore. ▪ Offer from TCSion to design specific course based on requirement as shared by Joint Director. HoDs can send their specific course requirement to HoD HS. HoD HS to note/ we can connect accordingly. ▪ HoD IT also shared about SAP offering free online course for 50 students. HoD IT to share the details with HoDs for inviting student nomination. Let us avail this opportunity & enroll our students.	HoDs ADA (SD) HoD HS HoD IT	Discussed and instructed the faculty members accordingly.
7	**CT-2 report**	▪ Dr. Sumita, COE presented the CT-2 report *viz.* absentees & evaluation progress etc. It has been reported that students are using unfair means to score good marks which is a matter of concern. ▪ A brainstorming session on **'How to make online test more effective'** was carried out / suggestions received. ▪ Director shared about products offered by agencies Mettl, WAC & Proctor U to address such issues. Let us understand these products and take an informed decision. COE/ HoD IT to note.	Dean A HoD IT COE	--------
8	**Time Table for next week & Attendance recording**	▪ It has been decided to follow the regular time table and cover the syllabus. No classes need to be conducted on Sunday. Assignments should be given to students/ assessed properly. ▪ Guidelines for students regarding attendance needs to be issued. Dean (A)/ HoDs to note for necessary action. Student's Attendance record (online classes) should be properly maintained by every dept.	Dean A HoDs	Time Table has been released and circulated. Attendance is being recorded as per the instructios,
9	**ERP Modules**	▪ Dean A to coordinate with Manager-ITSS on important ERP modules.	Dean A Manager-ITSS	-------

10	**CRs meeting & Topper's felicitation**	▪ Dean (A) to schedule the meet with CRs as discussed/send invite. ▪ HoDs to plan topper's felicitation/ issue *e-certificates*. HoD EN to share the certificate template to Manager -ITSS for necessary action. HoDs to provide the required details to Manager-ITSS.	HoDs Manager- ITSS	Will be done shortly.
11	**e-content/ Lab report**	▪ HoDs to provide the requisite report of e-content delivery & conduct of lab reports to Dean (A) on regular basis.	HoDs Dean (A)	e-Content sharing report being submitted regularly

HOD- Civil Engineering

Chair: Dr. (Col) A Garg

Participants: Dr. Manoj Goel (Joint Director), Dr.Anil K. Ahlawat (Coordinator IQAC & Dean Academics), All IQAC Representatives (All Dept.) & Department HoDs.
Absent: Registrar

S.No	Agenda	Points of Discussion	Decision/ Action Taken
1.	**Upcoming Visit of NAAC**	The meeting started with the birthday wishes to the Director from the entire members present in the meeting. Director welcomed the wishes and thanked to all the members. **a)** Director outlined the upcoming visit of NAAC and described some points about the last visit. **b)** Director emphasized to achieve A++ grade this time and encouraged to all the members to do the preparation and give their best. **c)** Some of the significant points have been discussed viz. • What we required actually to achieve A++ grade. • Read thoroughly the updated SAR which has been already shared by Dean (A). • Make your own checklist related to NAAC. • Resolve all the deficiencies which were raised in last visit. **d)** 15th April 2020 has been locked for the first stage preparation of NAAC for all the departments. The Invitation for the internal visit will be sent to Director by the departments from 5th April'20 **e)** The gaps/observations of last NAAC visit were shared by Dean (A) which required to be completed before next visit. **1)** Teacher's Quality – 20% with Ph.D Degree. **2)** Improvement of Research Culture of the institution. **3)** Externally funded Research project. **4)** Industry collaboration for research. **5)** Lack of Research Labs. **6)** Extension Activities through NSS and NCC. **7)** Formal Alumni Cell **8)** Integrated ERP system **9)** Student's feedback system needs to be integrated with IQAC.	**Para 1(a) to 1(g):** Dept. HoDs **Para1(e)-2,3,4,5:** Dean (R&D) **Para1(e)- 1:** Head (HR) **Para1(e)- 6:** Dean (SW) Associate Head- (IIPC) **Para1(e)- 7:** Head – (AEC) **Para1(e)- 8,9:** Manager – IT Operations **Para1(e)- 10:** Admin Officer associate with Registrar in the coordination of Dean (IEC)

