

OFFICE ORDER: 05/2019

Faculty/Staff/Students contribution towards Patent/Copyright

1. Reference KIET IPR Policy: KIET/DO/IPR/2018 dated 6th Jun'18 issued from Director Office on 22nd Jun'18.
2. IPR Policy has been issued for adoption by students and faculty vide letter under reference. The same is also included at *para 7.11* of KIET Research Policy 2018 issued vide email dated 3rd Jan'19 from Office of Chairman-RC.
3. Any reputed academic institutes are not only known because of result, placement but they are known due to high standard of R&D performed and also to protect their work through patent/copyright.
4. In this regard Institute has taken a big step towards fostering, stimulating and encouraging students & faculty members to take proactive initiatives for filing patent/copyright. IPR policy as mentioned at *para 2* above with an objective to extend financial support to any aspirants (faculty/staff/students) who are/have any novel work which need to be protected through filing patent/copyright. In IPR policy type of ownership and revenue sharing are separately mentioned if you decide to engage Institute for filing patent as per two options given. In order to facilitate one of the option for filing patent/copyright/trademark "An Internal Undertaking Form" is enclosed (*Annexure I*). All applicants are requested to read carefully the IPR policy and accordingly decide the option.
5. The applicant (faculty/staff/students) shall submit form to concerned HoD and same shall be forwarded to General Manager, TBI-KIET for further necessary action. Once the undersigned approves the proposal, the applicant will sign Inventor Disclosure Form (IDR) and Non-Disclosure Agreement (NDA) with college. (*Annexure II & III respectively*)
6. HoDs are requested to give a wide circulation of this order for enhancing patent filing culture in the Institute and also adopt above guidelines for better co-ordination for filing & obtaining award of patent/copyrights.

Dr. (Col) A Garg
Director

Distribution:

- Joint Director, Deans/Principal-KSOP/HoDs (CS/IT/EC/EN/CE/EI/AS/MBA/MCA/HS), Chairman-RC, GM-TBI, Registrar, Head -CRPC, Manager ITSS, Manager-Institutional Affairs, Accounts Officer, Admin Officer, Manager- HR, Purchase Officer, Librarian

Copy to:

- KIET Faculty Group
- Students (ME, CS, IT, EN, CE, ECE, EI, MBA, MCA, AS,KSOP)