		10) Quality Initiative – ISO certification for environment and energy. **g)** Director instructed to publish one paper in a year by faculty members. Also suggested to utilize the time and going for national or International internships.	**Para1(g):** Dean (R&D)
2.	**Feedback of IQAC academic audit report during CT-1**	**a)** Prof. Yaduvir Singh has readout some issues of the department which have been reported by IQAC members during the visit. **b)** It was instructed by the Director to remove all the deficiencies timely and all the backlogs have to be clear. **c)** Joint Director also pointed to do work from the ground level to claim the good marks in NAAC visit. Also emphasized to keep it in routine. Student's related issues have to be resolved timely.	**Para 2(b) to 2(c):** Dept. HoDs
3.	**Library usage and Librarian carry details**	**a)** E-resources have to be activated for faculty members and students. **b)** It was reported by Librarian that, around 70% of activation of e-resources has been done for the students and it is under process for faculty members. **c)** The percentage of the usage of the library by faculty members and students was also shared by Librarian. **d)** Director pointed for maintaining the proper record of the usage for faculty members as well as for students.	**Para 3(d):** Librarian
4.	**Quality Audit – Environment & Energy**	**a)** A quality audit for Environment & Energy was proposed by Dean (IEC) and suggested that it would be beneficial for NAAC visit.	**Para 4(a):** Admin Officer associate with Registrar in the coordination of Dean (IEC)
5.	**COVID – 19 Guidelines**	**a)** Director was described the Advisory for CORONA virus issued from the Government. **b)** Director instructed to follow the guidelines properly. Keeping personal hygiene is very important and no need to panic. **c)** It was directed to close the institute until 31st March'20 for students and to follow the advisory issued by HR for faculty and staff. **d)** Joint Director stressed to not to allow any visitor in the campus and all the transportation, Canteen and Hostels should be sanitized. **e)** A format of Institutions timings for Day	**Para 5(a) to 5(e):** All Participants of the meeting & Manager (IA)

		scholars and timings of self-study hall was shared by Dean (SW). **f)** It was instructed by Joint Director to make a provision of the permission for day scholar for visiting in the campus after 7:00 PM. **g)** HoD(IT) proposed to provide the visitor's card to day scholar for visiting the campus after 07:00 PM.	**Para 5(g):** Dean (SW)
6.	**Student Attendance Report**	**a)** Dept. HoDs have readout the reports of student's attendance as per pre-prescribed format provided by Dean (A). **b)** It was directed by Director & Joint Director to fix the criteria of the attendance viz. the students having the attendance less than 60% in core subjects and 75% in overall subject may be detained. **c)** Joint Director suggested to decrease the weightage of soft skill attendance.	**Para 6(b):** Dept. HoDs
7.	**Action Taken Report – Weak students**	**a)** Director pointed to send the student's performance report to their parents. **b)** HoDs (IT) reported that student's performance has been shared with their parents through letters and telephone. Director suggested to all to follow the same. **c)** HoDs reported that doubt clearing session is not going worth. Large numbers of students are going dilute. **d)** Joint Director emphasized to take necessary actions against the students who are not responding to their studies seriously.	**Para 7(a) to 7(d):** Dept. HoDs
8.	**Project Implementation Report**	**a)** A report for student's project was presented by Dean (A) which has been already circulated among faculty members for their suggestions. **b)** The draft of project implementation report presented by Dean (A) was appreciated by all the members.	**A booklet will be provided to faculty supervisor from next semester.**

Dr. Anil K. Ahlawat
(Coordinator IQAC)
KIET Group of Institutions

Distribution: All Concerned

KIET Group of Institutions, Ghaziabad

(An ISO – 9001:2008 Certified & 'A' Grade Accredited Institution by NAAC)

Compliance Report on IQAC Meeting held on 17th March 2020

S.N.	Agenda	Points Discussed	Action Taken Status
1	Library Usage	E-Resources have to be activated for faculty members and students	E-Resources uploaded on Moodle
2	Quality Audit-Environment & Energy	A Quality audit for Environment & Energy was proposed by Dean (IEC)	The responsibility is assigned to HOD (CE) and report will be submitted to Dean (A) office
3	Action Taken Report – Weak Students	It is emphasized to take necessary actions against the students who are not responding to their studies seriously	Weak students identified by department and classes will be conducted by department for weak students